AGENDA

ORDINARY COUNCIL MEETING

18TH FEBRUARY 2020

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Signed: Anna Malgorzewicz, Chief Executive Officer

AGENDA

ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 18th FEBRUARY 2020

President of the Shire Council Andrew Turner will declare the meeting open at 6:00pm and welcome all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Max Corliss
Councillor	Sharon Beswick
Councillor	Sue Bulmer
Councillor	Christian McElwee
Councillor	Deborah Moyle

STAFF PRESENT

Chief Executive Officer	Anna Malgorzewicz

VISITORS PRESENT

Dr Jan Hills

2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18th February 2020
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachments:	Nil

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 18th February 2020.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person:

(d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RECOMMENDATION

That Council receive and note the apologies for the Ordinary General Meeting held 18th February 2020.

Moved: **Clr.**

Seconded: **Clr.**

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18th February 2020
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachments:	Nil

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.

2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RECOMMENDATION	
That Council receives the declarations of interest as listed for the Ordinary General Meeting held 18th February 2020.	
Moved:	**Clr.**
Seconded:	**Clr.**

4 PETITIONS AND DEPUTATION

Nil

5 CONFIRMATION OF MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES FOR THE OGM OF 21ST JANUARY 2020

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18th February 2020
Author:	Stacey Shooter Acting CEO
Attachments:	Copy of Minutes will be tabled at the meeting

SUMMARY

Minutes of the Ordinary General Meeting held on 21st January 2020 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RECOMMENDATION

That the Minutes of the Ordinary General Meeting held on 21st January 2020 be confirmed by Council as a true and correct record of the meeting.

Moved: **Clr.**

Seconded: **Clr.**

5 OPERATIONS MANAGER'S REPORTS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Operations Manager
Disclosure of Interest:	Nil
Date:	18th February 2020
Author:	Robert Bright, Operations Manager
Attachments:	Nil

Roads-

Contactor repairing shoulder and wash out on Coach Road, Milton Road and Cheeney Road. Chinner Road potholes will be repaired this week.

Signs have arrived for Lake Bennett and installation will commence next week. Slashing and spraying is ongoing and first round nearly finished.

Tenders still to be called for reseal on Miles, Meneling and Mardango Roads.

Waste-

Batchelor Dump

A lot of green waste coming in, tyres, building material and white goods still a problem.

Adelaide River Dump

Most waste is being put in right place, green waste still has extra in it and this will be a problem till we man the dump. Tyres and white good a problem. m3 of domestic waste is still around the 30m3 per week.

We brought in approx 400m3 of fill that will keep us going for the next 4-6 weeks. Contractor working okay to cover landfill as soon as general waste has been dumped.

Parks- Batchelor and Adelaide River

Usual palm frond pick up and tidying up, few extra branches down with the rain.

Trees- Contractor has removed the fallen tree out the front of Bushfires.

Contractor services will be engaged in the coming months for tree removal and maintenance work.

Mowing- Mowing by the contractor in Adelaide River and Batchelor is now Bi-monthly.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION	
That Council receives and notes the Operations Manager's Report for January / February 2020.	
Moved:	**Clr.**
Seconded:	**Clr.**

6.1 MONTHLY POOL & DOG STATISTICS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Pool Supervisor
Date:	18th February 2020
Author:	Trevor Sullivan, Animal Management Officer
Attachments:	Animal Control Equipment list Litchfield Council

SUMMARY

Pool-Down to 1 pump, 1 requires replacing and the other is awaiting fitting of the new flow sensor. Numbers are down, probably due to wet season. Royal Life Saving free day at approx. 30 kids plus parents. The swim program to start the 20/02/2020.

Dogs-One-month blitz on dogs with one extra contract staff to assist Trevor - 21 dogs caught, 2 relinquished by owners, 2 reclaimed owners paid fees and registered. 19 euthanised after being advertised. Several dogs which were the subject of repeated complaints have been caught.

NOTE
For the Information of the Council

6 CHIEF EXECUTIVE OFFICER'S REPORTS

7.1 INCOMING AND OUTGOING CORRESPONDENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18th February 2020
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachments:	Correspondence to be tabled

SUMMARY

Council is provided with items of correspondence both received and sent during the months of January / February 2020

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

Correspondence In

DATE	MI	Source	Subject
5/12/2019	1	Litchfield Regional Tourism Inc.	Litchfield Park rubbish problem.
23/12/2019	2	Litchfield Council Infrastructure Project Coordinator	Report on drainage issue AN 371
23/12/2019	3	Department of Industry Innovation & Science	Communities Environment Program 2019-20 Agreement for signing
14/1/2020	4	DIPL, Development Assessment services	Notice of Consent PA2019/0432 AN 975
15/1/2020	5	NT Tourism	Request for Battle of Australia Memorial signage
16/1/2020	6	Minister for Local government, Housing and Community Development	Copy of letter to LGANT Damien Ryan re; TOPROC regional waste, cyclone shelters, Climate Change, NT Electoral Commission voter turnout
17/1/2020	7	Federal Department of Industry, Innovation & Science	Proposed meeting with NT DPIR re Rum Jungle Project February 2020
20/1/2020	8	DIPL	Procurement Plan Civil Services January 2020
20/1/2020	9	Batchelor Resident	Tree removal quote
21/1/2020	10	Warren Snowdon MP	Local Volunteer Grants 2019-20
22/1/2020	11	Acting CEO	Meeting with Solar Farm Stakeholders
22/1/2020	12	Country Liberal Party Gary Higgins MLA	Resignation as Opposition Leader of the Northern Territory
22/1/2020	13	Crown Land Estate	Request for Stakeholder comment on Batchelor Aerodrome proposal
23/1/2020	14	Local Government Shared Services	Recent shared services activity update

23/1/2020	15	Department of Primary Industry & Resources	Rum Jungle Project Update, release of Draft Environmental Impact Statement
24/1/2020	16	DIPL	10 Year Infrastructure Plan 2019-2028 Annual Review
24/1/2020	17	Batchelor Resident	Complaint about nuisance dog constantly roaming and barking
27/1/2020	18	Batchelor Resident	Feral cat complaint, ongoing issue Mardango Crescent
28/1/2020	19	LGANT	Cattle grazing in Road Reserves
30/1/2020	20	LGANT	Advance notice of LGANT Events
3/4/2020	21	World Wildlife Fund	Invitation to register for Earth Hour 2020
4/2/2020	22	LGANT	Executive Meeting Agenda for 7/2/2020
5/2/2020	23	Top End Rehoming Group	Subsidised animal de-sexing program
6/2/2020	24	Darwin Cycling Club	Proposed Cycling Race Lake Bennett
7/2/2020	25	Litchfield Regional Tourism In.	Invitation to participate in "Feastival" event planning meeting

Correspondence Out Table

DATE	MO	Source	Recipient/Subject
15/1/2020	1	A/CEO	Department of the Attorney-General and Justice; Anzac Day Dawn Service grant funding agreement
17/1/2020	2	A/CEO	Department of Industry, Innovation & Science; Communities Environment Program 2019-20 grant agreement
20/1/2020	3	A/CEO	Area 9 Pty Ltd; signed services agreement
21/1/2020	4	A/CEO	Batchelor resident; follow up on tree removal quote
21/1/2020	5	A/CEO	Federal Department of Industry, Innovation & Science; proposed Rum Jungle Project meeting
23/1/2020	6	A/CEO	Department of Industry, Innovation & Science; Communities Environment Program 2019-20 grant agreement signed by Council Vice President
29/1/2020	7	A/CEO	Adelaide River Contractor; contract extension AR Waste Station supervision
31/1/2020	8	A/CEO	LGANT; Coomalie Council 2020 Major Projects, Local Infrastructure & Economic Development Initiatives
4/2/2020	9	CEO	Crown Land Estate; Council's stakeholder comment on Batchelor Aerodrome proposal
5/2/2020	10	CEO	Coomalie Ratepayer; Council's decision on Rates interest.
10/2/2020	11	CEO	DIPL; request for follow up on request to use green waste sites.

CONSULTATION

Not Applicable

STATUTORY ENVIRONMENT

Not Applicable

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION	
That Council receives and notes the items of incoming and outgoing correspondence as tabled.	
Moved:	**Clr.**
Seconded:	**Clr.**

7.2 REVIEW OF ACTION ITEMS LIST TO FEBRUARY 2020

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18th February 2020
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachments:	Action Items List to February 2020

RECOMMENDATION	
That Council receives and notes the Actions Items List.	
Moved:	**Clr.**
Seconded:	**Clr.**

7.3 COMPLAINTS REGISTER TO FEBRUARY 2020

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18th February 2020
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachments:	Complaints register

RECOMMENDATION

That Council receives and notes the Complaints Register to February 2020

Moved: Clr.

Seconded: Clr

7.4 STANDING ORDER – EXPANSION OF COUNCIL BOUNDARIES IN THE NORTH WEST TOP END

Applicant:	N/A
Location/Address:	Coomalie Councillors
File Ref:	CC/79
Disclosure of Interest:	Nil
Date:	18th February 2020
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachments:	Nil

SUMMARY

The following is the decision of Council from its May 2012 meeting.

Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.

COMMENT

January / February 2019
Ministerial briefing draft completed and forwarded to Belyuen Council for their consideration Jan/Feb. Combined Working Group meeting will be convened when Belyuen endorses /amend brief.

Next step would be Departmental briefing and feedback, submission to Minister for NT Government assessment. Public consultation would occur after NT Government position is known.

March 2019
Combined Working Group meeting held on March 6th in Batchelor to finalise the Ministerial Brief in relation to the proposal merger. A briefing on the document with the Executive Director, Department of Local Government Housing and Community Development and four department staff occurred on April 2nd, 2019. The CEO, Belyuen Council, CEO and Finance Manager represented the two Councils. Work on a review document from the meeting will be worked on between the CEO's and Department to bring back to the Combined Working Group.

April 2019
Belyuen CEO, Coomalie CEO and Finance Manager did on the 2nd April brief the Department of LGHCD including Executive Director, Local Government Division on the Combined Working Group Ministerial Briefing Document. Key Department / Council Staff to meet on May 21st to further refine the document.

May 2019
Coomalie CEO and Finance Manager did meet on May 21st with Jocelyn Nathaniel-Walters and Bilal Abbas, Department of Local Government Housing and Community Development in relation to inclusion of consolidated financial statements for 2017/2018 for Belyuen and Coomalie that can be included in the briefing document.

June 2019

Council awaiting finalisation of the consolidated financial information by the Department and provided direction to the CEO to communicate with the Department of Local Government Housing and Community Development to finalise the briefing document and arrange a briefing with the Minister in the next month.

July 5th, 2019
Department Officer called briefing of Coomalie Councillors - President requested meeting with the Minister.

August 12th, 2019

Coomalie and Belyuen Council meet with Minister for Local Government Housing and Community Development for discussion/opinion on the proposed draft merger proposal. Minister advise he will consider and forward a reply in due course.

August 30th, 2019

At Councils invitation Minister visits Councillors at Batchelor on 30th August for general visit and discussion on range of issues from legacy matters/problems since 1991 incorporation of Council and merger proposal again discussed.

16th September 2019

Council receives letter from Minister and tabled as late item at September OGM that outlines further work required at Belyuen with Department in relation to financial information to inform the proposal, and seeking clarity that a proposal should clearly define the resources within the proposal for the merger of Coomalie and Belyuen and separate to that of resources for a larger expanded model. Encourages Council to still work together and with the Department in developing final proposal.

15th October 2019

Ministers letter to be re tabled to allow for position of Coomalie Council within the proposal to be established in context of the Ministers advice.

November 2019

Belyuen Council requested a meeting with Coomalie on 1st November 2019 but had to cancel at late notice. Is expected joint informal meeting will take place before Christmas.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

NOTE

For the information of Council

7.5 CEO ACTIVITIES REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs/CEO
Disclosure of Interest:	Nil
Date:	18th February 2020
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachment:	

SUMMARY

CEO Activities Report February meeting 2020

3rd February
Anna Malgorzewicz, Chief Executive Officer commenced in the role on Monday 3rd February 2020. The week was dedicated to meeting with staff, touring the Shire, visiting Council assets and familiarisation with Council procedures, processes and practice.

Of particular interest were the two waste management facilities, swimming pool, and dog management assets and procedures. New road assets and drainage issues were also inspected.

6th February 2020
Attended the LGANT Workshop on the *Local Government Act* 2019. The workshop explored transitional arrangements and new policy considerations that all councils will be required to address prior to July 2020. Matters relating to code of conduct, legal obligations, particularly regarding work health and safety and fraud and corruption protection, were a focus, and new stringent requirements for elected members and candidates regarding reporting and disclosure requirements were examined. A further report will be provided to Council at its March 2020 meeting.

10th February 2020
Meeting with Adelaide River Councillors to discuss priorities.

11th February 2020
Meeting with representatives from the CW Department of Industry, Innovation and Science and the NT Department of Primary Industry and Resources regarding the Rum Jungle Rehabilitation Project.

Anna Malgorzewicz

Chief Executive Officer

RECOMMENDATION	
That Council receives and notes the CEO's Activity Report for the period January / February 2020.	
Moved:	**Clr.**
Seconded:	**Clr.**

7.6 PROPOSAL RE: YOUTH CENTRE

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	18th February 2020
Author:	Anna Malgorzewicz Chief Executive Officer
Attachment:	Nil

SUMMARY

Dr Jan Hills approached Council in January 2020 regarding a request to present and discuss with Council a proposal to develop a Youth Centre, to provide opportunities for young people within the Coomalie Shire to participate in engaging and productive activities.

BACKGROUND

PROPOSAL to COOMALIE COMMUNITY GOVERNMENT COUNCIL-
Dr Jan Hills

There is a need for tackling youth behaviour problems in Batchelor. Long time ago we brought the Duke of Edinburgh scheme into Batchelor and I remember then that it was difficult to get a youth leader within the secondary school to monitor and assist young people. Some youth may not even be in school to allow that avenue anyway.

I did see a youth centre featured on television and my thinking is that we need a modern offering to capture the attention and empty hours.

Land
So my proposal is to ask whether the Council will allocate land for a youth centre. My thinking is around from the fire and Men's sheds would be good-I know there is not a lot of land available. If that is not possible then we brainstorm to get land but central town is good.

Building
Then need premises. My suggestion is that we advertise for a donated building-large. Preferably a very long room as the main part. This to be done with an advertised launch and hopefully will get someone to donate-maybe one of those many houses at Berrimah or a shed from a manufacturer or a mining company. I think the way the project is portrayed to the general public is important and it needs to be seen as a plus to help.

Amenities and Services
Amenities and smaller activities with a second building or as can fit.

Preparation and Services.-
Apply for Grants.
Ask local contractors to donate time and expertise.

Activities.
Need computers; games machine/s. screens so film clips etc can be displayed.
Musical instruments.
Area for dance, yoga;
gym equipment.
Again will need to go out for donations and Grants. But also could acquire computers that maybe superfluous.
Will evolve.

Youth Worker
Suggest ask Anglicare/ Salvation Army for guidance re a youth worker.

One advantage of having the center near the men's shed is that some youth may be interested to ask for assistance with learning how to utilize equipment and to make/ repair items. Again someone with technical expertise may be available to introduce other interests. Many possibilities.

The youth center could well be a way to lead people into a trade or job.
The whole thing is that the youth "own" the project and take it forward. We assist by getting it started.

Please give this a favorable consideration,
regards,
Jan

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council receives and notes the presentation from Ms Jan Hills regarding the Youth Centre proposal.

Moved: **Clr.**

Seconded: **Clr.**

7.7 AUTHORISED PERSONS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CC 104.3.1
Disclosure of Interest:	Nil
Date:	18th February 2020
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachment:	Nil

SUMMARY

Authorised persons are to be changed to reflect the new CEO Anna Malgorzewicz

BACKGROUND

Nil

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

The Local Government Act, Section 112, Appointment of Authorised Persons.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council appoint Anna Malgorzewicz as an authorised persons and issue identity cards as per section 112-117 of The Local Government Act.

Moved: **Clr.**

Seconded: **Clr.**

7.8 BANKING SIGNATORIES

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	18th February 2020
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachment:	

SUMMARY

Bank Signatories are required to be changed to recognise the new CEO Anna Malgorzewicz. Paul McInerney's credit card is to be destroyed and a credit card for Anna Malgorzewicz to be applied for.

BACKGROUND

Paul McInerney is to be removed as bank signatory

COMMENT

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

1.4 Corporate Credit card

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council remove Mr Paul McInerney as a CBA bank signatory and add Ms Anna Malgorzewicz.

That Council approve Mr Paul McInerney's credit card to be destroyed and Ms Anna Malgorzewicz to be issued with one.

Moved: **Clr.**

Seconded: **Clr.**

7.9 MILES ROAD DRAINAGE ISSUE

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	18th February 2020
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachment:	Litchfield Council Engineering Report

SUMMARY

The Miles Road landholder requested the long-standing issue of watercourse management and flow be addressed by Council to stop further damage, and if possible rectify the damage already caused.

The previous CEO requested Litchfield Council inspect the property and provide Council with viable options to address drainage and erosion issues impacting the property at Lot 86 Miles Road.

BACKGROUND

A written complaint was received on the 3rd December 2018 from the property owner of 86 Miles Road. It relates to a long-standing erosion issue at the site that also impacts other landholders.

The content of the letter from the landholder follows:

03/12/2018

Re Erosion at the Boundary of my Property at 86 Miles Rd

Some years ago, Telstra laid cables to service the area where my property on Miles Rd is located. Substantial changes to the slope and lay of Miles Rd were made, and the runoff directed via a stormwater channel to discharge onto my property. As a result of these changes, the run off from the storm water drains and Miles Rd itself coursed down the hill and through my land.

Over the last ten or fifteen years, I have attempted to deal with the erosion this regular Wet Season torrent has caused. The erosion gully has at times been deep enough to swallow a small car. I have dumped what must be tonnes of vegetable matter in the gully, and as many rocks as I could obtain. About four or five y ears ago, the Council assisted by dumping a substantial amount of rocks to slow the water down. I continued to dump vegetable matter and whatever I could find into the gully, and the gully has begun to fill up to some extent.

Unfortunately, the water continues to course down the hill and through my property. It has – again to some extent – changed course, and now has scoured the top spoil from my mango orchard. The area is now nothing but exposed mango roots, rocks, pebbles and weeds brought in by the runoff.

As you will be aware, I have raised this matter nearly every Wet Season for the last ten years or so. I also note that I have paid my rates, which are substantial. I have done everything in my power to manage the situation, including dumping material into the gully and planting sturdy vegetation and trees to stabilise the soil. Nothing I have done, or can do, can stop the damage to my property occasioned by the substantial amount of storm water running down Miles Rd and the stormwater channel over my land. The situation is particularly painful to me as the property is basically maintained as a sanctuary, and is the site of significant rain forest and melaleuca forest, not to mention wild life such as turtles, water monitors, and crocodiles, flying foxes and bats.

Would the Council please address this matter without further delay and take whatever steps are necessary to stop further damage, and, if possible, rectify the damage already caused?

Yours sincerely

Council undertook a comprehensive search of its records and this recent correspondence appears to be the only formal written complaint received by Council. The previous CEO also requested the current Operations Manager document past investigations and options and the following was provided:

1. *This problem has been there since Council was formed.*
2. *I have looked at it in the past and suggested that an easement was put in to carry the water down to the spring – this was not accepted at the time.*
3. *Former CEO in 2012/13 period and I went and had a look, one option I put up was, build a drain on the south side of the road and take the water down to the water flow of the dam wall. This did not occur.*
4. *Council offered to put rocks at the top of drain- this was done during period approx. 2014 - 2016*
5. *I have had no contact with this land owner, as former CEO's have been dealing with the landholder.*

Previous CEO's were also canvassed for their recollection of actions and discussions. In summary, there was discussion a number of years ago of putting a culvert under Miles Rd or two nearby neighbouring/adjacent properties. This proposal was not pursued as it would have been very difficult to channel the water into it due to the quantity and the speed. There was also a Telstra pit there as well. Telstra's trench may have been what started the erosion in the first instance.

In December 2019, the Infrastructure Project Coordinator, Litchfield Council, prepared a report (attached) that investigated water flow and drainage issues on Miles Road. Two options have been developed for Council's consideration.

COMMENT

Two options have been recommended. These are:

Option 1

To form a swale drain along the western boundary of Lot 86. If executed with sound design, could serve as a long term solution.

Option 2

To construct a culvert with end walls, to pick up the water flow on the west side of Miles Road. The culvert would cut diagonally across Miles Road to the north east corner where it would discharge into the existing swale drain.

CONSULTATION

Litchfield Council.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Dependant on action proposed will determine budget allocation required.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council:

a) proceed with developing plans and final costings for Option 1;

b) direct the Chief Executive Officer to consult with the landowner regarding Option 1; and

c) provide a further report to Council.

Moved: **Clr.**

Seconded: **Clr.**

7.10 UNIFORM COMPANION ANIMAL LEGISLATION IN THE NORTHERN TERRITORY

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	18th February 2020
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachment:	Uniform Companion Animal Discussion Paper

SUMMARY

During the November 2018 Local Government Association of the Northern Territory (LGANT) general meeting, a resolution was passed that LGANT lobby the Northern Territory Government to introduce uniform domestic animal management legislation in the Northern Territory. In February 2019, Mr Damien Ryan, President of LGANT wrote to the Minister for Local Government, Housing and Community Development on this matter. A discussion paper was prepared and circulated to councils for information and comment.

Submissions are due 28th March 2020.

BACKGROUND

Since 1991, local government councils in the Northern Territory have been able to make their own by-laws and rules about companion animal management without a mandatory scheme applicable to all councils.

The management and control of dogs in the Territory was formerly regulated by the *Dog* Act 1980 (the Act). This Act included:

- the requirements to register all dogs and for dogs to wear tags during the period of registration.
- licensing of premises where more than two dogs were to be kept.
- sterilisation of dogs.
- establishment of pounds.

- seizing, impounding and release or destruction of dogs; and
- the appointment of registrars, inspectors and pound managers.

The Act allowed local government councils to make rules (by-laws) in relation to:
- the management of pounds they established.
- the form and type of dog-tag that was to be worn by a registered dog ordinarily kept in their local areas.
- the manner in which sterilised dogs were to be marked; and
- the declaration of any area of vacant Crown land within their council areas as a public place for the purposes of the Act.

Of note, a local government council did not have the power to appoint a registrar unless it had established a pound. In practice, the Act only applied to urbanised areas of the Territory.

The Act was repealed in 1991 by the *Dog* Act *Repeal* Act (the Repeal Act). The repeal of the *Dog* Act 1980 was requested by the then Darwin City Council and Palmerston Town Council. Those councils indicated their preference for stronger controls than those that were available at the time under the Act. Alice Springs Town Council also supported the repeal.

The attached discussion paper has been developed to inform and generate feedback about Territory-wide Companion Animal legislation. The issues and questions identified in this discussion paper are provided as a guide. Council is invited to address these issues and questions, as well as any other matte related to the management and control of companion animals in the Northern Territory.

COMMENT

Council has been responsible for the implementation of Dog Management By-Laws since 2002. A response to the Uniform Companion Animal Legislation Discussion Paper should be developed consistent with the framework provided by these By-Laws.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Coomalie (Dog Management) By-Laws 2002

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS
Simple Majority

RECOMMENDATION

That Council direct the Chief Executive Officer to prepare a draft submission on the "Uniform Companion Animal Legislation in the Northern Territory" Discussion Paper and provide a further report to the March 2020 Ordinary General Meeting of Council.

Moved: **Clr.**

Seconded: **Clr.**

7.11 LITCHFIELD NATIONAL PARK WASTE

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	18th February 2020
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachment:	Litchfield Regional Tourism Inc. letter

SUMMARY

In December 2019, Litchfield Regional Tourism Incorporated (LRTI) wrote to Council seeking support in managing waste generated by visitors to Litchfield National Park. The proposal includes the installation of skip bins at designated locations, such as Batchelor and Tumbling Waters, and that both Coomalie Community Government Council and Litchfield Council would be responsible for the management and all costs associated with the skip bins.

BACKGROUND

Litchfield National Park is a Northern Territory Government owned and managed asset. In its correspondence to Council, the LRTI acknowledge that Parks NT was approached some years ago regarding improved waste management services for visitors to Litchfield National Park. Parks NT policy is a "rubbish in/rubbish out" position. The LRTI argue that this policy has negative impact on the townships of Batchelor, Berry Springs and Dundee and request both Litchfield and Coomalie Councils assist with the management of waste through the provision of skip bins at strategic locations at access points to the Park, such as Tumbling Waters or Batchelor.

COMMENT

The LRTI is seeking Council's support and has indicated that it would be willing to meet with Council to explore the proposal further.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council;

a) receives and notes the report entitled Litchfield National Park Waste; and

b) requests a further report be prepared, following consultation with Litchfield Council and the Department of Tourism, Sport and Culture (Parks and Wildlife) that outlines full financial and policy implications of the proposal.

Moved: **Clr.**

Seconded: **Clr.**

7.12 REGIONAL AND SHIRES FORUM, CALL FOR AGENDA ITEMS

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	18th February 2020
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachment:	Nil

SUMMARY

From: Elaine McLeod <Elaine.McLeod@lgant.asn.au>
Sent: Tuesday, January 21, 2020 8:17 AM
To: Adrian Dixon < Chief Executive Officer <CEO@coomalie.nt.gov.au**Cc:** Sean Holden <sean.holden@lgant.asn.au>
Subject: Call for Agenda Items - Regional and Shires Forum 15/04/20

Good morning

This is a call for agenda items for the Regional and Shires Forum meeting to be held in Darwin on 15 April 2020. Can you please have them in to me by **Wednesday, 1 April 2020.**

Kind regards

Elaine McLeod | Executive Assistant to the CEO
Local Government Association of the Northern Territory
(08) 8944 9680 ◆ elaine.mcleod@lgant.asn.au ◆ www.lgant.asn.au

BACKGROUND

The Local Government Association of the NT (LGANT) hosts a biannual forum of councils at which matters relevant to shire and regional councils can be shared an explored. These can include land management, community health and wellbeing or strategies to mitigate disadvantage associated with remoteness. There is opportunity for all shire and reginal councils to propose notices of motion or to seek support in lobbying layers of government regarding pertinent matters.

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION	
That Council notes it does not have any agenda items for inclusion in the April 2020 Regional and Shires Forum.	
Moved:	**Clr.**
Seconded:	**Clr.**

7.13 COMMUNITY RECREATION OFFICER'S REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\ CRO
Date:	18th February 2020
Author:	Hilary Brett Acting Corporate Services Officer
Attachments:	Nil

CRO February 2020

All upcoming events have been affected by the resignation of both Casual Relief Community Recreation Officers.
The permanent CRO position has been advertised for several months without a suitable candidate being found. The CEO is reviewing the Position Description for Community Recreation Officer and the position will be re advertised to a wider employment market as soon as possible.

The 78th Anniversary of the Bombing of Darwin – Commemorative Service at Adelaide River War Cemetery. 10.00am Thursday the 20th of February. The service will be going ahead as planned with Acting Corporate Services Officer, Finance and Operations staff sharing organisational duties.

Seniors Bingo Morning Tea – Bingo morning tea is usually held on the last Thursday of the month at the Adelaide River Store. Further sessions will not be hosted by Council until a new CRO officer is appointed. It would be possible to lend the Council bingo equipment to the seniors should they wish to run the sessions themselves.

Seniors Mystery Bus Tour – Council has been providing a free monthly bus service for a mystery lunch trip to somewhere in the outer Darwin area, where participants pay for their own lunch. The February tour was cancelled, seniors who have made bookings for the March trip will be notified that the trips are now cancelled until further notice.

After School Sports – Principals from both schools have been notified that this activity is cancelled until further notice. Discussions have been started with Batchelor Outdoor Education Centre staff to see if a short-term solution can be found using one of their staff members who assists Council with Casual Relief Pool Supervisor duties.

Anzac Day- Saturday 25th April- Planning and organisation going ahead with Acting Corporate Services Officer, Finance and Operations Supervisor covering these duties in the short term.

NOTE

For the information of Council.

8 FINANCE REPORTS

8.1 FINANCE MANAGER'S REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Finance Manager
Disclosure of Interest:	Nil
Date:	18th February 2020
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

8.2 PAYMENT REGISTER

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18th February 2020
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid for January 2020.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

Account Transactions
Coomalie Community Government Council
For the period 1 January 2020 to 31 January 2020

Date	Source	Description	Reference	Amount
CBA Credit Card SAO AK				
09 Jan 2020	Spend Money	Telstra Business Centre	Postage SIM cards	10.00
13 Jan 2020	Spend Money	Total Tools Darwin	Battery charger	199.00
Total CBA Credit Card CEO				**209.00**
CBA Credit Card CEO				
20 Jan 2020	Spend Money	Zoom Video Communications Inc	Zoom Jan 2020	20.99
23 Jan 2020	Spend Money	NEWS LIMITED SURRY HILLS	NT News Jan 2020	28.00
Total CBA Credit Card CEO				**48.99**
CBA Credit Card Exec Assist				
28 Jan 2020	Spend Money	Xero Australia Pty Ltd	Xero Jan 2020	125.00
Total CBA Credit Card Exec Assist				**125.00**

CBA Credit Card AO

Date	Source	Description	Reference	Amount
08 Jan 2020	Payable Payment	Payment: The Balloon Guy	SHP Jan 2020	134.77
10 Jan 2020	Payable Payment	Payment: Coles	SHP Jan 2020	11.34
10 Jan 2020	Payable Payment	Payment: Kmart	SHP Jan 2020	60.75
10 Jan 2020	Payable Payment	Payment: Dollars and Sense	SHP Jan 2020	27.97
13 Jan 2020	Payable Payment	Payment: Big W	SHP Jan 2020	29.50
13 Jan 2020	Payable Payment	Payment: McDonalds	SHP Jan 2020	11.20
13 Jan 2020	Payable Payment	Payment: Woolworths	SHP Jan 2020	15.00
13 Jan 2020	Payable Payment	Payment: Motor Vehicle Registry	Rego TM2671 Portable Toilet Trailer	179.40
14 Jan 2020	Payable Payment	Payment: Woolworths	SHP Jan 2020	67.36
17 Jan 2020	Payable Payment	Payment: Woolworths	SHP Jan 2020	5.40
20 Jan 2020	Payable Payment	Payment: Coles	SHP Jan 2020	22.15
20 Jan 2020	Payable Payment	Payment: Darwin Ice Skating Centre	SHP Jan 2020	322.20
20 Jan 2020	Payable Payment	Payment: McDonalds	SHP Jan 2020	15.70
23 Jan 2020	Payable Payment	Payment: Woolworths	Aust Day 2020	743.61
23 Jan 2020	Payable Payment	Payment: Event Cinemas	SHP Jan 2020	321.00
23 Jan 2020	Payable Payment	Payment: Woolworths	SHP Jan 2020	12.93
24 Jan 2020	Payable Payment	Payment: Coles	SHP Jan 2020	35.05
24 Jan 2020	Payable Payment	Payment: Kmart	SHP Jan 2020	10.00
24 Jan 2020	Payable Payment	Payment: Bunnings Building Supplies P/L	Aust Day 2020	14.11
24 Jan 2020	Payable Payment	Payment: Dollars and Sense	Aust Day 2020	44.91
28 Jan 2020	Payable Payment	Payment: Mister Minit	Aust Day 2020	18.95
28 Jan 2020	Payable Payment	Payment: Origin Kebabs	SHP Jan 2020	92.30
28 Jan 2020	Payable Payment	Payment: Beta Coolalinga Butchers	Aust Day 2020	121.68
Total CBA Credit Card AO				**2,317.28**

CCGC CBA Cheque

02 Jan 2020	Spend Money	Commonwealth Bank of Australia	Bank fees	32.94
07 Jan 2020	Payable Payment	Payment: RS Gardening Care	Remove Solomon Rd trees	363.00
07 Jan 2020	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage	2,077.68
07 Jan 2020	Payable Payment	Payment: RS Gardening Care	Mowing Batchelor	5,418.12
07 Jan 2020	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage	2,077.68
07 Jan 2020	Payable Payment	Payment: RS Gardening Care	Mowing Adelaide River	5,912.00
07 Jan 2020	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage	2,077.68
10 Jan 2020	Payable Payment	Payment: PowerWater - Bills	Water	39.57
10 Jan 2020	Payable Payment	Payment: PowerWater - Bills	Water	72.86
10 Jan 2020	Payable Payment	Payment: PowerWater - Bills	Water	22.93
10 Jan 2020	Payable Payment	Payment: PowerWater - Bills	Water	22.93
10 Jan 2020	Payable Payment	Payment: PowerWater - Bills	Water	370.36
10 Jan 2020	Payable Payment	Payment: Jacana Energy	Electricity	1,064.49
10 Jan 2020	Payable Payment	Payment: PowerWater - Bills	Water	377.11
10 Jan 2020	Payable Payment	Payment: PowerWater - Bills	Water	195.60
10 Jan 2020	Payable Payment	Payment: PowerWater - Bills	Water	418.21
10 Jan 2020	Payable Payment	Payment: Telstra	Telephones	1,083.91
10 Jan 2020	Payable Payment	Payment: Jacana Energy	Electricity	1,141.17
10 Jan 2020	Payable Payment	Payment: MVR	Dog trailer rego	113.90
10 Jan 2020	Payable Payment	Payment: PowerWater - Bills	Water	509.49
10 Jan 2020	Payable Payment	Payment: PowerWater - Bills	Water	66.62
10 Jan 2020	Payable Payment	Payment: PowerWater - Bills	Water	476.41
10 Jan 2020	Payable Payment	Payment: PowerWater - Bills	Water	470.22
10 Jan 2020	Payable Payment	Payment: PowerWater - Bills	Water	27.09
10 Jan 2020	Payable Payment	Payment: PowerWater - Bills	Water	22.93
13 Jan 2020	Payable Payment	Payment: Diedre Pickering	Cleaning	901.00
13 Jan 2020	Payable Payment	Payment: The Big Mower	Parts	379.00
13 Jan 2020	Payable Payment	Payment: Integrated Land Information System	Land titles	85.20
13 Jan 2020	Payable Payment	Payment: Brighton Council	Councilwise licence fees	20,057.40
13 Jan 2020	Payable Payment	Payment: Komatsu Australia Pty Ltd	Parts	325.85
13 Jan 2020	Payable Payment	Payment: L&V Nominees Pty Ltd	Pool chemicals	250.00
13 Jan 2020	Payable Payment	Payment: Rum Jungle Bowls Club	Donation xmas party	100.00
13 Jan 2020	Payable Payment	Payment: Arafura Site & Street Sweeping	Streetsweeping	907.50
13 Jan 2020	Payable Payment	Payment: RS Gardening Care	Mowing	343.20
13 Jan 2020	Payable Payment	Payment: Norsign NT	Signage	127.90

Date	Source	Description	Reference	Amount
13 Jan 2020	Payable Payment	Payment: Komatsu Australia Pty Ltd	Parts	203.13
13 Jan 2020	Payable Payment	Payment: Darwin Bolt Supplies (Normist)	Parts	124.53
13 Jan 2020	Payable Payment	Payment: S.E. Rentals Pty Ltd	Photocopier rental	258.63
13 Jan 2020	Payable Payment	Payment: Diedre Pickering	Cleaning	2,730.30
13 Jan 2020	Payable Payment	Payment: NT Rural Pty Ltd TA Territory Rural	Chemical	2,464.00
13 Jan 2020	Payable Payment	Payment: Prestons Mowing & Gardening	Roadside spraying	1,855.00
13 Jan 2020	Payable Payment	Payment: Air Liquide WA Pty Ltd	Gas rental	75.52
13 Jan 2020	Payable Payment	Payment: Darwin Office Technology	Copy count	372.05
13 Jan 2020	Payable Payment	Payment: Komatsu Australia Pty Ltd	Parts	189.88
13 Jan 2020	Payable Payment	Payment: Victor Fox	Roadside spraying	1,350.00
13 Jan 2020	Payable Payment	Payment: Area9 IT Solutions	IT support	269.50
13 Jan 2020	Payable Payment	Payment: RS Gardening Care	Push up dump Sep-Nov	1,694.00
13 Jan 2020	Payable Payment	Payment: Ben Harwood	Payroll	300.00
14 Jan 2020	Payable Payment	Payment: Jacana Energy	Electricity	218.63
14 Jan 2020	Payable Payment	Payment: Jacana Energy	Electricity	30.34
14 Jan 2020	Payable Payment	Payment: Jacana Energy	Electricity	72.48
14 Jan 2020	Payable Payment	Payment: Jacana Energy	Electricity	57.32
14 Jan 2020	Payable Payment	Payment: Jacana Energy	Electricity	22.45
14 Jan 2020	Spend Money	SALARIES AND WAGES Coomalie Communi	Payroll	21,854.02
14 Jan 2020	Payable Payment	Payment: MVR	Tractor rego	422.95
14 Jan 2020	Payable Payment	Payment: Jacana Energy	Electricity	34.58
14 Jan 2020	Payable Payment	Payment: MVR	John Deere rego	270.95
15 Jan 2020	Spend Money	PC140120-150459365 SuperChoice P-L	Superannuation	2,531.49
15 Jan 2020	Spend Money	Commonwealth Bank of Australia	Bank fees	66.33
15 Jan 2020	Spend Money	Commonwealth Bank of Australia	Bank fees	7.04
15 Jan 2020	Spend Money	Commonwealth Bank of Australia	Bank fees	49.28
16 Jan 2020	Payable Payment	Payment: Vanderfield Darwin	Parts	326.98
16 Jan 2020	Payable Payment	Payment: Rosejoy NT T/A Batchelor General Store	Consumables Dec 2019	29.46
16 Jan 2020	Payable Payment	Payment: Cr. Sharon Beswick	Councillor fees	450.00
16 Jan 2020	Payable Payment	Payment: Cr. Sue Bulmer	Councillor fees	450.00
16 Jan 2020	Payable Payment	Payment: Bunnings Building Supplies P/L	Consumables Dec 2019	111.44
16 Jan 2020	Payable Payment	Payment: Oolloo Investments Pty Ltd	Loader hire Bat dump	1,100.05
16 Jan 2020	Payable Payment	Payment: Cr. Christian McElwee	Councillor fees	450.00
16 Jan 2020	Payable Payment	Payment: Cr. Max Corliss	Councillor fees	850.00
16 Jan 2020	Payable Payment	Payment: Batchelor Service Centre	Fuel Nov 2019	800.08
16 Jan 2020	Payable Payment	Payment: Pumacard	Fuel Dec 2019	2,644.82
16 Jan 2020	Payable Payment	Payment: Higgie Mechanical Engineering	Service ute CCGC02	316.47
16 Jan 2020	Payable Payment	Payment: Cr. Deborah Moyle	Councillor fees	450.00
16 Jan 2020	Payable Payment	Payment: Turbo's Tyres	Tyres ute CCGC01	1,100.00
16 Jan 2020	Payable Payment	Payment: Higgie Mechanical Engineering	Service ute CCGC01	373.91
16 Jan 2020	Payable Payment	Payment: Higgie Mechanical Engineering	Rego inspection JD Tractor	192.50
16 Jan 2020	Payable Payment	Payment: Bruce Mason	Cleaning	1,036.00
16 Jan 2020	Payable Payment	Payment: NT Water Filters	Water	166.40
16 Jan 2020	Payable Payment	Payment: L&V Nominees Pty Ltd	Pool chemicals	420.00
16 Jan 2020	Payable Payment	Payment: Cr. Andrew Turner	Councillor fees	1,500.00
16 Jan 2020	Payable Payment	Payment: Batchelor Service Centre	Fuel Dec 2019	480.12
16 Jan 2020	Payable Payment	Payment: Bruce Mason	Cleaning	90.00
16 Jan 2020	Payable Payment	Payment: L&V Nominees Pty Ltd	Pool chemicals	1,290.00
16 Jan 2020	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage	2,077.68
16 Jan 2020	Payable Payment	Payment: Bruce Mason - Rates payments	Cleaning	360.00
21 Jan 2020	Payable Payment	Payment: Area9 IT Solutions	IT support	326.22
21 Jan 2020	Payable Payment	Payment: NT Quality Hay & Contracting P/L	Roadside slashing	1,705.00
21 Jan 2020	Payable Payment	Payment: Arafura Site & Street Sweeping	Streetsweeping	660.00
21 Jan 2020	Payable Payment	Payment: Prestons Mowing & Gardening	Roadside spraying	1,400.00
21 Jan 2020	Payable Payment	Payment: Oolloo Investments Pty Ltd	Gravel AR Dump	1,815.00
21 Jan 2020	Payable Payment	Payment: Area9 IT Solutions	IT support	539.00
21 Jan 2020	Payable Payment	Payment: HWL Ebsworth Lawyers	Legal fees	1,584.00
21 Jan 2020	Payable Payment	Payment: Rum Jungle Tavern	OGM Catering Jan-Dec 2019	3,168.00
21 Jan 2020	Payable Payment	Payment: Area9 IT Solutions	IT support	99.00
21 Jan 2020	Payable Payment	Payment: Oolloo Investments Pty Ltd	Push up AR dump	320.00
21 Jan 2020	Payable Payment	Payment: HWL Ebsworth Lawyers	Legal fees	841.50

Date	Source	Description	Reference	Amount
21 Jan 2020	Payable Payment	Payment: Oolloo Investments Pty Ltd	Push up AR dump	480.00
21 Jan 2020	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage	2,077.68
21 Jan 2020	Payable Payment	Payment: NT Rural Pty Ltd TA Territory Rural	Pool salt	774.40
21 Jan 2020	Payable Payment	Payment: Go Wide Cattle Company	Roadside slashing	1,188.00
21 Jan 2020	Payable Payment	Payment: Oolloo Investments Pty Ltd	Grading Coach Road	942.90
21 Jan 2020	Payable Payment	Payment: Victor Fox	Roadside spraying	1,575.00
21 Jan 2020	Payable Payment	Payment: Area9 IT Solutions	IT support	814.00
21 Jan 2020	Payable Payment	Payment: Shannon Recycling & Landcare	Bat dump contractor	1,375.00
24 Jan 2020	Payable Payment	Payment: PowerWater - Bills	Water Sewerage	2,779.46
24 Jan 2020	Payable Payment	Payment: Jacana Energy	Electricity	972.87
24 Jan 2020	Payable Payment	Payment: Telstra	Telephones	1,117.23
24 Jan 2020	Payable Payment	Payment: PowerWater - Bills	Water Sewerage	205.40
24 Jan 2020	Payable Payment	Payment: Jacana Energy	Electricity	991.72
24 Jan 2020	Payable Payment	Payment: Jacana Energy	Electricity	1,824.61
28 Jan 2020	Spend Money	SALARIES AND WAGES Coomalie Communi	Payroll	23,292.74
30 Jan 2020	Spend Money	Petty Cash Reimbursements	1 NOV 19 - 30 JAN 20	548.45
31 Jan 2020	Payable Payment	Payment: Norsign NT	Signage	3,087.43
31 Jan 2020	Payable Payment	Payment: Darwin Office Technology	Copy count	226.98
31 Jan 2020	Payable Payment	Payment: Mitchell Refrigeration & Air Conditioning	Repair air con backhoe	517.00
31 Jan 2020	Payable Payment	Payment: Higgie Mechanical Engineering	Service kluger CCGC03	294.25
31 Jan 2020	Payable Payment	Payment: Bunnings Building Supplies P/L	Consumables Dec 2019	982.11
31 Jan 2020	Payable Payment	Payment: Prestons Mowing & Gardening	Roadside spraying	700.00
31 Jan 2020	Payable Payment	Payment: Sandra Selems	Repay overpaid rates	200.00
31 Jan 2020	Payable Payment	Payment: St John Ambulance Australia	First aid Australia Day	150.00
31 Jan 2020	Spend Money	SALARIES AND WAGES Coomalie Communi	Payroll	965.80
31 Jan 2020	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage	2,077.68
31 Jan 2020	Payable Payment	Payment: Bruce Mason - Rates payments	Cleaning	360.00
31 Jan 2020	Payable Payment	Payment: JEL Holdings Pty Ltd	Accommodation Aust Day	120.00
31 Jan 2020	Payable Payment	Payment: Adelaide River Inn	Accomm Anzac Day	680.00
31 Jan 2020	Payable Payment	Payment: Bruce Mason	Cleaning	150.00
31 Jan 2020	Payable Payment	Payment: Chris Reynolds Transport	Freight	77.00
31 Jan 2020	Payable Payment	Payment: Darwin Office Technology	Toner	33.20
31 Jan 2020	Payable Payment	Payment: Bruce Mason	Cleaning	703.00
Total CCGC CBA Cheque				**167,263.89**
Total				**169,964.16**

RECOMMENDATION

That Council approve and pass for payment the January 2020 payment register totalling $169,964.16.

Moved: **Clr.**

Seconded: **Clr.**

8.3 FINANCE AND GRANT REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	18th February 2020
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a consolidated profit and loss budget to actual report is submitted to Council.

BACKGROUND

Attached is the finance and grant report and consolidated profit and loss budget to actual report for January 2020.

COMMENT

Nil

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

Coomalie Community Government Council
Financial Report for the period ending 31st January 2020

Cash at Bank					
Cash on Hand					$ 1,000.00
Cheque Account					$ 397,010.93
Investment Account					$ 1,950,000.00
Trust Account					$ 451,509.50
Total Cash at Bank					**$ 2,799,520.43**
Debtors	**Current**	**30 Days**	**60 Days**	**90 Days**	
Trade ***	-	-	-	121.00	$ 121.00
Rate Arrears				401,091.89	$ 401,091.89
Rates paid in advance	(31,393.52)	-	-	-	(31,393.52)
Total Debtors					**$ 369,819.37**
Creditors	**Current**	**30 Days**	**60 Days**	**90 Days**	
	12,540.12	-	-	-	12,540.12
Total Creditors					**$ 12,540.12**
Reconciliation of Funds					
Balance as per General Ledger					$ 849,520.43
Add outstanding Debtors					$ 369,819.37
Less outstanding Creditors					$ 12,540.12
Add Investment Account					$ 1,950,000.00
Total Cash & Receivables Available					**$ 3,156,799.68**

***** Trade Debtors**

Trevor Sullivan - hire equipment			-	121.00
	-	**-**	**-**	**121.00**

Coomalie Community Government Council						
Grant Report for the period ending 31st January 2020						
Date Received	**Grant**	**From**	**Amount**	**Expended to date**	**Amount Remaining**	**Acquittal Due**
9/11/2018	Finalise merger proposal join Belyuen Coomalie	Dept of LGHCD	$ 65,000.00	$ 56,911.35	$ 8,088.65	30/06/2019
14/06/2019	SPG - Transportables	Dept of LGHCD	$ 300,000.00	$ -	$ 300,000.00	30/06/2020
24/06/2019	EES - Solar Admin and Pool	Dept of LGHCD	$ 110,000.00	$ -	$ 110,000.00	30/06/2020
20/09/2019	NT Library Grant 2019/20	Dept of Tourism Sport and Culture	$ 44,441.82	$ 26,730.80	$ 17,711.02	30/09/2020
26/11/2019	Community Sport Recreation Officer	Dept of Tourism Sport and Culture	$ 44,674.00	$ 20,603.70	$ 24,070.30	31/08/2020
6/12/2019	Australia Day 2020	Australia Day Council NT	$ 2,000.00	$ 1,331.92	$ 668.08	31/03/2020
12/12/2019	School Holiday Program Jan 2020	Territory Families	$ 2,000.00	$ 1,266.50	$ 733.50	31/03/2020
			$ 568,115.82	**$ 106,844.27**	**$ 461,271.55**	
		Cash and Receivables			**$ 3,156,799.68**	
		Unspent Grants & Subsidies			**$ 461,271.55**	
		Cash Available to Council			**$ 2,695,528.13**	

Profit and Loss - Council Consolidated

Coomalie Community Government Council

For the 7 months ended 31 January 2020

Account	YTD Actual	2019/20 Budget	2018/19 Actual
Trading Income			
Grant Commonwealth FAG	406,967.00	510,000.00	509,867.00
Grant Commonwealth RTR - Capital	0.00	216,000.00	108,397.00
Grant NTG Community Sport Recreation	44,674.00	45,000.00	45,000.00
Grant NTG Library	48,886.00	49,000.00	49,243.00
Grant NTG Operational Subsidy	645,052.00	589,000.00	584,629.00
Grant NTG Other GST Free	6,782.00	18,500.00	78,780.00
Grant NTG Other with GST	2,301.00	800.00	31,433.00
Grant NTG SLGIF	480,000.00	480,000.00	0.00
Grant NTG Special Purpose	648,857.00	746,857.00	426,196.00
Interest - Interest Received	22,716.29	50,000.00	49,049.98
Interest - Rates Penalties, Interest, Legals, Administration	31,686.87	36,000.00	35,908.07
Net Gain/Loss Assets - Gross sales revenue of asset	0.00	0.00	(7,175.04)
Other Revenue - Donations, Contributions Received	3,727.28	10,500.00	2,909.09
Other Revenue - General Reimbursements	451.00	2,400.00	1,788.55
Other Revenue - GST Free	2,171.16	1,000.00	13,759.08
Other Revenue - GST Payable	5,378.18	8,740.00	15,755.03
Other Revenue - Pension Remission State	24,495.00	25,920.00	25,920.00
Rates Charged - Garbage	392,803.00	386,215.00	380,392.00
Rates Charged - General Rates	933,186.15	947,210.00	913,034.98
Rates Charged - Supplementary Rates	0.00	0.00	414.00
Statutory Charges - Dog Fines, Penalties and Pound Fees	510.00	0.00	210.00
Statutory Charges - Issue Rates Searches	990.00	1,100.00	980.00
User Charges - Dog Registration Fees	870.00	720.00	800.00
User Charges - Hire Fees	1,498.62	720.00	8,437.90
User Charges - Other	1,725.54	9,000.00	13,817.22
Grant NTG SLGIF - Capital Related	0.00	0.00	414,608.00
Total Trading Income	**3,705,728.09**	**4,134,682.00**	**3,704,153.86**
Gross Profit	**3,705,728.09**	**4,134,682.00**	**3,704,153.86**
Operating Expenses			
Depreciation - Depreciation Expenses	0.00	507,700.00	643,720.29
Employee Costs - Advertising for Staff	3,162.73	3,000.00	915.45
Employee Costs - FBT Payable	1,672.36	1,500.00	1,325.75
Employee Costs - Medical Expenses/Workers Comp	18,123.77	20,000.00	48,770.62
Employee Costs - Oncosts	(93,942.22)	148,500.00	10,617.46
Employee Costs - Superannuation Costs	45,837.62	92,150.00	79,312.43
Employee Costs - Training, Conferences and Seminars	1,689.09	10,285.00	3,487.64
Employee Costs - Uniform and PPE Costs	1,614.22	4,300.00	3,566.16
Employee Costs Payroll - Allowances	27,729.80	29,778.00	36,066.52
Employee Costs Payroll - Paid Parental Leave	19,179.10	0.00	(3,254.39)
Employee Costs Payroll - Salaries and Wages	430,802.98	821,900.00	826,759.10
Materials and Services - Advertising	2,036.36	2,400.00	2,421.48
Materials and Services - Annual Licence Fees	632.62	2,400.00	1,389.51
Materials and Services - Bank Charges	2,961.88	5,400.00	4,202.01
Materials and Services - Cleaning Costs	32,128.19	62,440.00	60,124.21
Materials and Services - Community Events	11,528.82	23,000.00	11,997.55

Account	YTD Actual	2019/20 Budget	2018/19 Actual
Materials and Services - Community Grants	0.00	0.00	6,283.63
Materials and Services - Computer License Fees	19,574.30	26,200.00	59,182.21
Materials and Services - Computer Maintenance/Consumables	11,776.40	22,000.00	9,807.29
Materials and Services - Computer Support Costs	6,813.00	16,400.00	41,936.32
Materials and Services - Consumable items	0.00	360.00	225.02
Materials and Services - Contractor Services	194,308.80	392,700.00	281,420.08
Materials and Services - Council Meetings and Functions Costs	6,194.85	9,600.00	7,820.97
Materials and Services - CSRO Activities	2,724.63	4,500.00	4,286.62
Materials and Services - Electricity Costs	13,518.97	30,440.00	29,551.65
Materials and Services - Equipment Maintenance	7,659.41	10,900.00	5,710.17
Materials and Services - Insurance Costs	76,639.89	87,600.00	58,369.79
Materials and Services - Legal Costs	7,549.00	10,000.00	0.00
Materials and Services - LGANT Contributions	4,009.43	4,500.00	4,550.91
Materials and Services - Maintenance Buildings and Property	13,742.17	185,540.00	223,137.72
Materials and Services - Maintenance Recreation Facilities	44,265.93	95,000.00	94,847.20
Materials and Services - Mobile Phone Costs	1,952.94	4,560.00	2,459.23
Materials and Services - Motor Vehicle Fuel and Oil	15,021.22	42,720.00	41,180.49
Materials and Services - Motor Vehicle Rego and Insurance	5,727.82	13,790.00	11,653.89
Materials and Services - Motor Vehicle Repairs and Maintenance	23,590.11	44,400.00	44,286.55
Materials and Services - Office Equipment Costs	682.25	1,200.00	2,209.39
Materials and Services - Postage/Freight Costs	1,720.51	1,800.00	3,221.90
Materials and Services - Printing and Stationary	8,331.23	13,045.00	13,157.12
Materials and Services - Purchase Stock	12,261.06	30,000.00	22,037.86
Materials and Services - Purchases Materials	18,385.33	47,440.00	60,731.32
Materials and Services - Rates Recovery Costs	2.18	1,200.00	(46.00)
Materials and Services - Reimbursements and Refunds	50.00	0.00	472.27
Materials and Services - Rental/Hire/Leasing Costs	7,700.00	18,200.00	0.91
Materials and Services - Street Lighting Costs	4,969.62	9,000.00	12,365.97
Materials and Services - Subscriptions Publications Memberships	181.79	0.00	0.00
Materials and Services - Telephone/Internet Costs	4,657.86	10,920.00	8,303.35
Materials and Services - Valuation Fees	0.00	6,500.00	6,566.95
Materials and Services - Water, Sewer Cost	40,869.79	65,400.00	58,972.30
Other Expenses - Accounting Fees	49,920.00	104,600.00	111,377.50
Other Expenses - Audit Costs	5,670.00	16,000.00	6,653.00
Other Expenses - Consultants	10,000.00	10,000.00	5,800.00
Other Expenses - Councillor Allowances Statutory	24,900.00	49,800.00	49,620.00
Materials and Services - Pensioner Remission	24,480.00	24,720.00	25,920.00
Materials and Services - Plant Hire - Seal Maintenance	25,613.83	356,280.00	291,219.14
Materials and Services - Plant Hire - Emergency Repairs	0.00	0.00	2,031.26
Materials and Services - Plant Hire - Floodway Stabilisation	14,016.77	74,400.00	33,182.47
Materials and Services - Plant Hire - Resheeting	0.00	69,250.00	161,439.10
Materials and Services - Plant Hire - Roadside Maintenance	7,817.86	35,000.00	21,000.01
Materials and Services - Plant Hire - Maintenance Grading	33,494.42	127,658.00	162,843.08
Materials and Services - Plant Hire - Flood Damage	59,765.13	60,076.00	148,198.43
Work in Progress Capital Works - Contractor Costs	574,180.45	968,505.00	5,413.00
Total Operating Expenses	**1,889,896.27**	**4,836,957.00**	**3,870,821.86**
Net Profit	**1,815,831.82**	**(702,275.00)**	**(166,668.00)**

RECOMMENDATION

That Council receives and notes the Finance Report, Grant Report and consolidated Profit and Loss Report for January 2020.

Moved: **Clr.**

Seconded: **Clr.**

9 CONFIDENTIAL ITEMS

RECOMMENDATION

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

(c) information that would, if publicly disclosed, be likely to:

(iv) prejudice the interests of the council or some other person;

(e) information provided to the Council on the condition that it be kept confidential.

Moved: **Clr.**

Seconded: **Clr.**

9.1 CONFIDENTIAL ITEM ORGANISATIONAL STRUCTURE

RECOMMENDATION

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

Moved: **Clr.**

Seconded **Clr.**

10 COUNCILLOR REPORTS

Nil

11 USE OF THE COMMON SEAL

RECOMMENDATION

That Council approve of the use of the Common Seal on the new CEO'S Contract

Moved: **Clr.**

Seconded **Clr.**

12 GENERAL BUSINESS

13 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING

Nil

14 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 17th March 2020 at 6:00pm in the Council Chambers.