



AGENDA

ORDINARY COUNCIL MEETING

19th NOVEMBER 2019

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Signed: Paul McLnerney, Chief Executive Officer

AGENDA

ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 19th NOVEMBER 2019

President of the Shire Council Andrew Turner will declare the meeting open at 6:00pm and welcome all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Max Corliss
Councillor	Sharon Beswick
Councillor	Sue Bulmer
Councillor	Christian McElwee
Councillor	Deborah Moyle

STAFF PRESENT

Chief Executive Officer	Paul McInerney
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VISITORS PRESENT

2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	19 th November 2019
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 19th November 2019.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person: (d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RECOMMENDATION

That Council receive and note the apologies for the Ordinary General Meeting held 19th November 2019.

Moved: Clr.

Seconded: Clr.

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	19 th November 2019
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RECOMMENDATION

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 19th November 2019.

Moved: Clr.

Seconded: Clr.

4 PETITIONS AND DEPUTATION

Nil

5 CONFIRMATION OF MINUTES**5.1 CONFIRMATION OF MINUTES FOR THE ORDINARY GENERAL MEETING OF 15TH OCTOBER 2019**

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	19 th November 2019
Author:	Hilary Brett Acting Corporate Services Officer
Attachments:	Copy of Minutes will be tabled at the meeting

SUMMARY

Minutes of the Ordinary General Meeting held on 15th October 2019 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RECOMMENDATION

That the Minutes of the Ordinary General Meeting held on 15th October 2019 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr.

Seconded: Clr.

5.2 CONFIRMATION OF PREVIOUS MINUTES FOR THE SPECIAL MEETING OF 8TH NOVEMBER 2019

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	19 th November 2019
Author:	Melissa Kerr Finance Officer
Attachments:	Copy of Minutes will be tabled at the meeting

SUMMARY

Minutes of the Special Meeting held on 8th November 2019 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RECOMMENDATION

That the Minutes of the Special Meeting held on 8th November 2019 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr.

Seconded: Clr.

6 OPERATIONS MANAGER'S REPORTS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Operations Manager
Disclosure of Interest:	Nil
Date:	19 th November 2019
Author:	Robert Bright, Operations Manager
Attachments:	Nil

Operations Manager's Report November 2019

Roads-

With the rain starting, the roads will be monitored, and any potholes patched as they appear.

Water grade and roll program to started.

Sink hole out the front of 10 Becker Street once reported was immediately responded to and fixed.

With the onset of rain, the drains in the township will be monitored and clean out as necessary, street sweeper will be in Adelaide River mid-November

The second seal on Coach Road will go on next month.

Waste-

Batchelor Dump

Mulch spread to reduce the risk of combustion.

Tyres have been removed, although people are continuing to bring them in.

Adelaide River Dump

Adelaide River running okay, few people still dropping rubbish up the top and not in the bins. Tyres still coming in, this will be an ongoing issue until our dumps become a controlled site.

More fill to be brought in to cover the rubbish.

Parks-

Batchelor

Few branches have come down with the rain and strong winds, footpaths will be monitored and cleaned as needed.

Adelaide River

Usual palm frond pick up, not as much rain as in Batchelor. Footpaths will also be monitored for cleaning.

Other-

The exterior of Adelaide River Oval Toilets has been painted.

Cyclone Clean up in Batchelor town and Adelaide River town was another success. Only a handful of people in both towns put out for collection. All items were acceptable for pick up, recommend the program run again next year.

Expressions of interest

Annual Expressions of Interest call for Contract Spraying and Slashing has gone out.

Contractors will be used to assist the Council's slashing and weed spraying program as done in previous years. Both staff and contractors will be used, dependent on weather, time, staff and equipment availability.

Wet Season Road Weight Restrictions

Wet season road weight restrictions will come into effect on 1st December 2019

Road users can apply to Council for exemptions to restriction which OP manager will assess.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the Operations Manager's Report for October / November 2019.

Moved: Clr.

Seconded: Clr.

6.1 MONTHLY POOL & DOG STATISTICS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Pool Supervisor
Date:	19 th November 2019
Author:	Trevor Sullivan, Animal Management Officer
Attachments:	Nil

SUMMARY

Pool running fine, Large storm on Thursday with a lot of debris.

Since my return from leave the first week not many patrons, second week has seen increased patronage.

Dog-

Patrol of towns has continued.

2 x visiting horses in the town of Batchelor.

NOTE

For the Information of the Council

7 CHIEF EXECUTIVE OFFICER'S REPORTS

7.1 INCOMING AND OUTGOING CORRESPONDENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	19 th November 2019
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Correspondence to be tabled

SUMMARY

Council is provided with items of correspondence both received and sent during the months of October / November 2019.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

Correspondence In

DATE	MI	Source	Subject
9/10/19	1	LGANT Environment Project Officer	ETIRG Waste Management Working Group Forum information
16/9/19	2	Department of Attorney General and Justice	National Redress Scheme-Local Government Engagement
20/9/19	3	Gary Higgins MLA	Copy of response from Minister of Health re Batchelor Clinic GP service
2/10/19	4	Department of the Chief Minister	Promoting the Boundless Possible of your Region

8/10/19	5	Territory Families Media Release	Community Youth Diversion Program Grants 2020-2024
8/10/19	6	DIPL, Lands Planning Reform Team	Invitation to participate in third round of Consultation
9/10/19	7	Big Rivers Waste Management	Meeting proposal for December 4 th , updating Landfill Operations Plan
11/10/19	8	JLT Insurance	Guideline for managing potential Liability Claims
14/10/19	9	LGANT	Agenda items for Governance & HR Meeting
15/10/19	10	LGANT	Local Government Stakeholder Newsletter -October 2019
15/10/19	11	LGANT	Productivity Commission Meeting, Submission Remote Area Tax Concessions and Payments
15/10/19	12	LGANT	Submission to Remote Area Tax Concessions and Payments
16/10/19	13	LGANT	Executive Meeting Agenda for 21/10/19
17/10/19	14	DIPL, Executive Director Civil Services	Black Spot Program 2020-21 Nominations
17/10/19	15	NT Grants Commission	Annual Return available for completion
21/10/19	16	DENR, District Weed Officer	Mimosa at Rum Jungle Lake
21/10/19	17	Valuer-General Land Services Division	Notices of Valuation triannual re-valuations
25/10/19	18	Minister for Local Government	Burial and Cremation Bill to be Withdrawn
25/10/19	19	QP Group Building Contractors	Adelaide River Watermain Replacement Program
28/10/19	20	TOPROC	Animal Reference Group - Implementation Plan
28/10/19	21	Minister for Local Government	Copy of letter to Gary Higgins MLA, regarding feral cats in Batchelor Territory Housing property
29/10/19	22	Department of Tourism Sport and Culture	Remote Sport 5-year Funding Agreement
30/10/19	23	LGANT	Agenda CEO Forum 6/11/19
30/10/19	24	DLGHCD, Sustainability and Compliance Branch	Preselection of Candidates for 2020 NT General Election
31/10/19	25	Chief Minister of the Northern Territory	Appointment of Police Commissioner and CEO for Fire and Emergency Services
1/11/19	26	LGANT	Waste Management Working Group Forum Programme 5/12/19
4/11/19	27	NT Government Media Release	Notice of protest Litchfield Park Road Stage 2 Seal & Indigenous Business Enterprises
4/11/19	28	TOPROC	Animal Reference Group Agenda for 7/11/19
4/11/19	29	Department of Home Affairs	New Australian Citizenship Certificate
5/11/19	30	Rum Jungle Bungalows	Copy of letter to DIPL re tourism signage
6/11/19	31	Department of Attorney General and Justice	National Redress Scheme-Nomination of Local Council Key Contact
7/11/19	32	Department of Tourism, Sport and Culture	New Top End mountain bike trail, on-line map
7/11/19	33	Big Rivers Waste Management Coordinator	Copy of letter from Minister for Environment Regarding successful DENR Environment Grant
8/11/19	34	Department of Environment and Natural resources	Notification of unsuccessful Environment Grant for fencing waste sites

Correspondence Out Table

DATE	MO	Source	Recipient Subject
19/10/19	1	CEO	DLGHCD & NTICAC, ICAC recent training for Councillors
21/10/19	2	CEO	Adelaide River Business owner; Out of hours access Adelaide River Waste Site
23/10/19	3	CEO	Batchelor Contractor; Signed contract Batchelor Landfill Operation Supervisor
23/10/19	4	CEO	Adelaide River Contractor; Contract extension Adelaide River Waste Transfer Station Supervision
5/11/19	5	CEO	CCGC Councillors; notification of staff resignation
6/11/19	6	CEO	Darwin Family Law; Response to property access issue

CONSULTATION

Not Applicable

STATUTORY ENVIRONMENT

Not Applicable

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: Clr.

Seconded: Clr.

7.2 REVIEW OF ACTION ITEMS LIST TO NOVEMBER 2019

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	19 th November 2019
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Action Items List to October 2019

RECOMMENDATION

That Council receives and notes the Actions Items List.

Moved: Clr.

Seconded: Clr.

7.3 COMPLAINTS REGISTER TO NOVEMBER 2019

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	19 th November 2019
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Complaints register October /November 2019

RECOMMENDATION

That Council receives and notes the complaints register

Moved: Clr

Seconded: Clr

7.4 STANDING ORDER – AMALGAMATION REVIEW

Applicant:	N/A
Location/Address:	Coomalie Councillors
File Ref:	CC/79
Disclosure of Interest:	Nil
Date:	19 th November 2019
Author:	Paul McInerney, Chief Executive Officer
Attachments:	Nil

SUMMARY

The following is the decision of Council from its May 2012 meeting.

Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.

COMMENT**January / February 2019**

Ministerial briefing draft completed and forwarded to Belyuen Council for their consideration Jan/Feb. Combined Working Group meeting will be convened when Belyuen endorses /amend brief.

Next step would be Departmental briefing and feedback, submission to Minister for NT Government assessment. Public consultation would occur after NT Government position is known.

March 2019

Combined Working Group meeting held on March 6th in Batchelor to finalise the Ministerial Brief in relation to the proposal merger. A briefing on the document with the Executive Director, Department of Local Government Housing and Community Development and four department staff occurred on April 2nd, 2019. The CEO, Belyuen Council, CEO and Finance Manager represented the two Councils. Work on a review document from the meeting will be worked on between the CEO's and Department to bring back to the Combined Working Group.

April 2019

Belyuen CEO, Coomalie CEO and Finance Manager did on the 2nd April brief the Department of LGHCD including Executive Director, Local Government Division on the Combined Working Group Ministerial Briefing Document. Key Department / Council Staff to meet on May 21st to further refine the document.

May 2019

Coomalie CEO and Finance Manager did meet on May 21st with Jocelyn Nathaniel-Walters and Bilal Abbas, Department of Local Government Housing and Community Development in relation to inclusion of consolidated financial statements for 2017/2018 for Belyuen and Coomalie that can be included in the briefing document.

June 2019

Council awaiting finalisation of the consolidated financial information by the Department and provided direction to the CEO to communicate with the Department of Local Government Housing and Community Development to finalise the briefing document and arrange a briefing with the Minister in the next month.

July 5th, 2019

Department Officer called briefing of Coomalie Councillors - President requested meeting with the Minister.

August 12th, 2019

Coomalie and Belyuen Council meet with Minister for Local Government Housing and Community Development for discussion/opinion on the proposed draft merger proposal. Minister advise he will consider and forward a reply in due course.

August 30th, 2019

At Councils invitation Minister visits Councillors at Batchelor on 30th August for general visit and discussion on range of issues from legacy matters/problems since 1991 incorporation of Council and merger proposal again discussed.

16th September 2019

Council receives letter from Minister and tabled as late item at September OGM that outlines further work required at Belyuen with Department in relation to financial information to inform the proposal, and seeking clarity that a proposal should clearly define the resources within the proposal for the merger of Coomalie and Belyuen and separate to that of resources for a larger expanded model. Encourages Council to still work together and with the Department in developing final proposal.

15th October 2019

Ministers letter to be re tabled to allow for position of Coomalie Council within the proposal to be established in context of the Ministers advice.

November 2019

Belyuen Council requested a meeting with Coomalie on 1st November 2019 but had to cancel at late notice. Is expected joint informal meeting will take place before Christmas.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

NOTE

For the information of Council

7.5 CEO ACTIVITIES REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs/CEO
Disclosure of Interest:	Nil
Date:	19 th November 2019
Author:	Paul McInerney, Chief Executive Officer
Attachment:	

SUMMARY

CEO Activities Report November meeting 2019

1. Key meetings/discussions attended

October 8th -Isiah Firebrace concert/workshop for youth in special one-off appearance at Batchelor.

October 9th – Big Rivers Waste Management Coordinator discussion re Shredder proposal status, Adelaide River Waste Operation Plan review in December on site.

October 15th – discussion with DIPL re costs of shredding green waste at the Adelaide River site and Batchelor Region, he will come back with a potential memorandum of understanding and fee charge proposal for Council consideration.

October 15th – November 11th – considerable work with Acting Corporate Services Officer in relation to recruitment requirements of CEO position

October 15th – training session for five Elected Members and CEO with requirements of LG Act and potential new LG Act and ICAC requirements.

October 22nd - Litchfield Regional Tourism Inc – launch at Territory Wildlife Park – Berry Springs attended by approximately 30-40 reps from tourism, Councils and Government agencies.

October 24th – Community Recreation officer resigned.

October 26th – November 8th – continuing issues and discussions with Telstra, Area 9 and Councilwise by all admin staff in relation to deterioration in data connectivity speed and cloud based uploading particularly hampering functionality of Council IT systems.

November 8th – Special Council meeting to adopt annual report and financial statements for 2018/19

November 11th – preliminary update from Department of Primary Industries Mines Division in relation to Rum Jungle Mine rehab proposals and required studies.

November 15th - First meeting of Big Rivers CEO Forum initiated by Acting CEO, Katherine Town Council. (Coomalie phone in)

2. Belyuen Coomalie Combined Working Group – Merger proposal.

Unfortunately, Belyuen Councillors and CEO needed to cancel the informal meeting with Coomalie Councillors scheduled for November 1st. A new meeting date will be attempted before Christmas. This meeting was planned to discuss progress arising from the Minister for Local Government, Housing and Community Development letter to the 2 Councils requiring further analysis with Belyuen Council. A meeting even via phone needs to be had with Maree DeLacey to update progress on the merger proposal into early 2020.

3. January OGM or Special meeting if required.

The Council office will close from the 20th December at 4pm and reopen on Monday 6th January 2020.

As the December Council meeting will be held on the 17th December, 2019 and the January meeting is scheduled for the 20th January, 2019, subject to workflow and matters requiring decision of Council during January it may be an option to consider only holding a special meeting of Council in January to deal with specific matters.

The timing of commencement of a new Chief Executive Officer may require certain enabling resolutions.

Better assessment of the need for an Ordinary General Meeting in January will become more evident by the December 2019 OGM.

4. Staff and Administration

Due to cloud based upload data speed issues in relation to Telstra, Area 9 and our ageing modems/routers as reported by the Finance Manager report has resulted in significant disruption for administration staff and

pushing through normal workload over the last month. I thank them for their patience as we await the required new equipment from our IT providers that will solve the problem.

Community Recreation officer has resigned. – Relief CRO will manage major events between December/January to assist Council on casual basis as well as assistance with another casual who has worked for Council this year. Recruitment for new CRO FT to be commenced shortly.

Casual Operations Field Officer has been advertised on an open and ongoing call basis as in previous years to supplement the Operations team staff during periods of leave or absence of field staff.

Paul McInerney
Chief Executive Officer

RECOMMENDATION

That Council receives and notes the CEO's Activity Report for the period October/November 2019.

Moved: Clr.

Seconded: Clr.

7.6 REMOTE SPORT FUNDING AGREEMENT

Applicant: N/A

Location/Address: N/A

File Ref:

Disclosure of Interest: Nil

Date: 19th November 2019

Author: Paul McInerney, Chief Executive Officer

Attachment: Remote Sport 5 Year Funding Agreement - Coomalie Community Council

Remote Sport Letter of Offer - Coomalie Council

SUMMARY

The proposed Five-Year Grant Funding Agreement between Council and the Department of Tourism, Sport and Culture is a new system for the operation of the Remote Sports Program which part funds the Community Recreation Officer position. The Five-year Grant Funding Schedules specify the expected programs that are set to run. However, there is flexibility to alternate nominated sports or recreation with other sports that may have the interest of the public and particularly young people. (for example, cricket is a nominated sport, yet softball may have more interest, and these can be swapped) KPI's need to be maintained.

BACKGROUND

Dear Mr McInerney

RE: OFFER OF FUNDING

The Department of Tourism, Sport and Culture invests in the sport and active recreation sectors in the Northern Territory with the vision of creating compelling reasons to live in and visit the

Territory. The Department works to achieve this through the provision of financial assistance to individuals and organisations across a range of grant programs.

We are pleased to advise that Coomalie Community Government Council has been approved for a sport and active recreation grant as per the details below:

Grant Type: Remote Sport Program

Grant Project: Annual Funding

Grant Round: 2019/2020 Remote Sport Program

Amount Approved: \$44 674 per year for 5 years

This offer of funding is subject to signing and returning the attached agreement to Grants.SportRec@nt.gov.au indicating your intent to comply with the terms and conditions of the offer. You should retain a copy of your agreement; however, it will also be stored on Grants Tracker, the department's online grant management system.

This offer will lapse unless a signed copy of the Agreement is returned within 28 days from the date of this letter. We wish you every success in achieving your goals through the use of this funding.

Kind regards
Dr Ian Ford

Senior Director

Sport and Active Recreation

14th October 2019

COMMENT

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There is a slight annual adjustment

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council approves the affixing of the Council seal and signing of the Remote Sports Funding Agreement and Schedules between the Department of Tourism, Culture and Sport and the Council in accordance with the Local Government Act.

Moved: Clr.

Seconded: Clr.

7.7 LGANT ETIRG WASTE FORUM 3RD DECEMBER 2019

Applicant: N/A

Location/Address: N/A

File Ref:

Disclosure of Interest: Nil

Date: 19th November 2019

Author: Paul McInerney, Chief Executive Officer

Attachment: Program for ETIRG waste forum Darwin 3rd December 2019

SUMMARY

This LGANT Committee Environment, Transport & Infrastructure Reference Group Meeting is holding waste forum for Council Operation Staff in Darwin on the 3rd December 2019.

This is extremely important as the EPA has advised that populations under 1000 now are no longer exempt from licensing and that waste levies and collection charges constitute a commercial charge that requires listed wastes accepted require to be licensed.

I am proposing to attend along with the Operations Manager and Operations Supervisor. It may also be worthwhile to have the Finance Manager attend this session due to financial impacts of licensing and future operation costs. In speaking with Peter McLinden, he has advised me the meeting is for officer/operations staff to bring to the table operational issues and that there would be an Elected Members forum conducted at a later date after the working group meeting on the 3rd December 2019.

BACKGROUND

The following notice of waste forum was received from LGANT and was forwarded when received for the attention of Councillors.

From: Meredith Newall <meredith.newall@lgant.asn.au>

Sent: Wednesday, 9 October 2019 12:25 PM

Subject: ETIRG - waste forum information

Good morning. Please find attached a draft programme for the forum being held 3 December 2019. I have included the names of those who will be attending to date.

The forum is being held due to EPA licensing requirements of remote landfills. Previously, landfills servicing populations less than 1,000 were exempt from holding an Environmental Licence but this is no longer the case.

Any landfill that accepts listed wastes such as waste oil, car batteries and tyres are required to apply for, and hold, an Environmental Licence issued under the Waste Management and Pollution Control Act. The legislation states that if these items are accepted for a commercial or fee for service basis, a licence is required. The EPA

interprets the waste levy charge to be acceptance of these items as being on a commercial basis and therefore a licence is required.

Initially, the idea was to get the two regional Waste Management Working Group Councils (Central Australia and Big Rivers) together but has now been expanded to include the Top End Regional Councils. Councils that don't operate a landfill haven't been invited and Nhulunbuy already has a licence so also weren't included.

Ideally, one person from each Regional Council plus the two working group coordinators would attend. This will be an informal process and is about sharing waste management experiences and working together to find a common approach to the licensing issues.

I have invited panel members from the EPA, Department of Health and Northern Land Council but don't have confirmation as yet.

There is no registration required for this forum – I just need names and any dietary requirements.

Kind regards,

Meredith



Meredith Newall | Environment Project Officer

Local Government Association of the Northern Territory

(08) 8944 9673 ♦ meredith.newall@lgant.asn.au ♦ www.lgant.asn.au

PO Box 2017 Parap NT 0804 ♦ 21 Parap Rd Parap NT 0820

COMMENT

CONSULTATION

President and Councillors

Operations Manager and Operations Supervisor

STATUTORY ENVIRONMENT

Waste Management and Pollution Control Act.

POLICY IMPLICATIONS

Policy and licencing

FINANCIAL IMPLICATIONS

Unknown at this stage but will lead to cost increases in licensing and control and site supervision.

VOTING REQUIREMENTS

Simple Majority

RECOMMENDATION

That Council note the Waste Forum being conducted by LGANT on the 3rd December and notes that staff have been registered to attend the forum.

Moved: Clr.

Seconded: Clr.

7.8 CLOSURE OF THE COUNCIL OFFICE CHRISTMAS/ NEW YEAR PERIOD

Applicant: N/A

Location/Address: N/A

File Ref: CC / 63

Disclosure of Interest: Nil

Date: 5th November 2019

Author: Paul McInerney, Chief Executive Officer

Attachments: Nil

SUMMARY

The Christmas public holiday this year falls on Wednesday 25th December 2019 and the New Year's public holiday falls on Wednesday 1st January 2019.

Historically can be a very quiet period of the year with very little commercial, business or Local Government activity. It is appropriate that Council does not open the Administration office during this time and the staff take leave.

The administration staff have had an exceptionally busy year and it is proposed with the two public holidays falling on a Wednesday to take advantage of this, and provide for a longer holiday period. The Operation team will still operate during this period due to the onset of the wet season and normal town tidy ups. The Acting CEO will also be on call should it be necessary to follow up on any matters administratively.

This year due to the mid-week falling of Christmas Day and New Year's Day it is proposed to close the administration office from 4pm on Friday 20th December 2019 and reopen on Monday 6th January 2020.

Provision has been made to ensure that essential operational requirements will be maintained. These include the clean-up of the parks, pushing up of the rubbish tips and emptying of the transfer bins. Garbage collection will be as normal. The pool will be closed on Christmas Day 25th December 2019.

BACKGROUND

Nil

COMMENT

Whilst the administration is very quiet there is still a requirement to carry out activities such as Rubbish Transfer and clean up in the parks and gardens as well as provide emergency assistance if required. The skeleton works staff crew will carry out any maintenance or normal programmed work. An operation staff person will be available on call in the case of any emergencies. Period Contractors will be alerted for call if required in an emergency.

CONSULTATION

Administration staff

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

The Council authorise closure of the Administration office for the Christmas period from 4pm Friday 20th December 2019, reopening at 8am on Monday 6th January 2020.

Moved: Clr.

Seconded: Clr.

7.9 AUSTRALIA DAY CEREMONY 2020 – NOMINATIONS FOR AWARDS AND FUNCTIONS

Applicant: N/A

Location/Address: N/A

File Ref:

Disclosure of Interest: Nil

Date: 19th February 2019

Author: Paul McInerney, Chief Executive Officer

Attachment:

SUMMARY

Australia Day falls in 2020 on the last Sunday of January 2020 and there is a public holiday on the Monday.

Whilst Council may not have a full time Community Recreation Officer by then if Council wish to revisit its discussion at the February 2019 meeting to advise its intentions. No funds are budgeted for entertainment and Council relies mainly on a grant from the NT Government which assists along with other donations in putting on the free Big Breakfast.

It is not known yet whether the NTG will be providing any funding for the 2020 event and they are normally very late in mid-January in advising of funds for Australia Day celebrations. This makes event/entertainment planning problematic.

Candice Rowlands, casual CRO will be the convenor for the formal Australia Day presentations, planning and Big Breakfast organisation. Planning has already been undertaken for the 2020 event in conjunction with Batchelor Area School and Stadium usage which provides cover in the event of rain on the day.

Nominations for the three main awards of Citizen of the Year, Young Citizen of the Year and Community Event of the Year have been advertised and forms placed at outlets in Batchelor and Adelaide River.

BACKGROUND

Nil

COMMENT

Nil

CONSULTATION

Community Recreation Officer casuals.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

FINANCIAL IMPLICATIONS

Subject to grant funds and donations received.

VOTING REQUIREMENTS

Simple Majority

DIRECTION

For noting and discussion

7.10 END OF YEAR STAFF FUNCTION

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	19 th November 2019
Author:	Paul McInerney, Chief Executive Officer
Attachment:	

SUMMARY

Council normally holds a Christmas windup for the year in December for its staff/councillors. A variety of venues have been used over the years. This event has a small nominal contribution from Council.

BACKGROUND

Council Staff have suggested that this years end of year function be held at the Rum Jungle Bowls Club for staff members and Councillors on Friday the 13th of December 2019. Due to the limited funding available it is not proposed to include partners or children this year.

Staff believe that this informal setting away from the Council office is a better option with finger foods and nibbles and some refreshments supplied along with a casual game of night owls bowling. This is to also fit within budget allocation.

Council agreement to provide the community bus for transport would also be appreciated and staff would try and organise a driver.

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

FINANCIAL IMPLICATIONS

\$500 budgeted.

VOTING REQUIREMENTS

Simple Majority

DIRECTION

That Council supports the Christmas windup at the Rum Jungle Bowls Club for 2019 and being for Councillors and staff only.

Moved: Clr.

Seconded: Clr.

7.11 MANTON SUBDIVISION NT PORTION 3836

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	19 th November 2019
Author:	Paul McInerney, Chief Executive Officer
Attachment:	PA2019/0432 Application and Attachments (Distributed in advance of Agenda)

SUMMARY

Development Assessment Services, Darwin has advised Council of a subdivision application on 4295 Stuart Highway, Lake Bennett area and as is normal, is seeking any comments Council may have in relation to the proposed subdivision.

BACKGROUND

Dear Coomalie Community Government Council,

A new subdivision application has been lodged on 4295 Stuart Hwy, Lake Bennett NT with the following description:

Subdivision to create two lots

This [application](#) can be viewed and comments can be made through [LIS](#) until 22/11/2019.

If you have any enquiries, please feel free to contact Development Assessment Services Darwin, 8999 6046.

Kind Regards,

Development Assessment Services

The application states the subject site is NT Portion 3836 (4295 Stuart Highway) located within Coomalie Shire. The parent parcel of NT Portion 3836 is an 889-hectare parcel of land located immediately east of the Manton Dam Recreation area. The entirety of the site is unzoned. The site fronts the Stuart Highway. A portion of the site (approximately 27 hectares) is separated from the bulk of the site by an unnamed unformed road reserve that connects the Stuart Highway to Section 1018 to the north and east of the subject site.

The application states that the Description of the proposed development is for the subdivision of NT portion 3836 to create a total of 2 lots. Proposed Lot 1 has a site area of 475.7 hectares. Proposed Lot 2 has a site area of 413.2 hectares.

COMMENT

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

DIRECTION

That Council provide any comments it may have to Development Assessment Services in relation to the proposed subdivision on NT Portion 3836, 4295 Stuart Highway.

Moved: Clr.

Seconded: Clr.

7.12 PLANNING REFORM REVIEW

Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	19 th November 2019
Author:	Paul McInerney, Chief Executive Officer
Attachment:	

SUMMARY

This item is carried over from the October meeting should Council wish to make any submissions.

The Planning Reform Team is advising of the community consultation process in relation to the Bill of Amendments to the Planning Act, 1999.

The documents associated with the reforms are at <https://haveyoursay.nt.gov.au/planningreform>.

BACKGROUND

Good morning

We're writing to you as a past participant in the ongoing process of reforming the NT planning system, to thank you for your past contributions and to invite you to participate in this third round of consultation.

The Northern Territory Government is progressing the reforms, a key component of the Northern Territory Government's commitment to the restoration of integrity to the Territory's planning system.

Stage 3 of consultation on Planning Reform is now open.

The NT Government is now seeking feedback on proposed changes to the Planning Act. The proposed changes are set out in full in the [Consultation Draft of a Bill of Amendments to the Planning Act 1999](#).

Release of the consultation draft Bill is accompanied by a suite of supporting documents that provide context about how the changes to the Act will work with other changes to the planning system to implement planning reform.

We recommend you use [Progressing Planning Reform: An Overview](#) as a guide to the key changes being proposed and how they will be implemented through the proposed changes to the *Planning Act 1999* and a restructure of the NT Planning Scheme.

You can find out more about the current round of consultation, download the consultation documents and make a submission online at <https://haveyoursay.nt.gov.au/planningreform>.

Submissions close **29 November 2019**.

Kind regards

Planning Reform Team

Lands Planning
Department of Infrastructure, Planning and Logistics.

Northern Territory Government

COMMENT

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

DIRECTION

Does Council wish to make any formal comment.

8 COMMUNITY RECREATION OFFICER REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\ CRO
Date:	15 th October 2019
Author:	Stacie Selwood, Community Recreation Officer
Attachments:	Nil

CRO NOVEMBER 2019

Relief Community Recreation Officer – Stacie Selwood

SENIORS MYSTERY BUS TOUR

On the 14th of October we had 6 Seniors attend the tour where we had lunch at the Humpty Doo Tavern. The last tour for the year was set for the 5th of November where we will be having the non-mystery tour at the Darwin Casino, It was cancelled due to the Melbourne Cup. December is a busy time for our Seniors, so we have chosen not to continue for the month of December and the plan is to recommence the tour in February.

BINGO MORNING TEA

On the 31st of October we had 10 Senior’s in attendance for our monthly bingo at Adelaide River. The last Bingo of the year will be held on the 28th of November and will resume on the 30th of January.

AFTER SCHOOL SPORTS BATCHELOR

We started Term 3 on the 14th of October the “Funday Monday’s” program at the Batchelor Area School have now received 11 permission forms, with an average of 8 children attending the session.

AFTER SCHOOL SPORTS ADELAIDE RIVER

The “Well-Being Wednesdays” program at Adelaide River Primary School have now received 10 permission forms with 9 children attending regularly.

NEIGHBOURHOOD WATCH WEEK

Senior Constable Tracey-Dale Middleton came down from Neighbourhood Watch NT on the 10th of October for NW Week. Held at the Batchelor General Store we had about 15 people pop in and the local police were also in attendance.

ISAIAH FIREBRACE

On the 8th of October 2019 Isaiah Firebrace performed at the Bruce Jones Centre. We had about 25 people attend, with most arriving with the help of Larrakia Nation’s vehicle.

OCTOBER SCHOOL HOLIDAYS

We had four activity days in the October School Holidays with 9 children attending all days.

CASHLESS DEBT CARD INFORMATION SESSION

Department of Social Services reached out for help to run their information session. We helped with equipment hire and ran the BBQ with help from Larrakia Nation. 10 people attended.

REMEMBERANCE DAY

Everything is organised in liaison with the National Servicemen’s Association. Candice Rowlands will be attending the day in the role of the CRO.

SENIORS CHRISTMAS

We have organised the Christmas party for Thursday 5th of December 2019 at the Rum Jungle Tavern. Sponsors have been very generous this year and we are looking forward to a very successful event!

GRANTS

We have received the Youth Vibe Grant for the January 2020 School Holidays.

We have applied for a grant to fund a Harmony Day event at the pool.

NOTE

For the information of Council.

9 FINANCE REPORTS

9.1 FINANCE MANAGERS REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Finance Manager
Disclosure of Interest:	Nil
Date:	19 th November 2019

Author: Melissa Kerr, Finance Manager

Attachments: Nil

Council's audited financial statements were completed near the end of October and an unqualified audit report was received, which is good news. The annual report and audited financial statements for 2018/19 were received and noted with a few changes at the Audit Committee meeting last week. The new software has enabled us to set up financial statement reports and most notes directly from the system which makes the entire process transparent and more efficient.

Rates were due and payable Friday 4th October and they are still slowly coming in. It is interesting to note with our arrears that half the overdue amount is the current levy and the other half is the rate arrears from prior years.

Since moving all of Council's team over to one drive on the cloud, our internet data and plan has not been enough, and the systems are extremely slow; or in some cases not working at all. The biggest issue is the upload capacity (saving documents back up into the cloud) and this is crashing our systems to a halt. The router is over 9 years old and this will have to be replaced ASAP for around \$3-5k plus installation \$2-3k, coupled with increased internet data on ADSL and Mobile Broadband (so one drive can be separated from the daily functions of Xero and Propertywise), hopefully we should see some improvements. If not, fibre optic may need to be considered at \$2500/month. Fibre optic will enable an upload and download of 50mbps compared to our current upload of 0.7-2 mbps.

Council has received a 5-year grant agreement from the Department of Sport and Recreation for the Community Sport and Recreation Officer for funding of \$44,674 pa for five years. This is excellent with respect that we know our funding levels for the next five years. It would be much easier on the budgeting process if all Departments followed suit.

The NDRRA flood damage acquittal was lodged this month expending the entire grant of \$228,000.

Two Special Purpose Grant applications were lodged recently, one for Irrigation replacement in parks and gardens that are on mains water for around \$70,000 and another for Konnect asset renewal software for around \$28,000.

A Strategic Local Government Infrastructure Fund application was also lodged for \$170,000 for Miles Road Stormwater Drainage project.

Work has commenced on the SPG for a transportable and electricity at the Adelaide River waste site. Once completed and Council and other organisations are happy with the progress, we will commence on the Batchelor waste site.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives and notes the Finance Manager's Report for October / November 2019.

Moved: Clr.

Seconded: Clr.

9.2 PAYMENT REGISTER

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	19 th November 2019
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid for October 2019.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

Account Transactions

Coomalie Community Government Council
For the period 1 October 2019 to 31 October 2019

Date	Source	Description	Reference	Credit
CBA Credit Card CEO				
03 Oct 2019	Payable Payment	Payment: Auto Brake Service	25317	956.60
03 Oct 2019	Spend Money	NEWS LIMITED SURRY HILLS	NT News	28.00
11 Oct 2019	Payable Payment	Payment: Australia Post	545350	100.00
14 Oct 2019	Payable Payment	Payment: Crystal Clean Car Wash	14389	18.00
17 Oct 2019	Payable Payment	Payment: Safe NT NT Police	692703	72.00
28 Oct 2019	Payable Payment	Payment: Hitachi	SIO322672	28.33
29 Oct 2019	Payable Payment	Payment: Woolworths	DSS lunch	380.39
31 Oct 2019	Spend Money	NEWS LIMITED SURRY HILLS	NT News	28.00
Total CBA Credit Card CEO				1,611.32
CCGC CBA Cheque				
01 Oct 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Roadworks	143.00
01 Oct 2019	Payable Payment	Payment: L&V Nominees Pty Ltd	Pool supplies	700.00
01 Oct 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Roadworks	1,815.00
01 Oct 2019	Payable Payment	Payment: Diedre Pickering	Cleaning, AR Tip	3,645.40
01 Oct 2019	Payable Payment	Payment: Prestons Mowing & Gardening	Animal Control AR	420.00
01 Oct 2019	Payable Payment	Payment: Diedre Pickering	Cleaning, AR Tip	3,220.91
01 Oct 2019	Payable Payment	Payment: Diedre Pickering	Cleaning, AR Tip	954.00
01 Oct 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage collection	2,077.68
01 Oct 2019	Payable Payment	Payment: Diedre Pickering	Cleaning, AR Tip	1,007.00
01 Oct 2019	Payable Payment	Payment: L&V Nominees Pty Ltd	Pool supplies	692.00
01 Oct 2019	Payable Payment	Payment: L&V Nominees Pty Ltd	Pool supplies	75.00
01 Oct 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage collection	2,077.68
01 Oct 2019	Payable Payment	Payment: Nexia Edwards Marshall NT	Audit fees	2,563.00
01 Oct 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage collection	2,077.68
01 Oct 2019	Payable Payment	Payment: Jardine Lloyd Thompson	Workers comp	7,328.97
01 Oct 2019	Payable Payment	Payment: L&V Nominees Pty Ltd	Pool supplies	1,850.00
01 Oct 2019	Payable Payment	Payment: Rosejoy NT T/A Batchelor General Store	Consumables	73.29
01 Oct 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Roadworks	336.75
01 Oct 2019	Payable Payment	Payment: Jardine Lloyd Thompson	Discretionary trust	29,152.79
03 Oct 2019	Payable Payment	Payment: Cr. Deborah Moyle	Councillor fees	450.00
03 Oct 2019	Payable Payment	Payment: WINC	Stationery	408.32
03 Oct 2019	Payable Payment	Payment: Area9 IT Solutions	IT support	2,729.85
03 Oct 2019	Payable Payment	Payment: Norsign NT	Signange	264.11
03 Oct 2019	Payable Payment	Payment: Norsign NT	Signange	79.75
03 Oct 2019	Payable Payment	Payment: Chris Reynolds Transport	Freight	77.00
03 Oct 2019	Payable Payment	Payment: Bunnings Building Supplies P/L	Consumables	190.00
03 Oct 2019	Payable Payment	Payment: Area9 IT Solutions	IT support	350.32
03 Oct 2019	Payable Payment	Payment: Cr. Christian McElwee	Councillor fees	450.00
03 Oct 2019	Payable Payment	Payment: WINC	Stationery	44.31
03 Oct 2019	Payable Payment	Payment: JAC Embroidery TA Brandit NT	Uniforms	127.16
03 Oct 2019	Payable Payment	Payment: Royal Life Saving NT	Bronze medallion	180.00
03 Oct 2019	Payable Payment	Payment: Bunnings Building Supplies P/L	Consumables	203.22
03 Oct 2019	Payable Payment	Payment: Cr. Andrew Turner	Councillor fees	1,500.00
03 Oct 2019	Payable Payment	Payment: Air Liquide WA Pty Ltd	Monthly gas	75.52
03 Oct 2019	Payable Payment	Payment: Cr. Sue Bulmer	Councillor fees	450.00
03 Oct 2019	Payable Payment	Payment: Bunnings Building Supplies P/L	Consumables	632.00
03 Oct 2019	Payable Payment	Payment: Cr. Sharon Beswick	Councillor fees	450.00
03 Oct 2019	Payable Payment	Payment: Area9 IT Solutions	IT support	715.00
03 Oct 2019	Payable Payment	Payment: WINC	Stationery	473.70
03 Oct 2019	Payable Payment	Payment: JAC Embroidery TA Brandit NT	Uniforms	252.36
03 Oct 2019	Payable Payment	Payment: Cr. Max Corliss	Councillor fees	850.00
08 Oct 2019	Spend Money	SALARIES AND WAGES Coomalie Communi	Payroll	25,845.95
08 Oct 2019	Spend Money	Lyn Ashford	CEO Rent	700.00
08 Oct 2019	Spend Money	PC081019-148043013 SuperChoice P-L	Superannuation	2,885.64
09 Oct 2019	Payable Payment	Payment: Darwin Office Technology	Photocopier	214.10
09 Oct 2019	Payable Payment	Payment: Bruce Mason	Cleaning Bat	600.00

09 Oct 2019	Payable Payment	Payment: Speedy Electrical Service NT	Electrician	1,630.00
09 Oct 2019	Payable Payment	Payment: Bruce Mason	Cleaning	120.00
09 Oct 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage collection	2,077.68
09 Oct 2019	Payable Payment	Payment: NT Retail Technology	AR Library barcodes	94.50
09 Oct 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Roadworks	160.00
09 Oct 2019	Payable Payment	Payment: Bruce Mason	Cleaning Bat	1,612.00
09 Oct 2019	Payable Payment	Payment: Territory Bitumen Service PTY LTD	Hotmix	1,375.00
09 Oct 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Roadworks	320.00
09 Oct 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Roadworks	544.50
09 Oct 2019	Payable Payment	Payment: Speedy Electrical Service NT	Electrician	359.00
09 Oct 2019	Payable Payment	Payment: Air Liquide WA Pty Ltd	Monthly gas	73.09
09 Oct 2019	Payable Payment	Payment: Rural Fire Protection	Fire extinguishers	386.10
09 Oct 2019	Payable Payment	Payment: Intergrated Land Information System	Land titles	142.00
09 Oct 2019	Payable Payment	Payment: Higgie Mechanical Engineering	Vehicle repairs	363.00
11 Oct 2019	Payable Payment	Payment: Speedy Electrical Service NT	Electrician	396.00
11 Oct 2019	Payable Payment	Payment: Higgie Mechanical Engineering	Vehicle repairs	997.37
11 Oct 2019	Payable Payment	Payment: Pumacard	Fuel	1,847.01
11 Oct 2019	Payable Payment	Payment: JAC Embroidery TA Brandit NT	Uniforms	60.50
11 Oct 2019	Payable Payment	Payment: Officeworks Ltd	Stationery	147.91
11 Oct 2019	Payable Payment	Payment: Batchelor Service Centre	Fuel Aug	966.98
11 Oct 2019	Payable Payment	Payment: Batchelor Service Centre	Fuel Sep	636.32
14 Oct 2019	Payable Payment	Payment: Jacana Energy	2436860	35.97
14 Oct 2019	Payable Payment	Payment: Jacana Energy	2436922	128.76
14 Oct 2019	Payable Payment	Payment: Jacana Energy	2437030	69.63
14 Oct 2019	Payable Payment	Payment: Jacana Energy	2437075	59.02
14 Oct 2019	Payable Payment	Payment: PowerWater - Bills	72875073	1,479.13
14 Oct 2019	Payable Payment	Payment: PowerWater - Bills	72875125	65.74
14 Oct 2019	Payable Payment	Payment: PowerWater - Bills	72875158	344.51
14 Oct 2019	Payable Payment	Payment: PowerWater - Bills	72875177	1,403.43
14 Oct 2019	Payable Payment	Payment: PowerWater - Bills	72875212	165.60
14 Oct 2019	Payable Payment	Payment: PowerWater - Bills	72875215	1,042.88
14 Oct 2019	Payable Payment	Payment: PowerWater - Bills	72875227	215.53
14 Oct 2019	Payable Payment	Payment: PowerWater - Bills	72875233	483.90
14 Oct 2019	Payable Payment	Payment: PowerWater - Bills	72875246	509.44
14 Oct 2019	Payable Payment	Payment: PowerWater - Bills	72875298	1,020.64
14 Oct 2019	Payable Payment	Payment: PowerWater - Bills	72875311	527.59
14 Oct 2019	Payable Payment	Payment: PowerWater - Bills	72914036	44.93
14 Oct 2019	Payable Payment	Payment: PowerWater - Bills	72914236	26.21
14 Oct 2019	Payable Payment	Payment: PowerWater - Bills	72914260	26.21
14 Oct 2019	Payable Payment	Payment: PowerWater - Bills	72914274	344.51
15 Oct 2019	Spend Money	Commonwealth Bank of Australia	CommBiz fees	218.24
15 Oct 2019	Spend Money	Commonwealth Bank of Australia	Bpay fees	52.36
15 Oct 2019	Spend Money	Commonwealth Bank of Australia	Txn fees	7.48
17 Oct 2019	Payable Payment	Payment: Bunnings Building Supplies P/L	Consumables	529.20
17 Oct 2019	Payable Payment	Payment: Rosejoy NT T/A Batchelor General Store	Consumables	167.59
17 Oct 2019	Payable Payment	Payment: Adelaide River Show Society	Be connected entry fees	220.00
17 Oct 2019	Payable Payment	Payment: H&K Earthmoving Pty Ltd	Coach Rd floodway	10,718.40
17 Oct 2019	Payable Payment	Payment: Turbo's Tyres	Tyres	671.00
17 Oct 2019	Payable Payment	Payment: RS Gardening Care	Mowing	2,976.00
17 Oct 2019	Payable Payment	Payment: S.E. Rentals Pty Ltd	Photocopier rental	258.63
17 Oct 2019	Payable Payment	Payment: Gaz NT Pty Ltd	Blank taps MF Park	176.00
17 Oct 2019	Payable Payment	Payment: Area9 IT Solutions	IT support	715.00
17 Oct 2019	Payable Payment	Payment: HWL Ebsworth Lawyers	Legal fees	5,482.40
17 Oct 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage collection	2,077.68
17 Oct 2019	Payable Payment	Payment: RS Gardening Care	Mowing	2,709.06
17 Oct 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage collection	2,077.68
17 Oct 2019	Payable Payment	Payment: Jardine Lloyd Thompson	Councillors liability	4,358.98
17 Oct 2019	Payable Payment	Payment: Copytime	Print rate notices	3,100.00
18 Oct 2019	Payable Payment	Payment: Jacana Energy	2440333	845.42
18 Oct 2019	Payable Payment	Payment: Jacana Energy	2440647	378.20
18 Oct 2019	Payable Payment	Payment: Jacana Energy	2442185	25.97
18 Oct 2019	Payable Payment	Payment: Jacana Energy	2442186	43.86
18 Oct 2019	Payable Payment	Payment: Jacana Energy	2442579	80.23
18 Oct 2019	Payable Payment	Payment: PowerWater - Bills	72970727	207.65
18 Oct 2019	Payable Payment	Payment: MVR	Trailer rego	98.90
22 Oct 2019	Spend Money	Lyn Ashford	CEO Rent	700.00

22 Oct 2019	Spend Money	SALARIES AND WAGES Coomalie Communi	Payroll	24,603.08
22 Oct 2019	Payable Payment	Payment: Norsign NT	Signange	156.86
22 Oct 2019	Payable Payment	Payment: Darwin Office Technology	Printing	663.24
22 Oct 2019	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage collection	2,077.68
22 Oct 2019	Payable Payment	Payment: The Big Mower	Parts	134.15
22 Oct 2019	Payable Payment	Payment: Bruce Mason	Cleaning Bat	629.00
22 Oct 2019	Payable Payment	Payment: Bruce Mason	Cleaning Bat	60.00
22 Oct 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Roadworks	1,500.00
22 Oct 2019	Payable Payment	Payment: The Aust. LG Job Directory	Advertising	715.00
22 Oct 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Roadworks	2,191.25
22 Oct 2019	Payable Payment	Payment: Think Water Virginia	Water parts	823.15
22 Oct 2019	Payable Payment	Payment: Komatsu Australia Pty Ltd	Backhoe parts	441.18
22 Oct 2019	Payable Payment	Payment: Area9 IT Solutions	IT support	1,116.50
22 Oct 2019	Payable Payment	Payment: Komatsu Australia Pty Ltd	Parts	53.71
22 Oct 2019	Payable Payment	Payment: Shannon Recycling & Landcare	Bat tip contractor	1,375.00
23 Oct 2019	Spend Money	PC221019-118529586 SuperChoice P-L	Superannuation	2,926.76
30 Oct 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Roadworks	1,815.00
30 Oct 2019	Payable Payment	Payment: JB HI FI Berrimah	Be connected tablets	1,298.20
30 Oct 2019	Payable Payment	Payment: L&V Nominees Pty Ltd	Pool supplies	300.00
30 Oct 2019	Payable Payment	Payment: Komatsu Australia Pty Ltd	Parts	27.50
30 Oct 2019	Payable Payment	Payment: LG Assist	Advertising	330.00
30 Oct 2019	Payable Payment	Payment: Ooloo Investments Pty Ltd	Roadworks	160.00
30 Oct 2019	Payable Payment	Payment: Practical Safety Australia Pty Ltd	Safety equipment	165.00
30 Oct 2019	Payable Payment	Payment: Vanderfield Darwin	Parts	412.16
30 Oct 2019	Payable Payment	Payment: St John Ambulance Australia	First aid restock	790.11
30 Oct 2019	Payable Payment	Payment: ECOFLEX NT PTY LTD	Recycle tyres	2,305.42
30 Oct 2019	Payable Payment	Payment: JB HI FI Berrimah	Be connected headphones	155.00
30 Oct 2019	Payable Payment	Payment: Chris Reynolds Transport	Freight	77.00
Total CCGC CBA Cheque				209,908.93
Total				211,520.25

RECOMMENDATION

That Council approve and pass for payment the October 2019 payment register totalling \$211,520.25.

Moved: Clr.

Seconded: Clr.

9.3 FINANCE AND GRANT REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	19 th November 2019
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a consolidated profit and loss budget to actual report is submitted to Council.

BACKGROUND

Attached is the finance and grant report and consolidated profit and loss budget to actual report for October 2019.

COMMENT

Nil

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

Coomalie Community Government Council

Financial Report for the period ending 31st October 2019

Cash at Bank					
Cash on Hand					\$ 1,000.00
Cheque Account					\$ 279,545.59
Investment Account					\$ 2,300,000.00
Trust Account					\$ 451,509.50
Total Cash at Bank					\$ 3,032,055.09
Debtors	Current	30 Days	60 Days	90 Days	
Trade ***	1,250.00	121.00	-	2,301.00	\$ 3,672.00
Rate Arrears		267,173.45	-	254,317.86	\$ 521,491.31
Rates paid in advance	(61,594.71)	-	-	-	(61,594.71)
Total Debtors					\$ 463,568.60
Creditors	Current	30 Days	60 Days	90 Days	

	899.38	-	-	-	899.38
Total Creditors					\$ 899.38
Reconciliation of Funds					
Balance as per General Ledger					\$ 732,055.09
Add outstanding Debtors					\$ 463,568.60
Less outstanding Creditors					\$ 899.38
Add Investment Account					\$ 2,300,000.00
Total Cash & Receivables Available					\$ 3,494,724.31
*** Trade Debtors					
T Sullivan - hire equipment		121.00			
Top End Line Markers - Xmas donation	750.00				
VTG Recycling - Xmas donation	500.00				
Australian Taxation Office - BAS Mar 19				2,301.00	
	1,250.00	121.00		-	2,301.00

Coomalie Community Government Council

Grant Report for the period ending 31st October 2019

Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
27/06/2018	SPG - Replace streetlights with LED	Dept of LGHCD	\$ 86,000.00	\$ 77,728.00	\$ 8,272.00	Acquitted
31/08/2018	Flood Damage Monsoonal Trough Jan 2018	Dept of LGHCD	\$ 228,000.00	\$ 227,688.85	\$ -	Acquitted
9/11/2018	Finalise merger proposal join Belyuen Coomalie	Dept of LGHCD	\$ 65,000.00	\$ 44,539.06	\$ 20,460.94	30/06/2019
18/01/2019	Be Connected Network - Building Digital Skills	Good Things Foundation	\$ 2,500.00	\$ 2,468.53	\$ 31.47	30/09/2019
24/01/2019	SLGIF Gravelling and Sealing Coach Road	Dept of LGHCD	\$ 480,000.00	\$ 487,258.39	\$ -	30/06/2020
28/05/2019	Be Connected - Over 50's	Good Things Foundation	\$ 1,500.00	\$ 1,576.93	\$ -	Acquitted
14/06/2019	SPG - Transportables	Dept of LGHCD	\$ 300,000.00	\$ -	\$ 300,000.00	30/06/2020
24/06/2019	EES - Solar Admin and Pool	Dept of LGHCD	\$ 110,000.00	\$ -	\$ 110,000.00	30/06/2020
5/07/2019	Seniors Month 2019	Territory Families	\$ 1,500.00	\$ 1,818.43	\$ -	Acquitted
20/09/2019	NT Library Grant 2019/20	Dept of Tourism Sport and Culture	\$ 44,441.82	\$ 11,310.03	\$ 33,131.79	30/09/2020
			\$ 1,318,941.82	\$ 854,388.22	\$ 471,896.20	
		Cash and Receivables			\$ 3,859,189.11	
		Unspent Grants & Subsidies			\$ 471,896.20	
		Cash Available to Council			\$ 3,387,292.91	

Profit and Loss - Council Consolidated

Coomalie Community Government Council
For the 4 months ended 31 October 2019

Account	YTD Actual	2019/20 Budget	2018/19 Actual	Comment
Trading Income				
Grant Commonwealth FAG	341,261.00	510,000.00	509,867.00	
Grant Commonwealth RTR - Capital	0.00	216,000.00	108,397.00	
Grant NTG Community Sport Recreation	0.00	45,000.00	45,000.00	
Grant NTG Library	48,886.00	49,000.00	49,243.00	
Grant NTG Operational Subsidy	322,526.00	589,000.00	584,629.00	
Grant NTG Other GST Free	3,982.00	18,500.00	78,780.00	Unexpended - SHP, Seniors Month, CBF
Grant NTG Other with GST	2,301.00	15,000.00	31,433.00	Unexpended - Be Connected Libraries
Grant NTG SLGIF	480,000.00	0.00	0.00	Unexpended - Coach Road AR
Grant NTG Special Purpose	648,857.00	263,000.00	426,196.00	Unexpended - Pub Toilets, Streetlights, Flood Damage, Building Capacity, Transportables, Solar
Interest - Interest Received	16,170.60	50,000.00	49,049.98	
Interest - Rates Penalties, Interest, Legals, Administration	9,693.33	36,000.00	35,908.07	
Net Gain/Loss Assets - Gross sales revenue of asset	0.00	0.00	(7,175.04)	
Other Revenue - Donations, Contributions Received	0.00	10,500.00	2,909.09	
Other Revenue - General Reimbursements	255.00	2,400.00	1,788.55	Fuel tax credits

Other Revenue - GST Free	4,841.73	1,000.00	13,759.08	Water, donations Seniors Xmas
Other Revenue - GST Payable	1,236.35	8,740.00	15,755.03	Wheelie bins, Work permits
Other Revenue - Pension Remission State	24,720.00	25,920.00	25,920.00	
Rates Charged - Garbage	392,803.00	386,215.00	380,392.00	
Rates Charged - General Rates	933,186.15	947,210.00	913,034.98	
Rates Charged - Supplementary Rates	0.00	0.00	414.00	
Statutory Charges - Dog Fines, Penalties and Pound Fees	0.00	0.00	210.00	
Statutory Charges - Issue Rates Searches	440.00	1,100.00	980.00	
User Charges - Dog Registration Fees	615.00	720.00	800.00	
User Charges - Hire Fees	1,612.08	720.00	8,437.90	
User Charges - Other	1,068.87	9,000.00	13,817.22	Pool fees
Grant NTG SLGIF - Capital Related	0.00	0.00	414,608.00	
Total Trading Income	3,234,455.11	3,185,025.00	3,704,153.86	
Gross Profit	3,234,455.11	3,185,025.00	3,704,153.86	

Account	YTD Actual	2019/20 Budget	2018/19 Actual	Comment
Operating Expenses				
Depreciation - Depreciation Expenses	0.00	507,700.00	643,720.29	
Employee Costs - Advertising for Staff	950.00	1,200.00	915.45	
Employee Costs - FBT Payable	1,672.36	1,500.00	1,325.75	
Employee Costs - Medical Expenses/Workers Comp	18,123.77	49,000.00	48,770.62	
Employee Costs - Oncosts	(93,942.22)	0.00	10,617.46	Reversal AL accrual 18/19
Employee Costs - Superannuation Costs	25,585.15	92,150.00	79,312.43	
Employee Costs - Training, Conferences and Seminars	1,770.91	10,285.00	3,487.64	
Employee Costs - Uniform and PPE Costs	349.00	4,300.00	3,566.16	
Employee Costs Payroll - Allowances	13,623.59	21,060.00	36,066.52	HD Building Capacity
Employee Costs Payroll - Paid Parental Leave	3,546.38	0.00	(3,254.39)	
Employee Costs Payroll - Salaries and Wages	239,956.18	971,000.00	826,759.10	
Materials and Services - Advertising	2,036.36	2,400.00	2,421.48	
Materials and Services - Annual Licence Fees	591.71	2,400.00	1,389.51	
Materials and Services - Bank Charges	1,525.73	5,400.00	4,202.01	
Materials and Services - Cleaning Costs	18,090.95	62,440.00	60,124.21	
Materials and Services - Community Events	5,226.17	23,000.00	11,997.55	
Materials and Services - Community Grants	0.00	0.00	6,283.63	
Materials and Services - Computer License Fees	659.39	26,200.00	59,182.21	
Materials and Services - Computer Maintenance/Consumables	3,524.68	6,000.00	9,807.29	
Materials and Services - Computer Support Costs	2,964.00	16,400.00	41,936.32	
Materials and Services - Consumable items	724.05	360.00	225.02	Restock first aid kits VTG, RSGC, Shannon, Pickering, Oolloo, Ecoflex
Materials and Services - Contractor Services	61,113.65	216,700.00	281,420.08	
Materials and Services - Council Meetings and Functions Costs	602.67	9,600.00	7,820.97	
Materials and Services - CSRO Activities	1,121.56	4,500.00	4,286.62	
Materials and Services - Electricity Costs	6,445.58	30,440.00	29,551.65	
Materials and Services - Equipment Maintenance	2,797.99	10,900.00	5,710.17	
Materials and Services - Insurance Costs	59,155.29	58,600.00	58,369.79	
Materials and Services - Legal Costs	4,984.00	2,000.00	0.00	
Materials and Services - LGANT Contributions	4,009.43	4,500.00	4,550.91	
Materials and Services - Maintenance Buildings and Property	7,687.59	316,940.00	223,137.72	
Materials and Services - Maintenance Recreation Facilities	11,345.32	95,000.00	94,847.20	RSGC
Materials and Services - Mobile Phone Costs	845.37	4,560.00	2,459.23	
Materials and Services - Motor Vehicle Fuel and Oil	7,955.29	42,720.00	41,180.49	
Materials and Services - Motor Vehicle Rego and Insurance	1,570.54	13,790.00	11,653.89	
Materials and Services - Motor Vehicle Repairs and Maintenance	5,467.53	44,400.00	44,286.55	
Materials and Services - Office Equipment Costs	644.09	1,200.00	2,209.39	
Materials and Services - Pensioner Remission	24,720.00	0.00	25,920.00	
Materials and Services - Plant Hire - Seal Maintenance	5,714.00	356,280.00	291,219.14	
Materials and Services - Plant Hire - Emergency Repairs	0.00	0.00	2,031.26	
Materials and Services - Plant Hire - Floodway Stabilisation	9,744.00	74,400.00	33,182.47	

Materials and Services - Plant Hire - Resheeting	0.00	69,250.00	161,439.10	
Materials and Services - Plant Hire - Roadside Maintenance	0.00	35,000.00	21,000.01	
Materials and Services - Plant Hire - Maintenance Grading	6,043.64	127,658.00	162,843.08	
Materials and Services - Plant Hire - Flood Damage	59,765.13	0.00	148,198.43	Unexpended grant
Materials and Services - Postage/Freight Costs	510.91	1,800.00	3,221.90	
Materials and Services - Printing and Stationary	5,707.29	13,045.00	13,157.12	
Materials and Services - Purchase Stock	8,394.21	30,000.00	22,037.86	
Materials and Services - Purchases Materials	5,833.23	46,540.00	60,731.32	
Materials and Services - Rates Recovery Costs	24.00	1,200.00	(46.00)	
Materials and Services - Reimbursements and Refunds	0.00	0.00	472.27	
Materials and Services - Rental/Hire/Leasing Costs	4,900.00	0.00	0.91	CEO Rent
Materials and Services - Street Lighting Costs	1,652.14	9,000.00	12,365.97	
Materials and Services - Subscriptions Publications Memberships	79.99	0.00	0.00	
Materials and Services - Telephone/Internet Costs	1,941.23	8,520.00	8,303.35	
Materials and Services - Valuation Fees	0.00	6,500.00	6,566.95	
Materials and Services - Water, Sewer Cost	21,190.59	65,400.00	58,972.30	
Other Expenses - Accounting Fees	25,512.50	99,840.00	111,377.50	
Other Expenses - Audit Costs	2,330.00	16,000.00	6,653.00	
Other Expenses - Consultants	0.00	10,000.00	5,800.00	
Other Expenses - Councillor Allowances Statutory	12,450.00	49,800.00	49,620.00	
Plant Hire - Internal / Capitalised Plant	0.00	25,000.00	0.00	
Total Operating Expenses	619,236.92	3,703,878.00	3,865,408.86	
Net Profit		2,615,218.19	(518,853.00)	(161,255.00)

RECOMMENDATION

That Council receives and notes the Finance Report, Grant Report and consolidated Profit and Loss Report for October 2019.

Moved: Clr.

Seconded: Clr.

10 CONFIDENTIAL ITEMS

RECOMMENDATION

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

(a) information about the employment of a particular individual as a member of the staff or a possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual;

(b) information about the personal circumstances of a resident or ratepayer;

(e) information provided to the Council on the condition that it be kept confidential.

Moved: Clr.

Seconded: Clr.

10.1 **REQUEST FOR WAIVER OF INTEREST DUE TO NEW IT SYSTEM TRANSITION**

10.2 **CONFIDENTIAL- CEO RECRUITMENT**

RECOMMENDATION

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

Moved: **Clr.**

Seconded **Clr.**

11 **COUNCILLOR REPORTS**

Nil

12 **USE OF THE COMMON SEAL**

Nil

13 **GENERAL BUSINESS**

14 **DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING**

Nil

15 **NEXT MEETING**

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 17th December 2019 at 6:00pm in the Council Chambers.