



MINUTES
ORDINARY COUNCIL MEETING
17th MARCH 2020

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A handwritten signature in black ink, appearing to read 'Anna Malgorzewicz', with a stylized flourish at the end.

Signed: Anna Malgorzewicz, Chief Executive Officer

AGENDA

ORDINARY COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 17th MARCH 2020

President of the Shire Council Andrew Turner convened the meeting at **5:08pm** and welcomed all in attendance. President Turner advised the meeting that due to last minute COVID-19 restrictions applied to Northern Territory Government personnel regarding travel, the planned presentations to Council would need to be deferred to a future meeting. The President also advised that due to health and welfare concerns, some Elected Members had opted to attend the meeting via electronic arrangements. Further matters relating to the rapidly changing situation regarding COVID-19 restrictions, would be discussed in General Business.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Max Corliss (by electronic attendance)
Councillor	Sharon Beswick
Councillor	Sue Bulmer
Councillor	Deborah Moyle (by electronic attendance)

STAFF PRESENT

Chief Executive Officer	Anna Malgorzewicz
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VISITORS PRESENT

Nil

2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	17 th March 2020
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachments:	Nil

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 17th March 2020.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person: (d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RESOLUTION 17/03/2020/001

That Council receives and notes the apology from Councillor Christian McElwee for the Ordinary General Meeting held 17th March 2020.

Moved: Clr. Bulmer

Seconded: Clr. Beswick

Carried

3 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Applicant: N/A

Location/Address: N/A

File Ref: N/A

Disclosure of Interest: Nil

Date: 17th March 2020

Author: Anna Malgorzewicz, Chief Executive Officer

Attachments: Nil

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.

2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

Nil

4 PETITIONS AND DEPUTATION

Nil

5 CONFIRMATION OF MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES FOR THE OGM OF 18TH FEBRUARY 2020

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	17 th March 2020
Author:	Anna Malgorzewicz CEO
Attachments:	Copy of Minutes were tabled at the meeting

SUMMARY

Minutes of the Ordinary General Meeting held on 18th February 2019 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RESOLUTION 17/03/2020/002

That the Minutes of the Ordinary General Meeting held on 18th February 2019 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr. Moyle

Seconded: Clr. Corliss

Carried

6 OPERATIONS MANAGER'S REPORTS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Operations Manager
Disclosure of Interest:	Nil
Date:	17 th March 2020
Author:	Emma Dunne, Acting Operations Manager
Attachments:	Nil

Roads -

Potholes on both Chinner Road and Miles Road have been completed, however, this will be a continuous job throughout the Wet Season for all bitumen roads in the Shire.

Signs at Lake Bennett are yet to be installed. This will be completed by the end of March. Several factors have contributed to this task taking longer than previously planned to have them installed.

Slashing and spraying is ongoing and weather dependant.

Tenders are to be called for the reseal of Miles Road. A request for quote process will be called for Meneling Road and Mardango Crescent. These tasks will be undertaken within the current planned and reactive work program and as time permits.

With the sudden onset of heavy rains, there have been a few issues arise on our roads. Bitumen has started to break up on Cheeney Road; there is also soft spots of Milton Road where the bitumen has started to fail. Coach Road Adelaide River end has had a large volume of water pass through which has heavily eroded shoulders. These issues will be addressed at the appropriate time and weather permitting.

We also have had an unfortunate theft of some of our rural roads' signage. The matter has been reported to local police. Signage will be replaced as soon as possible and practicable.

Waste -

Batchelor Landfill

The volume of green waste remains quite large and will require mulching again in the near future. Contamination of green waste remains a problem.

Illegally dumped tyres have been removed from the site again. A supervised presence will prevent this from occurring in the future.

The landfill site has also been very wet, and it has not always been possible to cover the rubbish as soon as we would like.

Adelaide River Landfill

Running okay. A fire incident in the green waste was extinguished and monitored for any possible future flare ups. The rain has assisted in extinguishing the fire, but the site is now very wet. The volume of rubbish has slightly reduced to approx 25 cubic meters per week.

Parks -

Batchelor and Adelaide River

Usual palm frond pick up and tidying up, few extra branches down with the rain. The ground is now very boggy.

Trees -

One tree had fallen across Mardango Crescent and was removed by works crew.

A contractor has removed some trees and branches in both Adelaide River and Batchelor. This will be ongoing maintenance works.

Mowing -

Mowing by the contractor in Adelaide River and Batchelor is now bi-monthly.

Cemetery -

As we were getting water leaks on the river side of Memorial Terrace (fed from the meter for the Bush Cemetery) recently we had the line capped off to prevent any further large bills from leaks not being discovered.

Rum Jungle Lake -

Further works commencing at the Lake this week, including installation of bollards and a new gate, fence repairs and installation of signage, bringing the opening day "closer", which at this stage, and dependant of various variables including the weather, is approx. 2 weeks.

Period Contracts -

Council advertised two period contracts to provide mowing and landscaping (201920-004) and road grading and maintenance (201920-005) services to the Shire. Tenders close on Friday 13th March 2020 and following review and assessment by the Panel, recommendations will be provided to Council at its April Ordinary General Meeting.

VOTING REQUIREMENTS

Simple Majority

RESOLUTION	17/03/2020/003
That Council receives and notes the Acting Operations Manager's Report for February / March 2020.	
Moved:	Clr. Moyle
Seconded:	Clr. Beswick
	Carried

6.1 MONTHLY POOL & DOG STATISTICS

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Pool Supervisor
Date:	17 th March 2020
Author:	Trevor Sullivan, Animal Management Officer
Attachments:	Nil

SUMMARY

Batchelor Swimming Pool

Due to storm damage, the shade sail above the pool collapsed and required removal. The contractor established that the steel cables snapped, and pulleys were damaged. A quote for repairs was obtained. Unfortunately, the total amount is below the insurance policy excess levels. The repairs will be undertaken but at substantial cost to Council.

Recent heavy rains have caused patrons not to frequent the facility, however, the learn to swim program continues to prove popular. Heavy rains have also required high consumption of chemicals to maintain pool water balance and health.

Animal Management The recent blitz on stray and wandering dogs in the Shire ensured a number of problem animals were removed from the roads and streets of our community. Council is still receiving reports of threatening and “at large” dogs in the Shire. There have been no further reports of deaths as a result of the recent incidence of Parvo disease.

Statistics for the period are:

Impounded	Six (6) Dogs
Returned to owner	Two (2) Dogs
Rehomed	Two (2) Dogs – Private Individual One (1) Dog – Transferred to PAWS
Euthanised	One (1) Dog

NOTE

For the Information of the Council

7 CHIEF EXECUTIVE OFFICER'S REPORTS

7.1 INCOMING AND OUTGOING CORRESPONDENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	17 th March 2020
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachments:	Correspondence to be tabled

SUMMARY

Council is provided with items of correspondence both received and sent during the months of February / March 2020.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

Correspondence In

DATE	MI	Source	Subject
11/2/2020	1	Darwin Cycling Club	Proposed cycling race in Batchelor May 2020
11/2/2020	2	Australian Radiation Protection & Nuclear Safety Agency	Information regarding 5G mobile networks safety concerns
11/2/2020	3	DLGHCD, Local Government and Community Development Manager	Information from LG Workshop 6/3/2020. Power point presentation and resource documents
12/2/2020	4	DLGHCD, Senior Legislation Policy Officer	Request to present Local Government Regulations & Guidelines 2019 to Council March OGM
13/2/2020	5	BOEC Manager	Request to use storage shed at Batchelor pool
14/2/2020	6	DIPL Director Transport Strategy & Support	Copy of correspondence to Rum Jungle Bungalows re Advertising and Activities in NTG Road Reserves
14/2/2020	7	Major Ian Walker RAAF 1 st Aviation Regiment	Proposed community meeting regarding Batchelor airstrip
14/2/2020	8	DIPL Civil Services	Civil Services Procurement Plan 2020
16/2/2020	9	Rum Jungle landowner	Lithgow Road maintenance
17/2/2020	10	DIPL, Transport and Civil Services	Launch of Advertising and Activities in NTG Road Reserves Guidelines
17/2/2020	11	Office of The Administrator of the Northern Territory	Proposed visit to Coomalie Council
17/2/2020	12	Natasha Fyles Attorney-General and Minister for Justice; Health; Arafura Games; and Disabilities	Introduction of new Workers Compensation Legislation
17/2/2020	13	DIPL, Transport and Civil Services	Changes to signage and activities in NTG road reserves
19/2/2020	14	Litchfield Park Road business owner	Rates enquiry

21/21/2020	15	Department of Corporate and Information Services	NTG DCIS Cybersecurity: CHIPS Vulnerability Alert - ROUND 2 - coomalie.nt.gov.au
24/2/2020	16	Biosecurity and Animal Welfare Functional Group	Territory Animal Welfare Emergency Plan
25/2/2020	17	Office of the Ombudsman	Administrative law training for Council Rangers
25/2/2020	18	LGANT/ Airservices Australia	Draft flight path design principles national consultation survey
25/2/2020	19	BOEC Senior teacher	Arts Trail Regional Stimulus Heritage signs grant proposal
26/2/2020	20	Development Assessment Services	Revised Planning Application AN 585 Tortilla Flats
27/2/2020	21	Tourism NT	Meeting room request for grant writing workshop
27/2/2020	22	DLGHCD, A/Executive Director	Elected Member allowances 2020-21
27/2/2020	23	DLGHCD, Divisional Business Manager	Further information from questions at the LG workshop 6/3/2020
27/2/2020	24	JLT Group	Batchelor pool shade damage claim
2/3/2020	25	LGANT	March Newsletter including "Saluting Their Service" Commemorative Grant Program information
2/3/2020	26	Pennington Institute	International Overdose Awareness Day information
2/3/2020	27	Litchfield Regional Tourism Inc.	Proposed meeting re signage matters
3/3/2020	28	LGANT	Waste Recycling Industry Summit April 2020
3/3/2020	29	British Solar Renewables	Batchelor and Manton Solar projects proposed community information day
3/3/2020	30	LGANT	Launch of Advertising and Activities in NTG Road Reserves Guidelines
3/3/2020	31	LGANT	New Local Government Act Finance Reference Group meeting 11/3/2020
3/3/2020	32	Rejex Rally event director	Request for permission to use Rum Jungle Lake car park
4/3/2020	33	BOEC manager	Pool storage signed agreement
5/3/2020	34	DLGHCD, A/Executive Director	Confidential draft Regulations and Guidelines under the Local Government Act 2019
6/3/2020	35	Department of Home Affairs	Coronavirus advice regarding Citizenship Ceremonies

Correspondence Out Table

DATE	M0	Source	Recipient/Subject
11/2/2020	1	CEO	Darwin Cycling Club; proposed cycling race through Batchelor
11/2/2020	2	CSO	Batchelor and Adelaide River Schools; cancellation of after school sport
11/2/2020	3	CSO	Batchelor Outdoor Education Centre; cancellation of Council run sports programs

12/2/2020	4	CEO/OPM	H & K Earthmoving; Certificate of Practical Completion, final stage Coach Road
25/2/2020	5	CEO	Elected Council members; February OGM Confidential Minutes
25/2/2020	6	CEO	Office of the Ombudsman; Administrative law training for Council Rangers
25/2/2020	7	A/OPM	Rum Jungle ratepayer; maintenance Lithgow Road North
27/2/2020	8	CEO	JLT Group; pool shade damage repairs quote
2/3/2020	9	CEO	Committee member, Litchfield Regional Tourism Inc; proposed April meeting re signage issues;
3/3/2020	10	CEO	Batchelor township property owner; Notice of Council requirement to maintain overgrown block
3/3/2020	11	CEO	Office of The Administrator of the NT; protocol proforma & background information for March visit to CCGC
3/3/2020	12	CEO	Director Transport Strategy & Support DIPL; presentation to April OGM re Advertising & Activities in NTG managed Road Reserves
4/3/2020	13	CEO	BOEC; storage shed agreement Batchelor pool
5/3/2020	14	CEO	British Solar Renewables; solar farm information session 11/3/2020 CCGC chambers
5/3/2020	15	CEO	Miles Road ratepayer; engineering report, drainage issues AN 371
6/3/2020	16	AT	Environment Assessment Unit; Rehabilitation of Former Rum Jungle Mine Site

CONSULTATION

Not Applicable

STATUTORY ENVIRONMENT

Not Applicable

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 17/03/2020/004

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: Clr. Moyle

Seconded: Clr. Corliss

7.2 REVIEW OF ACTION ITEMS LIST TO FEBRUARY 2020

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	17 th March 2020
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachments:	Action Items List to February 2020

RESOLUTION 17/03/2020/005

That Council receives and notes the Actions Items List.

Moved: Clr. Moyle

Seconded: Clr. Turner

Carried

7.3 COMPLAINTS REGISTER TO FEBRUARY 2020

Applicant:	Nil
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	17 th March 2020
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachments:	Complaints register

RESOLUTION 17/03/2020/006

That Council receives and notes the complaints table for February/ March 2020

Moved: Clr. Corliss

Seconded: Clr. Moyle

Carried

7.4 STANDING ORDER – AMALGAMATION REVIEW

Applicant:	N/A
Location/Address:	Coomalie Councillors
File Ref:	CC/79
Disclosure of Interest:	Nil
Date:	17 th March 2020
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachments:	Nil

SUMMARY

The Chief Executive Officer is to be briefed by the Department of Local Government, Housing and Community Development on Thursday 19th March 2020 regarding matters relating to the operations of Belyuen Community Government Council and progress, if any, regarding administrative matters relating to the proposed expansion of council boundaries. A further report will be provided to Council.

COMMENT

The following is the decision of Council from its May 2012 meeting.

Moved Clr. Turner, Seconded Clr. Crook that Boundary Consultation/Expansion be a standing item on the Council agenda until resolved. Council supports making this a priority for Council.

January / February 2019

Ministerial briefing draft completed and forwarded to Belyuen Council for their consideration Jan/Feb. Combined Working Group meeting will be convened when Belyuen endorses /amend brief.

Next step would be Departmental briefing and feedback, submission to Minister for NT Government assessment. Public consultation would occur after NT Government position is known.

March 2019

Combined Working Group meeting held on March 6th in Batchelor to finalise the Ministerial Brief in relation to the proposal merger. A briefing on the document with the Executive Director, Department of Local Government Housing and Community Development and four department staff occurred on April 2nd, 2019. The CEO, Belyuen Council, CEO and Finance Manager represented the two Councils. Work on a review document from the meeting will be worked on between the CEO's and Department to bring back to the Combined Working Group.

April 2019

Belyuen CEO, Coomalie CEO and Finance Manager did on the 2nd April brief the Department of LGHCD including Executive Director, Local Government Division on the Combined Working Group Ministerial Briefing Document. Key Department / Council Staff to meet on May 21st to further refine the document.

May 2019

Coomalie CEO and Finance Manager did meet on May 21st with Jocelyn Nathaniel-Walters and Bilal Abbas, Department of Local Government Housing and Community Development in relation to inclusion of consolidated financial statements for 2017/2018 for Belyuen and Coomalie that can be included in the briefing document.

June 2019

Council awaiting finalisation of the consolidated financial information by the Department and provided direction to the CEO to communicate with the Department of Local Government Housing and Community Development to finalise the briefing document and arrange a briefing with the Minister in the next month.

July 5th, 2019

Department Officer called briefing of Coomalie Councillors - President requested meeting with the Minister.

August 12th, 2019

Coomalie and Belyuen Council meet with Minister for Local Government Housing and Community Development for discussion/opinion on the proposed draft merger proposal. Minister advise he will consider and forward a reply in due course.

August 30th, 2019

At Councils invitation Minister visits Councillors at Batchelor on 30th August for general visit and discussion on range of issues from legacy matters/problems since 1991 incorporation of Council and merger proposal again discussed.

16th September 2019

Council receives letter from Minister and tabled as late item at September OGM that outlines further work required at Belyuen with Department in relation to financial information to inform the proposal, and seeking clarity that a proposal should clearly define the resources within the proposal for the merger of Coomalie and Belyuen and separate to that of resources for a larger expanded model. Encourages Council to still work together and with the Department in developing final proposal.

15th October 2019

Ministers letter to be re tabled to allow for position of Coomalie Council within the proposal to be established in context of the Ministers advice.

November 2019

Belyuen Council requested a meeting with Coomalie on 1st November 2019 but had to cancel at late notice. Is expected joint informal meeting will take place before Christmas.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

NOTE

For the information of Council

7.5 CEO ACTIVITIES REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs/CEO
Disclosure of Interest:	Nil
Date:	17 th March 2020
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachment:	Nil

SUMMARY

CEO Activities Report March meeting 2020

Week commencing 10th February 2020

Internal team meeting to finalise tender documentation for two period contracts to provide mowing and landscaping (201920-004) and road grading and maintenance (201920-005) services to the Shire.

Continued meeting schedule with Elected Members – meeting with Councillor Deborah Moyle.

Week commencing 17th February 2020

Continued meeting schedule with Elected Members – meeting with Councillor Sue Bulmer and President Andrew Turner.

Meetings were held with the following stakeholders during the week:

Major Ian Walker to prepare for community information session conducted by the Australian Army regarding noise mitigation protocols, Batchelor Airstrip;

RS Gardening Care – re contracted services;

Chair, Coomalie Community Government Council Audit Committee;

Litchfield Regional Tourism Association Committee Member – re NTG signage guidelines;

NT Police Batchelor Police Station, regarding community safety matters;

Meetings were held with residents and ratepayers regarding the following matters during the week:

Concerns regarding military aircraft noise;

Concerns regarding waste management charges and overdue rates notice;

Concerns regarding unsealed roads and illegal access to private property;

External committees and events:

Attended the 78th Anniversary Bombing of Darwin Commemorative Service, Adelaide River War Cemetery

Attended the Arafura Regional Roads Committee.

Week commencing 24th February 2020

Meetings were held with the following stakeholders during the week:

Chief Executive Officer, AMRRIC regarding cooperative animal management project;

Chief Executive Officer, Litchfield Council regarding shared services agreement;

Council of the Ageing, Batchelor

Meetings were held with residents and ratepayers regarding the following matters during the week:

Retirement Village Proposal;

Fallen tree and resultant damage to neighbouring property, Turana Street.

External committees and events:

Australian Army Community Information Session;

Week commencing 2nd March 2020

Continued meeting schedule with Elected Members – meeting with Councillor Max Corliss.

Meetings were held with the following stakeholders during the week:

Waste and Recycling Consultant, Big Rivers Region;

Manager, Technical Projects, DPIR re Rum Jungle Stage 2A

Batchelor Outdoor Education Centre

Meetings were held with residents and ratepayers regarding the following matters during the week:

Concerns regarding overdue rates, waste charges and payment plan;

Fallen tree and resultant damage to neighbouring property, Turana Street;

Resident regarding drainage issues and solutions, Miles Road, Eva Valley;

External committees and events:

TOPROC (Top End Regional Organisation of Councils)

Anna Malgorzewicz

Chief Executive Officer

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 17/03/2020/007

That Council receives and notes the CEO's Activity Report for the period February / March 2020.

Moved: Clr. Moyle

Seconded: Clr. Beswick

Carried

7.6 DALY RIVER ROAD PYROLYSIS PLANT PROJECT -DRAFT TERMS OF REFERENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	AN 1274
Disclosure of Interest:	Nil
Date:	17 th March 2020
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachment:	Draft Terms of Reference

SUMMARY

Mr Anthony Gurr and Ms Bao Huang (the Proponents) propose to construct and operate the Daly River Road Pyrolysis Plant, to process used tyres and plastic medical waste into crude oil, liquid propane gas, steel and carbon char. The proposed location of the facility is NT Portion 5216, in the Silkwood Estate, Daly River Road, approximately 30 kilometres south of Adelaide River.

The NT EPA has decided that the Daly River Road Pyrolysis Plant Project requires assessment under the *Environmental Assessment Act 1982* at the level of an Environmental Impact Statement.

BACKGROUND

Draft Terms of Reference (TOR) have been prepared that set out the matters relating to the environment that are to be addressed in the Draft EIS for this Proposal, in accordance with clause 8(3) of the Environmental Assessment Administrative Procedures 1984. The Draft EIS must also address all requirements in the NT EPA General Guidance for Proponents Preparing an EIS (2019a).

COMMENT

Coomalie Community Government Council will prepare a letter of response to the Draft EIS when this is released for public exhibition.

The Draft Terms of Reference provide for the Draft EIS to address a comprehensive range of matters including:

- Site selection and design
- Construction and operation
- Environmental factors and impacts
- Social, cultural and economic impacts and factors
- Human impacts; and
- Environmental impacts including habitat, landscape and water quality.

The comprehensive nature of the Draft Terms of Reference do not require comment from Council at this time.

The proposal may pose significant environmental impacts and Council will be seeking a comprehensive plan of mitigation measures in the draft EIS.

CONSULTATION

Nil at this time. Council will seek to consult widely as part of its preparation process for a response to the draft EIS when this becomes available in the future.

STATUTORY ENVIRONMENT

NT Environmental Assessment Act 1982

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 17/03/2020/008

That Council receives and notes the report on the Daly River Road Pyrolysis Plant Project – Draft Terms of Reference.

Moved: Clr. Moyle

Seconded: Clr. Corliss

Carried

7.7 UNIFORM COMPANION ANIMAL LEGISLATION IN THE NORTHERN TERRITORY: DISCUSSION PAPER SUBMISSION

Applicant: N/A

Location/Address: N/A

File Ref:

Disclosure of Interest: Nil

Date: 17th March 2020

Author: Anna Malgorzewicz, Chief Executive Officer

Attachment: SUBMISSION – Coomalie Community Government Council

SUMMARY

The Northern Territory does not have Territory-wide Companion Animal legislation. The *Local Government Act* 2008 empowers councils to make by-laws to provide a regulatory framework for the management of companion animals in local areas. There are seventeen local government councils in the NT, of which seven (7) NT councils have developed animal management by-laws for their areas.

In November 2018, the Local Government Association of the Northern Territory (LGANT) general meeting passed a resolution for LGANT to lobby the Northern Territory Government to introduce uniform domestic animal management legislation in the Northern Territory.

In February 2019, Mr Damien Ryan, President LGANT, wrote to the Minister for Local Government, Housing and Community Development on this matter. A discussion paper was prepared and circulated to councils for information and comment. Council agreed to submit a response consistent with the current Coomalie (Dog Management) By-Laws as in force at 1 May 2016.

Submissions are due 28th March 2020.

BACKGROUND

The Coomalie (Dog Management) By-laws commenced on 11 September 2002 and were subsequently amended on 1 May 2016.

Coomalie Community Government Council (CCGC) provides its community with basic dog management services, including the upkeep of a dog register, a regular patrol, management of a pound facility, and from time to time, education and awareness programs, subject to budget. CCGC also entered into a shared service agreement with Litchfield Council which has lapsed, but which is subject to re-negotiation.

Cats are not included in the CCGC By-laws.

COMMENT

A Submission to the Uniform Animal Legislation Discussion Paper has been prepared for Council consideration and endorsement. The Submission has been prepared within the context of Council's current Dog Management By-Laws, resources, procedures and practice.

CONSULTATION

Coomalie Council staff members

AMRRIC

STATUTORY ENVIRONMENT

Coomalie (Dog Management) By-laws 2016

Local Government Act 2008

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 17/03/2020/009

That Council;

- a) endorses the Draft Submission, as amended, to the Uniform Companion Animal Legislation in the Northern Territory Discussion Paper attached to this report; and
- b) tenders its Submission by the due date of 28 March 2020 to the Department of Local Government, Housing and Community Development.

Moved: Clr. Moyle

Seconded: Clr. Beswick

Carried

7.8 REHABILITATION OF THE FORMER RUM JUNGLE MINE SITE_DRAFT EIS RESPONSE

Applicant:	N/A
Location/Address:	N/A
File Ref:	AN 814
Disclosure of Interest:	Nil
Date:	17 th March 2020
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachment:	Correspondence

SUMMARY

The Department of Primary Industry and Resources, the Proponent, proposes rehabilitation activities to address long-term environmental legacy issues at the former Rum Jungle mine site, including the satellite sites Mount Fitch and Mount Burton, located 6 km north of Batchelor, Northern Territory.

The project required assessment under the *NT Environmental Assessment Act 1982* and is a 'controlled action' under the Environment Protection and Biodiversity Conservation Act 1999. The project is being assessed at the level of an Environmental Impact Statement (EIS) under the bilateral agreement between the NT and Australian Governments.

BACKGROUND

The NT EPA issued Terms of Reference for the preparation of the EIS on 17 March 2019. On 23 September 2019, the Proponent notified the NT EPA of alterations to the Proposal. The NT EPA considered that the altered Proposal had the potential to significantly impact the environment and that it should continue to be assessed at the level of an EIS. The NT EPA issued new Terms of Reference for the preparation of the EIS on 12 November 2019.

The Draft EIS was on public exhibition from 25 January 2020, and comments were due by 6 March 2020.

COMMENT

Coomalie Community Government Council prepared a letter of response and submitted this on 6 March 2020. A copy of the correspondence is attached.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

NT Environmental Assessment Act 1982

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 17/03/2020/010

That Council receives and notes the report on the Rehabilitation of the Former Rum Jungle Mine Site Draft EIS Response.

Moved: Clr. Moyle

Seconded: Clr. Corliss

Carried

7.9 DEVELOPMENT APPLICATION PA2020-0050 525 RINGWOOD ROAD TORTILLA FLATS NT

Applicant: N/A

Location/Address: N/A

File Ref: AN 858

Disclosure of Interest: Nil

Date: 17th March 2020

Author: Anna Malgorzewicz, Chief Executive Officer

Attachment: <https://www.ntlis.nt.gov.au/planning/lta.dar.list#development>

SUMMARY

Council received notification of a new development application for the clearing of native vegetation to establish a mango plantation at 525 Ringwood Rd, Tortilla Flats NT.

The application was on public exhibition through the development Applications Online website with comments due by Friday 13th March 2020.

BACKGROUND

The current application is to clear native vegetation on Section 00169 Hundred of Howard (No NT Planning Scheme zone applies). Council previously reviewed an application to create a subdivision over Section 00169. Previous Council decision follows:

RESOLUTION 18/3/2014/012

That Council supports Tortilla Flats Development Pty Ltd subdivision application to the Dept of Lands and Planning for 33 lots over section 00169, Hundred of Howard subject to any infrastructure to be handed to Council meets its minimum subdivision guidelines and the status of the unmade road at the eastern end of Section 169 remains intact. Council makes further comment that it suggest the developers should seal the first 2.2km of Ringwood Road from the Stuart Highway.

Moved: Clr. Bulmer

Seconded: Clr. Jones

COMMENT

That Council has no objection to the proposed clearing of native vegetation at Section 00169 Hundred of Howard for the establishment of a mango plantation.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

NT Planning Scheme

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 17/03/2020/011

That Council;

- a) receives and notes the report on Development Application PA2020-0050 525 Ringwood Road, Tortilla Flats NT; and
- b) endorses the attached correspondence to Development Assessment Services Darwin.

Moved: Clr. Moyle

Seconded: Clr. Corliss

Carried

7.10 COMMUNITY RECREATION OFFICER REPORT

Nil	
Applicant:	N/A
Location/Address:	N/A
File Ref:	
Disclosure of Interest:	Nil
Date:	17 th March 2020
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachment:	Nil

BACKGROUND

PREVIOUS DECISION

18/02/2020/015

That Council:

- a) *approve the readvertising of the Community Recreation Officer position at the reclassified Level 6 band;*

Moved: Clr. Beswick

Seconded: Clr. Moyle

Carried

In February 2020, the temporary Relief Community Recreation Officer resigned from the role. Following Council's decision, the position description for the role was reviewed to include a community development focus in addition to the provision of sport and recreation activities. The position was widely advertised in social media, website, Seek and the NT News, with applications closing on Monday 16th March 2020.

During the recruitment period, the activity program has been suspended. However, Council was advised of a successful application for funding support to conduct activities as part of Youth Week in April 2020. The Chief Executive Officer met with representatives from Batchelor Outdoor Education Centre and an interim arrangement is being discussed to ensure delivery of the Youth Week activity and event.

Council also completed its mid-year financial and statistical report regarding its Five Year Funding Agreement through the Remote Sport Program, Northern Territory Government.

VOTING REQUIREMENTS

Simple Majority

RESOLUTION	17/03/2020/012
That Council receives and notes the Community Recreation Officer Report.	
Moved:	Clr. Beswick
Seconded:	Clr. Bulmer
	Carried

8 FINANCE REPORTS

8.1 FINANCE MANAGER'S REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	CCGCDocs\Finance Manager
Disclosure of Interest:	Nil
Date:	17 th March 2020
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

Expression of Interest for Auditors was advertised recently and closes Friday 20th March 2020. We have received about six enquiries to date for further information.

About 150 overdue rates letters were sent out in February with a due date of 6th March 2020. A couple have fully paid what was owing and about 30% of those with current year arrears have entered into payment arrangements.

New valuations have been imported from the Valuer General into the new Propertywise system. After many trials and tribulations, we are close to adopting the valuations, just sorting out the mining tenements now.

The Local Government Grants Commission annual roads return has been submitted.

The Finance Manager will be attending the Finance Reference Group Meeting in Darwin this week.

VOTING REQUIREMENT

Simple majority

RESOLUTION	17/03/2020/013
That Council receives and notes the Finance Manager's Report for February / March 2020.	
Moved:	Clr. Corliss
Seconded:	Clr. Turner
	Carried

8.2 PAYMENT REGISTER

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	17 th March 2020
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid for February 2019.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

Account Transactions

Coomalie Community Government Council

For the period 1 February 2020 to 29 February 2020

Date	Source	Description	Comment	Amount
CBA Credit Card AO				
06 Feb 2020	Payable Payment	Payment: Auschem Training Ltd	Chem Cert B Harwood	275.00
06 Feb 2020	Payable Payment	Payment: Chemist Warehouse	Hydralytes Staff	29.97
07 Feb 2020	Payable Payment	Payment: The Big Mower	Mower blades	35.20
10 Feb 2020	Payable Payment	Payment: Total Tools	Hydralytes Staff	82.50
18 Feb 2020	Payable Payment	Payment: Darwin Car Key Specialist	Key CEO car, RJBC	155.00
18 Feb 2020	Payable Payment	Payment: Woolworths	Aust Day water	16.00
19 Feb 2020	Payable Payment	Payment: Australia Post	Postage 2nd reminder	77.52
20 Feb 2020	Spend Money	NT News (News Corp)	NT News Feb 2020	28.00
25 Feb 2020	Spend Money	Xero Australia Pty Ltd	Xero Feb 2020	125.00
26 Feb 2020	Payable Payment	Payment: Petbarn	Dog bowls, leashes	113.96
Total CBA Credit Card AO				938.15
CBA Credit Card SAO AK				
03 Feb 2020	Payable Payment	Payment: Booktopia	AR Library Books	47.15
18 Feb 2020	Payable Payment	Payment: Big W	Citizenship Ceremony	15.00
18 Feb 2020	Payable Payment	Payment: Big W	Citizenship Ceremony	8.00
18 Feb 2020	Payable Payment	Payment: Big W	Citizenship Ceremony	12.00
18 Feb 2020	Payable Payment	Payment: Woolworths	Citizenship Ceremony	40.86
19 Feb 2020	Payable Payment	Payment: Brumbys Bakery	Citizenship Ceremony	8.00
24 Feb 2020	Payable Payment	Payment: Ringers Western	Uniforms Admin	419.79
Total CBA Credit Card SAO AK				550.80
CCGC CBA Cheque				
02 Feb 2020	Spend Money	Commonwealth Bank of Australia	Bank Fees	54.25
03 Feb 2020	Spend Money	PC030220-172755727 SuperChoice P-L	Superannuation	2,891.21
05 Feb 2020	Payable Payment	Payment: RS Gardening Care	Mowing Batchelor	5,418.12
05 Feb 2020	Payable Payment	Payment: Prestons Mowing & Gardening	Dog Contractor	2,080.00
05 Feb 2020	Payable Payment	Payment: RS Gardening Care	Cleanup gardens RJT carpark	330.00
05 Feb 2020	Payable Payment	Payment: Cr. Sue Bulmer	Councillor Fees	450.00
05 Feb 2020	Payable Payment	Payment: Cr. Sharon Beswick	Councillor Fees	450.00
05 Feb 2020	Payable Payment	Payment: Cr. Christian McElwee	Councillor Fees	450.00
05 Feb 2020	Payable Payment	Payment: RS Gardening Care	Mowing Adelaide River	5,912.00
05 Feb 2020	Payable Payment	Payment: Cr. Andrew Turner	Councillor Fees	1,500.00
05 Feb 2020	Payable Payment	Payment: Cr. Max Corliss	Councillor Fees	850.00
05 Feb 2020	Payable Payment	Payment: Cr. Deborah Moyle	Councillor Fees	450.00
05 Feb 2020	Payable Payment	Payment: RS Gardening Care	Cut down tree near Bushfires	880.00
11 Feb 2020	Spend Money	SALARIES AND WAGES Coomalie Communi	Payroll	22,792.36
18 Feb 2020	Spend Money	Commonwealth Bank of Australia	Bank Fees	1.10
18 Feb 2020	Spend Money	PC170220-198651645 SuperChoice P-L	Superannuation	2,575.06
19 Feb 2020	Spend Money	Commonwealth Bank of Australia	Bank Fees	51.04
19 Feb 2020	Payable Payment	Payment: Australian Taxation Office	BAS DEC 2019	3,118.99
19 Feb 2020	Spend Money	Commonwealth Bank of Australia	Bank Fees	64.02
19 Feb 2020	Payable Payment	Payment: Australian Taxation Office	BAS Jan 2020	5,217.00
19 Feb 2020	Spend Money	Commonwealth Bank of Australia	Bank Fees	7.48

Date	Source	Description	Comment	Amount
20 Feb 2020	Payable Payment	Payment: Area9 IT Solutions	IT Support Feb 2020	880.00
20 Feb 2020	Payable Payment	Payment: Jacana Energy	Electricity	66.90
20 Feb 2020	Payable Payment	Payment: PowerWater - Bills	Water Sewerage	26.21
20 Feb 2020	Payable Payment	Payment: Jacana Energy	Electricity	72.36
20 Feb 2020	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage Collection	2,077.68
20 Feb 2020	Payable Payment	Payment: PowerWater - Bills	Water Sewerage	65.74
20 Feb 2020	Payable Payment	Payment: Jacana Energy	Electricity	215.47
20 Feb 2020	Payable Payment	Payment: Oolloo Investments Pty Ltd	Remove tree Memorial Tce	157.15
20 Feb 2020	Payable Payment	Payment: PowerWater - Bills	Water Sewerage	26.21
20 Feb 2020	Payable Payment	Payment: Jacana Energy	Electricity	868.80
20 Feb 2020	Payable Payment	Payment: Batchelor Service Centre	Fuel Jan 2020	837.38
20 Feb 2020	Payable Payment	Payment: DT & MG Kerr Trading as Kerr Trust	Accounting Jan 2020	2,180.75
20 Feb 2020	Payable Payment	Payment: Prestons Mowing & Gardening	Dog Contractor	240.00
20 Feb 2020	Payable Payment	Payment: The Big Mower	Equipment maintenance	79.20
20 Feb 2020	Payable Payment	Payment: PowerWater - Bills	Water Sewerage	49.09
20 Feb 2020	Payable Payment	Payment: Bunnings Building Supplies P/L	Consumables	204.70
20 Feb 2020	Payable Payment	Payment: PowerWater - Bills	Water Sewerage	949.04
20 Feb 2020	Payable Payment	Payment: Turbo's Tyres	Tyres Kluger	1,276.00
20 Feb 2020	Payable Payment	Payment: PowerWater - Bills	Water Sewerage	793.01
20 Feb 2020	Payable Payment	Payment: Air Liquide WA Pty Ltd	Gas	75.52
20 Feb 2020	Payable Payment	Payment: Area9 IT Solutions	Disks in server	269.50
20 Feb 2020	Payable Payment	Payment: Diedre Pickering	Cleaning Jan 2020	2,804.82
20 Feb 2020	Payable Payment	Payment: Diedre Pickering	AR Dump Jan 2020	1,007.00
20 Feb 2020	Payable Payment	Payment: Pumacard	Fuel Jan 2020	2,414.61
20 Feb 2020	Payable Payment	Payment: PowerWater - Bills	Water Sewerage	414.69
20 Feb 2020	Payable Payment	Payment: PowerWater - Bills	Water Sewerage	57.42
20 Feb 2020	Payable Payment	Payment: RS Gardening Care	Remove trees Info Centre	660.00
20 Feb 2020	Payable Payment	Payment: Jacana Energy	Electricity	35.97
20 Feb 2020	Payable Payment	Payment: Prestons Mowing & Gardening	Spraying weeds Solomon Miles	1,120.00
20 Feb 2020	Payable Payment	Payment: Jacana Energy	Electricity	958.50
20 Feb 2020	Payable Payment	Payment: Rosejoy NT T/A Batchelor General Store	January 2020	186.58
20 Feb 2020	Payable Payment	Payment: NT Rural Pty Ltd TA Territory Rural	Glyphosate	1,848.00
20 Feb 2020	Payable Payment	Payment: Jacana Energy	Electricity	41.43
20 Feb 2020	Payable Payment	Payment: PowerWater - Bills	Water Sewerage	32.45
20 Feb 2020	Payable Payment	Payment: Jacana Energy	Electricity	25.66
20 Feb 2020	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage Collection	2,077.68
20 Feb 2020	Payable Payment	Payment: PowerWater - Bills	Water Sewerage	79.51
20 Feb 2020	Payable Payment	Payment: Oolloo Investments Pty Ltd	Push up AR Dump	480.00
20 Feb 2020	Payable Payment	Payment: PowerWater - Bills	Water Sewerage	60.74
20 Feb 2020	Payable Payment	Payment: Jacana Energy	Electricity	23.06
20 Feb 2020	Payable Payment	Payment: Chris Reynolds Transport	Freight Jan 2020	49.50
20 Feb 2020	Payable Payment	Payment: PowerWater - Bills	Water Sewerage	51.17
20 Feb 2020	Payable Payment	Payment: Integrated Land Information System	Land Titles Search	24.00
20 Feb 2020	Payable Payment	Payment: PowerWater - Bills	Water Sewerage	26.21

Date	Source	Description	Comment	Amount
25 Feb 2020	Payable Payment	Payment: Shannon Recycling & Landcare	Bat Dump	1,375.00
25 Feb 2020	Spend Money	SALARIES AND WAGES Coomalie Communi	Payroll	23,794.43
25 Feb 2020	Payable Payment	Payment: HWL Ebsworth Lawyers	Legal Fees	7,056.50
25 Feb 2020	Payable Payment	Payment: S.E. Rentals Pty Ltd	Photocopier Rental	258.63
25 Feb 2020	Spend Money	PC250220-179112222 SuperChoice P-L	Superannuation	2,859.54
25 Feb 2020	Payable Payment	Payment: Therese Balanzategui	Aust Day 2020	200.00
25 Feb 2020	Payable Payment	Payment: Flip Out Darwin	School Holiday Jan 2020	369.00
28 Feb 2020	Payable Payment	Payment: Practical Safety Australia Pty Ltd	PPE	97.10
28 Feb 2020	Payable Payment	Payment: Higgie Mechanical Engineering	Backhoe repairs	352.00
28 Feb 2020	Payable Payment	Payment: Bruce Mason	Cleaning Jan 2020	80.00
28 Feb 2020	Payable Payment	Payment: Darwin Bolt Supplies (Normist)	Consumables	143.81
28 Feb 2020	Payable Payment	Payment: Victor Fox	Spraying weeds Coach Milton Fernee	2,287.50
28 Feb 2020	Payable Payment	Payment: Henry Berry	Refund cemetery reservation	2,685.00
28 Feb 2020	Payable Payment	Payment: Oolloo Investments Pty Ltd	Table drains Milton Road	3,791.45
28 Feb 2020	Payable Payment	Payment: Prestons Mowing & Gardening	Spraying Perreau Rd	525.00
28 Feb 2020	Payable Payment	Payment: Bruce Mason - Rates payments	Cleaning Jan 2020	240.00
28 Feb 2020	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage Collection	2,077.68
28 Feb 2020	Payable Payment	Payment: H&K Earthmoving Pty Ltd	Refund retention monies Coach Rd	13,116.50
28 Feb 2020	Payable Payment	Payment: L&V Nominees Pty Ltd	Pool chemicals	1,850.00
28 Feb 2020	Payable Payment	Payment: L&V Nominees Pty Ltd	Pool chemicals	65.00
28 Feb 2020	Payable Payment	Payment: Bridge Toyota	Vehicle repairs	711.04
28 Feb 2020	Payable Payment	Payment: Oolloo Investments Pty Ltd	Cart Milton Rd gravel to AR dump	8,452.42
28 Feb 2020	Payable Payment	Payment: Bruce Mason	Cleaning Jan 2020	518.00
28 Feb 2020	Payable Payment	Payment: Norsign NT	Signage	461.23
28 Feb 2020	Payable Payment	Payment: Oolloo Investments Pty Ltd	Push up AR Dump	320.00
Total CCGC CBA Cheque				155,119.17
Total				156,608.12

RESOLUTION 17/03/2020/014

That Council approve and pass for payment the February 2020 payment register totalling \$156,608.12.

Moved: Clr. Beswick

Seconded: Clr. Bulmer

Carried

8.3 FINANCE AND GRANT REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	Nil
Date:	17 th March 2020
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a consolidated profit and loss budget to actual report is submitted to Council.

BACKGROUND

Attached is the finance and grant report and consolidated profit and loss budget to actual report for February 2020.

COMMENT

Nil

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

Coomalie Community Government Council					
Financial Report for the period ending 29th February 2020					
Cash at Bank					
Cash on Hand					\$ 1,000.00
Cheque Account					\$ 129,525.18
Investment Account					\$ 2,200,000.00
Trust Account					\$ 438,393.00
Total Cash at Bank					\$ 2,768,918.18
Debtors	Current	30 Days	60 Days	90 Days	
Trade ***	121.00	-	-	-	\$ 121.00
Rate Arrears				379,751.74	\$ 379,751.74
Rates paid in advance	(37,207.06)	-	-	-	(37,207.06)
Total Debtors					\$ 342,665.68
Creditors	Current	30 Days	60 Days	90 Days	
	19,577.80	-	-	-	19,577.80
Total Creditors					\$ 19,577.80
Reconciliation of Funds					
Balance as per General Ledger					\$ 568,918.18
Add outstanding Debtors					\$ 342,665.68
Less outstanding Creditors					\$ 19,577.80
Add Investment Account					\$ 2,200,000.00
Total Cash & Receivables Available					\$ 3,092,006.06
*** Trade Debtors					
RS Gardening - glyphosate	121.00				
	121.00	-	-	-	

Coomalie Community Government Council						
Grant Report for the period ending 29th February 2020						
Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
9/11/2018	Finalise merger proposal join Belyuen Coomalie	Dept of LGHCD	\$ 65,000.00	\$ 61,601.81	\$ 3,398.19	30/06/2019
14/06/2019	SPG - Transportables	Dept of LGHCD	\$ 300,000.00	\$ -	\$ 300,000.00	30/06/2020
24/06/2019	EES - Solar Admin and Pool	Dept of LGHCD	\$ 110,000.00	\$ -	\$ 110,000.00	30/06/2020
20/09/2019	NT Library Grant 2019/20	Dept of Tourism Sport and Culture	\$ 44,441.82	\$ 30,710.64	\$ 13,731.18	30/09/2020
26/11/2019	Community Sport Recreation Officer	Dept of Tourism Sport and Culture	\$ 44,674.00	\$ 22,776.87	\$ 21,897.13	31/08/2020
6/12/2019	Australia Day 2020	Australia Day Council NT	\$ 2,000.00	\$ 2,220.86	\$ -	Acquitted
12/12/2019	School Holiday Program Jan 2020	Territory Families	\$ 2,000.00	\$ 2,252.00	\$ -	Acquitted
3/02/2020	Anzac Day 2020	Dept Attorney General and Justice	\$ 10,606.00	\$ -	\$ -	30/06/2020
11/02/2020	Animal Management Program	Dept Industries, Innovation, Science	\$ 15,000.00	\$ -	\$ -	15/01/2021
			\$ 593,721.82	\$ 119,562.18	\$ 449,026.50	
		Cash and Receivables			\$ 3,119,280.75	
		Unspent Grants & Subsidies			\$ 449,026.50	
		Cash Available to Council			\$ 2,670,254.25	

Profit and Loss - Council Consolidated
 Coomalie Community Government Council
 For the 8 months ended 29 February 2020

Account	YTD Actual	2019/20 Budget	2018/19 Actual	Comment
Trading Income				
Grant Commonwealth FAG	472,673.00	510,000.00	509,867.00	Q4 to be received
Grant Commonwealth RTR - Capital	0.00	216,000.00	108,397.00	RTR to be paid Q4 - use on Miles Road reseal
Grant NTG Community Sport Recreation	44,674.00	45,000.00	45,000.00	ok
Grant NTG Library	48,886.00	49,000.00	49,243.00	ok
Grant NTG Operational Subsidy	645,052.00	589,000.00	584,629.00	NTOS allocated more than budgeted
Grant NTG Other GST Free	17,388.00	18,500.00	78,780.00	ok
Grant NTG Other with GST	2,301.00	800.00	31,433.00	ok
Grant NTG SLGIF	480,000.00	480,000.00	0.00	Coach Rd reseal completed
Grant NTG Special Purpose	648,857.00	746,857.00	426,196.00	SPG round 1 still to be advised. All 18/19 c/over projects complete. \$300k Transportables and \$110k Solar to do
Interest - Interest Received	24,077.39	50,000.00	49,049.98	ok
Interest - Rates Penalties, Interest, Legals, Administration	35,840.40	36,000.00	35,908.07	Rate arrears interest more than budgeted
Net Gain/Loss Assets - Gross sales revenue of asset	0.00	0.00	(7,175.04)	
Other Revenue - Donations, Contributions Received	3,727.28	10,500.00	2,909.09	OAWG contribution \$9k May
Other Revenue - General Reimbursements	631.11	2,400.00	1,788.55	ok
Other Revenue - GST Free	2,171.16	1,000.00	13,759.08	ok
Other Revenue - GST Payable	3,819.09	8,740.00	15,755.03	ok
Other Revenue - Pension Remission State	24,495.00	25,920.00	25,920.00	ok
Rates Charged - Garbage	392,803.00	386,215.00	380,392.00	ok
Rates Charged - General Rates	933,186.15	947,210.00	913,034.98	Rates less than budgeted - NT Land Corp
Rates Charged - Supplementary Rates	0.00	0.00	414.00	
Statutory Charges - Dog Fines, Penalties and Pound Fees	600.00	0.00	210.00	Pound fees received not budgeted for
Statutory Charges - Issue Rates Searches	990.00	1,100.00	980.00	ok
User Charges - Dog Registration Fees	910.00	720.00	800.00	Increase in dog regos
User Charges - Hire Fees	1,562.89	720.00	8,437.90	ok
User Charges - Other	1,725.54	9,000.00	13,817.22	OAWG toilet contribution \$9k May
Grant NTG SLGIF - Capital Related	0.00	0.00	414,608.00	
Grant Commonwealth - Recurrent	15,000.00	0.00	0.00	Animal management grant received not in budget
Total Trading Income	3,801,370.01	4,134,682.00	3,704,153.86	
Gross Profit	3,801,370.01	4,134,682.00	3,704,153.86	

Operating Expenses				
Depreciation - Depreciation Expenses	0.00	507,700.00	643,720.29	Depreciation run in June
Employee Costs - Advertising for Staff	3,162.73	3,000.00	915.45	Will over run from CSRO Ads by another \$3k
Employee Costs - FBT Payable	1,672.36	1,500.00	1,325.75	ok
Employee Costs - Medical Expenses/Workers Comp	18,123.77	20,000.00	48,770.62	ok. Need to monitor claims for next year
Employee Costs - Oncosts - Annual Leave Accrual	(93,942.22)	148,500.00	10,617.46	Annual Leave journal reversed Jul - accrue in Jun
Employee Costs - Superannuation Costs	51,252.22	92,150.00	79,312.43	ok
Employee Costs - Training, Conferences and Seminars	1,939.09	10,285.00	3,487.64	Training in March to pay
Employee Costs - Uniform and PPE Costs	2,186.37	4,300.00	3,566.16	ok
Employee Costs Payroll - Allowances	31,885.40	29,778.00	36,066.52	HD allowances with Boundary Expansion
Employee Costs Payroll - Paid Parental Leave	19,179.10	0.00	(3,254.39)	Maternity leave 2 employees. Add to wages
Employee Costs Payroll - Salaries and Wages	485,856.17	821,900.00	826,759.10	ok
Materials and Services - Advertising	2,036.36	2,400.00	2,421.48	Will over run \$2k advertise Rates Dec Jun this year
Materials and Services - Annual Licence Fees	632.62	2,400.00	1,389.51	ok
Materials and Services - Bank Charges	3,123.60	5,400.00	4,202.01	ok
Materials and Services - Cleaning Costs	36,292.01	62,440.00	60,124.21	ok
Materials and Services - Community Events	13,310.02	23,000.00	11,997.55	Anzac Day, Territory Day events to hold
Materials and Services - Community Grants	0.00	0.00	6,283.63	

Materials and Services - Computer License Fees	19,687.94	26,200.00	59,182.21	Access old system \$4k to pay
Materials and Services - Computer Maintenance/Consumables	11,790.04	22,000.00	9,807.29	2 new computers \$6k to pay
Account	YTD Actual	2019/20 Budget	2018/19 Actual	Comment
Materials and Services - Computer Support Costs	7,858.00	16,400.00	41,936.32	ok
Materials and Services - Consumable items	601.74	360.00	225.02	Pound consumables
Materials and Services - Contractor Services	200,656.43	392,700.00	281,420.08	Garbage and Tip costs. Streetlighting complete \$76k. Solar \$110k to do at admin and pool
Materials and Services - Council Meetings and Functions Costs	6,330.13	9,600.00	7,820.97	ok
Materials and Services - CSRO Activities	3,092.68	4,500.00	4,286.62	ok
Materials and Services - Electricity Costs	14,745.92	30,440.00	29,551.65	Electricity costs in line with budget
Materials and Services - Equipment Maintenance	9,930.32	10,900.00	5,710.17	Likely to over run with Backhoe repairs
Materials and Services - Insurance Costs	76,639.89	87,600.00	58,369.79	Good claims history reduced premiums
Materials and Services - Legal Costs	13,942.18	10,000.00	0.00	Likely to over run with NTCAT claim
Materials and Services - LGANT Contributions	4,009.43	4,500.00	4,550.91	ok
Materials and Services - Maintenance Buildings and Property	13,948.49	185,540.00	223,137.72	ok
Materials and Services - Maintenance Recreation Facilities	47,573.93	95,000.00	94,847.20	Mowing in line with budget
Materials and Services - Mobile Phone Costs	2,205.78	4,560.00	2,459.23	ok
Materials and Services - Motor Vehicle Fuel and Oil	17,799.95	42,720.00	41,180.49	ok
Materials and Services - Motor Vehicle Rego and Insurance	5,727.82	13,790.00	11,653.89	ok
Materials and Services - Motor Vehicle Repairs and Maintenance	25,743.78	44,400.00	44,286.55	ok
Materials and Services - Office Equipment Costs	682.25	1,200.00	2,209.39	ok
Materials and Services - Postage/Freight Costs	1,845.07	1,800.00	3,221.90	ok
Materials and Services - Printing and Stationary	8,566.35	13,045.00	13,157.12	ok
Materials and Services - Purchase Stock	13,941.06	30,000.00	22,037.86	ok
Materials and Services - Purchases Materials	19,679.34	47,440.00	60,731.32	ok
Materials and Services - Rates Recovery Costs	2.18	1,200.00	(46.00)	ok
Materials and Services - Reimbursements and Refunds	50.00	0.00	472.27	ok
Materials and Services - Rental/Hire/Leasing Costs	7,700.00	18,200.00	0.91	CEO Rent - saving will be offset by inc MV exps
Materials and Services - Street Lighting Costs	5,840.98	9,000.00	12,365.97	Q4 to receive
Materials and Services - Subscriptions Publications Memberships	207.24	0.00	0.00	NT News - ok
Materials and Services - Telephone/Internet Costs	5,275.51	10,920.00	8,303.35	ok
Materials and Services - Valuation Fees	0.00	6,500.00	6,566.95	New valuations received, invoice to follow
Materials and Services - Water, Sewer Cost	43,501.28	65,400.00	58,972.30	ok
Other Expenses - Accounting Fees	58,922.50	104,600.00	111,377.50	ok
Other Expenses - Audit Costs	5,670.00	16,000.00	6,653.00	ok. Interim audit April, final audit Aug
Other Expenses - Consultants	10,000.00	10,000.00	5,800.00	Big Rivers membership
Other Expenses - Councillor Allowances Statutory	29,050.00	49,800.00	49,620.00	ok
Materials and Services - Pensioner Remission	24,480.00	24,720.00	25,920.00	ok
Materials and Services - Plant Hire - Emergency Repairs	0.00	0.00	2,031.26	
Materials and Services - Plant Hire - Floodway Stabilisation	14,016.77	74,400.00	33,182.47	Lithgow completed. Coach, Scott, LB roads to do
Materials and Services - Plant Hire - Resheeting	0.00	69,250.00	161,439.10	Rural road resheeting to do after wet
Materials and Services - Plant Hire - Roadside Maintenance	20,678.22	35,000.00	21,000.01	Slashing and spraying in progress
Materials and Services - Plant Hire - Maintenance Grading	44,625.19	127,658.00	162,843.08	Drains and grade completed before wet.
Materials and Services - Plant Hire - Flood Damage	59,765.13	60,076.00	148,198.43	Completed all flood damage from Feb 2018
Materials and Services - Plant Hire - Seal Maintenance	25,613.83	356,280.00	291,219.14	Miles and Meneling Rds to seal after wet
Work in Progress Capital Works - Contractor Costs	574,180.45	968,505.00	5,413.00	Completed Coach Road seal and flood damage. SPG \$300k Transportables to do
Total Operating Expenses	2,033,287.40	4,836,957.00	3,870,821.86	
Net Profit	1,768,082.61	(702,275.00)	(166,668.00)	

RESOLUTION 17/03/2020/015

That Council receives and notes the Finance Report, Grant Report and consolidated Profit and Loss Report for February 2020.

Moved: Clr. Corliss

Seconded: Clr. Bulmer

Carried

9 CONFIDENTIAL ITEMS

Nil

10 COUNCILLOR REPORTS

Nil

11 USE OF THE COMMON SEAL

Nil

12 LATE ITEMS

12.1 LATE ITEM - ANZAC DAY COMMEMORATIVE SERVICE – COVID-19 RISK ASSESSMENT

Applicant: N/A

Location/Address: N/A

File Ref:

Disclosure of Interest: Nil

Date: 17th March 2020

Author: Anna Malgorzewicz, Chief Executive Officer

Attachment: Self-Assessment Tool – Mass Gatherings

SUMMARY

In response to the Novel Coronavirus Pandemic, the National Cabinet met on 15th March 2020 to finalise mitigation measures to the escalating impacts of the coronavirus. The National Cabinet resolved to enact the following measures effective from midnight 15 March 2020, (enforceable by Federal, State and Territory law):

- There will be a universal precautionary self-isolation requirement of 14 days for all international arrivals. This requirement will stay in place until further notice.
- The Federal Government will ban cruise ships for an initial period of 30 days.
- Static non-essential gatherings of more than 500 people will be prevented. This requirement will stay in place until further notice.

SecureNT released a risk assessment tool that must be utilised to judge the clinical risk associated with an event or activity and whether the event can proceed under the new requirement. This risk assessment tool will need to be applied to the ANZAC Day Commemorative Service to be held on Saturday 25 April 2020.

BACKGROUND

Coomalie Community Government Council is the principal coordinator for the annual ANZAC Day Commemorative Dawn Service. The Service is conducted in collaboration with a broad range of stakeholders. The Service has high participation, particularly from patrons who are deemed “vulnerable” and “at risk”, from a clinical risk perspective.

COMMENT

The Northern Territory Government circulated a Self-Assessment Tool for organisations planning mass or non-essential gatherings. Refer to the attached.

Non-essential organised gatherings are any function or event that a large group of people attend including, but are not limited to, conferences, music festivals, sporting events, some religious and life celebrations, cultural events, elections and other public occasions.

The annual ANZAC Day Commemorative Service is deemed a mass gathering. A self-assessment has been conducted and the total score assesses the event as a Very High Risk. At the time of writing this report, ANZAC Day Commemorative Services interstate had been cancelled and discussions with the President, Darwin RSL, indicate that a similar decision to cancel the Darwin Dawn Service will be made within the next day or so.

In view of the self-assessment risk and the decisions by other agencies not to encourage public commemorative gatherings, it is recommended Coomalie Community Government Council also determine to cancel the ANZAC Day 2020 Service and conduct a private ceremony of observation.

CONSULTATION

Adelaide River War Cemetery

Darwin RSL

Department of Veterans Affairs

NT Department of Health

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

A total grant of \$10,606 through the Department of Attorney General and Justice was received for the 2020 ANZAC Day Commemorative Service.

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 17/03/2020/016

That Council resolves to:

- a) cancel the ANZAC Day Dawn Commemorative Service on Saturday 25th April 2020 in response to the Novel Coronavirus (COVID-19) pandemic;
- b) conduct a non-public, non-publicised private observation and wreath laying ceremony, and explore options to document and/or broadcast the ceremony; and
- c) request a further report, including budget implications, be provided to Council's 21st April 2020 Ordinary Meeting.

Moved: Clr. Beswick

Seconded: Clr. Moyle

Carried

13 GENERAL BUSINESS

13.1 DELEGATIONS REGISTER – AMENDMENT

Applicant: N/A

Location/Address: N/A

File Ref:

Disclosure of Interest: Nil

Date: 17th March 2020

Author: Anna Malgorzewicz, Chief Executive Officer

Attachment: Delegations register - Amendment

SUMMARY

The Local Government Act allows Council to carry out certain acts and undertakings. Other Acts also impose requirements on Council and individuals within the Council. In order to provide for the efficient use of its powers and duties, the Council delegates some of its authority to the CEO.

BACKGROUND

Section 32 of the *Local Government Act 2008* enables the Council to delegate to the CEO some of its powers and functions, with the exception of the power to impose rates (32(3)(a)) and unlimited power to incur financial liabilities (32(3)(b)). Section 47 of the *Act* states:

Section 47 Council office

(1) A council must have a public office (and may have 2 or more public offices).

(2) A public office must be open to the public at reasonable times determined by the council.

Council Policy 1.20 "Delegations Register Policy" outlines the powers and functions that Council has resolved to delegate to the Chief Executive Officer. An item that has not been delegated by the Council includes:

(j) the determination of when the Council office is normally open to the public other than minor changes”.

COMMENT

The COVID-19 Pandemic will require Council and the Chief Executive Officer to be responsive in a rapidly evolving environment. In the interests of public and employee health and safety it is recommended Council delegates to the Chief Executive Officer the power to determine the opening and closing times of its public office and public venues during the period of the COVID-19 emergency.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 2008

POLICY IMPLICATIONS

Council Policy 1.20 Delegations Register Policy

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 17/03/2020/017

That Council resolves to:

- a) Pursuant to Section 32 of the *Local Government Act* provide the Chief Executive Officer with the discretion to alter the opening hours of the Council’s public office and its venues for the period of the COVID-19 public health emergency during the 2020 calendar year; and
- b) that the Chief Executive Officer provides advice to Council on each occasion.

Moved: Clr. Moyle

Seconded: Clr. Beswick

Carried

14 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING

Nil

15 CLOSURE OF THE MEETING AND DATE AND TIME OF NEXT MEETING

The President closed the meeting at 7.25pm.

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 21st April 2020 at 6:00pm in the Council Chambers.