



**AGENDA**

**ORDINARY COUNCIL MEETING**

**15<sup>th</sup> JUNE 2021**

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The Coomalie Community Government Council advises that anyone who has any application lodged with the Coomalie Community Government Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Coomalie Community Government Council in respect of the application.

A handwritten signature in black ink, appearing to read 'Anna Malgorzewicz', written in a cursive style.

Signed: Anna Malgorzewicz, Chief Executive Officer

# CONFIDENTIAL AGENDA

## ORDINARY GENERAL COUNCIL MEETING

TO BE HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 15<sup>th</sup> JUNE 2021

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President of the Shire Councillor Andrew Turner will declare the meeting open at 5:30pm and welcome all in attendance.

### 1. PERSONS PRESENT

#### ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Max Corliss
Councillor	Deborah Moyle
Councillor	Christian McElwee
Councillor	Sharon Beswick
Councillor	Sue Bulmer

#### STAFF PRESENT

Chief Executive Officer	Anna Malgorzewicz
Senior Admin Officer	Aleyshia McGrigor

#### VISITORS PRESENT

## 2. APOLOGIES AND LEAVE OF ABSENCE

**Date:** 15<sup>th</sup> June 2021  
**Author:** Anna Malgorzewicz, Chief Executive Officer  
**Attachments:** Nil

### PURPOSE

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 15<sup>th</sup> June 2021.

### COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

### STATUTORY ENVIRONMENT/ POLICY IMPLICATIONS

*Local Government Act 2008*

### FINANCIAL IMPLICATIONS

N/A

### RECOMMENDATION

That Council receives and notes Clr Moyle's apology of absence for the Ordinary General Meeting held 15<sup>th</sup> June 2021.

**Moved:** Clr.

**Seconded:** Clr.

## 3. ELECTRONIC MEETING ATTENDANCE

**Date:** 15<sup>th</sup> June 2021  
**Author:** Anna Malgorzewicz, Chief Executive Officer  
**Attachments:** Nil

### PURPOSE

This report is to table, for Council's record, any requests and permissions for Electronic Attendance.

### BACKGROUND AND PREVIOUS DECISIONS

In order to ensure Council remains compliant with the current and future *Local Government Act* as it responds to current restrictions imposed as a result of COVID-19 arrangements and beyond, amendments to Council Policy 1.12 Meetings of Council were made to enable Elected members and Council to meet via electronic attendance.

### COMMENT

The *Local Government Act* 2008 and 2019 provides for a member who is not physically present at a meeting is taken to be present at the meeting if:

(a) the member's attendance at the meeting by means of an audio or audio-visual conferencing system is authorised in accordance with a council resolution establishing a policy for attendance in such a manner.

#### **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

*Local Government Act 2008 s61 (Procedure at meeting).*

*Local Government Act 2019 s95 (Procedure at meeting).*

Council Policy 1.12 Meetings of Council

#### **FINANCIAL IMPLICATIONS**

N/A

#### **RECOMMENDATION**

That Council acknowledges and accepts Clr \_\_\_\_\_ to attend the meeting of 15<sup>th</sup> June 2021 via electronic means.

**Moved:** Clr.

**Seconded:** Clr.

#### **4. DECLARATION OF INTEREST OF MEMBERS OR STAFF**

**Date:** 15<sup>th</sup> June 2021

**Author:** Anna Malgorzewicz, Chief Executive Officer

**Attachments:** Nil

#### **PURPOSE**

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.

2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

Conflict of Interest – Code of Conduct.

## FINANCIAL IMPLICATIONS

N/A

### RECOMMENDATION

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 15<sup>th</sup> June 2021.

**Moved:** Clr.

**Seconded:** Clr.

## 5. PETITIONS, DEPUTATIONS AND QUESTIONS WITH NOTICE

Nil

## 6. CONFIRMATION OF MINUTES

### 6.1 CONFIRMATION OF ORDINARY GENERAL MEETING MINUTES 20<sup>TH</sup> APRIL 2021

**Date:** 15<sup>th</sup> June 2021

**Author:** Anna Malgorzewicz, Chief Executive Officer

**Attachments:** Nil

### PURPOSE

Minutes of the Ordinary General Meeting held on 18<sup>th</sup> May 2021 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

### BACKGROUND AND PREVIOUS DECISIONS

N/A

### COMMENT

N/A

### CONSULTATION

N/A

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.



## FINANCIAL IMPLICATIONS

N/A

### RECOMMENDATION

That the Minutes of the Ordinary General Meeting held on 18<sup>th</sup> May 2021 be confirmed by Council as a true and correct record of the meeting.

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

## 7. OPERATIONAL REPORTS

### 7.1 WORKS AND SERVICES MANAGER REPORT

<b>Date:</b>	15 <sup>th</sup> June 2021
<b>Author:</b>	Emma Dunne, Works and Services Manager
<b>Attachment:</b>	Nil

#### PURPOSE

To provide Council with a monthly report of infrastructure and general operational performance matters.

#### BACKGROUND AND PREVIOUS DECISIONS

Nil

#### COMMENT

##### Roads –

##### Roads permits

2 working on a road reserve permit issued.

##### Roads maintenance

Water grade and roll has been completed on Fred Hardy Road, Haynes Road, Strickland Road, Fernee Road, Carr Road, Milton Road West and minor repairs, Kerr Road, Little Road, Nolan road- with minor road repairs, Solomon Road West, Cheeney Road North, Chin way, Fowler Road, Sargent Road.

The contractors are continuing our program on the remaining roads.

The crew has started installing guide posts on Chinner Road.

##### Slashing and Spraying

Final slashing is being undertaken throughout the shire.

##### Collett Creek

No further update.

##### Waste Management

PO issued for mulching of green waste at both Batchelor and Adelaide River, this has been completed.

##### Adelaide River

6/06/2021 Council staff was made aware of a fire heading towards the Adelaide River waste management facility. Unfortunately, the fire did jump into the facility. No damage to the new infrastructure, however the fire did get into the landfill. Later another fire started in the mulch heap. The fire has been extinguished 7/06/2021 and will continue to be monitored by staff. A report has been provided to the NTEPA.

Adelaide River landfill is averaging of 35m<sup>3</sup> a week this month.

## **Batchelor**

Batchelor landfill is running okay, with 85m<sup>3</sup> a week this month.

## **Parks and Gardens**

Usual palm frond pick up, sprinklers will be progressively turned on in the coming weeks. Irrigation will be monitored and tended too as necessary.

## **WHS**

Two vehicles have received chips in the windscreen requiring replacement.

All incidents are investigated, procedures are reviewed and practices are improved in the event of incidents including further training if necessary.

## **Training**

1 staff member has undertaken First aid training, 1 staff member has undertaken skid steer loader operations, 1 staff member has undertaken backhoe operations. 2 staff are undertaking chainsaw operation training and felling trees.

## **Cemetery**

Ongoing maintenance work at cemetery.

## **Grant Projects**

Irrigation projects. PO has been issued and work scheduled in for mid June.

### **Special Purpose Grant – Waste Management Facilities.**

Septic has been completed for the gate houses at both facilities, the water tank will be installed in the coming weeks.

### **Special Purpose Grant – Installation of LED lights**

Quote has been received by PWC, awaiting further paperwork from PWC to complete process.

### **Energy, Efficiency and Sustainability Grant**

The new pool filtration system has been installed.

The installations of LED lighting in Council's buildings in Batchelor is currently being installed and will be completed by 30 June.

## **CONSULTATION**

Project Manager

## **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Nil

## FINANCIAL IMPLICATIONS

Nil

### RECOMMENDATION

That Council receives and notes the Works and Services Manager report for the May – June 2021 period.

**Moved:** Clr.

**Seconded:** Clr.

## 7.2 COUNCIL RANGER REPORT

**Date:** 15<sup>th</sup> June 2021

**Author:** Glenn Galvin, Council Ranger

**Attachment:** Nil

### PURPOSE

To provide Council with a report on activities regarding the regulation of dogs within the Shire and efforts to engage with and support the community through information and education. This report also details general compliance and regulation matters as these relate to the *Coomalie Community Government By-Laws 1998*.

### COMMENT

Council Ranger has been conducting patrols, responding to enquiries regarding animal management matters, investigating complaints, completing entry of dog registration into Council's system and following up of By-Law breaches.

Follow up with Environmental Health regarding waste water discharge on council road verge at Lake Bennett, no further update. EH is working with the party regarding the matter.

Council officers have been liaising with NTEPA after complaints of a foul smell by residents in Batchelor. Matter is being managed by NTEPA.

Have undertaken Fire Warden training.

Hosted TOPROC meeting with other Council Animal Control Officers at Batchelor.

Overseeing works crew and yard clean up.

Yard clean up 95% done.

<b>Impounded</b>	5
<b>Returned to owner</b>	3
<b>Rehomed</b>	1
<b>Euthanised</b>	1

1 Complaint from Batchelor township resident regarding dog attack. Investigated and got statements off both parties. Formal warning issued to dog owner. No independent witness to the alleged dog attack.

Several complaints about dog roaming at Adelaide River. Issued warning letter to owner and discussed bylaw breaches with owner on 3 different occasions. Council Ranger has made multiple attempts to catch the dog.

Received 1 compliant about roaming cats in Batchelor. Spoke with complainant and explained that the Council does not regulate cats and the trapping programs were a one off.

**RECOMMENDATION**

That Council receives and notes the Council Ranger’s Report;

**Moved:**            **Clr.**

**Seconded:**       **Clr.**

## 8. CHIEF EXECUTIVE OFFICER'S REPORTS

### 8.1 INCOMING AND OUTGOING CORRESPONDENCE

<b>Date:</b>	15 <sup>th</sup> June 2021
<b>Author:</b>	Anna Malgorzewicz, Chief Executive Officer
<b>Attachments:</b>	Nil

#### PURPOSE

Council is provided with items of correspondence both received and sent during the months of May and June 2021.

#### BACKGROUND AND PREVIOUS DECISIONS

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

#### COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that issue.

The Items of Correspondence are as follows:

#### Correspondence In

Incoming Correspondence June 15 <sup>th</sup> 2021 OGM			
28/06/2021	658	NTEC	Coomalie Community Government Council
9/06/2021	657	NTEC	2021 Local Government Elections NTEC Promotional Poster Pack
27/05/2021	656	CEO	Rates Recovery
9/06/2021	655	Local Government CMC	Local Government's Stakeholder Newsletter
8/06/2021	654	Iron Bark Aboriginal Corporation	NAIDOC Week and Official Opening
9/06/2021	653	DIPL	School Bus Stop Batchelor
9/06/2021	652	Dept. Infrastructure	Remittance Advise - Ref: 0001471743
7/06/2021	651	Community Rec Officer	Coomalie Website Upgrade
7/06/2021	650	Communities Environment Program	CEP77923 End of Project Report
3/06/2021	649	Department of Industry Tourism and Trade	Tourism Amenity Standards
7/06/2021	648	Coolalinga Business	Royal Darwin Show
6/06/2021	647	Resident	EOI Financial and Accounting Services
4/06/2021	646	NTEC	NTEC Media Release 2020 Territory Election Report Released
4/06/2021	645	Accounts Officer	Executed Short Form Funding
3/06/2021	644	MOB Building Certifiers	Fuel Bowser Canopy
3/06/2021	643	President MVEC	Liquor Consumption
3/06/2021	642	Department of Defence	Arafura Class Ships Badge Designs

3/06/2021	641	Department of Industry, Tourism and Trade	Input on the Tourism Amenity Standards for Towns in the NT Concept Paper
4/06/2021	640	Grants Administration Unit	Executed Short Form Funding Agreement
2/06/2021	639	DEPWS	Siam Weed Update
1/06/2021	638	LGANT	Notice of Special General Meeting and Agenda
2/06/2021	637	Batchelor Resident	Enquiries re Batchelor Issues
31/05/2021	636	Department of Chief Minister Office	Feedback on Draft Shire Plan
31/05/2021	635	Dept of Chief Minister	Focus Group for Online Learning
31/05/2021	634	Mala-Ngoor Enterprises	New Indigenous Business Enterprise
31/05/2021	633	Dept of Chief Minister	Early Payment of 2021 - 22 Financial Assistance Grants - Coomalie
31/05/2021	632	DIPL	Fact Sheet - Dorat Road - May 2021
28/06/2021	631	Adelaide River Store	NTEC Local Elections
28/06/2021	630	NT Electoral Commission	Coomalie Community Government Council - :Local Government Elections
28/05/2021	629	DIPL	Implementation of Advertising and Activities in Road Reserves
27/05/2021	628	NTEPA	Environment Issue
27/05/2021	628	Environment Officer	NTEPA/Pollution
27/05/2021	627	Chief Ministers Office	Waste and Resource Management Grant Program
27/05/2021	626	HWL Ebsworth Lawyers	Rates Recovery
27/05/2021	625	CEO information	Planning for the future of Palmerston Environs - For Information
26/05/2021	624	Robin Falls Property	Amended Form 93
26/05/2021	623	Minister for Local Government	Water and Resource Management Grant
25/05/2021	622	NT EPA	Copy of Correspondence re Batchelor Waste Issues
26/05/2021	621	PNX Metals	Fountain Head Gold Project
25/05/2021	620	ICAC	Investigation into City of Darwin Thrive Project
25/05/2021	619	Adelaide River Rate Payer	Haynes Road Boundary Enquiry & Service Request
24/05/2021	618	Batchelor Business Owner	EPA Matter
22/05/2021	617	RFT15 Tenderer	RFT15 Cleaning of Public toilets and Council Assets
19/05/2021	616	LGANT	LGANT Local Government Elections Tags and Kits
21/05/2021	615	AUS NT Council Claims	Notification of potential claim JLT 3520
20/05/2021	614	Crown Land Estate	Supply of Service Licence for bores in Batchelor
20/05/2021	613	LGANT	Executive Meeting Minutes
20/05/2021	612	LGANT	Councils Operating Revenue

20/05/2021	611	Department of Chief Minister & Cabinet	Concessions on Council Charges
20/05/2021	610	Lake Bennett ratepayer	Road Works Lake Bennett
20/05/2021	609	Eva Valley Resident	Senior's Bus Trip
19/05/2021	608	Darwin Triathlon Club	Lake Bennett Event 23-5-21
18/05/2021	607	Australian Government	Income Management and Cashless Debit Card
13/05/2021	606	Office of the Member for Daly	Batchelor Airstrip
13/05/2021	605	Minister for Small Business	Liquor Licence for Events
12/05/2021	604	LGANT	Executive Meeting Minutes
13/05/2021	603	AMRRIC	Vet Clinic Days
7/05/2021	602	Lake Bennett Ratepayer	Heathers Lagoon Road
10/05/2021	601	Community Applicant	Reception Admin Position
10/05/2021	600	Department of the Chief Minister And Cabinet	EESG Approved Variation
10/05/2021	599	Department of Industry Tourism and Trade	Transfer of Liquor Licence Lake Bennett
10/05/2021	598	HWL Ebsworth	Rates Recovery Matter
10/05/2021	597	Everest Infrastructure Partners	Dorat Road Information
29/04/2021	596	Department of Chief Minister and Cabinet	LG General Instruction Extension to Enter Supply Contract up to 5 Years
11/05/2021	595	Milton Road Ratepayer	Professional Advice re Capital Gains Tax
7/05/2021	594	Everest Infrastructure Partners	Request for Information on Dorat Rd Landowners
8/05/2021	593	Sports Management Graduate	Resume
8/05/2021	592	Sports Management Graduate	Employment opportunities
8/05/2021	591	Darwin Triathlon Club	Lake Bennett events
7/05/2021	590	Lake Bennett Resident	Heathers Lagoon Road
10/05/2021	589	Lake Bennett Resident	Waste Site Opening Times
30/04/2021	588	Eva Valley Ratepayer	Land Surveyor Pegging & Fencing
30/04/2021	587	Eva Valley Ratepayer	Gamba Grass Management
30/04/2021	586	Eva Valley Ratepayers	Council Drainage Reserve
4/05/2021	585	Minister for Local Government	Energy Efficiency and Sustainability Grant
12/05/2021	584	Support Link	Abandoned Vehicle notice
30/04/2021	583	Adelaide River Rate payer	Driveway and Footpath issues
30/04/2021	582	CDU Nursing Museum	Roadside Nursing Memorial Adelaide River
30/04/2021	581	CDU Nursing Museum	Anzac Day Dawn Service
29/04/2021	579	Department of Chief Minister and Cabinet	Proposal to Expand City of Palmerston Council Boundary



## Correspondence Out

Outgoing Correspondence 15 <sup>th</sup> June 2021 OGM				
9/06/2021	626	CEO	NTEC	Coomalie Community Government Council - 28th August 2021 Local Government Elections
9/06/2021	625	CEO	HWL Ebsworth Lawyers	Rates Recovery
8/06/2021	624	CEO	Pollution NTEPA	Section 14 Incident Report
8/06/2021	623	CEO	Various parties	School Bus Stop Batchelor
28/05/2021	622	CEO	DIPL	School Bus Stop Batchelor
8/06/2021	621	CEO	Pollution NTEPA	Section 14 Incident Report
7/06/2021	620	CEO	PFES	Request to Consume Liquor
7/06/2021	619	CEO	DIPL	Proposed School Bus Stop
7/06/2021	618	CEO	Tourism Business Advisor	Input on Tourism Amenity Standards for Towns in the NT Concept Paper
7/06/2021	617	CEO	Pollution NTWPA	Section 14 Incident Report
7/06/2021	616	CEO	Communities Environment Program	CEP77923 CCGC End of Project Report
2/06/2021	615	CEO	FE Limited	Meeting
2/06/2021	614	CEO	Motor Vehicle Enthusiasts Club	Liquor Consumption
2/06/2021	613	CEO	Batchelor Resident	Batchelor Issues
2/06/2021	612	CEO	Batchelor Store	Proposed Bus Stop
1/06/2021	611	CEO	Canstruct	Correspondence for attention of Property Owner Batchelor
29/05/2021	610	Rum Jungle Bungalow	CEO	Environmental Issue
31/05/2021	609	CEO	Recipient	Financial and Accounting Services
28/05/2021	608	CEO	Elected Members	CCGC - Local Elections
28/05/2021	607	W & SM	Tender Documents Recipients	RFQ13 Coach Road Pavement Repairs
31/05/2021	606	CEO	NTEC	Coomalie Community Government Council - Elections
21/05/2021	605	CEO	NTEC	Coomalie Community Government Council - Elections
27/05/2021	604	CEO	Applicant	Account and Financial Services Position
27/05/2021	603	CEO	W&SM	Draft Guidelines
26/05/2021	602	CEO	Silkwood Resident	Documents signed
21/05/2021	601	CEO	Adelaide River Resident	Works Request
21/05/2021	600	CCGC	Resident	Roaming Dog
14/05/2021	599	CCGC	Batchelor Resident	Dog Attack
25/05/2021	598	CEO	Batchelor Business	Liquor Consumption
26/05/2021	597	CEO	Darcsengineering	Lot 00131
25/05/2021	596	CEO	NTEPA	Environment Issue
24/05/2021	595	W & SM	Lake Bennet Resident	Road Repairs
25/05/2021	594	CEO	Elected Members	ICAC Public Statement
24/05/2021	593	CEO	DIPL	Service Licence - Bore
25/05/2021	592	CEO	NT Land Corporation	Opening of Chin Way and North Cheeney Road
24/05/2021	591	W & SM	Lake Bennet Resident	Maintenance Program

24/05/2021	590	CEO	Batchelor Business Owner	EPA Issue
21/05/2021	589	CEO	CCGC Staff	LGANT Local Government Elections tags and kits
21/05/2021	588	CEO	NT Land Corp	Opening Chin Way & Cheeney Road
21/05/2021	587	CEO	Ministers Advisory Council	Nomination Form
21/05/2021	586	Coomalie Community Government Council	Community Librarian	Recognition of Service
21/05/2021	585	W & SM	RFT15 Tenderer	RFT15 Cleaning of Public Toilets and Council Assets
21/05/2021	584	W & SM	RFT15 Tenderer	RFT15 Cleaning of Public Toilets and Council Assets
21/05/2021	583	W & SM	RFT15 Tenderer	RFT15 Cleaning of Public Toilets and Council Assets
21/05/2021	582	CEO	Regional Development Australia NT	RDA NT id Subscription
21/05/2021	581	CEO	Batchelor Police & Batchelor Business	School Bus Stop in Batchelor
21/05/2021	580	CEO	NT Electoral Commission	Local Government Elections
21/05/2021	579	CEO	Elected Members	LGANT Minutes of Executive Meeting 18.5.2021
21/05/2021	578	CRDO	Larrakia Nation	OP Shop Proposal
20/05/2021	577	CEO	Batchelor Business Owner	Rates Matter
20/05/2021	576	CRDO	Eva Valley resident	Senior's Mystery tour
19/05/2021	575	PM	Successful Tenderer	RFQ 14 Irrigation Project
18/05/2021	574	CEO	NT EPA	Rum jungle Meat Exports Complaint
17/05/2021	573	CEO	Elected members	Batchelor Airstrip
17/05/2021	572	CEO	Office of the Member for Daly	Batchelor Airstrip
17/05/2021	571	CEO	Adelaide River Business Owner	Survey Report
17/05/2021	570	CEO	NT Electoral Commission	2021 Local Government Elections
17/05/2021	569	CEO	Department of Industry Tourism & Trade	Transfer of Lake Bennett Liquor Licence
12/05/2021	568	CEO	Elected Members	LGANT Minutes from 16-3-21
17/05/2021	567	CEO	Elected Members	Correspondence from Ian Sloan re Batchelor Airstrip
11/05/2021	566	CEO	Operations Staff	Road Repairs
10/05/2021	565	CEO	HWL Ebsworth	Rates Recovery Matter
10/05/2021	564	CEO	Everest Infrastructure Partners	Information on Dorat Road Ratepayers
10/05/2021	563	CEO	Milton Road Ratepayer	Professional Advice re Capital gains Tax
5/05/2021	562	CEO	Office of ICAC	Information Session to Council
6/05/2021	561	CEO	Mayor, Inner West Council	Support for raising Jobseeker rate
6/05/2021	560	CEO	NT Electoral Commissioner	Local Government Elections August 2021
6/05/2021	559	CEO	NT Electoral Commission	2021 Local Government Elections
5/05/2021	558	CEO	HWL Ebsworth	Rates Recovery Matter
5/05/2021	557	CRDO	Scouts NT	Anzac Day Dawn Service
5/05/2021	556	CRDO	Guides NT	Anzac Day Dawn Service
5/05/2021	555	CRDO	Ceremonial Singer	Anzac Day Dawn Service

5/05/2021	554	CRDO	Adelaide River Show Society	Anzac Day Dawn Service
5/05/2021	552	CRDO	Service Security	Anzac Day Dawn Service
5/05/2021	551	CRDO	Department of Defence	Anzac Day Dawn Service
5/05/2021	550	CRDO	Walers Association NT	Anzac Day Dawn Service
5/05/2021	549	CRDO	Anzac Service Ceremonial Bugler	Anzac Day Dawn Service
5/05/2021	548	CRDO	Adevents	Anzac Day Dawn Service
5/05/2021	547	CRDO	Adelaide Rive Inn	Anzac Day Dawn Service
5/05/2021	546	CRDO	RAAF Tindal	Anzac Day Ceremony
5/05/2021	545	AT	The Administrator of NT	Anzac Day Service
5/05/2021	544	AT	Scouts NT	Anzac Day Service
5/05/2021	543	AT	RAAF Tindal	Anzac Day Service
5/05/2021	542	CEO	Licensing NT	Mt Bundy application
5/05/2021	541	CEO	Arafura Traffic Control	Anzac Day Dawn Service traffic control
5/05/2021	540	CEO	Northern Territory Legacy	Anzac Day Dawn Service
30/04/2021	538	CEO	Litchfield Outback Resort	Batchelor Internet Outages
30/04/2021	537	W&SM	Roads Darwin NTG Darwin Triathlon Club et al	Triathlon Events at Lake Bennett
30/04/2021	536	CEO	Elected Members	LGANT Conference and Forums Presentations
30/04/2021	535	CEO	Elected Members	Draft Minutes LGANT GM 22-4-21
29/04/2021	534	CEO	Clouston Associates	Batchelor Canopy Preservation Strategy
23/04/2021	533	CEO	Elected Members	Mt Bundy application
30/04/2021	532	CEO	AMRRIC	Adelaide River vet clinic days
29/04/2021	531	SAO	Libraries & Archive NT	Training Opportunities
23/04/2021	530	CEO	Elected Members	MT Bundy Liquor application
20/04/2021	529	CEO	Director Clouston Associates	Batchelor Canopy Preservation Strategy
20/04/2021	528	CEO	Department of Chief Minister & Cabinet LG Grants	Draft funding guidelines for consultation-Waste and Resource Management Program
20/04/2021	527	RANGER	Adelaide River Ratepayer	Untidy block notice
20/04/2021	526	W&SM	Adelaide River Ratepayer	Dead tree report
23/04/2021	525	RECPT	Larrakia Nation Lifestyle Coach	Request for fee waiver BJCC
16/04/2021	524	REC	Youth Week participants & assistants	Wildlife Park Excursion
15/04/2021	523	W&SM	RFT 15 tenderers	Amendments to RFT15 cleaning tender
12/04/2021	522	CEO	DIPL Development Assessment Services	DP21/0062 Batchelor Pool Solar Panels

## CONSULTATION

Nil

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

**RECOMMENDATION**

That Council receives and notes the items of incoming and outgoing correspondence as tabled for the May and June 2021 period.

**Moved:** Clr.

**Seconded:** Clr.

**8.2 REVIEW OF ACTION ITEMS LIST TO JUNE 2021**

**Date:** 15<sup>th</sup> June 2021

**Author:** Anna Malgorzewicz, Chief Executive Officer

**Attachments:** Action Items List to June 2021

**RECOMMENDATION**

That Council receives and notes the Actions Items List to June 2021.

**Moved:** Clr.

**Seconded:** Clr.

**8.3 COMPLAINTS REGISTER TO JUNE 2021**

**Date:** 15<sup>th</sup> June 2021

**Author:** Anna Malgorzewicz, Chief Executive Officer

**Attachments:** Complaints Register to June 2021

**RECOMMENDATION**

That Council receives and notes the Complaints to June 2021.

**Moved:** Clr.

**Seconded:** Clr.

## 8.4 CEO ACTIVITIES REPORT

<b>Date:</b>	15 <sup>th</sup> June 2021
<b>Author:</b>	Anna Malgorzewicz, Chief Executive Officer
<b>Attachment:</b>	Nil

### PURPOSE

To brief Council on the monthly activities of the Chief Executive Officer (CEO) and key staffing and operational information.

### BACKGROUND AND PREVIOUS DECISIONS

Nil

### COMMENT

Council hosted the quarterly TOPROC meeting in Chambers in Batchelor. The meeting was the last prior to the local government elections in August 2021.

The Chief Executive Officer engaged with NTEC to finalise polling booth arrangements for the forthcoming local government elections. At the time of writing this report council is still to receive the Draft Service Level Agreement from NTEC.

Ongoing engagement with the Department of the Chief Minister and Cabinet regarding the requirements for the new *Local Government Act 2019* and *Regulations* also occupied considerable time during the month.

The Chief Executive Officer also finalised the end of project report and acquittal to the Communities Environment Program, Commonwealth Government regarding the Animal Census and Vet Clinic Days that were conducted in Adelaide River and Batchelor.

Meetings and activities at which the Chief Executive Officer and Acting Chief Executive Officer participated in for the period included the following:

#### Week commencing 17<sup>th</sup> May 2021

Meetings	<ul style="list-style-type: none"><li>• Regular Meeting re RFT12 WMF Supervision</li><li>• Teleconference with NTEC</li><li>• Videoconference Public Libraries Strategic Development Committee</li><li>• Internal Temporary Staff Recruitment Meetings</li><li>• Meeting with Chief Executive Officer, Litchfield Council</li><li>• Interviews Temporary Administration Officer</li><li>• Ordinary General Council Meeting</li></ul>
Other	<ul style="list-style-type: none"><li>• ICAC Commissioner Briefing</li><li>• Citizenship Ceremony</li><li>• Farewell Morning tea Ms Hilary Brett</li></ul>

#### Week commencing 24<sup>th</sup> May 2021

Meetings	<ul style="list-style-type: none"> <li>• Fortnightly Meeting re Infrastructure, Works and Compliance</li> <li>• Regular Meeting re RFT12 WMF Supervision</li> <li>• Meeting with Operations Manager, Adelaide River War Cemetery re Saluting Their Service Grant Funding with Community Recreation Development Officer</li> <li>• Meeting with Lake Bennett Resident re future subdivision plans with Works and Services Manager</li> <li>• Meeting with Clr. Bulmer</li> <li>• Meeting with Chief Executive Officer, Palmerston City Council</li> <li>• Stakeholder meeting re Batchelor School Bus Stop</li> <li>• Videoconference NT Chief Executive Officers' Meeting</li> <li>• Teleconference with Collett Creek resident re roads</li> </ul>
Other	<ul style="list-style-type: none"> <li>• N/A</li> </ul>

**Week commencing 31<sup>st</sup> May 2021**

Meetings	<ul style="list-style-type: none"> <li>• Meeting with A/Chief Executive Officer, Batchelor Institute of Indigenous Tertiary Education</li> <li>• TOPROC</li> <li>• Meeting with Adelaide River Library Team Member</li> </ul>
Other	<ul style="list-style-type: none"> <li>• Personal/Carers Day Monday 31<sup>st</sup> May 2021</li> </ul>

**Week commencing 7<sup>th</sup> June 2021**

Meetings	<ul style="list-style-type: none"> <li>• Fortnightly Meeting re Infrastructure, Works and Compliance</li> <li>• Meeting with Clr. Beswick</li> <li>• Internal Meeting re Online Timesheets</li> <li>• Internal Meeting Website Quotation Assessment</li> <li>• Videoconference Department of the Chief Minister and Cabinet</li> <li>• Meeting with Property owner Haynes Road re fencing with Works and Services Manager</li> </ul>
Other	<ul style="list-style-type: none"> <li>• N/A</li> </ul>

**CONSULTATION**

Nil

**STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Nil

## FINANCIAL IMPLICATIONS

### RECOMMENDATION

That Council receives and notes the Chief Executive Officer's activities report for the period May to June 2021.

**Moved:**            **Clr.**

**Seconded:**      **Clr.**

## 9. REPORTS REQUIRING DECISION OF COUNCIL

### 9.1 2021/22 RATES DECLARATION

<b>Date:</b>	15 <sup>th</sup> June 2021
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachment:</b>	Rates Declaration 2021-22 and Rating Scenario Options

#### PURPOSE

To make the 2021-22 Rates Declaration and resolve the model for payment by instalments.

#### BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions

##### ***RESOLUTION 18/05/2021/013***

*That Council agrees to approve the DRAFT 2021/22 Rates Declaration, Annual Budget and Shire Plan for the purposes of public consultation.*

***Moved: Clr. Beswick***

***Seconded: Clr. Corliss***

***Carried***

***Against: Clr. Bulmer***

#### COMMENT

Council is required to declare the rates that Council intends to raise for the year to be included in the Annual Shire Plan and budget for 2021-22. Council's Internal Audit Committee met on the 1<sup>st</sup> April 2021 to review the required statutory Draft 2021-22 Rates Declaration, Shire Plan, Budget, Fees and Charges and Councillor Allowance documents.

At its Budget Workshop Council also discussed removing barriers for ratepayers to meet their rates obligation. The option for payment by instalments was discussed. Attached to this report are cashflows associated with providing a quarterly or six monthly instalment rates payment option. It is recommended Council align with other local governments and offer payment by instalment.

#### CONSULTATION

Internal Audit Committee

Chief Executive Officer

#### STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

*Local Government Act 2008*

#### FINANCIAL IMPLICATIONS

Income \$1,398,276



## RECOMMENDATION

That Council;

- a) declares to raise \$1,398,276 in general rates and charges for the 2021-22 financial year to be paid in **XXX** instalment due 24<sup>th</sup> September 2021 and **XXXX**; and
- b) the notice is to be published as per section 158(1) of the *Local Government Act 2008*.

**Moved:** Clr.

**Seconded:** Clr.

## 9.2 2021/22 ELECTED MEMBER ALLOWANCES

**Date:** 15<sup>th</sup> June 2021

**Author:** Melissa Kerr, Finance Manager

**Attachment:** Table of Maximum Council Member Allowances for 2021-22

### PURPOSE

To confirm the Elected Member Allowances for the 2021-22 financial year.

### BACKGROUND/PREVIOUS DECISIONS

Previous Decisions

#### **RESOLUTION 18/05/2021/013**

*That Council agrees to approve the DRAFT 2021/22 Rates Declaration, Annual Budget and Shire Plan for the purposes of public consultation.*

**Moved:** Clr. Beswick

**Seconded:** Clr. Corliss

**Carried**

**Against:** Clr. Bulmer

### COMMENT

Council is required to state the allowances for members of the Council for the 2021-22 financial year and the amount budgeted to cover payment of those allowances. Council's Internal Audit Committee met on the 1<sup>st</sup> April 2021 to review the required statutory Draft 2021-22 Rates Declaration, Shire Plan, Budget, Fees and Charges and Councillor Allowance documents.

### CONSULTATION

Internal Audit Committee

Chief Executive Officer

### STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Table of Maximum Council Member Allowances for 2021-22 issued by the Department of the Chief Minister and Cabinet

## FINANCIAL IMPLICATIONS

Expense \$60,000

### RECOMMENDATION

That Council budget \$60,000 for allowances for the members of Council for the 2021-22 financial year.

**Moved:** Clr.

**Seconded:** Clr.

### 9.3 2021/22 BUDGET

<b>Date:</b>	15 <sup>th</sup> June 2021
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachment:</b>	Budget 2021-22

### PURPOSE

To adopt the 2021-22 Budget.

### BACKGROUND/PREVIOUS DECISIONS

Previous Decisions

#### ***RESOLUTION 18/05/2021/013***

*That Council agrees to approve the DRAFT 2021/22 Rates Declaration, Annual Budget and Shire Plan for the purposes of public consultation.*

***Moved:*** Clr. Beswick

***Seconded:*** Clr. Corliss

***Carried***

***Against:*** Clr. Bulmer

### COMMENT

Council is required to adopt a balanced budget for the financial year and advertise for public comment for 21 days. Public comment closed on 10<sup>th</sup> June 2021. One comment was received from the Department of the Chief Minister and Cabinet and amendments made to the Shire Plan 2021/22.

Council's Internal Audit Committee met on the 1<sup>st</sup> April 2021 to review the required statutory Draft 2021-22 Rates Declaration, Shire Plan, Budget, Fees and Charges and Councillor Allowance documents.

### CONSULTATION

Internal Audit Committee

Chief Executive Officer

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

### Part 10.5 Annual budgets

#### 127 Annual budgets

- (1) A council must prepare a budget for each financial year.
- (2) The budget for a particular financial year must:
  - (a) outline:
    - (i) the council's objectives for the relevant financial year; and
    - (ii) the measures the council proposes to take, during the financial year, towards achieving those objectives; and
    - (iii) the indicators the council intends to use as a means of assessing its efficiency in achieving its objectives; and
  - (b) contain estimates of revenue and expenditure for the financial year (differentiating between operating and capital expenditure); and
  - (c) state the amount to be allocated to the development and maintenance of each class of infrastructure for the financial year; and
  - (d) state the amount the council proposes to raise by way of rates, and set out the rates structure, for the financial year; and
  - (e) contain an assessment of the social and economic effects of its rating policies; and
  - (f) state the allowances for members of the council for the financial year and the amount budgeted to cover payment of those allowances; and
  - (g) contain any other information required by any guidelines that the Minister may make.
- (3) Subject to the regulations, a council must not budget for a deficit.

#### 128 Adoption of budget or amendment

- (1) A council must adopt its budget for a particular financial year on or before 31 July in the relevant financial year.
- (2) Subject to subsection (2A), a council may, after adopting its budget for a particular financial year, adopt an amendment to its budget.
  - (2A) An amendment cannot have the effect:
    - (a) of increasing the amount of an allowance for the financial year for the members of the council; or
    - (b) of changing the amount of an allowance for the financial year for members of a local authority established by the council except in accordance with any guidelines made by the Minister.
- (3) As soon as practicable after adopting its budget, or an amendment to its budget, for a particular financial year, a council must:
  - (a) publish the budget or the amendment as adopted on the council's website; and
  - (b) notify the Agency in writing of the adoption of the budget or amendment; and
  - (c) publish a notice in a newspaper circulating generally in the area informing the public that copies of the budget or amendment may be downloaded from the council's website or obtained from the council's public office.
- (4) The council's budget forms part of the council's municipal, regional or shire plan.

## FINANCIAL IMPLICATIONS

Balanced Budget to zero

### RECOMMENDATION

That Council adopt the Budget 2021-22 and forward a copy to the Department of the Chief Minister and Cabinet as per Section 24 of the *Local Government Act 2008*.

**Moved:** Clr.

**Seconded:** Clr.

## 9.4 2021/22 FEES AND CHARGES

<b>Date:</b>	15 <sup>th</sup> June 2021
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachment:</b>	Nil

### PURPOSE

To approve the 2021-22 Fees and Charges.

### BACKGROUND/PREVIOUS DECISIONS

Previous Decisions

#### **RESOLUTION 18/05/2021/013**

*That Council agrees to approve the DRAFT 2021/22 Rates Declaration, Annual Budget and Shire Plan for the purposes of public consultation.*

**Moved:** *Clr. Beswick*

**Seconded:** *Clr. Corliss*

**Carried**

**Against:** *Clr. Bulmer*

### COMMENT

Council's Internal Audit Committee met on the 1<sup>st</sup> April 2021 to review the required statutory Draft 2021-22 Rates Declaration, Shire Plan, Budget, Fees and Charges and Councillor Allowance documents.

Council is required to adopt the fees and charges to be included in the budget for the financial year and advertise for public comment for 21 days. Public comment closed on 10<sup>th</sup> June 2021. One comment was received from the Department of the Chief Minister and Cabinet and amendments made to the Shire Plan 2021/22.

### CONSULTATION

Internal Audit Committee

Chief Executive Officer

### STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

#### **Part 10.5 Annual budgets**

##### **127 Annual budgets**

(1) A council must prepare a budget for each financial year.

(2) The budget for a particular financial year must:

(a) outline:

(i) the council's objectives for the relevant financial year; and

(ii) the measures the council proposes to take, during the financial year, towards achieving those objectives; and

(iii) the indicators the council intends to use as a means of assessing its efficiency in achieving its objectives; and

(b) contain estimates of revenue and expenditure for the financial year (differentiating between operating and capital expenditure); and

(c) state the amount to be allocated to the development and maintenance of each class of infrastructure for the financial year; and

- (d) state the amount the council proposes to raise by way of rates, and set out the rates structure, for the financial year; and
  - (e) contain an assessment of the social and economic effects of its rating policies; and
  - (f) state the allowances for members of the council for the financial year and the amount budgeted to cover payment of those allowances; and
  - (g) contain any other information required by any guidelines that the Minister may make.
- (3) Subject to the regulations, a council must not budget for a deficit.

**128 Adoption of budget or amendment**

- (1) A council must adopt its budget for a particular financial year on or before 31 July in the relevant financial year.
- (2) Subject to subsection (2A), a council may, after adopting its budget for a particular financial year, adopt an amendment to its budget.

(2A) An amendment cannot have the effect:

- (a) of increasing the amount of an allowance for the financial year for the members of the council; or
  - (b) of changing the amount of an allowance for the financial year for members of a local authority established by the council except in accordance with any guidelines made by the Minister.
- (3) As soon as practicable after adopting its budget, or an amendment to its budget, for a particular financial year, a council must:
- (a) publish the budget or the amendment as adopted on the council's website; and
  - (b) notify the Agency in writing of the adoption of the budget or amendment; and
  - (c) publish a notice in a newspaper circulating generally in the area informing the public that copies of the budget or amendment may be downloaded from the council's website or obtained from the council's public office.
- (4) The council's budget forms part of the council's municipal, regional or shire plan.

**FINANCIAL IMPLICATIONS**

Nil

**RECOMMENDATION**

That Council adopt the 2021-22 Fees and Charges.

**Moved:**                      **Clr.**

**Seconded:**                **Clr.**

**9.5 2021/22 SHIRE PLAN AND LONG TERM FINANCIAL PLAN**

**Date:**                              15<sup>th</sup> June 2021  
**Author:**                            Melissa Kerr, Finance Manager  
**Attachment:**                      Annual Shire Plan 2021-22

**PURPOSE**

To approve and adopt the 2021-22 Shire Plan and Long Term Financial Plan.

**BACKGROUND/PREVIOUS DECISIONS**

Previous Decisions

***RESOLUTION 18/05/2021/013***

*That Council agrees to approve the DRAFT 2021/22 Rates Declaration, Annual Budget and Shire Plan for the purposes of public consultation.*

**Moved:**            **Clr. Beswick**

**Seconded:**      **Clr. Corliss**

**Carried**

**Against:**        **Clr. Bulmer**

## COMMENT

Council's Internal Audit Committee met on the 1<sup>st</sup> June 2020 to review the required statutory Draft 2021-22 Rates Declaration, Shire Plan, Budget, Fees and Charges and Councillor Allowance documents.

Council is required to adopt a Shire Plan for the financial year and advertise for public comment for 21 days. Public comment closed on 10<sup>th</sup> June 2021. One comment was received from the Department of the Chief Minister and Cabinet and amendments made to the Shire Plan 2021/22.

## CONSULTATION

Internal Audit Committee

Chief Executive Officer

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

### 24 Annual review of municipal, regional or shire plan

(1) A council must adopt its municipal, regional or shire plan (or revisions to its municipal, regional or shire plan) between 1 April and 31 July in each year and forward a copy of the plan (or the revised plan) to the Agency by the latter date.

(2) Before the council adopts its municipal, regional or shire plan (or revisions to its municipal, regional or shire plan) for a particular year, the council must:

(a) prepare a draft of the plan (incorporating any proposed revisions); and

(b) make the draft plan accessible on the council's website and make copies available for public inspection at the council's public offices; and

(c) publish a notice on its website and in a newspaper circulating generally in the area inviting written submissions on the draft plan within a period (at least 21 days) from the date of the notice; and

(d) consider the submissions made in response to the invitation and make any revisions to the draft the council considers appropriate in the light of the submissions.

(3) Although the council's budget forms part of its municipal, regional or shire plan, this section does not apply to the adoption of the budget or of amendments to it.

(4) The adoption of a budget, or of amendments to it, operates to amend the municipal, regional or shire plan so that it conforms with the most recent text of the council's budget.

## FINANCIAL IMPLICATIONS

Nil

## RECOMMENDATION

That Council adopt the Shire Plan 2021-22 and the Long Term Financial Plan in accordance with Section 24 of the *Local Government Act 2008*.

**Moved:**            **Clr.**

**Seconded:**      **Clr.**

## 9.6 WASTE AND RESOURCE MANAGEMENT GRANT PROGRAM

<b>Date:</b>	15 <sup>th</sup> June 2021
<b>Author:</b>	Anna Malgorzewicz, Chief Executive Officer
<b>Attachment:</b>	Correspondence from the Minister for Local Government, the Department of the Chief Minister and Cabinet and Funding Guidelines

### PURPOSE

To agree by resolution to accept the offer of \$104,500 from the Waste and Resource Management (WaRM) Grant Program and resolve to nominate projects that are consistent with the acceptable purposes of the grant program guidelines.

### BACKGROUND AND PREVIOUS DECISIONS

Nil

### COMMENT

Both the Minister for Local Government and the Department of the Chief Minister and Cabinet wrote to Council (attached) advising of an offer of \$104,500 under the WaRM Grants Program to undertake projects related to waste management and resource management specifically. The grant program is a non-competitive grant and available only to shire and regional councils.

Council is required to accept by resolution the offer and to nominate projects that are consistent with the funding guidelines (attached).

Council Officers recommend the following projects that are in keeping with the acceptable purposes as outlined in Section 4 of the Funding Guidelines:

- Engagement of a consultant to prepare a comprehensive Waste Management Strategy, including an environmental risk assessment for the Batchelor Waste Management Facility;
- Infrastructure development at the Waste Management Facilities including segregation bays to separate waste streams and cages for the aggregation of recyclable materials;
- Establishment of receiving areas; and
- Installation of cctv cameras at both facilities.

### CONSULTATION

Nil

### STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

*Waste Management and Pollution Control Act 1998*

## FINANCIAL IMPLICATIONS

An offer of \$104,500 has been made to Council under the WaRM Grant program.

### RECOMMENDATION

That Council;

- a) accepts the offer of \$104,500 through the Waste and Resource Management (WaRM) Grant Program;
- b) resolves to nominate the following projects that are consistent with the WaRM Funding Guidelines
  - (1) Engagement of a consultant to prepare a comprehensive Waste Management Strategy, including an environmental risk assessment for the Batchelor Waste Management Facility;
  - (2) Infrastructure development at the Waste Management Facilities including segregation bays to separate waste streams and cages for the aggregation of recyclable materials;
  - (3) Establishment of receiving areas; and
  - (4) Installation of cctv cameras at both facilities.
- c) directs the Chief Executive Officer to complete and forward the acceptance form to the Department of the Chief Minister and Cabinet.

**Moved:** Clr.

**Seconded:** Clr.

### 9.7 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE (LRCI) PROGRAM – PHASE 3

<b>Date:</b>	15 June 2021
<b>Author:</b>	Carol Gaulke, Project Manager
<b>Attachment:</b>	Notification from Commonwealth Government

#### PURPOSE

To seek Council's approval for projects to be funded under the LRCIP Phase 3 Grant.

#### BACKGROUND AND PREVIOUS DECISIONS

Council has received advice from the Australian Government that there will be a third round of funding made available under the Local Roads and Community Infrastructure Projects (LRCIP). The amount made available to Council is \$431,772.00. Funding will be available on the 1 January 2022 and works must be completed by the 30 June 2023. Council must agree to the projects. The approved projects must be submitted to the Australian Government for its approval.

#### COMMENT

The Chief Executive Officer and the Works Team have discussed the most appropriate use of the funds. After discussion it was decided that road and drainage improvements on Miles Road, Eva Valley between the intersection of Old Coach Road and west to the Perreau Road intersection.



Numerous complaints have been received from residents regarding washouts and the road becoming impassable during the wet season.

#### **CONSULTATION**

Chief Executive Officer

Works and Services Manager

Team Leader

#### **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Council will receive funding in the LRCIP Grant Phase 3 of \$431,772.00.

#### **RECOMMENDATION**

That Council approves the funding to be received under the LRCIP Phase 3 Grant be applied to undertake road and drainage improvements to Miles Road, Eva Valley between the intersection of Old Coach Road west to the intersection of Perreau Road.

**Moved:** Clr.

**Seconded:** Clr.

#### **9.8 POLICY REVIEW – 1.6 ANNUAL COMMUNITY GRANTS POLICY**

**Date:** 15<sup>th</sup> June 2021

**Author:** Andrew Roberts, Community Recreation Development Officer

**Attachment:** Original and Revised 4.1 Batchelor Swimming Pool Policy

#### **PURPOSE**

To present to Council for approval the revised Council Policy 1.6 Annual Community Grants Policy, formerly the 1.6 Annual Community Grants, Recurring Grants and In Kind Support Program.

#### **BACKGROUND AND PREVIOUS DECISIONS**

Previous Decisions

##### ***RESOLUTION 15/09/2020/008***

*That Council approves the revised Council Policy 4.1 Batchelor Swimming Pool Policy.*

**Moved:** Clr. Corliss

**Seconded:** Clr. McElwee

**CARRIED**

## **RESOLUTION 19/02/2019/017**

*That Council acknowledge that the following Policies are overdue for review. However, pending the outcome of the merger proposal, Council sets a new review date of 31<sup>st</sup> August 2019, unless a Policy is required to be altered, varied or revoked.*

- 3.4 Medical Examination*
- 3.6 Employee Performance and Development*
- 3.7 Education and Study Assistance*
- 3.8 Staff Benefits*
- 3.9 Employee Clothing Allowance*
- 3.10 Protective Clothing*
- 3.12 Staff Vehicle Use*
- 3.15 Counselling, Disciplining and Dismissing Employees*
- 3.16 Dispute Resolution*
- 3.17 Fitness for Work*
- 3.18 Electronic Mail*
- 4.1 Batchelor Pool*
- 4.2 Coomalie Bush Cemetery*
- 5.1 Subdivision Development of Unzoned Land*
- 5.2 Cyclone Response*
- 5.3 Batchelor Signage Bay*
- 5.4 Parks and Gardens*
- 5.5 Roads Policy*

**Moved:**            **Clr. Bulmer**

**Seconded:**      **Clr. Beswick**

**CARRIED**

## **COMMENT**

Council Policy 1.6 Annual Community Grants, Recurring Grants and In Kind Support Program has been reviewed to reflect current activities undertaken within the Shire and to rationalise those activities that are granted funds or in kind support.

## **CONSULTATION**

Chief Executive Officer

Works and Services Manager

## **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

*Local Government Act 2008*

## FINANCIAL IMPLICATIONS

Nil

### RECOMMENDATION

That Council approves the revised Council Policy 1.6 Annual Community Grants Policy.

**Moved:** Clr.

**Seconded:** Clr.

## 9.9 POLICY REVIEW – 4.1 BATCHELOR SWIMMING POOL POLICY

**Date:** 15<sup>th</sup> June 2021

**Author:** Andrew Roberts, Community Recreation Development Officer

**Attachment:** Original and Revised 4.1 Batchelor Swimming Pool Policy

### PURPOSE

To present to Council for approval the revised Council Policy 4.1 Batchelor Swimming Pool.

### BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions

#### **RESOLUTION 15/09/2020/008**

*That Council approves the revised Council Policy 4.1 Batchelor Swimming Pool Policy.*

**Moved:** Clr. Corliss

**Seconded:** Clr. McElwee **CARRIED**

#### **RESOLUTION 19/02/2019/017**

*That Council acknowledge that the following Policies are overdue for review. However, pending the outcome of the merger proposal, Council sets a new review date of 31<sup>st</sup> August 2019, unless a Policy is required to be altered, varied or revoked.*

*3.4 Medical Examination*

*3.6 Employee Performance and Development*

*3.7 Education and Study Assistance*

*3.8 Staff Benefits*

*3.9 Employee Clothing Allowance*

*3.10 Protective Clothing*

*3.12 Staff Vehicle Use*

*3.15 Counselling, Disciplining and Dismissing Employees*

*3.16 Dispute Resolution*

*3.17 Fitness for Work*

*3.18 Electronic Mail*

*4.1 Batchelor Pool*

*4.2 Coomalie Bush Cemetery*



## 9.10 POLICY REVIEW – 4.4 ANNUAL COMMUNITY RECOGNITION EVENT POLICY

<b>Date:</b>	15 <sup>th</sup> June 2021
<b>Author:</b>	Andrew Roberts, Community Recreation Development Officer
<b>Attachment:</b>	Original and Revised 4.4 Annual Community Recognition Event Policy

### PURPOSE

To present to Council for approval the revised Council Policy 4.4 Annual Community Recognition Event.

### BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions

#### **RESOLUTION 15/09/2020/008**

*That Council approves the revised Council Policy 4.1 Batchelor Swimming Pool Policy.*

**Moved:** **Clr. Corliss**

**Seconded:** **Clr. McElwee** **CARRIED**

#### **RESOLUTION 19/02/2019/017**

*That Council acknowledge that the following Policies are overdue for review. However, pending the outcome of the merger proposal, Council sets a new review date of 31<sup>st</sup> August 2019, unless a Policy is required to be altered, varied or revoked.*

- 3.4 Medical Examination
- 3.6 Employee Performance and Development
- 3.7 Education and Study Assistance
- 3.8 Staff Benefits
- 3.9 Employee Clothing Allowance
- 3.10 Protective Clothing
- 3.12 Staff Vehicle Use
- 3.15 Counselling, Disciplining and Dismissing Employees
- 3.16 Dispute Resolution
- 3.17 Fitness for Work
- 3.18 Electronic Mail
- 4.1 Batchelor Pool
- 4.2 Coomalie Bush Cemetery
- 5.1 Subdivision Development of Unzoned Land
- 5.2 Cyclone Response
- 5.3 Batchelor Signage Bay
- 5.4 Parks and Gardens
- 5.5 Roads Policy

**Moved:** **Clr. Bulmer**

**Seconded:** **Clr. Beswick** **CARRIED**

## COMMENT

Council Policy 4.4 Annual Community Recognition Event Policy has been reworded to incorporate the event into the annual Australia Day Community Event held by Council. It is thought to be more fitting to recognise the immense contribution that volunteerism has within the community at the same time that we recognise our Citizens of the Year. By bringing the two celebrations together it highlights the need for volunteers as well as showcasing them to a greater audience than the Australia Day Community Event attracts.

## CONSULTATION

Chief Executive Officer

Works and Services Manager

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

*Local Government Act 2008*

## FINANCIAL IMPLICATIONS

Nil

## RECOMMENDATION

That Council approves the revised Council Policy 4.4 Annual Community Recognition Event Policy.

**Moved:** Clr.

**Seconded:** Clr.

### 9.11 REQUEST FOR PERMISSION TO CONSUME LIQUOR ON COUNCIL CONTROLLED LAND

**Date:** 15 June 2021  
**Author:** Anna Malgorzewicz, Chief Executive Officer  
**Attachment:** Request Summary

## PURPOSE

To seek Council's approval for the Motor Vehicles Enthusiasts Club (MVEC) to consume liquor on Council controlled land, being the Batchelor Oval.

## BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions

## RESOLUTION 20/10/2020/009

*That Council;*

*a) provides its one-off consent via Section 200 of the Liquor Act 2019 to The Rugby Shop for the consumption of liquor at the annual Oldies Social Rugby Match to be held at Batchelor Oval, Saturday, 31<sup>st</sup> October 2020 between 3.00pm and 8.00pm; and*

*b) publishes its written consent in the NT Government Gazette.*



Discussion with Officers from the Department of Industry, Tourism and Trade (DITT) (Liquor, Gaming and Racing) also confirmed that the Northern Territory Government is working toward amending the *Liquor Act 2019* to remove the provision for councils to publish consent via Government Gazette. In the interim, the costs of gazettal will continue to be borne by the applicant rather than Council.

## CONSULTATION

External:

Motor Vehicle Enthusiasts Club Inc Northern Territory

Northern Territory Police (Batchelor)

Internal:

Community Recreation development officer

Works and Services Manager

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

*Liquor Act 2019*, Sections 173(1) and 200

## FINANCIAL IMPLICATIONS

The cost to place a public notice in the NT Government Gazette is \$150.00. MVEC has agreed the organisation will meet this cost should Council provide its consent for the consumption of liquor.

## RECOMMENDATION

That Council;

- a) provides its one-off consent via Section 200 of the *Liquor Act 2019* to the Motor Vehicle Enthusiasts Club Inc Northern Territory for the consumption of liquor at the MVEC versus Classic Holden Car Club cricket match to be held at Batchelor Oval, Sunday, 11<sup>th</sup> July 2021 between 10.00am and 4.00pm; and
- b) publishes its written consent in the NT Government Gazette.

**Moved:**            **Clr.**

**Seconded:**       **Clr.**



## 9.12 LOCATION OF SCHOOL BUS STOP, BATCHELOR

<b>Date:</b>	15 June 2021
<b>Author:</b>	Anna Malgorzewicz, Chief Executive Officer
<b>Attachment:</b>	Site Plan

### PURPOSE

To seek Council's approval for the Department of Infrastructure, Planning and Logistics to locate a dedicated bus stop on the boundary of Anzac Park adjoining the Batchelor General Store carpark.

### BACKGROUND AND PREVIOUS DECISIONS

Nil

### COMMENT

The Northern Territory Government operates a school bus service from the Batchelor General Store car park located on Lot 332, 20 Tarkarri Road, Batchelor. Recently, community members have expressed concern that the current location of the bus collection and drop off area is high risk and encourages pedestrian – vehicle conflict. With increased tourism the risks are increasing.

In the interests of child welfare and safety, Northern Territory Police requested Council Officers convene a meeting of all stakeholders including the Department of Infrastructure, Planning and Logistics (DIPL), Buslink, who operate the service, the current operators of the Batchelor General Store and Northern Territory Police (Batchelor). Through this stakeholder engagement it was resolved the best and safest location for a bus stop would be along the shared boundary between Lot 332 and the Council controlled Lot 270, known as Anzac Park. (Refer attached Site Plan).

The current scope is ground marking for a bus stop that suits a 57 seater on Lot 332, as this type of bus is used regularly and a bus zone sign post with operational hours to be located on Lot 270. No shelter will be installed for this bus stop as there is shelter at the Batchelor General Store where students wait.

The Chief Executive Officer also corresponded with the property owner regarding the proposal to seek their consent for the ground marking. The property owner has indicated they support the proposal.

DIPL will undertake all proposed changes in consultation with the bus operators, Buslink and Cookes Tours, including the completion of required trials. All costs associated with the preparation and installation of the Bus Stop will be met by the Northern Territory Government.

To complement the Bus Stop it is also proposed that Council arrange for line marking a pedestrian crossing on Nurndina Street, Batchelor. There is also an opportunity to apply for funding assistance through the "Towards Zero Community grants" program to conduct road safety awareness programs.

In consultation with DIPL's road safety team, they will attend to an education program with the schools in question, and run it at the schools in Humpty Doo.

Council's consent is sought for the installation of a Bus Stop sign post in Lot 270 "Anzac Park" and complementary line marking for the installation of a pedestrian crossing.

### CONSULTATION

#### External:

Batchelor General Store

Buslink

Cookes Tours

Department of Infrastructure, Planning and Logistics

Northern Territory Police (Batchelor)

Property Owner

**Internal:**

Community Development Recreation Officer

Senior Accounts Officer

Works and Services Manager

**STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

All costs associated with the preparation and installation of the Bus Stop will be met by the Northern Territory Government. Line marking a pedestrian crossing on Nurndina Street, Batchelor will need to be met from Council's budget.

**RECOMMENDATION**

That Council approves the installation of a Bus Stop sign post in Lot 270 "Anzac Park" Batchelor and complementary line marking for the installation of a pedestrian crossing on Nurndina Street, Batchelor.

**Moved:** Clr.

**Seconded:** Clr.

**9.13 CORRESPONDENCE FOR COMMENT – ARAFURA CLASS SHIPS' BADGE DESIGNS**

**Date:** 15 June 2021

**Author:** Anna Malgorzewicz, Chief Executive Officer

**Attachment:** Correspondence and Supporting Material

**PURPOSE**

To seek Council's views on the proposed designs for the future Royal Australian Navy (RAN) ship named after our region, "Arafura" and to seek Council's participation in the design process.

**BACKGROUND AND PREVIOUS DECISIONS**

Council received correspondence from the Commander, Royal Australian Navy (attached) regarding design proposals for a future HMA Ship named after the Arafura region.

## COMMENT

The Northern Territory is divided into a number of administrative regions (refer attached) particularly for strategic funding purposes. As per the attached 2021-22 Budget Regional Overview, Coomalie Community Government Council is located within the “Top End” region, as opposed to the Greater Darwin region. The “Top End” region is also referred to as Arafura, particularly for grant purposes. It is assumed Council has been approached regarding the attached proposal due to it being considered part of the “Arafura” administrative region.

Whilst the proposal has great merit, it would be more appropriate for the RAN to consult with Traditional Owners and representative organisations, such as the Northern Land Council or the Kungarakan Culture & Education Association, as examples.

It is recommended Council acknowledge the invitation to participate, but respond with a suggestion that other organisations will be able to provide more relevant and resonant advice.

## CONSULTATION

Community Recreation Development Officer

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

## RECOMMENDATION

That Council directs the Chief Executive Officer to correspond with the Commander, Royal Australian Navy, Director Navy Reputation Management, and refer them to representatives of the Warrai and Kungarakan peoples, the Traditional Owners of the area Coomalie Shire is located within.

**Moved:** Clr.

**Seconded:** Clr.

## 9.14 CORRESPONDENCE FOR COMMENT – MINIMUM TOURISM AMENITY STANDARDS FOR TOWNS IN THE NT

<b>Date:</b>	15 June 2021
<b>Author:</b>	Anna Malgorzewicz, Chief Executive Officer
<b>Attachment:</b>	Correspondence and Concept Paper

## PURPOSE

To seek Council’s comment on the Concept Paper “Minimum Standards for Towns in the Northern Territory”.

## BACKGROUND AND PREVIOUS DECISIONS

Nil

## COMMENT

The Department of Industry, Tourism and Trade wrote to Council (attached) seeking Council's comment on the Concept Paper "Minimum Tourism Amenity Standards for Towns in the NT" (attached).

The Concept Paper provides a guide to inform prioritisation of infrastructure planning to improve visitor amenity across the Northern Territory. The "Minimum Standards" are based on a five (5) tier Tourism Town Tier Matrix. These suggested standards will not form a compliance model for towns but rather assist the local government sector in planning to move through the suggested tier system. Discussions with the Consultant engaged to develop the Concept Paper also suggested the "Minimum Standards" document could be used in the future to underpin a grant program to support the local government sector in improving amenity standards.

Council's comment is sought on the Concept Paper.

## CONSULTATION

Nil

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

## RECOMMENDATION

That Council supports the Concept Paper "Minimum Tourism Amenity Standards for Towns in the Northern Territory" and provides the following comments:

**Moved:**            **Clr.**

**Seconded:**       **Clr.**

### 9.15 CORRESPONDENCE FOR INFORMATION – EARLY PAYMENT OF 2021-22 FINANCIAL ASSISTANCE GRANTS

**Date:**            15<sup>th</sup> June 2021

**Author:**        Anna Malgorzewicz, Chief Executive Officer

**Attachment:**   Correspondence from the Chairman, Northern Territory Grants Commission

## PURPOSE

To place before Council correspondence from the Chairman, Northern Territory Grants Commission for Council information.

## BACKGROUND AND PREVIOUS DECISIONS

The Northern Territory Grants Commission is an independent statutory authority under the *Local Government Grants Commission Act* and allocates financial assistance grants provided by the Australian Government to Northern Territory local governing bodies in the form of general purpose grants and local roads grants.

## COMMENT

The Chairman of the NT Grants Commission wrote to Council (attached) advising that the Commonwealth Government will be bringing forward payment of the first and second quarter allocations of the 2021-22 financial assistance grants.

## CONSULTATION

Nil

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Council will receive an early payment of \$284,786 in June 2021, being a portion of the 2021-22 NT FAGS.

## RECOMMENDATION

That Council receives and notes correspondence from the Chairman, Northern Territory Grants Commission regarding the Early Payment of 2021-22 Financial Assistance Grants.

**Moved:** Clr.

**Seconded:** Clr.

### 9.16 CORRESPONDENCE FOR INFORMATION – CONCESSIONS ON CHARGES

**Date:** 15 June 2021

**Author:** Anna Malgorzewicz, Chief Executive Officer

**Attachment:** Correspondence from the Department of the Chief Minister and Cabinet

## PURPOSE

To place before Council correspondence from the Department of the Chief Minister and Cabinet (DCMC) for Council's information.

## BACKGROUND AND PREVIOUS DECISIONS

During 2020-21 financial year the Northern Territory Government assisted the local government sector through the Business Hardship Scheme to offer deferrals and waivers on commercial rates obligations.

## COMMENT

The DCMC wrote to Council advising that some councils had mistakenly provided ratepayers with concessions on charges. DCMC wrote to confirm that concessions can be granted for rates, but are not permitted for charges (for example waste management). Council has discretion to offer concessions for fees for services provided (dog registration).

It should be noted this correspondence is not directed at Coomalie Community Government Council.

## CONSULTATION

Nil

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

*Local Government Act 2008*

*Local Government Act 2019*

## FINANCIAL IMPLICATIONS

Nil

## RECOMMENDATION

That Council receives and notes correspondence from the Department of the Chief Minister and Cabinet regarding concessions on charges.

**Moved:** Clr.

**Seconded:** Clr.

### 9.17 CORRESPONDENCE FOR INFORMATION – ACCOUNTABILITY FOR THE MANAGEMENT OF INVASIVE WEEDS

**Date:** 15 June 2021  
**Author:** Anna Malgorzewicz, Chief Executive Officer  
**Attachment:** Correspondence from the President LGANT

## PURPOSE

To place before Council correspondence from the President, LGANT to the Minister for Local Government for Council's information.

## BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions

### ***RESOLUTION 2021/03/16/009***

*That Council;*

*a) receives and notes the Chief Executive Officer's Activities Report for the period February to March 2021;*

*b) pursuant to Clause 7.3 of the LGANT Constitution, in the event President Turner is unable to attend the General Meeting of Thursday 22<sup>nd</sup> April 2021, appoints Clr. Moyle as the delegate to act as a substitute at the General Meeting and will advise the LGANT Chief Executive Officer accordingly in writing;*

*c) agrees the following Elected Members will attend the Conference with the Acting Chief Executive Officer –*

Clr. Beswick

Clr. Moyle

*d) notes the attached three Motions relating to Invasive Weeds (Gamba Grass), Connectivity and Community Safety were submitted to LGANT for assessment for putting to the General Meeting on Thursday 22<sup>nd</sup> April 2021.*

**Moved:**            **Clr. Moyle**

**Seconded:**       **Clr. Beswick**

**Carried**

## COMMENT

At the LGANT General Meeting of 22 April 2021 it was resolved to call on the Federal and Northern Territory Governments to take collective responsibility and accountability for the management and control of invasive weeds. One action was to write to the Minister for Local Government (attached).

This was an action in response to a motion that was submitted to LGANT by Council for consideration and debate at the General Meeting.

## CONSULTATION

Local Government Association of the Northern Territory (LGANT)

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

## RECOMMENDATION

That Council receives and notes the correspondence from the President LGANT to the Minister for Local Government regarding the collective responsibility and accountability for the management and control of invasive weeds.

**Moved:**            **Clr.**

**Seconded:**       **Clr.**

## 10. COMMUNITY RECREATION AND SERVICES REPORT

### 10.1 COMMUNITY RECREATION AND REMOTE SPORTS PROGRAM

<b>Date:</b>	15 <sup>th</sup> June 2021
<b>Author:</b>	Andrew Roberts, Community Recreation Development Officer
<b>Attachment:</b>	Nil

#### PURPOSE

To provide Council with a monthly update of activities and programs provided to the community through the sport, recreation, and community development program.

#### BACKGROUND AND PREVIOUS DECISIONS

Nil

#### COMMENT

**After School Sports** have been running for the month after the holiday break, attendance figures are below.

Week Start	Adelaide River	Batchelor
17/05/2021	4	0
24/05/2021	4	2
31/05/2021	SIL	0
07/06/2021	5	CXL
<b>Total</b>	<b>13</b>	<b>2</b>

\*\*\*\*SIL – cancelled due to staff family illness.

\*\*\*\*CXL – cancelled by school.

**July School Holiday Program** planning is also underway with a planned program of 9 days of activities over the 3 weeks of school holidays. Grant funding has been applied for to assist with the cost of the program, awaiting outcome before marketing commences.

**Seniors Mystery Bus Tour** was to be held on Thursday June 10<sup>th</sup> however it was again cancelled due to insufficient numbers. Next trip is on Thursday 22<sup>nd</sup> July.

**Territory Day 2021** planning in conjunction with Howard & Sons (NT Major Events contractor) has commenced for the fireworks event in Batchelor. Negotiations are underway with Batchelor FERG to ensure they can successfully manage the nights events as well as cover any other possible outbreak within their area. Permit applications have been received and forwarded to Batchelor Police & FERG for approval.

An Australia Day Grant has been won for the event this is hire of some family entertainment equipment for the afternoon.

In regard to Adelaide River's function, the Show Society are planning on holding an event, however, they need to find someone that has the shot fire licence to be able to run the event. At last update they have not found this suitably qualified person.

#### CONSULTATION

Nil



## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Council entered into a Five-Year Funding Agreement with the Northern Territory Government and receives an annual allocation of \$44,000 for the provision of sport and recreation activities to the Coomalie community.

**For noting**

### 10.2 BATCHELOR SWIMMING POOL REPORT

**Date:** 15<sup>th</sup> June 2021

**Author:** Andrew Roberts, Community Recreation Development Officer

**Attachment:** Nil

#### PURPOSE

To provide Council with a monthly report of the operations and activities of the Batchelor Swimming Pool.

#### BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions.

##### **RESOLUTION 16/02/2021/012**

*That Council;*

*a) receives and notes the RLSSANT Batchelor Swimming Pool Aquatic Facility Safety Assessment Report;*

*b) refers an amount of \$5,000 to the second quarter budget variation of the 2020-2021 Budget to undertake necessary training, installation of statutory signage, acquisition of safety equipment and IT requirements; and*

*c) agrees to prioritise the design & construction of necessary infrastructure to the next grant funding opportunity.*

**Moved:** **Clr. Moyle**

**Seconded:** **Clr. McElwee** **Carried**

##### **RESOLUTION 2021/04/20/022**

*That Council;*

*a) receives and notes that Batchelor Swimming Pool Report;*

*b) approves the exploration of providing further swimming lessons with full budget evidence supporting the proposal; and*

- c) *proceeds with partnering with Royal Life NT to deliver an ongoing swimming lesson program during pool opening hours at the Batchelor Swimming Pool.*

**Moved: Clr. Moyle**

**Seconded: Clr. Corliss**

**Carried**

## COMMENT

### Pool Statistics

Week Start	Adult	Child	Concession	Family	Schools	Pass Swimmers	Swimming Lessons
10/05/2021	2	0	4	1	256	3	0
17/05/2021	3	3	4	0	0	0	0
24/05/2021	3	0	9	0	148	0	0
31/05/2021	2	0	7	0	0	0	0
<b>Totals</b>	<b>10</b>	<b>3</b>	<b>24</b>	<b>1</b>	<b>404</b>	<b>3</b>	<b>0</b>

\*Note that Schools total does not include visits during opening hours.

### Pool Safety Audit Outcomes

Regarding Council's decision at its February meeting, Council Officers have made headway regarding making the facility compliant with current industry guidelines.

Replacement for damaged in transit Spinal rescue equipment was delivered and has been installed at the pool for use by qualified staff.

Pool signage for depth and gradient changes within and around the pool has been received and is yet to be installed. This has been programmed into the works schedule to be completed as soon as possible.

Staff training for upskilling the current Pool Supervisor, we remain in discussions with RLSSA – NT to try and get our current Pool Supervisor onto a private course in Darwin to expedite the process, otherwise the current Supervisor has been enrolled in the October public course.

### Pool Grants – Access Lift

Project has commenced with the hoist being delivered on Friday 4<sup>th</sup> June.

Council engaged a contractor with Ground Penetrating Radar (GPR) has determined that the chosen site appears to have sufficiently thick concrete to install the hoist.

We will now need to engage a concreter to build a ramp up to pool deck height once Council staff have removed a portion of the wall to make disable access easier to the pool itself. We will also have the concreter build up the concrete at the toilets for easier access by way of a ramp.

### Swimming Lessons

Promotional material is currently being created both by RLSSA – NT and Council officers for this activity to commence, with a planned launch date of 12/07/2021 with first lessons commencing by 5/08/2021.

## CONSULTATION

Royal Life Saving Society – NT Branch

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

For noting

### 10.3 COMMUNITY LIBRARIES REPORT

**Date:** 15<sup>th</sup> June 2021  
**Author:** Aleyshia McGrigor, Senior Administration Officer  
**Attachment:** Nil

#### PURPOSE

To provide Council with a monthly report of programs, activities and patron participation in the Adelaide River and Batchelor Community Libraries.

#### BACKGROUND AND PREVIOUS DECISIONS

Council receives annual funding from the Northern Territory Government through the Northern Territory Library and Archives Service for the provision of library programs and services at the Adelaide River and Batchelor Libraries.

#### COMMENT

Hilary Brett and Nanette Gillies have now both retired from their Community Library Officer positions after many years of service to the Coomalie Library service.

Councils Library Team now consists of Linda Roberts as the Team Leader, and 6 casual Library Officers. Over June and July, the team will have training delivered to them by Library & Archives NT which will include an overview of LANT and Library user Systems, reporting, and programs and events.

Council is still awaiting news regarding a new BIITE Librarian.

#### Adelaide River Library Statistics

Number of patrons visits this month 122 (last month 128)

Total hours of child supervision this month 270.5 (last month 259.5)

#### Batchelor Library Statistics

	Children	Com Adult	BIITE Staff/ Student	Total
Hrs use (Inside Community Hours time)	67	16	2	85
Hrs use (Outside Community Hours time)	2	41	-	43
Total	69	57	2	128

Library open for: 24 community hours

#### Be Connected Program

The Be Connected Program has been quiet for the month, with no visits reported by both contracted tutors. Advertising was again promoted in last Stop Press and social media to generate some additional leads.

One of the contractors has received a call from a community member seeking some additional training.

Program broadening and strengthening continues with the Wagait Shore seeking assistance to run a community day for their seniors to jump onboard and experience what the program entails,

**CONSULTATION**

Andrew Roberts, Community Recreation Development Officer

Linda Roberts, Library Team Leader

**STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Council receives an annual grant allocation of \$49,000.

Be Connected is funded through a Commonwealth Government Program.

**For Noting**

## 11. FINANCE REPORTS

### 11.50 PAYMENT REGISTER

<b>Date:</b>	15 <sup>th</sup> June 2021
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

#### PURPOSE

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

#### BACKGROUND AND PREVIOUS DECISIONS

Attached is a listing of accounts paid for May 2021.

#### COMMENT

No additional comments are provided to this report.

#### CONSULTATION

There is no consultation that applies to this report.

#### STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

**Account Transactions**

Coomalie Community Government Council  
For the period 1 May 2021 to 31 May 2021

<b>Date</b>	<b>Description</b>	<b>Reference</b>	<b>Amount</b>
<b>CBA Credit Card A Kim</b>			
11 May 2021	Payment: Safe NT NT Police	WWC WSO	72.00
12 May 2021	Payment: Safe NT NT Police	WWC Librarian	72.00
18 May 2021	Payment: Coles	Citizenship Ceremony	32.12
21 May 2021	Payment: Coles	Retirement Morning Tea	223.62
25 May 2021	Payment: CV Check	CV Check Reception	49.90
28 May 2021	Payment: Facebook	Ad Admin Relief	29.96
<b>Total CBA Credit Card A Kim</b>			<b>479.60</b>
<b>CBA Credit Card A Malgorzewicz</b>			
05 May 2021	Microsoft	APRIL 2021	414.70
06 May 2021	Skymesh	MAY 2021	69.95
<b>Total CBA Credit Card A Malgorzewicz</b>			<b>484.65</b>
<b>CBA Credit Card S Shooter</b>			
10 May 2021	Payment: Xero Australia Pty Ltd	Xero April 21	127.00
20 May 2021	Payment: ASIC	ASIC Company Search	9.00
20 May 2021	Payment: ASIC	ASIC Company Search	9.00
20 May 2021	Payment: ASIC	ASIC Company Search	9.00
25 May 2021	Payment: Xero Australia Pty Ltd	Xero May 21	127.00
27 May 2021	Payment: Ringers Western	Uniforms Reception	86.94
<b>Total CBA Credit Card S Shooter</b>			<b>367.94</b>
<b>CCGC CBA Cheque</b>			
02 May 2021	Commonwealth Bank of Australia	Bank Fees	113.25
04 May 2021	Payment: PowerWater - Bills	Water	1,770.03
04 May 2021	Payment: Jacana Energy	Electricity	1,839.44
04 May 2021	SALARIES AND WAGES Coomalie Communi	Payroll	27,568.16
04 May 2021	Payment: PowerWater - Bills	Water	634.97
04 May 2021	Payment: Telstra	Telephone	45.00
04 May 2021	Payment: MVR	Rego Isuzu Hook Truck	1,494.55
04 May 2021	Payment: Jacana Energy	Electricity	626.18
04 May 2021	Payment: MVR	Rego CCGC Ute	766.55
04 May 2021	Payment: PowerWater - Bills	Water	57.46
04 May 2021	Payment: Jacana Energy	Electricity	36.49
04 May 2021	Payment: Jacana Energy	Electricity	358.55
04 May 2021	Payment: MVR	Rego Hino 500	1,110.55
04 May 2021	PC040521-114476019 SuperChoice P-L	Superannuation	3,391.51
04 May 2021	Payment: PowerWater - Bills	Water	205.96
04 May 2021	Payment: Telstra	Telephone	967.94
04 May 2021	Payment: Jacana Energy	Electricity	63.47
04 May 2021	Payment: Jacana Energy	Electricity	132.90
05 May 2021	Payment: Arjay's Sales and Services Pty Ltd	Ezastreet	1,980.00
05 May 2021	Payment: Litchfield Motel	Catering OGM	275.00
05 May 2021	Payment: Litchfield Motel	Catering	50.00
05 May 2021	Payment: St John Ambulance Australia	First Aid Training	165.00
05 May 2021	Payment: Litchfield Motel	Catering OGM	275.00
05 May 2021	Payment: Kathleen Wilmot	Refund rates credit	1,468.05
05 May 2021	Payment: HWL Ebsworth Lawyers	Rates Recovery EP to Sell	1,894.20
05 May 2021	Payment: HD Pumps - Humpty Doo/Winnellie	Parts	194.60

<b>Date</b>	<b>Description</b>	<b>Reference</b>	<b>Amount</b>
05 May 2021	Payment: Topend Windscreens & Tinting	Windscreen Backhoe	827.00
05 May 2021	Payment: L&V Nominees Pty Ltd	Pool Chemicals	300.00
05 May 2021	Payment: Litchfield Motel	Catering OGM	275.00
05 May 2021	Payment: Area9 IT Solutions	IT	77.00
05 May 2021	Payment: Litchfield Motel	Catering OGM	275.00
05 May 2021	Payment: Turbo's Tyres	Tyres Hook Truck	724.90
05 May 2021	Payment: Rural Fire Protection	Test and Tag	726.00
05 May 2021	Payment: Adelaide River Primary School	Bus Hire SHP	150.00
05 May 2021	Payment: St John Ambulance Australia	First Aid Training Library	180.00
05 May 2021	Payment: Darwin Bolt Supplies (Normist)	Consumables	174.95
05 May 2021	Payment: Area9 IT Solutions	Service Agreement	968.00
05 May 2021	Payment: Tradelink	Parts	70.45
05 May 2021	Payment: Komatsu Australia Pty Ltd	Parts	1,376.77
05 May 2021	Payment: NT Water Filters	Water	208.00
05 May 2021	Payment: Winc	Stationery	113.95
05 May 2021	Payment: Litchfield Motel	Catering OGM	275.00
05 May 2021	Payment: Winc	Stationery	42.30
05 May 2021	Payment: Performance Services Pty Ltd	Security Anzac Day	1,507.00
05 May 2021	Payment: Arafura Traffic Control	Traffic Management Anzac	2,948.00
05 May 2021	Payment: Winc	Stationery	99.46
05 May 2021	Payment: Litchfield Motel	Catering	160.00
05 May 2021	Payment: L&V Nominees Pty Ltd	Pool Chemicals	1,000.00
12 May 2021	Payment: VTG Waste & Recycling P/L	Garbage Collection	2,069.88
12 May 2021	Payment: JAC Embroidery TA Brandit NT	Uniforms	34.10
12 May 2021	Payment: Peter Rowlands	Inspect Backhoe	127.80
12 May 2021	Payment: Litchfield Motel	Catering	110.00
12 May 2021	Payment: Cr. Max Corliss	Councillor Fees	803.33
12 May 2021	Payment: Local Govt Assoc of NT	Training	400.00
12 May 2021	Payment: L&V Nominees Pty Ltd	Pool Chemicals	940.00
12 May 2021	Payment: Bruce Mason	Cleaning	150.00
12 May 2021	Payment: Cr. Andrew Turner	Councillor Fees	2,320.67
12 May 2021	Payment: Adelaide River Primary School	Library Electricity Contribution	2,200.00
12 May 2021	Payment: HWL Ebsworth Lawyers	Legal Fees EP to Sell	579.70
12 May 2021	Payment: Bruce Mason	Cleaning Toilet Blocks	987.00
12 May 2021	Payment: CJD Equipment	Parts	327.16
12 May 2021	Payment: Rural Fire Protection	Fire Extinguishers	184.80
12 May 2021	Payment: Peter Rowlands	Tractor Service	267.00
12 May 2021	Payment: Bruce Mason	Cleaning Office	360.00
12 May 2021	Payment: Batchelor Service Centre	April 2021	250.00
12 May 2021	Payment: Peter Rowlands	Service Hilux Ute	323.25
12 May 2021	Payment: Arjay's Sales and Services Pty Ltd	Ezastreet	1,980.00
12 May 2021	Payment: Integrated Land Information System	Title Searches Apr 21	104.80
12 May 2021	Payment: Access Hardware	Keys	604.62
12 May 2021	Payment: Area9 IT Solutions	IT	38.50
12 May 2021	Payment: Practical Safety Australia Pty Ltd	PPE	140.60
12 May 2021	Payment: Fulton Hogan Industries Pty Ltd	Emulsion	83.60
12 May 2021	Payment: Cr. Christian McElwee	Councillor Fees	450.00
12 May 2021	Payment: Peter Rowlands	Service Hook Truck	524.00
12 May 2021	Payment: Pumacard	Fuel Apr 21	3,415.36
12 May 2021	Payment: Heath Motor Group	Service Kit for 3T Tipper	657.81
12 May 2021	Payment: Bunnings Building Supplies P/L	Consumables	86.16
12 May 2021	Payment: Cr. Deborah Moyle	Councillor Fees	450.00
12 May 2021	Payment: DT & MG Kerr Trading as Kerr Trust	Accounting Apr 21	9,317.00

<b>Date</b>	<b>Description</b>	<b>Reference</b>	<b>Amount</b>
12 May 2021	Payment: QMAC Machinery Pty Ltd	Parts	474.06
12 May 2021	Payment: Cr. Sharon Beswick	Councillor Fees	450.00
12 May 2021	Payment: Darwin Business Machines	Binding Machine	849.00
12 May 2021	Payment: Darryl & Yvonne Martin	Refund Rates in Credit	862.00
12 May 2021	Payment: Vanderfield Darwin	Parts	422.54
12 May 2021	Payment: Cr. Sue Bulmer	Councillor Fees	450.00
12 May 2021	Payment: Mitchell Refrigeration & Air Conditioning	Inspect Aircon Office	110.00
14 May 2021	Telecom Billing	Monthly Telephone	250.96
17 May 2021	EQUIPMENT RENTS	Photocopier	227.00
17 May 2021	Commonwealth Bank of Australia	Bank Fees	48.40
17 May 2021	Commonwealth Bank of Australia	Bank Fees	74.36
17 May 2021	Commonwealth Bank of Australia	Bank Fees	3.30
18 May 2021	SALARIES AND WAGES Coomalie Communi	Payroll	27,708.87
18 May 2021	Payment: Josie Wickham	Facility Hire Refund	100.00
18 May 2021	SALARIES AND WAGES Coomalie Communi	Payroll	2,387.31
18 May 2021	PC180521-134787485 SuperChoice P-L	Superannuation	3,582.43
21 May 2021	Payment: Diedre Pickering	Supervision ARWMF	1,007.00
21 May 2021	Payment: Laerdal Pty Ltd	Spineboard for Pool	663.00
21 May 2021	Payment: Peter Rowlands	Service 3T Tipper	987.00
21 May 2021	Payment: L&V Nominees Pty Ltd	Pool Chemicals	60.00
21 May 2021	Payment: Area9 IT Solutions	IT	976.80
21 May 2021	Payment: RS Gardening Care	Mowing AR	6,628.00
21 May 2021	Payment: RS Gardening Care	Mowing for Anzac Day	1,430.00
21 May 2021	Payment: Piening Holdings Pty Ltd	Weed Spraying LB Roads	4,259.97
21 May 2021	Payment: NT Shade	Shade and Swings MF Park	43,890.00
21 May 2021	Payment: Site Skills Training	Backhoe Loader Training	750.00
21 May 2021	Payment: Top End Helicopters Pty Ltd	Aerial Weed Spraying	1,867.00
21 May 2021	Payment: Remote Area Tree Services Pty Ltd	Remove Tree 48 Kirra	2,002.00
21 May 2021	Payment: Cross Solutions	Survey MF Park	2,277.00
21 May 2021	Payment: Amrric LTD	Vet Clinic Days	14,613.27
21 May 2021	Payment: Flick Anticimex	Hand Sanitiser	440.00
21 May 2021	Payment: Diedre Pickering	Cleaning AR Toilets	2,897.82
21 May 2021	Payment: Charlie Bliss Creative	Photographer Anzac Day	726.00
21 May 2021	Payment: Rosejoy NT T/A Batchelor General Store	April 2021	44.32
21 May 2021	Payment: RS Gardening Care	Mowing Bat	6,226.00
24 May 2021	Vocus	Fibre Optic May 21	1,588.40
28 May 2021	Payment: Oolloo Investments Pty Ltd	40 loads fill ARWMF	6,600.00
28 May 2021	Payment: Nutrien AG Solutions	Glyphosate	2,319.90
28 May 2021	Payment: Bruce Mason	Cleaning Bat Toilets	695.00
28 May 2021	Payment: Oolloo Investments Pty Ltd	WGR Solomon, Nolan, Cheeney, Chin, Kerr	10,125.35
28 May 2021	Payment: Oolloo Investments Pty Ltd	Road Patching Coach, Cheeney, Solomon, Miles, Chinner	9,934.75
28 May 2021	Payment: Oolloo Investments Pty Ltd	WGR Fred Hardy, Haynes, Strickland	14,178.78
28 May 2021	Payment: Oolloo Investments Pty Ltd	Push up ARWMF	640.00
28 May 2021	Payment: Shannon Recycling & Landcare	Supervision BWMF	2,079.00
28 May 2021	Payment: Oolloo Investments Pty Ltd	Floodway Repairs Hlagoon	683.00
28 May 2021	Payment: Para Mobility	Deposit Pool Hoist	4,228.80
28 May 2021	Payment: Oolloo Investments Pty Ltd	WGR Milton, Carr, Fernee	5,309.20
28 May 2021	Payment: Bruce Mason	Clean Office Building	240.00
28 May 2021	Payment: Bruce Mason	Clean BJCC, Open Gates BWMF	100.00



Date	Description	Reference	Amount
28 May 2021	Payment: Australian Veterinary Behaviour Services	Dog Behaviour Workshop	475.00
28 May 2021	Payment: Ooloo Investments Pty Ltd	10 loads fill ARWMF	1,815.00
31 May 2021	Commonwealth Bank of Australia	Bank Fees	1.10
<b>Total CCGC CBA Cheque</b>			<b>281,009.42</b>
<b>Total</b>			<b>282,341.61</b>

#### RECOMMENDATION

That Council approves and passes for payment the May 2021 payment register totalling \$282,341.61

**Moved:** Clr.

**Seconded:** Clr.

### 11.51 FINANCE AND GRANT REPORTS

**Date:** 15<sup>th</sup> June 2021

**Author:** Melissa Kerr, Finance Manager

**Attachments:** Nil

#### PURPOSE

The purpose of this report is to provide a summary of the financial position of Council for the period ending 31 May 2021. As per the requirements of the Local Government (Accounting) Regulations 2008, there is a comparison of income and expenditure against respective budgets. There are also details of grants, investments, rate arrears, accounts payable and accounts receivable.

#### BACKGROUND AND PREVIOUS DECISIONS

The monthly financial report Profit and Loss compares the actual income and expenditure to budget at two levels, firstly for the month to date (YTD), and secondly for the full year budget.

Comparatives to full year are relevant if the income or expenditure is linear, otherwise the YTD budget comparison provides a clearer position.

Ideally the budget is accurately phased so that the amount allocated each month will match the pattern of income and expenditure earned.

#### COMMENT

For the eleven months ended May 2021, Council's income is \$135k above budget and expenditure is \$740k below budget, resulting in a \$875k better net profit.

Income is above budget due to receiving extra grants applied for, higher interest on rate arrears, recovery of statutory charges and commercial waste charges.

The below budgeted expenditure is mainly attributable to the major capital works projects of the Batchelor and Adelaide River gatehouses, Energy Efficiency and Sustainability upgrades, and Local Roads and Community Infrastructure Program projects being partially completed and the road maintenance program only being half spent.

Rate arrears are less than \$250k, only one property remains that has not entered a payment plan and Council commenced the process to exercise their power to sell. Properties that were in arrears at the end of March have had overriding statutory charges registered against the property.

An analysis of major income and expenditure items for this month as presented includes –

#### **Income**

- Federal Assistance Grant for Admin \$4k and Roads \$62k
- Healthy Lifestyle Grant of \$23k for pool hoist
- Priority Infrastructure Fund Grant of \$63k for risk reduction equipment

#### **Expenses**

- Employee costs and payroll underspent by \$84k, casual staff have been employed full time for May and June
- Contractor Services underspent by \$8k
- Motor vehicles expenses \$13k less than budgeted
- Roadworks is underspent by \$350k, maintenance program has commenced this month and flood damage repairs will not commence until next financial year
- Work in Progress – capital works under expended \$190k. Variation approvals for SPG and EES grants have been received and works will be completed by the end of June for acquittal

#### **CONSULTATION**

There is no consultation that applies to this report.

#### **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

The financial report is at 31 May 2021. The preparation of this report requires a detailed process of reconciliations and journals to ensure the accounts conform to accrual accounting standards and enable an accurate comparative to budget.

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

**Profit and Loss - Council OGM**

Coomalie Community Government Council

For the 11 months ended 31 May 2021

Account	YTD Actual	YTD Budget	Budget Var	Var %	2020/21 Budget	2019/20 Actual
<b>Trading Income</b>						
Grant Commonwealth FAG	544,276	537,910	- 6,366	-1%	537,910	538,383
Grant Commonwealth RTR - Capital	216,000	216,000	-	0%	216,000	-
Grant Commonwealth - Recurrent	122,943	123,000	57	0%	123,000	-
Grant NTG Community Sport Recreation	44,395	44,674	279	1%	44,674	44,674
Grant NTG Library	48,592	49,000	408	1%	49,000	48,886
Grant NTG Operational Subsidy	645,052	645,052	-	0%	645,052	645,052
Grant NTG Other	63,515	35,100	- 28,415	-81%	35,100	490,129
Grant NTG Special Purpose	608,598	538,700	- 69,898	-13%	538,700	238,857
Interest - Interest Received	9,118	9,000	- 118	-1%	10,000	36,894
Interest - Rates Penalties, Interest, Legals	47,061	36,500	- 10,561	-29%	40,000	52,187
Net Gain/Loss Assets	-	-	-	0%	-	69
Other Revenue	88,343	73,965	- 14,378	-19%	74,635	66,597
Rates Charged - Garbage	392,732	394,945	2,213	1%	394,945	387,253
Rates Charged - General Rates	927,336	928,012	676	0%	928,012	933,186
Statutory Charges	13,563	5,600	- 7,963	-142%	5,700	2,937
User Charges	6,694	5,550	- 1,144	-21%	5,800	6,598
<b>Total Trading Income</b>	<b>3,778,217</b>	<b>3,643,008</b>	<b>- 135,209</b>	<b>-4%</b>	<b>3,648,528</b>	<b>3,491,565</b>
<b>Gross Profit</b>	<b>3,778,217</b>	<b>3,643,008</b>	<b>- 135,209</b>	<b>-4%</b>	<b>3,648,528</b>	<b>3,491,565</b>
<b>Operating Expenses</b>						
Depreciation - Depreciation Expenses	588,235	567,537	- 20,698	-4%	619,100	648,569
Employee Costs	111,318	137,682	26,364	19%	202,877	78,247
Employee Costs Payroll	723,159	781,994	58,835	8%	852,098	821,078
Materials and Services - Other	413,354	465,360	52,006	11%	499,886	310,972
Materials and Services - Contractors	207,900	216,784	8,884	4%	236,200	302,453
Materials and Services - Insurance Costs	76,801	74,950	- 1,851	-2%	75,000	77,305
Materials and Services - Legal Costs	17,307	15,000	- 2,307	-15%	15,000	21,500
Materials and Services - Buildings/Property	68,815	67,000	- 1,815	-3%	68,800	34,318
Materials and Services - Recreation Facs	81,455	97,250	15,795	16%	106,000	82,485
Materials and Services - Motor Vehicles	50,037	63,100	13,063	21%	68,310	85,294
Materials and Services - Roadworks	356,123	711,000	354,877	50%	724,000	385,351
Materials and Services - Street Lighting	5,017	6,600	1,583	24%	6,600	6,628
Materials and Services - Valuation Fees	4,788	6,500	1,712	26%	6,500	5,371
Materials and Services - Water, Sewer	52,489	60,780	8,291	14%	64,960	64,551
Other Expenses - Account,Audit,Consult	102,271	136,520	34,249	25%	145,840	116,207
Other Expenses - Councillors	53,390	54,164	774	1%	59,088	45,650
Work in Progress Capital Works	459,477	650,000	190,523	29%	650,000	-
<b>Total Operating Expenses</b>	<b>3,371,936</b>	<b>4,112,221</b>	<b>740,285</b>	<b>18%</b>	<b>4,400,259</b>	<b>3,085,978</b>
<b>Net Profit</b>	<b>406,281</b>	<b>- 469,213</b>	<b>- 875,494</b>	<b>187%</b>	<b>- 751,731</b>	<b>405,586</b>

**Balance Sheet**

Coomalie Community Government Council

As at 31 May 2021

Account	31 May 2021
<b>Assets</b>	
<b>Bank</b>	
CBA Investment 1	2,500,000
CCGC CBA Cheque	120,191
CCGC CBA Trust	13,117
<b>Total Bank</b>	<b>2,633,308</b>
<b>Current Assets</b>	
Accounts Receivable	1,300
Cash on Hand	1,000
Trade & Other Receivables - Rate Debtors	248,711
<b>Total Current Assets</b>	<b>251,011</b>
<b>Fixed Assets</b>	
<b>Total Fixed Assets</b>	<b>17,336,442</b>
<b>Total Assets</b>	<b>20,220,761</b>
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	43,293
CBA Credit Card A Kim	480
CBA Credit Card A Malgorzewicz	485
CBA Credit Card S Shooter	368
Hiring and Key Deposits	1,851
Provisions Current - Annual Leave	20,535
Provisions Current - Long Service Leave	38,408
Rounding	-
Trade & Other Payables - Bank Suspense Account	-
Trade & Other Payables - GST	-
Trade & Other Payables - PAYG Withholdings Payable	13,918
Trust Funds & Deposits - Retention Monies	13,117
<b>Total Current Liabilities</b>	<b>118,776</b>
<b>Total Liabilities</b>	<b>118,776</b>
<b>Net Assets</b>	<b>20,101,985</b>
<b>Equity</b>	
Current Year Earnings	406,281
Equity - Surplus/Deficit Prior Years	5,795,839
Equity Reserves - Asset Revaluation	12,694,014
Retained Earnings	1,205,851
<b>Total Equity</b>	<b>20,101,985</b>

## Statement of Cash Flows

Coomalie Community Government Council  
For the 11 months ended 31 May 2021

<b>Account</b>	<b>Jul 2020-May 2021</b>	
<b>Operating Activities</b>		
Receipts from customers		3,784,520
Payments to suppliers and employees	-	2,980,067
Cash receipts from other operating activities		163,192
<b>Net Cash Flows from Operating Activities</b>		<b>967,645</b>
<b>Investing Activities</b>		
Other cash items from investing activities	-	2,443
<b>Net Cash Flows from Investing Activities</b>	-	<b>2,443</b>
<b>Financing Activities</b>		
Other cash items from financing activities	-	856,376
<b>Net Cash Flows from Financing Activities</b>	-	<b>856,376</b>
<b>Net Cash Flows</b>		<b>108,825</b>
<b>Cash and Cash Equivalents</b>		
Cash and cash equivalents at beginning of period		2,523,151
Net change in cash for period		108,825
Cash and cash equivalents at end of period		2,631,976

## Aged Receivables Summary

Coomalie Community Government Council  
As at 31 May 2021

<b>Contact</b>	<b>Current</b>	<b>1 Month</b>	<b>2 Months</b>	<b>3 Months</b>	<b>Total</b>
Industrial Power Sweeping Services	165.00	0.00	0.00	0.00	165.00
RS Gardening Care	0.00	750.00	0.00	0.00	750.00
Thomson Forestry	165.00	0.00	0.00	0.00	165.00
Top End Health Service	220.00	0.00	0.00	0.00	220.00
<b>Total</b>	<b>550.00</b>	<b>750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,300.00</b>

**Aged Payables Summary**

Coomalie Community Government Council

As at 31 May 2021

<b>Contact</b>	<b>Current</b>	<b>1 Month</b>	<b>2 Months</b>	<b>3 Months</b>	<b>Total</b>
<b>Aged Payables</b>					
Air Liquide Australia Ltd	89.17	0.00	0.00	0.00	89.17
Airpower (NT) Pty Ltd	93.50	0.00	0.00	0.00	93.50
Apple Pty Ltd	1,876.25	0.00	0.00	0.00	1,876.25
Australian Taxation Office	3,170.00	0.00	0.00	0.00	3,170.00
Bunnings Building Supplies P/L	253.26	0.00	0.00	0.00	253.26
Burson Automotive Pty Ltd	248.55	0.00	0.00	0.00	248.55
Darwin Office Technology	919.34	0.00	0.00	0.00	919.34
HD Pumps - Humpty Doo/Winnellie	933.90	0.00	0.00	0.00	933.90
Heath Motor Group	752.95	0.00	0.00	0.00	752.95
Jacana Energy	117.43	0.00	0.00	0.00	117.43
Litchfield Motel	275.00	0.00	0.00	0.00	275.00
MVR	185.30	0.00	0.00	0.00	185.30
NC Electrical & Air-Conditioning Pty Ltd	13,413.13	0.00	0.00	0.00	13,413.13
Norsign NT	261.36	0.00	0.00	0.00	261.36
NT News (News Corp)	686.00	0.00	0.00	0.00	686.00
PowerWater - Bills	6,138.95	135.28	0.00	0.00	6,274.23
Remote Area Tree Services Pty Ltd	2,332.00	0.00	0.00	0.00	2,332.00
Telstra	829.78	0.00	0.00	0.00	829.78
The Big Mower	4,379.00	0.00	0.00	0.00	4,379.00
Town & Country Plumbing Service	1,174.86	0.00	0.00	0.00	1,174.86
VTG Waste & Recycling P/L	4,139.76	0.00	0.00	0.00	4,139.76
Winc	887.90	0.00	0.00	0.00	887.90
<b>Total Aged Payables</b>	<b>43,157.39</b>	<b>135.28</b>	<b>0.00</b>	<b>0.00</b>	<b>43,292.67</b>
<b>Total</b>	<b>43,157.39</b>	<b>135.28</b>	<b>0.00</b>	<b>0.00</b>	<b>43,292.67</b>

**Investments Summary**

Coomalie Community Government Council

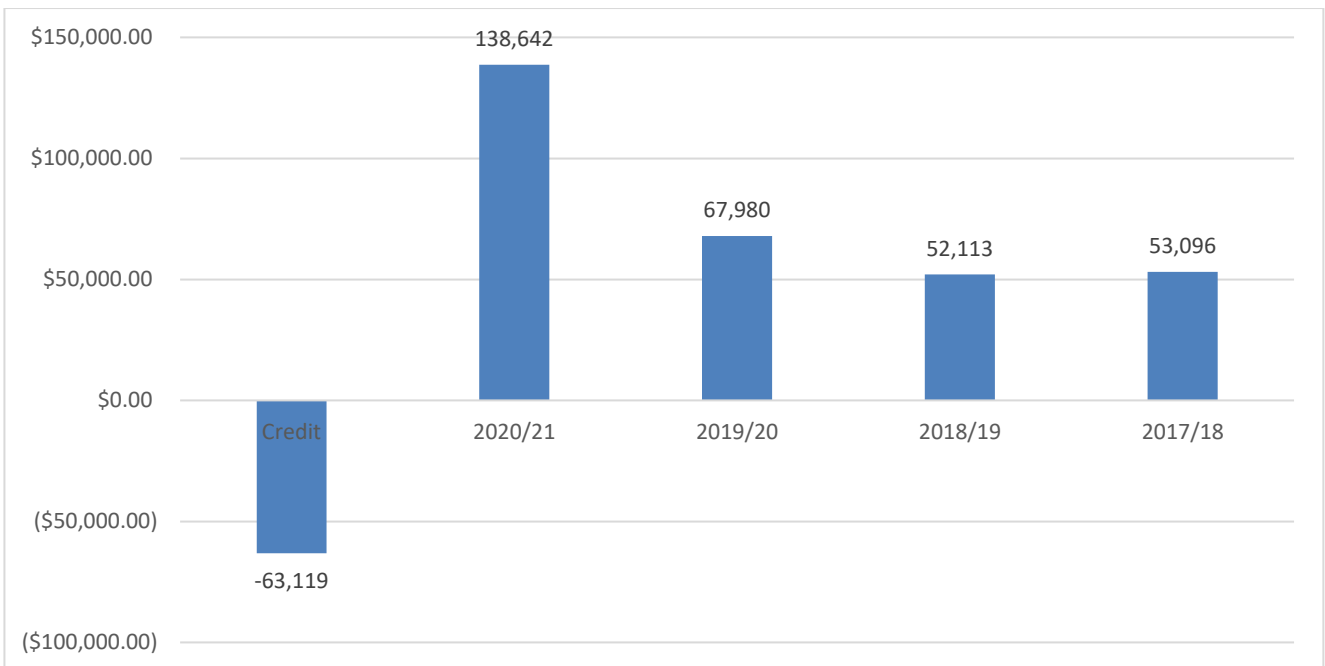
As at 31 May 2021

Category	Balance	Rate	Interest Frequency	Maturity Date
Fixed Term Deposit	\$ 300,000	0.49%	At Maturity	7/06/2021
Fixed Term Deposit	\$ 300,000	0.52%	At Maturity	21/06/2021
Fixed Term Deposit	\$ 200,000	0.50%	At Maturity	5/07/2021
Fixed Term Deposit	\$ 250,000	0.27%	At Maturity	26/07/2021
Fixed Term Deposit	\$ 300,000	0.50%	At Maturity	4/08/2021
Fixed Term Deposit	\$ 300,000	0.38%	At Maturity	30/08/2021
Fixed Term Deposit	\$ 300,000	0.28%	At Maturity	13/09/2021
Fixed Term Deposit	\$ 250,000	0.27%	At Maturity	22/10/2021
Fixed Term Deposit	\$ 300,000	0.21%	At Maturity	29/10/2021
<b>TOTAL</b>	<b>\$ 2,500,000</b>			

**Rate Arrears**

Coomalie Community Government Council

As at 31 May 2021



### Grants Summary

Coomalie Community Government Council

As at 31 May 2021

Date Received	Grant	Amount	Expended to date	Amount Remaining	Acquittal Due
14/06/2019	SPG - Gatehouses	300,000	179,987	120,013	30/06/2021
24/06/2019	EES - Solar Admin and Pool	110,000	91,125	18,875	30/06/2021
29/07/2020	Community Sport Recreation Officer	44,395	48,089	-	31/08/2021
3/02/2020	Anzac Day 2020 - carry over to 2021	10,606	8,373	2,233	31/07/2021
11/02/2020	Animal Management Program	15,000	26,827	-	<b>Acquitted</b>
14/07/2020	Building Digital Skills	2,500	645	1,855	31/08/2021
29/09/2020	Community Libraries	48,592	44,998	3,594	31/08/2021
13/11/2020	Local Roads Community Infrastructure 50%	107,943	110,830	(2,887)	30/06/2021
14/12/2020	Digital Devices	5,000	5,116	-	<b>Acquitted</b>
22/01/2021	Youth Week 2021	2,000	2,001	-	<b>Acquitted</b>
3/05/2021	Priority Infrastructure Fund	63,234	-	63,234	31/10/2021
26/05/2021	Healthy Lifestyles	22,915	3,844	19,071	30/06/2022
		<b>732,185</b>	<b>521,835</b>	<b>225,988</b>	

### RECOMMENDATION

That Council receives and notes the Finance and Grant Reports for May 2021.

**Moved:** Clr.

**Seconded:** Clr.



**12. COUNCILLOR REPORTS**

Clr. Corliss will provide a report on the recent TOPROC Meeting held Thursday 3<sup>rd</sup> June 2021.

**13. USE OF THE COMMON SEAL**

Nil

**14. LATE ITEMS**

Nil

**15. GENERAL BUSINESS**

Nil

## 16. CONFIDENTIAL ITEMS

### RECOMMENDATION

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

(b) information about the personal circumstances of a resident or ratepayer;

(d) information subject to an obligation of confidentiality at law, or in equity;

(e) information provided to the council on condition that it be kept confidential.

**Moved:** Clr.

**Seconded:** Clr.

### 16.1 REVIEW OF CONFIDENTIAL ACTION ITEMS LIST TO JUNE 2021

### 16.2 AWARDING OF RFT12 WMF SUPERVISION

### 16.3 AWARDING OF EOI ACCOUNTING AND FINANCIAL SERVICES 2021-22

### 16.4 MILTON ROAD LAND ACQUISITION

### 16.5 ENCROACHMENT ON COUNCIL LAND, AN208 ADELAIDE RIVER

### RECOMMENDATION

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

**Moved:** Clr.

**Seconded** Clr.

## 17. DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING

### 18. NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 20<sup>th</sup> July 2021 at 5:00pm in the Council Chambers.

### 19. CLOSURE OF MEETING