



MINUTES
ORDINARY COUNCIL MEETING
16th February 2021

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COOMALIE COMMUNITY GOVERNMENT COUNCIL DISCLAIMER

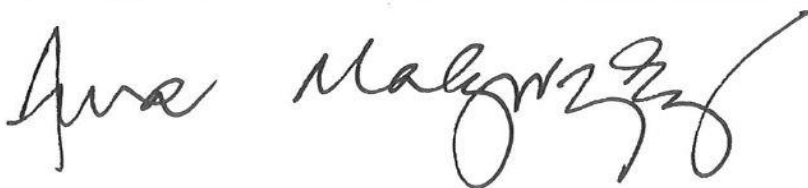
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Signed: Anna Malgorzewicz, Chief Executive Officer

MINUTES

ORDINARY GENERAL COUNCIL MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 16th FEBRUARY 2021

Vice President of the Shire Councillor Max Corliss declared the meeting open at 5:35pm and welcomed all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner – via audio-visual
Councillor	Vice President Max Corliss
Councillor	Sharon Beswick
Councillor	Sue Bulmer
Councillor	Christian McElwee
Councillor	Deborah Moyle

STAFF PRESENT

Chief Executive Officer	Anna Malgorzewicz
Senior Administration Officer	Aleyshia McGrigor

VISITORS PRESENT

Tania Roberts	Chair, Lake Bennett Residential Estate Body Corporate Committee
Sam Hedger	Lake Bennett Residential Estate

2 APOLOGIES AND LEAVE OF ABSENCE

Date: 16th February 2021
Author: Anna Malgorzewicz, Chief Executive Officer
Attachments: Nil

PURPOSE

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 16th February 2021.

BACKGROUND AND PREVIOUS DECISIONS

N/A

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

N/A

STATUTORY ENVIRONMENT/ POLICY IMPLICATIONS

Local Government Act 2008

FINANCIAL IMPLICATIONS

N/A

NIL

3 ELECTRONIC MEETING ATTENDANCE

Date: 16th February 2021
Author: Anna Malgorzewicz, Chief Executive Officer
Attachments: Nil

PURPOSE

This report is to table, for Council's record, any requests and permissions for Electronic Attendance.

BACKGROUND AND PREVIOUS DECISIONS

In order to ensure Council remains compliant with the current and future *Local Government Act* as it responds to current restrictions imposed as a result of COVID-19 arrangements and beyond, amendments to Council Policy 1.12 Meetings of Council were made to enable Elected members and Council to meet via electronic attendance.

COMMENT

The *Local Government Act 2008* and *2019* provides for a member who is not physically present at a meeting is taken to be present at the meeting if:

- (a) the member's attendance at the meeting by means of an audio or audio-visual conferencing system is authorised in accordance with a council resolution establishing a policy for attendance in such a manner.

CONSULTATION

N/A

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2008 s61 (Procedure at meeting).

Local Government Act 2019 s95 (Procedure at meeting).

Council Policy 1.12 Meetings of Council

FINANCIAL IMPLICATIONS

N/A

RESOLUTION 16/02/2021/001

That Council acknowledges and accepts President Turner to attend the meeting of 16th February 2021 via electronic means.

Moved: Clr. Moyle

Seconded: Clr. Beswick **Carried**

4 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Date: 16th February 2021

Author: Anna Malgorzewicz, Chief Executive Officer

Attachments: Nil

PURPOSE

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff

Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

BACKGROUND AND PREVIOUS DECISIONS

N/A

COMMENT

N/A

CONSULTATION

N/A

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

N/A

NIL

5 PETITIONS, DEPUTATIONS AND QUESTIONS WITH NOTICE

Tania Roberts Chair, Lake Bennett Residential Estate Body Corporate Committee

Sam Hedger Lake Bennett Residential Estate Body Corporate

The parties attended the meeting to speak to a proposal regarding the installation of a Sewer Rising Main, Lake Bennett.

6 CONFIRMATION OF MINUTES

6.1 CONFIRMATION OF ORDINARY GENERAL MEETING MINUTES 19TH JANUARY 2021

Date:	16 th February 2021
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachments:	Nil

PURPOSE

Minutes of the Ordinary General Meeting held on 19th January 2021 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

BACKGROUND AND PREVIOUS DECISIONS

N/A

COMMENT

N/A

CONSULTATION

N/A

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

FINANCIAL IMPLICATIONS

N/A

RESOLUTION 16/02/2021/002

That the Minutes of the Ordinary General Meeting held on 19th January 2021 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr. Moyle

Seconded: Clr. Beswick **Carried**

7 OPERATIONAL REPORTS

7.1 WORKS AND SERVICES MANAGER REPORT

Date:	16 February 2021
Author:	Glenn Galvin, Acting Works and Services Manager
Attachment:	Nil

PURPOSE

To provide Council with a monthly report of infrastructure and general operational performance matters.

BACKGROUND AND PREVIOUS DECISIONS

Nil

COMMENT

Roads –

Weight restrictions

Two applications for weight permits were received.

Roads maintenance

The current Water, Grade and Roll program is completed.

Due to the large amount of rain received over the last few weeks there have been a number of washouts and closed creek crossings. When weather permits Council staff will attend to the more severe washouts.

Haynes Road, Adelaide River

The traffic counter was placed on Haynes Road on the 12/08/2020. Up until the 1/2/2021 there has been 14579 'strikes'. The counter is set up 1 count per 2 axel strike. The reason for the traffic counter is to gauge how many vehicle movements occur on the road. The traffic counter will be moved at the end of the month and a program will be created to get traffic counts on all roads during the Dry Season.

Slashing and Spraying

Staff and contractors have commenced slashing and spraying on roads within the Shire.

Waste

Adelaide River

Adelaide River landfill is running okay, average of 18 m³ a week this month. Had an issue of rubbish being dropped outside the gates, this was cleaned up.

Batchelor

Batchelor landfill is running okay, 36 m³ a week this month.

A Purchase Order has been raised for collection of tyres from Batchelor. Will report on exact numbers once collected.

Parks and Gardens

Usual palm frond pick up, footpaths are progressively being treated for mould.

Funding through the Local Roads and Community Infrastructure Program (LRCIP) has been approved for upgrades to the irrigation systems in various parks, awaiting quotes.

STAFFING

Two new casual outdoor staff commenced on the 8 February 2021.

WHS

No injuries have been reported.

One Incident report was received for a chipped windscreen which was repaired the same day.

Training

The Project Manager undertook First Aid training.

Cemetery

The niche covers, number and signage have not yet been installed.

Grant Projects

EES - Batchelor Pool solar system has been installed and is now generating electricity.

LRCIP - Batchelor Pool fencing has also been completed.

Due to the wet weather during construction of the solar panels and fencing there is some work still required to reinstate the disturbed areas.

SPG - The gatehouses will be installed during the week of 15th to 19th February. Solar panels will be installed shortly after, with tanks and septic systems to follow in due course.

Energy, Efficiency and Sustainability Grant.

The EES grant amount was \$110,000.00 with a Council contribution of \$14,361.82. This money was granted for the construction of solar panels at the Council Offices and the Batchelor Pool.

After completion of these works there is \$41,103.05 remaining which could be expended on other projects (subject to NTG approval). Officers have obtained a quote to replace all lights in Council's buildings located in Batchelor with energy efficient LED fixtures. The cost would be \$28,255.00.

Quotes were also obtained to replace the pumps at the Batchelor Swimming Pool with energy efficient Variable Speed Pumps. The total cost for these works is \$10,292.73.

A quote for an electric bike, to be used by Council staff when going to meetings around Batchelor, was obtained. The cost for this is \$2,817.28.

The EES grant will have then been overspent by \$251.96.

CONSULTATION

Project Manager

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RESOLUTION 16/02/2021/003

That Council;

- a) receives and notes the Acting Works and Services Manager report; and
- b) endorses the request for variation to the Energy Efficiency and Sustainability Grant.

Moved: Clr. Beswick

Seconded: Clr. McElwee **Carried**

7.2 COUNCIL RANGER REPORT

Date: 16 February 2021
Author: Glenn Galvin, Council Ranger
Attachment: Nil

PURPOSE

To provide Council with a report on activities regarding the regulation of dogs within the Shire and efforts to engage with and support the community through information and education. This report also details general compliance and regulation matters as these relate to the *Coomalie Community Government By-Laws 1998*.

COMMENT

Council Ranger has been conducting patrols, responding to enquiries regarding animal management matters, investigating complaints, completing entry of dog registration into Council's system and following up of By Law breaches.

Cleaning up of council yard for cyclone preparedness continuing.

Cat traps ordered for trapping program of feral cats have arrived.

Liaised with a number of residents over dogs at large.

Statistics for the period were:

Impounded	3
Returned to owner	0

Rehomed	2
Euthanised	1

CONSULTATION

Nil

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Coomalie Dog Management By-Laws 2002

Coomalie Community Government By-Laws 1998

FINANCIAL IMPLICATIONS

Nil

RESOLUTION 16/02/2021/004

That Council receives and notes the Council Ranger’s Report.

Moved: Clr. Moyle

Seconded: Clr. Beswick Carried

8 CHIEF EXECUTIVE OFFICER'S REPORTS

8.1 INCOMING AND OUTGOING CORRESPONDENCE

Date:	16 th February 2021
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachments:	Nil

PURPOSE

Council is provided with items of correspondence both received and sent during the months of January and February 2021.

BACKGROUND AND PREVIOUS DECISIONS

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that issue.

The Items of Correspondence are as follows:

Correspondence In

Mail In Table February OGM			
13/01/2021	338	Ratepayer	Cadogan Rd Crest, Lake Bennett
13/01/2021	339	Chief Minister	Replenishment Program
13/01/2021	340	Dept. of Territory Families	Updated APLA-ALIA Standards & Guidelines for Libraries
15/01/2021	341	Aged Care Manager	Baptist Care NT Food for Life Program - Subsidized Groceries
15/01/2021	342	RESULTS Australia	Light Up Red for TB
15/01/2021	343	Employment Application	Employment Application
15/01/2021	344	Ratepayer	Milton Rd Alignment Update
19/01/2021	345	TOPROC	Development Conference
19/01/2021	346	Rum Jungle Bungalows	Copy of Letter to DIPL Regarding Road Reserve Guidelines
19/01/2021	347	MP Warren Snowden	Snowdon Media Release - Military History
24/01/2021	348	Lake Bennett Residential Body Corporate Committee	Draft Detail SP3 New Rising Main for Costing
25/01/2021	349	Transport & Civil Services	Adelaide River - Complaint Heavy Vehicle Movements
20/01/2021	350	LG Grants	Commercial Rate Replenishment Fund
20/01/2021	351	ICAC Communications & Engagement Officer	Information Session to CCGC
25/01/2021	352	Lake Bennett Body Corporate	New Rising Main costing & approval

27/01/2021	353	Downer Group / Telstra	Proposed Telstra tower Litchfield Park Road
29/01/2021	354	Stapleton Ratepayer	Milton Road Alignment
29/01/2021	355	Licensing NT	Darwin Parachute Club application
28/01/2021	356	Litchfield Council	TOPROC LG Professional Development
29/01/2021	357	Seventh day Adventist Church	Batchelor Ministry BJCC booking
22/01/2021	358	LGANT	NT LG Insurance Discretionary Trust Advisory Committee
1/02/2021	359	Batchelor Resident	Footpath Maintenance
31/01/2021	360	Lake Bennett Ratepayer	Heathers Lagoon Road
29/01/2021	361	COTA Coomalie	Rum Jungle Bowls Club
1/02/2021	362	North Australian Aboriginal Family Legal Service	Community Visit date
1/02/2021	363	Australian Bureau of Statistics	Census Field Manager roles
2/02/2021	364	Department of Territory Families Housing and Communities	NT Public Libraries Review
1/02/2021	365	Modus Australia	Council Infrastructure & Toilet Amenity Buildings marketing
3/02/2021	366	Batchelor Resident	Helicopter training
4/02/2021	367	Minister for Women	International Women's Day grant
3/02/2021	368	DIPL	Adelaide River service road complaint
5/02/2021	369	Department of Health Chief Health Officer	Territory Check In App
8/02/2021	370	AUS Cycling Community Development Officer	Introduction Participation & Sport's Development Officer
8/02/2021	371	Telecommunications Ombudsman	Registration of Complaint
5/02/2021	372	CEO Litchfield Council	TOPROC strategy facilitation session
9/02/2021	373	Southern Cross Care	Update on Southern Cross Care Darwin Home Care Hub - Services
9/02/2021	374	Batchelor Community member	Batchelor Footpath maintenance
10/02/2021	375	Telecommunications Industry Ombudsman	Complaint about Telstra referral information

Correspondence Out

Mail Out Table February OGM				
14/01/2021	355	CEO	Dept. of Transport	Black Spot Program - Milton Rd

15/01/2021	356	CEO	Ratepayer	Milton Rd, Alignment
		Council		
25/01/2021	357	Ranger	Ratepayer AN592	Overgrown Property
		Council		
25/01/2021	359	Ranger	Ratepayer AN 500	Overgrown Property
		Council		
25/01/2021	360	Ranger	Ratepayer AN 465	Overgrown Property
		Council		
25/01/2021	361	Ranger	Ratepayer AN 466	Overgrown Property
		Council		
25/01/2021	362	Ranger	Ratepayer AN 482	Overgrown Property
		Council		
25/01/2021	363	Ranger	Ratepayer AN 458	Overgrown Property
		Council		
25/01/2021	364	Ranger	Ratepayer AN 426	Overgrown Property
		Council		
25/01/2021	365	Ranger	Ratepayer AN 493	Overgrown Property
		Council		
25/01/2021	366	Ranger	Ratepayer AN 493	Overgrown Property
		Council		
25/01/2021	367	Ranger	Ratepayer AN 1064	Overgrown Property
		Council		
25/01/2021	368	Ranger	Ratepayer AN 567	Overgrown Property
22/01/2021	369	CEO	Elected Members	ICAC Briefing
		Council		
25/01/2021	370	Ranger	Ratepayer AN 1064	Overgrown Property
		Council		
25/01/2021	371	Ranger	Ratepayer AN 172	Overgrown Property
13/01/2021	372	CEO	NTG Business Hardship	Concessional Rates Report
				Road Trains using Service Rd Adelaide River
21/01/2021	373	CEO	Rate Payers	
22/01/2021	374	CEO	MLA for Daly Region	Australia Day - Change of Venue
				SP3 Rising Main - put forward to Council for Approval
25/01/2021	375	CEO	Ratepayer	
				Adelaide River - Heavy Vehicle Movements
25/01/2021	376	CEO	Ratepayer	
28/01/2021	377	CEO	64 Ratepayers	2nd Overdue Rates Reminder
				Commercial Rate Replenishment Fund return
2/02/2021	378	CEO	Department Chief Minister & Cabinet	
2/02/2021	379	CEO	CCGC Elected Members	ICAC Information Session to CCGC
25/01/2021	380	CEO	Lake Bennett Body Corporate	Draft detail for SP3 rising main
29/01/2021	381	CEO	Milton Road Ratepayer	Milton Road Alignment
				TOPROC Professional Development Council
28/01/2021	382	CEO	Litchfield Council	
26/01/2021	383	ADMIN	Dept Home Affairs	Citizenship Pledges
				Application from Darwin Parachute Club
28/01/2021	384	CEO	NT Liquor Commission	
				Nominations to Neighbourhood Watch Board
28/01/2021	385	CEO	LGANT	
28/01/2021	386	RECPT	Seventh Day Adventist Church	Batchelor Ministry BJCC booking
1/02/2021	387	CEO	Batchelor Resident	Footpath Maintenance
31/01/2021	388	CEO	Lake Bennett Ratepayer	Heather Lagoon Road inspections

29/01/2021	389	CEO	COTA Coomalie	Rum Jungle Bowls Club
1/02/2021	390	CEO	Department of Local Government, Housing and Community Development	Local Government Regulations comments from Council
2/02/2021	391	CEO	Batchelor Resident	Footpath Maintenance
1/02/2021	392	CEO	Elected Members	Proposed Telstra tower installation Litchfield Park Road
1/02/2021	393	CEO	Garry Lambert	Invitation to MC Anzac Day 2021
1/02/2021	394	CEO	Dr Jan Hills	Invitation Guest Speaker Bombing of Darwin service
1/02/2021	395	CEO	DIPL	Road Trains Service Road Adelaide River
1/02/2021	396	CEO	Elected Members	Darwin Parachute Club Application
2/02/2021	397	ADMIN	Position Applicant	Casual Workforce position
2/02/2021	398	ADMIN	Position Applicant	Casual Workforce position
2/02/2021	399	ADMIN	Position Applicant	Casual Workforce position
3/02/2021	400	REC	155 Invitees City of Darwin Precedence List	Bombing of Darwin Service
3/02/2021	401	CEO	NT Land Corporation	Chin Way & Cheeney Road North
5/02/2021	402	CEO	DIPL	Adelaide River Service Road, video evidence road trains
8/02/2021	403	CEO	Elected Members	TOPROC Strategic facilitation session postponed
9/02/2021	404	CEO	AusCycling	Introduction Email for Batchelor/Litchfield plans
9/02/2021	405	CEO	DIPL	Waste Management Issues & Litchfield National Park
9/02/2021	406	CEO	Batchelor Resident	Footpath Maintenance

CONSULTATION

N/A

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

Nil

RESOLUTION 16/02/2021/005

That Council receives and notes the items of incoming and outgoing correspondence as tabled for the January and February 2021 period.

Moved: Clr. Moyle

Seconded: Clr. Corliss **Carried**

8.2 REVIEW OF ACTION ITEMS LIST TO FEBRUARY 2021

Date: 16th February 2021
Author: Anna Malgorzewicz, Chief Executive Officer
Attachments: Action Items List to February 2021

RESOLUTION 16/02/2021/006

That Council receives and notes the Actions Items List to February 2021.

Moved: Clr. Moyle

Seconded: Clr. Beswick **Carried**

8.3 COMPLAINTS REGISTER TO FEBRUARY 2021

Date: 16th February 2021
Author: Anna Malgorzewicz, Chief Executive Officer
Attachments: Complaints Register to February 2021

RESOLUTION 16/02/2021/007

That Council receives and notes the Complaints to February 2021.

Moved: Clr. Moyle

Seconded: Clr. Beswick **Carried**

8.4 CEO ACTIVITIES REPORT

Date:	16 th February 2021
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachment:	Nil

PURPOSE

To brief Council on the monthly activities of the Chief Executive Officer (CEO) and key staffing and operational information.

BACKGROUND AND PREVIOUS DECISIONS

Nil

COMMENT

During the month, normal operations were significantly impacted by loss of connectivity through disruptions to Telstra's ADSL connection. A total of four business days were lost through a lack of Telstra services. The matter was escalated to Telstra's management team, in addition to the Member for Daly's office and the Telecommunications Industry Ombudsman. Council and the community experienced internet outages for multiple days two weeks in a row. This is an unsatisfactory situation for individuals, organisations and Council and leads to significant economic, business and confidence losses. In addition, the lack of connectivity also poses real health and safety risks. It is sincerely hoped these matters can be addressed promptly.

Whilst Council and the team are well prepared in the event of a significant wet weather event or severe storm, the onset of the monsoon has already tested Council's road infrastructure and assets. Whilst council staff and contractors endeavour to implement a regular repair and maintenance regime that can keep level with the demand for repair, it is also of the utmost importance that road users, in particular heavy vehicle users observe weight restrictions permit requirements and enable council staff to inspect road conditions prior to proceeding with truck movements.

Discussions continued with the NT Land Corporation and the Department of the Chief Minister and Cabinet (Local Government and Community Development) regarding the process of opening roads, particularly to provide improved access to the Chin Estate and north-west region of the Shire. This process will continue over the coming months and residents will be contacted and consulted with regarding planned modifications.

Planning and development progressed regarding the Waste Management Strategy and Environmental Management Plan for Council's waste management facilities. The Consultant Coordinator, Big Rivers Regional Waste Committee will provide the first draft of documents for presentation to Council at a forthcoming meeting.

Meetings and activities for the period included the following:

Week commencing 18th January 2021

Meetings	<ul style="list-style-type: none"> • Ordinary General Meeting December; • Mr Ian Sloan MLA, Member for Daly and Mr Preston Higgins, Liaison Officer – Follow up meeting post Council meeting; • Be Connected – Implementation Planning; • Australia Day Planning
Other	<ul style="list-style-type: none"> • First Aid Course

Week commencing 25th January 2021

Meetings	<ul style="list-style-type: none"> • Internal recruitment assessment panel – Casual Outdoor Workforce Team members; • Australia Day Rehearsal; • Teleconference HWL Ebsworth re Exercise Power to Sell status; • Chairman, NT Land Corporation re opening of roads; • Bombing of Darwin and ANZAC Day commemorations planning; • Australia Day Debrief; • Review RLSANT Aquatic Facility Safety Assessment Report
Other	<ul style="list-style-type: none"> • Thank you BBQ Australia Day Volunteers and Staff

Week commencing 1st February 2021

Meetings	<ul style="list-style-type: none"> • Regular fortnightly Infrastructure, Works and Compliance meeting; • Monthly Cyclone and Storm Season Committee Meeting; • Ms Jan Hills re Bombing of Darwin Commemoration; • Operations Manager, Ironbark re Finlay Lease and possible future partnership opportunities
Other	<ul style="list-style-type: none"> • Recreation Leave Thursday 4th and Friday 5th February 2021

Week commencing 8th February 2021

Meetings	<ul style="list-style-type: none"> • Teleconference Environmental Health Unit, Department of Health re waste Water Management matters; • Teleconference AMRRIC re Vet Clinic Days and Feral Cat Management Program • NT Police Adelaide River Remote Sergeant and Mr Andrew Gunn, State Manager, ALH Group re Lake Bennett Resort • Teleconference Big Rivers Consultant Coordinator
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CONSULTATION

Nil

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RESOLUTION 16/02/2021/008

That Council receives and notes the CEO's Activities Report for the period January to February 2021.

Moved: Clr. Moyle

Seconded: Clr. Corliss **Carried**

9 REPORTS REQUIRING DECISION OF COUNCIL

9.1 POLICY 1.27 BREACH OF CODE OF CONDUCT

Date: 16 February 2021

Author: Anna Malgorzewicz, Chief Executive Officer

Attachment: Proposed 1.27 Breach of Code of Conduct Policy

PURPOSE

To seek Council's endorsement and adoption of Policy 1.27 Breach of Code of Conduct to ensure compliance with the *Northern Territory Local Government Act 2019*.

BACKGROUND AND PREVIOUS DECISIONS

Nil

COMMENT

Council currently does not have a policy surrounding breaches of its Code of Conduct.

CONSULTATION

Department of the Chief Minister and Cabinet, Local Government and Community Development

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019

FINANCIAL IMPLICATIONS

Nil

RESOLUTION 16/02/2021/009

That Council accepts and endorses Policy 1.27 Breach of Code of Conduct

Moved: Clr. Turner

Seconded: Clr. Beswick **Carried**

9.2 POLICY 1.29 CONFIDENTIAL BUSINESS AND INFORMATION

Date: 16th February 2021
Author: Anna Malgorzewicz, Chief Executive Officer
Attachment: Proposed 1.28 Confidential Business and Information

PURPOSE

To seek Council's endorsement and adoption of Policy 1.29 Confidential Business and Information to ensure compliance with the *Northern Territory Local Government Act 2019*.

BACKGROUND AND PREVIOUS DECISIONS

Nil

COMMENT

Council currently does not have a policy surrounding Confidential business and information.

CONSULTATION

Department of the Chief Minister and Cabinet, Local Government and Community Development

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2019

FINANCIAL IMPLICATIONS

Nil

RESOLUTION 16/02/2021/010

That Council approves and endorses Policy 1.29 Confidential Business and Information.

Moved: Clr. Moyle

Seconded: Clr. Turner **Carried**

9.3 STRATEGIC PLANNING PROCESS

Date:	16 th February 2021
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachment:	Strategic Plan 2019 - 2023

PURPOSE

This report seeks Council's consideration and approval of the proposed Strategic Planning Process and requests a budget amount of \$10,000 be referred to the second quarter budget variation for the purposes of engaging a consultant to facilitate the process.

BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions

RESOLUTION 21/07/2020/036

That Council, based on the initial probationary performance review of the Chief Executive Officer;

- a) confirms the appointment of Ms Anna Malgorzewicz pursuant to Clause 2.3(2) of the Employment Contract; and*
- b) agrees to the Performance Criteria, listed below, to be reviewed annually and no later than three (3) months after the anniversary of the commencement date of the Employment Contract.*

Performance Criteria:

- a) Strategic Plan Review Process*
- b) Waste Management Strategy*
- c) Review of Staffing Plan and Performance*

Moved: Clr. Bulmer

Seconded: Clr. Beswick **Carried**

RESOLUTION 20/06/2017/006

Council consider the public comment received and adopt the Strategic Plan 2017-2022 and Annual Plan 2017-2018 including all prescribed contents, the Annual Budget, elected member allowances, fees and charges, and declare the rates for 2017-2018.

Moved: Clr. Crook

Seconded: Clr. Gray **4/5 Clr Bulmer Against**

RESOLUTION 01/06/2017/002

That Council endorse the holding of regular Councillor Workshops to allow for briefings, presentations and discussion on matters contained within the Councils Strategic and Long Term Plans to occur, that allows for information exchange between Councillors, Senior Staff or other invitees as may be required:

and that Council adopt the policy 1.12.1 – Councillors Workshops

Moved: Clr.Crook

Seconded: Clr.Gray 5/5

RESOLUTION 16/05/2017/007

That Council hold monthly workshops to progress the Strategic Plan, with the first Workshop to be proposed for Thursday 1st June 2017 from 4pm -7pm.

The discussion points for the first workshop be focused on:

- Strategic Plan 2012-2017 – Review of Progress and Community Forums*
- Adelaide River Feasibility study findings*
- Batchelor Pool*
- Waste Management*

Moved: Clr. Turner

Seconded: Clr. Crook 6/6

COMMENT

Council’s Strategic Plan 2019 – 2023 (attached) is based around four main goals;

- Stability;
- Advocacy;
- Sustainability; and
- Community Wellbeing

Council has requested a deliberative community engagement process be undertaken to review the Strategic Plan. It is proposed to engage a consultant to facilitate a series of community and stakeholder workshops with Elected Members and staff. An indicative costing of \$10,000 has been received. A focussed process would be implemented over a one to two month period. A suggested plan follows:

Task	Detail
Project Management	Start up and progress meetings and reporting, setting up meetings, note taking

Consultation plan	<p>Write a high level consultation plan, including:</p> <ul style="list-style-type: none"> • Background and context • Consultation objectives • Overview of stakeholders • Key messages • Implementation plan.
Implementation	<ul style="list-style-type: none"> • Prepare materials as needed • Manage one to two month consultation period • Up to 10 stakeholder meetings
Reporting	<p>Write a high level consultation report, including methodology, feedback data, recommendations and evaluation.</p>

CONSULTATION

Nil

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

An indicative quotation of \$10,000 has been received.

RESOLUTION 16/02/2021/011

That Council;

- a) endorses the proposed Strategic Plan consultation outline; and
- b) refers an amount of \$10,000 to the second quarter budget variation process for the engagement of a consultant to facilitate consultation workshops for the review and development of the Strategic Plan.

Moved: **Clr. Turner**

Seconded: **Clr. Moyle**

2 votes for motion: **Clr Turner, Clr Corliss**

2 votes against motion: **Clr Bulmer, Clr Moyle**

2 votes abstained: **Clr Beswick, Clr McElwee**

It was agreed to defer the item to the next meeting, to be held 16th March 2021.

9.4 RLSSA-NT BATCHELOR SWIMMING POOL AQUATIC FACILITY SAFETY ASSESSMENT

Date: 16th February 2021

Author: Andrew Roberts, Community Recreation Development Officer

Attachment: Aquatic Facility Safety Assessment

PURPOSE

To provide Council with a detailed summary and recommendations from the Royal Life Saving Society Australia– NT Aquatic Facility Safety Assessment of the Batchelor Swimming Pool.

BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions

RESOLUTION 17/07/2018/013

That Council receives and notes the NT Library Grant and Special Purpose Grants for the Pool Upgrade and the Asset Condition Report Acquittals for 2017/2018.

Moved: ***Clr. McElwee***

Seconded: ***Clr. Beswick***

CARRIED

RESOLUTION 20/12/2016/005

Council approve the transfer of \$5,000 from budget line 410.4370 Road Wages to 313.4242 Pool Chemicals, and \$11,000 from 410.4370 Road Wages to 313.4280 Pool R&M to allow for pool chemicals and repairs and maintenance.

Moved: **Clr. Corliss**

Seconded: **Clr. Gray** **5/5**

DIRECTION

That CEO investigate a long term strategy and associated costs for the Mechanical and electrical services associated with the Batchelor Swimming Pool to maintain effective and reliable operation.

COMMENT

Royal Life Saving Society Australia NT (RLSSANT) has completed an audit of the Batchelor Swimming Pool and assessed it against the Guidelines for Safe Pool Operations (GSPO) and against current Workplace Health & Safety guidelines for the Aquatic Industry.

Key Findings

Key findings of the audit include the following items:

- Lack of a designated First Aid Room/Area at the facility to discreetly treat any injury that may occur
- Inadequate signage around the pool. Signage inspected at the pool includes: depth markings, sudden change in ramp inclines within the pool (commonly called a “drop off”), inadequate diving signage, terms & conditions of entry at the entry point to the pool, lack of rule signage, toilet signage.
- Lack of designated accessible change room facilities
- Inadequate chemical signage on plant room to distinguish which chemicals are in use at the pool. Currently there is signage for Sodium Hypochlorite (chlorine) however this is not currently used at the pool. We require signage for Calcium Hypochlorite and Hydrochloric acid, as these are classed as dangerous goods.
- Inadequate accessibility features to allow use of the pool by a disabled or mobility impaired person.
- Lack of rescue equipment in the case of a spinal injury. Currently there is no spinal equipment at the pool, necessitating the Pool Supervisor to remain in the pool supporting a suspected spinal injury person until such time as assistance from the clinic can arrive. If spinal equipment was available, the time that an injured person would be in the pool and exposed will be severely reduced.
- Lack of internet access at the facility to have a current copy of the GSPO available should the need arise. As the GSPO is continually updating depending on coroner recommendations, it is

important to remain abreast of any changes, both at a management level and at a facility level also.

- Inadequate qualifications for the Pool Supervisor – Royal Life has recommended as a minimum that the current Pool Supervisor should hold a Pool Lifeguard qualification to bring into line with the GSPO.
- Incomplete Training Records - under the GSPO it is strongly recommended that all staff working at the facility have in-house training sessions. The number and frequency are determined by how long the pool season is. Based on our 10-month season, the GSPO recommends 2-3 training sessions per year. These training sessions are to include information on program & services, reminders for job specific requirements, on-the-job fitness level checks, as well as on-gong training/practice in rescue and resuscitation techniques.

CONSULTATION

Royal Lifesaving Society of Australia – NT Branch were engaged to undertake the Pool Safety Audit on behalf of Coomalie Community Government Council.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Audit cost of \$1650.

Training cost: approx. 10-15 hours per annum for the Pool Supervisor and the CRDO to complete in-house training. Cost of the Pool Lifeguard course is approx. \$300.

Updated signage: Quotes need to be obtained for creation and installation of signage, estimate approx. \$1,000 for adequate signage.

Internet facilities: Given the proximity of the Telstra mobile tower to the facility, Council can acquire an iPad for use that would have a cost \$778 plus \$25pm for a data sim that would be pooled with the rest of Council's mobile data.

Rescue equipment: Quotes have been obtained for the necessary spinal equipment and this totals \$976.00 without freight cost.

In addition, built infrastructure is required to ensure compliance with emergency and public safety requirements. Future infrastructure grant funding opportunities will be explored.

RESOLUTION 16/02/2021/012

That Council;

- a) receives and notes the RLSSANT Batchelor Swimming Pool Aquatic Facility Safety Assessment Report;
- b) refers an amount of \$5,000 to the second quarter budget variation of the 2020-2021 Budget to undertake necessary training, installation of statutory signage, acquisition of safety equipment and IT requirements; and
- c) agrees to prioritise the design & construction of necessary infrastructure to the next grant funding opportunity.

Moved: Clr. Moyle

Seconded: Clr. McElwee **Carried**

9.5 LGANT CALL FOR POLICY & ACTION MOTIONS

Date:	16 February 2021
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachment:	Form – LGANT Call for Policy & Action Motions

PURPOSE

To seek proposals from Council for Policy and Action Motions to be put forward at the Local Government Association of the NT (LGANT) General Meeting to be held in Darwin on 22 April 2021.

BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions

RESOLUTION 19/01/2021/010

That Council defers putting forward Policy & Action Motions until February 2021 OGM.

Moved: Clr. Moyle

Seconded: Clr. Corliss **Carried**

COMMENT

LGANT holds two General Meetings each year, and its Annual General Meeting (AGM) after the second General Meeting. At the April/May General Meeting, members approve the LGANT annual budget, membership subscriptions and strategic plan. At the AGM, the financial statements and Annual Report for the previous financial year is tabled.

All of the meetings have a conference segment where key note speakers are given the opportunity to present on important issues affecting local government. The meetings are run over two days and held either in Darwin or Alice Springs. A range of matters including policy development, decision-making, networking and information sharing are discussed at the meetings. Decisions made at General Meetings

are binding on LGANT and the processes followed are determined under LGANT's Constitution and Governance Charter.

All member councils have an opportunity to raise policy suggestions and matters or request motions on matters that are pertinent to local governance with the territory and Australia.

All motions need to be submitted on the attached form to LGANT no later than Friday 12 March 2021.

CONSULTATION

Local Government Association of the NT

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RESOLUTION 16/02/2021/013

That Council puts forward the following Call for Policy & Action Motions:

1. Telecommunications and Connectivity – the impacts that unreliable, or lack thereof, of connectivity is having on rural and remote communities to conduct business, educational pursuits, governance, health and community safety.
2. Gamba Grass – continued lobbying to ensure all levels of government assume responsibility and that the management of gamba grass does not become the sole responsibility of the local government sector.
3. Community Safety – this is a significant behavioural issue in our communities and detracts from the development and growth and sustainability of communities. This issue requires a multi-agency response across all levels of government.

Moved: Clr. Beswick

Seconded: Clr. McElwee **Carried**

Dinner break commenced 6.50pm

Meeting reconvened at 7.00pm

10 COMMUNITY RECREATION AND SERVICES REPORT

10.1 COMMUNITY RECREATION AND REMOTE SPORTS PROGRAM

Date:	16 th February 2021
Author:	Andrew Roberts, Community Recreation Development Officer
Attachment:	Nil

PURPOSE

To provide Council with a monthly update of activities and programs provided to the community through the sport, recreation and community development program.

BACKGROUND AND PREVIOUS DECISIONS

School Holiday Program January 2021 completed before Australia Day celebrations. Activities included a trip to Flip Out & Ice Skating in Darwin as well as local activities at the pool and BOEC. Attendance numbers were good for all days, with several days combined with Berry Springs OSHC service to create better economies of scale.

The annual **Australia Day Big Breakfast and Awards** was held on the 26th January. This year we had a citizenship ceremony with 2 local, and one nearby resident becoming Australia citizens. A massive thank you to our volunteers, councillors that attended and to CEO Anna M for being our MC for the event.

Bombing of Darwin Commemoration planning is also underway, with a small service planned to involve armed forces personnel. Formative planning has also commenced for the 80th anniversary commemoration in 2022.

Seniors Morning Teas also commenced at the end of January with the first Bingo day at Adelaide River and COTA's morning tea in Batchelor. We had some new contractors come along to both to present on the Be Connected Network and the availability of training hours to help them become more computer/IT literate and aware.

After School Sports recommenced on the 2nd February at Adelaide River and the 8th February at Batchelor Area School.

Week Start	Adelaide River	Batchelor
01/02/2021	1	Not held
08/02/2021	3	4
Total	4	4

COMMENT

Nil

CONSULTATION

Nil

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council entered into a Five-Year Funding Agreement with the Northern Territory Government and receives an annual allocation of \$44,000 for the provision of sport and recreation activities to the Coomalie community.

NOTED

10.2 BATCHELOR SWIMMING POOL REPORT

Date: 16th February
2021
Author: Andrew Roberts, Community Recreation Development Officer
Attachment: Royal Life Audit Comments

PURPOSE

To provide Council with a monthly report of the operations and activities of the Batchelor Swimming Pool.

BACKGROUND AND PREVIOUS DECISIONS

Nil

COMMENT

Pool Statistics

Week Ending	Adult	Child	Concession	Family	Schools	Pass Swimmers	Swimming Lessons
18/01/2021	6	2	5	1		4	
25/01/2021	Pool Closed						
01/02/2021				1		1	
Totals	6	2	5	2	0	5	0

Royal Life Saving Society

Royal Life undertook a Pool Safety Audit at the end of September. This was received via email on Wednesday 13th January. Please see report attached for full briefing of requirements to become compliant.

Pool Grants – Access Lift

Healthy Lifestyle Grant is still under consideration for the access hoist, as well as facility improvements for disabled/wheelchair access.

Pool Closure

Pool closure and works were undertaken from the 18th January until the 4th February. Works undertaken included: new pool fencing, removing vegetation and unsafe trees. The opportunity was also taken to install solar panels onto a new shade structure at the pool. However, due to the poor weather conditions experienced during this timeframe, all works could not be completed, and an extension of closure was required to complete the works.

CONSULTATION

Nil

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

NOTED

10.3 COMMUNITY LIBRARIES REPORT

Date: 16th February 2021

Author: Hilary Brett, Adelaide River Community Library officer

Attachment: Nil

PURPOSE

To provide Council with a monthly report of programs, activities and patron participation in the Adelaide River and Batchelor Community Libraries.

BACKGROUND AND PREVIOUS DECISIONS

Council receives annual funding from the Northern Territory Government through the Northern Territory Library and Archives Service for the provision of library programs and services at the Adelaide River and Batchelor Libraries.

COMMENT

Adelaide River Library Statistics

Number of visits 67

Total hours 193.5

After some quiet times over the school holidays, Library is back in full swing.

Staff maintain a Covid-19 contact tracing register for every visitor, and have all the required social distancing, cleaning, and hygiene measures in place. Patrons have been very accepting and compliant with the requirements.

To plan for the future of library services, a survey has been created to gain feedback about our services and opening hours from patrons and community members. This short questionnaire is available at the Library or from Council.

The Be Connected Network free IT and computer training sessions for Seniors are starting up again. We have two highly qualified experienced Tutors available who understand the challenges of adult learning. Lessons will begin this week.

Batchelor Library Statistics

Community Hours Use of Library

- 27 patrons
- Open 12 hours
- 10 computer sessions

	Children	Com Adults	Staff/ Students	Visitors
<i>Community Hours</i>	13	15	1	
<i>Out of Community Hours</i>	21	58		5

CONSULTATION

Prue King, Batchelor Community Librarian

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council receives an annual grant allocation of \$49,000.

NOTED

11 FINANCE REPORTS

11.1 PAYMENT REGISTER

Date:	16 th February 2021
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

PURPOSE

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND AND PREVIOUS DECISIONS

Attached is a listing of accounts paid for January 2021.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

Account Transactions

Coomalie Community Government Council

For the period 1 January 2021 to 31 January 2021

Date	Description	Reference	Amount
CBA Credit Card A Malgorzewicz			
05 Jan 2021	Payment: Apple Pty Ltd	W708550959	1,398.00
Total CBA Credit Card A Malgorzewicz			1,398.00
CBA Credit Card S Shooter			
07 Jan 2021	Payment: Australia Post	Postage Jan 2021	6.50
08 Jan 2021	Payment: NT News	News Jan 2021	28.00
08 Jan 2021	Payment: Xero Australia Pty Ltd	Xero Jan 2021	125.00
24 Jan 2021	Payment: Xero Australia Pty Ltd	Xero Jan 21	125.00
Total CBA Credit Card S Shooter			284.50
CCGC CBA Cheque			
02 Jan 2021	Commonwealth Bank of Australia	Bank fees	180.52
06 Jan 2021	Payment: Leslie Carol Gaulke	Equipment reimbursment	2,282.45
07 Jan 2021	PC070121-184407456 SuperChoice P-L	Superannuation	182.07
07 Jan 2021	SALARIES AND WAGES Coomalie Communi	Payroll	1,467.26
11 Jan 2021	Payment: HWL Ebsworth Lawyers	Legal fees	654.50
11 Jan 2021	Payment: Nutrien AG Solutions	Glyphosate	4,676.47
11 Jan 2021	Payment: Andrew Roberts	SHP material	58.27
11 Jan 2021	Payment: Bunnings Building Supplies P/L	Consumables	315.79
11 Jan 2021	Payment: Flick Anticimex	Sanitary bins	440.00
11 Jan 2021	Payment: The Big Mower	Parts	69.90
11 Jan 2021	Payment: First Class Communications	Pull up banner	385.00
11 Jan 2021	Payment: Cr. Andrew Turner	Councillor fees	2,320.67
11 Jan 2021	Payment: True North Strategic Communication	Communication strategy	2,855.74
11 Jan 2021	Payment: Turbo's Tyres	Tyres 3T tipper	880.00
11 Jan 2021	Payment: Heath Motor Group	Parts	240.13
11 Jan 2021	Payment: L&V Nominees Pty Ltd	Pool chemicals	1,192.00
11 Jan 2021	Payment: VTG Waste & Recycling P/L	Garbage collection	2,069.88
11 Jan 2021	Payment: Winc	Stationery	75.97
11 Jan 2021	Payment: Winc	Stationery	303.86
11 Jan 2021	Payment: Komatsu Australia Pty Ltd	Parts	441.62
11 Jan 2021	Payment: Area9 IT Solutions	IT monthly service agreement	919.60
11 Jan 2021	Payment: Winc	Stationery	117.92
11 Jan 2021	Payment: L&V Nominees Pty Ltd	Pool chemicals	660.00
11 Jan 2021	Payment: Cr. Christian McElwee	Councillor fees	450.00
11 Jan 2021	Payment: Air Liquide WA Pty Ltd	Gas cylinder	89.17
11 Jan 2021	Payment: Cr. Max Corliss	Councillor fees	803.33
11 Jan 2021	Payment: Leslie Carol Gaulke	Office Equipment Reimbursment	369.00
11 Jan 2021	Payment: Winc	Stationery	450.36
11 Jan 2021	Payment: VTG Waste & Recycling P/L	Garbage collection	2,069.88
11 Jan 2021	Payment: Access Hardware	Keys	275.00
11 Jan 2021	Payment: Cr. Deborah Moyle	Councillor fees	450.00
11 Jan 2021	Payment: Town & Country Plumbing Service	Plumbing repairs office and AR toilets	2,283.38
11 Jan 2021	Payment: Cr. Sharon Beswick	Councillor fees	450.00
11 Jan 2021	Payment: Bunnings Building Supplies P/L	Marquees and eskies Aust Day	2,056.20
11 Jan 2021	Payment: L&V Nominees Pty Ltd	Pool chemicals	300.00
11 Jan 2021	Payment: Pumacard	Fuel Dec 20	2,033.82
Date	Description	Reference	Amount

11 Jan 2021	Payment: Total Safety Solutions	PPE	1,919.50
11 Jan 2021	Payment: Chris Reynolds Transport	Freight Dec 20	77.00
11 Jan 2021	Payment: DT & MG Kerr Trading as Kerr Trust	Accounting fees Dec 20	8,162.00
11 Jan 2021	Payment: Cr. Sue Bulmer	Councillor fees	450.00
11 Jan 2021	Payment: Vanderfield Darwin	Parts	270.01
11 Jan 2021	Payment: Heath Motor Group	Parts	173.05
11 Jan 2021	Payment: Practical Safety Australia Pty Ltd	PPE	166.15
12 Jan 2021	PC120121-101819222 SuperChoice P-L	Superannuation	2,927.64
12 Jan 2021	SALARIES AND WAGES Coomalie Communi	Payroll	23,234.87
15 Jan 2021	Commonwealth Bank of Australia	Bank fees	71.28
15 Jan 2021	Commonwealth Bank of Australia	Bank fees	7.92
15 Jan 2021	Commonwealth Bank of Australia	Bank fees	73.81
18 Jan 2021	EQUIPMENT RENTS	Photocopier rental	227.00
19 Jan 2021	Payment: VTG Waste & Recycling P/L	Garbage collection	2,069.88
19 Jan 2021	Payment: RS Gardening Care	Mowing AR	6,628.00
19 Jan 2021	Payment: Integrated Land Information System	Land title fees	194.40
19 Jan 2021	Payment: Mitchell Refrigeration & Air Conditioning	Replace air con server room	2,090.00
19 Jan 2021	Payment: Winc	Stationery	43.89
19 Jan 2021	Payment: Top End Web Design	Update website software	330.00
19 Jan 2021	Payment: Andrew Roberts	SHP Lunch Reimbursement	56.90
19 Jan 2021	Payment: Mitchell Refrigeration & Air Conditioning	Air con repairs	176.00
19 Jan 2021	Payment: VTG Waste & Recycling P/L	Garbage collection	2,069.88
19 Jan 2021	Payment: Worsell & Co Pty Ltd	Cemetery consumables	458.70
19 Jan 2021	Payment: RS Gardening Care	Mowing Bat	6,226.00
19 Jan 2021	Payment: Tepend Windscreens & Tinting	New windscreen CCGC02 ute	430.00
19 Jan 2021	Payment: VTG Waste & Recycling P/L	Garbage collection	2,069.88
19 Jan 2021	Payment: Prestons Mowing & Gardening	Roadside slashing Rum Jungle area	2,326.50
19 Jan 2021	Payment: Access Hardware	Keys	572.00
20 Jan 2021	Payment: PowerWater - Bills	Water Dec 20	22.11
20 Jan 2021	Payment: PowerWater - Bills	Water Dec 20	22.11
20 Jan 2021	Payment: PowerWater - Bills	Water Dec 20	327.52
20 Jan 2021	Payment: PowerWater - Bills	Water Dec 20	439.07
20 Jan 2021	Payment: PowerWater - Bills	Water Dec 20	63.72
20 Jan 2021	Payment: PowerWater - Bills	Water Dec 20	47.07
20 Jan 2021	Payment: PowerWater - Bills	Water Dec 20	22.93
20 Jan 2021	Payment: PowerWater - Bills	Water Dec 20	46.30
20 Jan 2021	Payment: PowerWater - Bills	Water Dec 20	38.31
20 Jan 2021	Payment: PowerWater - Bills	Water Dec 20	129.85
20 Jan 2021	Payment: PowerWater - Bills	Water Dec 20	360.33
20 Jan 2021	Payment: PowerWater - Bills	Water Dec 20	456.91
20 Jan 2021	Payment: Telstra	Satellite phone Dec 20	45.00
20 Jan 2021	Payment: MVR	Registration John Deere Tractor	424.30
20 Jan 2021	Payment: PowerWater - Bills	Water Dec 20	25.83
20 Jan 2021	Payment: PowerWater - Bills	Water Dec 20	109.49
20 Jan 2021	Payment: PowerWater - Bills	Water Dec 20	38.31
21 Jan 2021	Payment: Jacana Energy	Electricity Dec 20	74.80
21 Jan 2021	Payment: Bunnings Building Supplies P/L	Consumables	133.04
21 Jan 2021	Payment: Air Liquide WA Pty Ltd	Gas cylinder	92.14
21 Jan 2021	Payment: Batchelor Service Centre	December 2020	226.12
21 Jan 2021	Payment: Rosejoy NT T/A Batchelor General Store	December 2020	109.65
Date	Description	Reference	Amount
21 Jan 2021	Payment: Ooloo Investments Pty Ltd	WGR Lake Bennett area roads	21,945.77

21 Jan 2021	Payment: Area9 IT Solutions	Repair CEO laptop	308.00
21 Jan 2021	Payment: ARRB Group LTD	Online bridge course OS	99.00
21 Jan 2021	Payment: Jacana Energy	Electricity Dec 20	23.18
21 Jan 2021	Payment: Bunnings Building Supplies P/L	Consumables	16.15
21 Jan 2021	Payment: Jacana Energy	Electricity Dec 20	39.55
21 Jan 2021	Payment: Jacana Energy	Electricity Dec 20	34.47
21 Jan 2021	Payment: Peter Rowlands	Inspect and repair ride on mower	340.00
21 Jan 2021	Payment: Jacana Energy	Electricity Dec 20	120.51
21 Jan 2021	Payment: Ooloo Investments Pty Ltd	20 loads dirt AR WMF	3,630.00
21 Jan 2021	Payment: Jacana Energy	Electricity Dec 20	21.66
21 Jan 2021	Payment: Practical Safety Australia Pty Ltd	PPE	374.00
21 Jan 2021	Payment: Darwin Office Technology	Copy count Dec 20	228.30
21 Jan 2021	Payment: Vanderfield Darwin	Parts	98.87
21 Jan 2021	Payment: Ooloo Investments Pty Ltd	Push up AR WMF	640.00
21 Jan 2021	Payment: Jacana Energy	Electricity Dec 20	21.66
22 Jan 2021	Payment: Shannon Recycling & Landcare	Contractor Bat WMF	2,079.00
22 Jan 2021	Payment: Bruce Mason	Cleaning office Dec 20	420.00
22 Jan 2021	Payment: Bruce Mason	Cleaning BJCC and Bat WMF gates Dec 20	200.00
22 Jan 2021	Payment: Bruce Mason	Cleaning public toilets Dec 20	1,316.00
25 Jan 2021	PC250121-163528798 SuperChoice P-L	Superannuation	3,253.47
26 Jan 2021	SALARIES AND WAGES Coomalie Communi	Payroll	24,392.28
29 Jan 2021	Payment: JB Hi Fi Berrimah	Camcorder and tripod Aust Day	1,028.00
29 Jan 2021	Payment: Mitchell Refrigeration & Air Conditioning	Air con repairs bus	273.46
29 Jan 2021	Payment: Mr Test and Tag Pty Ltd	Test and tag council facilities	1,089.00
29 Jan 2021	Payment: Telstra	Satellite phone Jan 20	45.00
29 Jan 2021	Payment: Telstra	Phones Dec 20	1,222.48
29 Jan 2021	Payment: Speedy Electrical Service NT	Emergency repairs Bat pool	356.50
29 Jan 2021	Payment: Leslie Carol Gaulke	Reimbursement for Office Supplies Purchased	111.00
29 Jan 2021	Payment: Jacana Energy	Electricity Dec 20	1,839.44
29 Jan 2021	Payment: Town & Country Plumbing Service	Inspect and repair leaks office, pool, MF toilets	1,312.20
29 Jan 2021	Payment: Diedre Pickering	Supervision AR WMF Dec 20	848.00
29 Jan 2021	Payment: Adelaide River Inn	Accommodation Anzac Day	680.00
29 Jan 2021	Payment: Diedre Pickering	Cleaning public toilets AR Dec 20	2,712.12
29 Jan 2021	Payment: Area9 IT Solutions	Repair Ranger laptop	423.50
29 Jan 2021	Payment: Practical Safety Australia Pty Ltd	PPE	157.10
29 Jan 2021	Payment: Adelaide River Post Office	Gift voucher Seniors Xmas party	100.00
Total CCGC CBA Cheque			173,426.60
Total			175,109.10

RESOLUTION 16/02/2021/014

That Council approve and pass for payment the January 2021 payment register totalling \$175,109.10

Moved: Clr. Moyle

Seconded: Clr. Turner **Carried**

11.2 FINANCE AND GRANT REPORTS

Date: 16th February 2021

Author: Melissa Kerr, Finance Manager

Attachments: Nil

PURPOSE

The purpose of this report is to provide a summary of the financial position of Council for the period ending 31 January 2021. As per the requirements of the Local Government (Accounting) Regulations 2008, there is a comparison of income and expenditure against respective budgets. There are also details of grants, investments, rate arrears, accounts payable and accounts receivable.

BACKGROUND AND PREVIOUS DECISIONS

The monthly financial report Profit and Loss compares the actual income and expenditure to budget at two levels, firstly for the month to date (YTD), and secondly for the full year budget.

Comparatives to full year are relevant if the income or expenditure is linear, otherwise the YTD budget comparison provides a clearer position.

Ideally the budget is accurately phased so that the amount allocated each month will match the pattern of income and expenditure earned.

COMMENT

For the first seven months of the financial year income is \$90k above budget and expenditure is \$817k below budget, resulting in a \$727k better result in net profit.

Income is above budget due to the LRCIP grant of \$108k received that is 50% of our allocation. The grant was approved to spend on installation of new pool fence and irrigation in parks and gardens.

The below budgeted expenditure is mainly attributable to the major capital works projects of gatehouses at the waste management facilities and installation of solar at the pool being partially completed. Gatehouses have been ordered and manufactured, waiting on delivery and solar has been installed at the Council offices and swimming pool, due to be paid this month.

Council proceeded with exercising power to sell on about a dozen overdue properties with a positive response. Many of the property owners have paid their overdue rates or are on regular payment plans. This portion of \$260k in rate arrears has almost halved. Current levy outstanding is \$121k and rate arrears are \$207k. Those properties that remain in arrears at the end of March will have overriding statutory charges registered against the property.

Those properties that were allocated business hardship assistance paid their rates by 31 December with only one property not having done so.

An analysis of major income and expenditure items for this month as presented includes –

Income

- NTOS grant received second half \$322k
- Youth Week grant received \$2k
- 50% of LRCIP grant \$215k received

Expenses

- Employee costs and payroll underspent as not all positions FTE this year
- Buildings and recreation facilities maintenance under expended due to grant expenditure
- Roadworks start date was delayed so under expended for half year to date
- Work in Progress – capital works under expended as works commenced but not paid for until this month

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

The financial report is at 30 November 2020. The preparation of this report requires a detailed process of reconciliations and journals to ensure the accounts conform to accrual accounting standards and enable an accurate comparative to budget.

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

Profit and Loss - Council OGM

Coomalie Community Government Council

For the month ended 31 January 2021

Account	YTD Actual	YTD Budget	Budget Var	Var %	2020/21 Budget	2019/20 Actual
Trading Income						
Grant Commonwealth FAG	411,456	408,272	- 3,184	-1%	537,910	538,383
Grant Commonwealth RTR - Capital	216,000	216,000	-	0%	216,000	-
Grant Commonwealth - Recurrent	122,943	15,000	- 107,943	-720%	15,000	-
Grant NTG Community Sport Recreation	44,395	44,674	279	1%	44,674	44,674
Grant NTG Library	48,592	49,000	408	1%	49,000	48,886
Grant NTG Operational Subsidy	645,052	645,052	-	0%	645,052	645,052
Grant NTG Other	40,599	21,000	- 19,599	-93%	21,000	490,129
Grant NTG Special Purpose	538,700	753,700	215,000	29%	753,700	238,857
Interest - Interest Received	6,756	10,500	3,744	36%	20,000	36,894
Interest - Rates Penalties	32,197	17,500	- 14,697	-84%	30,000	52,187
Net Gain/Loss Assets - Gross sales	-	-	-	0%	-	69
Other Revenue	65,210	62,165	- 3,045	-5%	74,635	66,597
Rates Charged - Garbage	392,732	394,945	2,213	1%	394,945	387,253
Rates Charged - General Rates	927,336	948,012	20,676	2%	948,012	933,186
Statutory Charges	6,274	5,200	- 1,074	-21%	5,700	2,937
User Charges	4,951	1,550	- 3,401	-219%	5,800	6,598
Total Trading Income	3,503,192	3,592,570	89,378	2%	3,761,428	3,491,565
Gross Profit	3,503,192	3,592,570	89,378	2%	3,761,428	3,491,565
Operating Expenses						
Depreciation - Depreciation Expenses	377,524	361,285	- 16,239	-4%	619,100	648,569
Employee Costs	78,868	102,942	24,074	23%	202,877	78,247
Employee Costs Payroll	457,047	527,075	70,028	13%	901,760	821,078
Materials and Services - Other	275,802	328,716	52,914	16%	474,786	310,972
Materials and Services - Contractor	165,393	151,620	- 13,773	-9%	236,200	302,453
Materials and Services - Insurance	76,826	74,750	- 2,076	-3%	75,000	77,305
Materials and Services - Legal Costs	12,512	15,000	2,488	17%	15,000	21,500
Materials and Services – Build & Pr	29,867	47,800	17,933	38%	63,800	34,318
Materials and Services - Rec Facilit	31,884	62,250	30,367	49%	106,000	82,485
Materials and Services - Motor Veh	40,992	47,570	6,578	14%	80,310	85,294
Materials and Services - Roadworks	264,002	481,000	216,998	45%	724,000	385,351
Materials and Services – St Light	3,344	4,950	1,606	32%	6,600	6,628
Materials and Services - Valuations	4,788	6,500	1,712	26%	6,500	5,371
Materials and Services – Wat & Sew	36,138	37,860	1,722	5%	64,960	64,551
Other Expenses - Acc, Audit, Consul	74,755	79,240	4,485	6%	122,840	116,207
Other Expenses - Councillors	33,694	34,468	774	2%	59,088	45,650
Work in Progress Capital Works -	124,088	542,000	417,912	77%	757,000	-
Total Operating Expenses	2,087,524	2,905,026	817,502	28%	4,515,821	3,085,978
Net Profit	1,415,668	687,544	- 728,124	-106%	754,393	405,586

Balance Sheet

Coomalie Community Government Council

As at 31 January 2021

Account	31 Jan 2021
Assets	
Bank	
CBA Credit Card A Malgorzewicz	41
CBA Investment 1	2,900,000
CCGC CBA Cheque	435,573
CCGC CBA Trust	13,117
Total Bank	3,348,730
Current Assets	
Accounts Receivable	2,631
Cash on Hand	1,000
Trade & Other Receivables - Rate Debtors	328,144
Total Current Assets	331,775
Fixed Assets	
Total Fixed Assets	17,547,153
Total Assets	21,227,658
Liabilities	
Current Liabilities	
Accounts Payable	36,632
CBA Credit Card A Kim	450
CBA Credit Card S Shooter	1,274
Current Liability - Uncleared Funds at Conversion	- 659
Hiring and Key Deposits	2,126
Provisions Current - Annual Leave	20,535
Provisions Current - Long Service Leave	38,408
Rounding	- 1
Trade & Other Payables - GST	- 7,241
Trade & Other Payables - PAYG Withholdings Payable	11,646
Trust Funds & Deposits - Retention Monies	13,117
Total Current Liabilities	116,286
Total Liabilities	116,286
Net Assets	
	21,111,373
Equity	
Current Year Earnings	1,415,668
Equity - Surplus/Deficit Prior Years	5,795,839
Equity Reserves - Asset Revaluation	12,694,014
Retained Earnings	1,205,851
Total Equity	21,111,373

Statement of Cash Flows

Coomalie Community Government Council
For the 7 months ended 31 January 2021

Account	Jul 2020-Jan 2021	
Operating Activities		
Receipts from customers		3,503,656
Payments to suppliers and employees	-	1,844,070
Cash receipts from other operating activities		100,403
Net Cash Flows from Operating Activities		1,759,989
Investing Activities		
Other cash items from investing activities	-	81,876
Net Cash Flows from Investing Activities	-	81,876
Financing Activities		
Other cash items from financing activities	-	854,257
Net Cash Flows from Financing Activities	-	854,257
Net Cash Flows		823,856
Cash and Cash Equivalents		
Cash and cash equivalents at beginning of period		2,523,151
Net change in cash for period		823,856
Cash and cash equivalents at end of period		3,347,007

Aged Receivables Summary

Coomalie Community Government Council

As at 31 January 2021

Contact	Current	1 Month	2 Months	3 Months	Total
Batchelor Area School	125.00	0.00	0.00	0.00	125.00
Batchelor Outdoor Education Centre	29.00	1,602.00	0.00	0.00	1,631.00
RS Gardening Care	625.00	0.00	250.00	0.00	875.00
Total	779.00	1,602.00	250.00	0.00	2,631.00

Aged Payables Summary

Coomalie Community Government Council

As at 31 January 2021

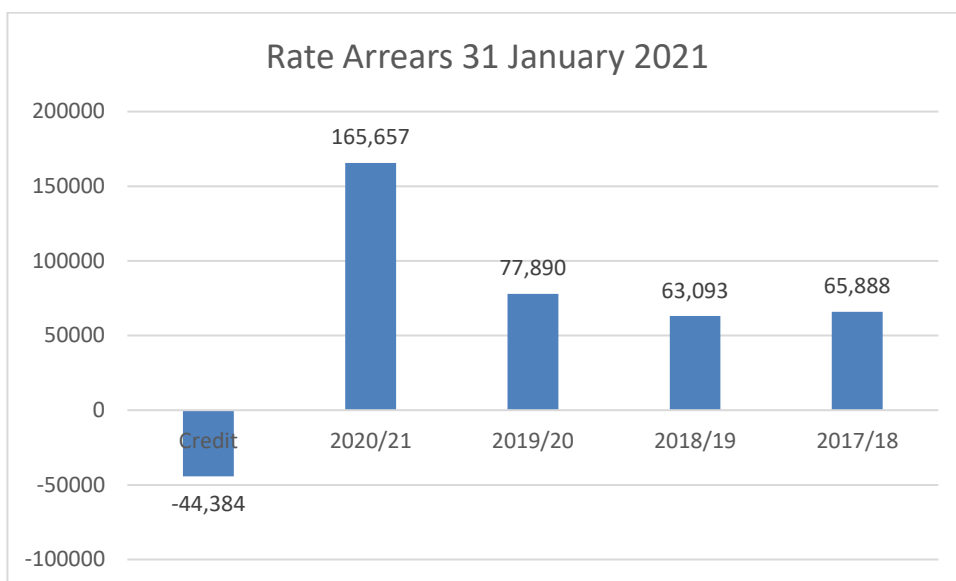
Contact	Current	< 1 Month	1 Month	2 Months	Total
Aged Payables					
Access Hardware	511.03	0.00	0.00	0.00	511.03
Adelaide River Inn	0.00	8.20	0.00	0.00	8.20
Area9 IT Solutions	919.60	0.00	0.00	0.00	919.60
Australia Post	0.00	142.70	0.00	0.00	142.70
Australian Taxation Office	0.00	5,202.00	0.00	0.00	5,202.00
Beta Coolalinga Butchers	0.00	553.52	0.00	0.00	553.52
Bunnings Building Supplies P/L	324.38	0.00	0.00	0.00	324.38
Chris Reynolds Transport	27.50	0.00	0.00	0.00	27.50
Darwin Office Technology	212.41	0.00	0.00	0.00	212.41
DT & MG Kerr Trading as Kerr Trust	1,848.00	0.00	0.00	0.00	1,848.00
Facebook	0.00	20.00	0.00	0.00	20.00
HD Pumps - Humpty Doo/Winnellie	0.00	11.09	27.84	0.00	38.93
Integrated Land Information System	0.00	567.00	0.00	0.00	567.00
JB Hi Fi Berrimah	0.00	46.93	0.00	0.00	46.93
JEL Holdings Pty Ltd	152.00	0.00	0.00	0.00	152.00
Lindsell Hoists	407.00	0.00	0.00	0.00	407.00
MVR	0.00	257.15	0.00	0.00	257.15
Nespresso Club	0.00	261.50	0.00	0.00	261.50
NT Telco	0.00	0.00	0.00	15,496.22	15,496.22
Officeworks Ltd	0.00	0.00	434.00	0.00	434.00
Pestrol Australia	0.00	239.60	0.00	0.00	239.60
Peter Rowlands	615.00	0.00	0.00	0.00	615.00
PowerWater - Bills	256.58	0.00	0.00	0.00	256.58
Practical Safety Australia Pty Ltd	203.30	0.00	0.00	0.00	203.30
Pumacard	1,931.88	0.00	0.00	0.00	1,931.88
Ram Star Plastics	264.00	0.00	0.00	0.00	264.00
Ringers Western	0.00	191.88	0.00	0.00	191.88
The Big Mower	16.50	0.00	0.00	0.00	16.50
The Bookshop Darwin	0.00	34.99	0.00	0.00	34.99
The Good Guys	0.00	52.00	0.00	0.00	52.00
Think Water Virginia	24.07	0.00	0.00	0.00	24.07
Town & Country Plumbing Service	632.12	0.00	0.00	0.00	632.12
VTG Waste & Recycling P/L	4,139.76	0.00	0.00	0.00	4,139.76
Woolworths	0.00	600.06	0.00	0.00	600.06
Total Aged Payables	12,485.13	8,188.62	461.84	15,496.22	36,631.81

Investments Summary

Coomalie Community Government Council

As at 31 January 2021

Category	Balance	Rate	Interest Frequency	Maturity Date
Fixed Term Deposit	\$ 250,000.00	0.67%	At Maturity	23/02/2021
Fixed Term Deposit	\$ 200,000.00	0.60%	At Maturity	9/03/2021
Fixed Term Deposit	\$ 200,000.00	0.52%	At Maturity	6/04/2021
Fixed Term Deposit	\$ 300,000.00	0.52%	At Maturity	20/05/2021
Fixed Term Deposit	\$ 300,000.00	0.49%	At Maturity	7/06/2021
Fixed Term Deposit	\$ 300,000.00	0.52%	At Maturity	21/06/2021
Fixed Term Deposit	\$ 200,000.00	0.50%	At Maturity	5/07/2021
Fixed Term Deposit	\$ 250,000.00	0.27%	At Maturity	26/07/2021
Fixed Term Deposit	\$ 300,000.00	0.50%	At Maturity	4/08/2021
Fixed Term Deposit	\$ 300,000.00	0.38%	At Maturity	30/08/2021
Fixed Term Deposit	\$ 300,000.00	0.28%	At Maturity	13/09/2021
TOTAL	\$ 2,900,000.00			



Grants Summary

Coomalie Community Government Council

As at 31 January 2021

Date Received	Grant	Amount	Expended to date	Amount Remaining	Acquittal Due
14/06/2019	SPG - Gatehouses	300,000	28,300	271,700	30/06/2021
24/06/2019	EES - Solar Admin and Pool	110,000	80,642	29,358	30/06/2021
29/07/2020	Community Sport Recreation Officer	44,395	31,184	13,211	31/08/2021
3/02/2020	Anzac Day 2020 - carry over to 2021	10,606	618	9,988	31/07/2021
11/02/2020	Animal Management Program	15,000	3,581	11,419	30/06/2021
8/07/2020	Seniors Month Jul 2020 - carry over to Xmas Party	2,000	2,023	-	31/01/2021
14/07/2020	Building Digital Skills	2,500	-	2,500	
29/09/2020	Community Libraries	48,592	30,475	18,117	31/08/2021
8/10/2020	Australia Day Branding	1,000	1,049	-	Acquitted
13/11/2020	Local Roads Community Infrastructure Program	107,943	-	-	30/06/2021
25/11/2020	Australia Day COVID Safe Event	6,601	4,943	1,658	31/03/2021
30/11/2020	Youth Vibe Holiday Grant Jan 2021	2,000	-	2,000	28/02/2021
14/12/2020	Digital Devices	5,000	-	5,000	31/03/2021
18/12/2020	Australia Day Event	1,500	1,788	-	Acquitted
22/01/2021	Youth Week 2021	2,000	-	2,000	30/06/2021
		659,137	184,603	366,951	

RESOLUTION 16/02/2021/015

That Council receives and notes the Finance and Grant Reports for January 2021.

Moved: Clr. Moyle**Seconded: Clr. Beswick****Carried**

11.3 HALF YEAR BUDGET REVIEW JUL 2020 – JAN 2021

Date:	16 th February 2021
Author:	Melissa Kerr, Finance Manager
Attachments:	Nil

PURPOSE

As part of the budget review procedures, a half year budget to actual review for July 2020 to January 2021 is submitted to Council.

BACKGROUND AND PREVIOUS DECISIONS

Attached is a half year budget review July 2020 to January 2021.

COMMENT

The budget amendments have a nil cash flow effect due to reallocating depreciation, savings in wages of \$50k and expenditure of \$10k on waste management strategy, \$5k on urgent works at the pool, \$10k on strategic planning and community consultation, and \$15k on website upgrades to comply with new regulations.

CONSULTATION

Project Officer

Chief Executive Officer

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Part 6 Budget and allocation of money

13 Deficit budgeting

A council must not budget for a deficit.

Note

A deficit occurs if overall expenditure for a financial year (disregarding depreciation) exceeds income. Transfers into, and out of, specific reserves are to be taken into account.

14 Allocation of money

(1) A council must not allocate money for a particular purpose unless:

(a) provision for the allocation is made in the budget for the relevant financial year; or

(b) the allocation is:

(i) authorised by resolution of the council; and

(ii) made in anticipation of the adoption of a budget, or an amendment to a budget, making provision for the expenditure for the relevant financial year.

(2) An allocation of money for a particular purpose under subregulation (1)(b) must not exceed one-quarter of the expected budgetary provision for expenditure for the relevant purpose.

Quarterly Budget Review February 2021

Coomalie Community Government Council

For the 7 months ended 31 January 2021

Account	YTD Actual	2020/21 Original Budget	2020/21 Amended Budget	Cashflow Effect	Comment
Function is Administration, Boundary Expansion, Unassigned					
Interest - Interest Received	6,756	20,000	10,000	(10,000)	Investment rates less than 1%
Interest - Rates Penalties	32,197	30,000	40,000	10,000	Rate arrears interest more than budgeted
Rates Charged - General Rates	927,336	948,012	928,012	(20,000)	Tfr crown land \$14k and \$6k hardship
Depreciation - Depreciation Expenses	22,136	46,000	36,000	10,000	Reallocate to Sport and Rec
Materials and Services – Comp Maint	3,208	18,000	25,000	(7,000)	Website upgrades comply new legislation
Materials and Services - Reimburse	0	9,000	0	9,000	Hardship grants reduced in rates revenue
Other Expenses - Consultants	2,946	0	13,000	(13,000)	True North strategy \$3k, Strat Plan \$10k
Function is Community Functions					
Grant NTG Other with GST	9,419	0	9,500	9,500	Aust Day brand, Covid safe, NAIDOC
Materials and Services – Com Events	13,640	23,000	32,500	(9,500)	Aust Day brand, Covid safe, NAIDOC
Function is Community Recreation Officer					
Grant NTG Other GST Free	8,574	4,000	8,600	4,600	Youth Week, Remote Sport extra grants
Materials and Services - CSRO Activi	5,714	4,600	9,200	(4,600)	Extra grants expenditure
Function is Garbage					
Depreciation - Depreciation Expenses	10,389	20,000	18,000	2,000	Reallocate to Sport and Rec
Employee Costs Payroll - Salaries	18,718	58,000	38,000	20,000	Under budget as using contractors
Other Expenses - Consultants	10,000	10,000	20,000	(10,000)	Waste Mgt Strategy \$10k
Function is Parks and Gardens					
Grant Commonwealth - Recurrent	107,943	0	107,943	108,000	LRCIP Grant not budgeted for
Depreciation - Depreciation Expenses	18,195	36,000	32,000	4,000	Reallocate to Sport and Rec
Employee Costs Payroll - Salaries	16,401	54,000	44,000	10,000	Under budget as position not always filled
Work in Progress Capital Works -	0	0	60,000	(60,000)	LRCIP Grant expenditure Irrigation
Function is Roads, Coach Road					
Grant NTG Special Purpose	0	215,000	0	215,000	LRCIP grant reallocate to P&G and Pool
Employee Costs Payroll - Salaries	73,456	152,000	132,000	20,000	Under budget current structure
Work in Progress Capital Works -	0	215,000	0	(215,000)	LRCIP grant reallocate to P&G and Pool
Function is Sport and Recreation Facilities					
Depreciation - Depreciation Expenses	15,633	800	20,800	(20,000)	Reallocate from other functions
Function is Swimming Pool					
Materials and Services - Maint Build	9,694	18,000	23,000	(5,000)	Extra \$5k training, signage, urgent repairs
Work in Progress Capital Works -	26,761	104,000	152,000	(48,000)	LRCIP grant Pool Fence \$48k

RESOLUTION 16/02/2021/016

That Council approve the July 2020 to January 2021 half year amended budget for 2020/21.

Moved: **Clr. Moyle**

Seconded: **Clr. Beswick** **Carried**

12 COUNCILLOR REPORTS

Nil

13 USE OF THE COMMON SEAL

Nil

14 LATE ITEMS

Nil

15 GENERAL BUSINESS

Nil

16 CONFIDENTIAL ITEMS

RESOLUTION 16/02/2021/017

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

- (b) information about the personal circumstances of a resident or ratepayer;
- (d) information subject to an obligation of confidentiality at law, or in equity;
- (e) information provided to the council on condition that it be kept confidential.

Moved: Clr. Moyle

Seconded: Clr. Corliss **Carried**

16.1 REVIEW OF CONFIDENTIAL ACTION ITEMS LIST TO FEBRUARY 2021

16.2 WASTE FACILITIES STRATEGY AND CONSULTATION AND COMMUNICATION STRATEGY

16.3 REQUEST TO WAIVE INTEREST ON RATES – AN 423

16.4 LAKE BENNET RESIDENTIAL ESTATE RELOCATION OF SEWER RISING MAIN

RESOLUTION 16/02/2021/022

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

Moved: Clr. Moyle

Seconded: Clr. Beswick **Carried**

17 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING

16.1 REVIEW OF CONFIDENTIAL ACTION ITEMS LIST TO FEBRUARY 2021

RESOLUTION 16/02/2021/018

That Council receives and notes the Confidential Actions Items List to February 2021.

Moved: Clr. Moyle

Seconded: Clr. Beswick **Carried**

16.2 WASTE FACILITIES STRATEGY AND CONSULTATION AND COMMUNICATION STRATEGY

RESOLUTION 16/02/2021/019

That Council;

- a) endorses the Waste Strategy Contents;
- b) agrees to progress the Waste Strategy through engaging the services of a consultant;
- c) refers an amount of \$10,000 for the engagement of a consultant to develop the Waste Strategy to the second quarter budget variation for the 2020/21 Budget; and
- d) endorses the proposed Consultation and Communication Strategy for the operations of the Waste Management Facilities at Adelaide River and Batchelor.

Moved: Clr. Moyle

Seconded: Clr. Corliss **Carried**

16.3 REQUEST TO WAIVE INTEREST ON RATES – AN 423

RESOLUTION 16/02/2021/020

That Council declines the request to waive interest on rates accrued against AN423 as the property owner accrued interest as a result of late payment of rates.

Moved: Clr. Corliss

Seconded: Clr. Beswick **Carried**

18 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 16th March 2021 at 5:00pm in the Council Chambers.

19 CLOSURE OF MEETING

Meeting closed at 7.55pm