



**MINUTES**  
**ORDINARY COUNCIL MEETING**  
**16<sup>th</sup> March 2021**

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## COOMALIE COMMUNITY GOVERNMENT COUNCIL DISCLAIMER

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A handwritten signature in black ink, appearing to read 'Anna Malgorzewicz', with a stylized flourish at the end.

Signed: Anna Malgorzewicz, Chief Executive Officer

# MINUTES

## ORDINARY GENERAL COUNCIL MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 16<sup>th</sup> MARCH 2021

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Prior to opening the meeting, from 5.00pm Officers from the Department of Industry, Tourism and Trade and the Department of Industry Science Energy and Resources provided a public presentation on the Rum Jungle Mine Rehabilitation Project. Vice President of the Shire, Councillor Max Corliss declared the meeting open at 5:43pm and welcomed all in attendance.

### 1 PERSONS PRESENT

#### ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner – via electronic means (from 6.00pm)
Councillor	Vice President Max Corliss
Councillor	Sharon Beswick
Councillor	Sue Bulmer
Councillor	Christian McElwee
Councillor	Deborah Moyle

#### STAFF PRESENT

Chief Executive Officer	Anna Malgorzewicz
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#### VISITORS PRESENT

Ms Jackie Hartnett	Project Manager Rum Jungle Rehabilitation, Mines Branch, Department of Industry, Tourism and Trade (NT)
Mr Armando Padovan	Senior Executive Director, Mines Branch, Department of Industry, Tourism and Trade (NT)
Ms Virginia Leitch	Assistant Manager, Remediation Policy Section, Major Projects Branch, Department of Industry Science Energy and Resources (CTH)
Mr Matt Ball	Senior Policy Officer, Remediation Policy Section, Major Projects Branch, Department of Industry Science Energy and Resources (CTH)

## **PUBLIC GALLERY**

Two residents of Batchelor

One resident of Lake Bennett

Six members of the public in the virtual gallery via Zoom Webinar

## **2 APOLOGIES AND LEAVE OF ABSENCE**

<b>Date:</b>	16 <sup>th</sup> March 2021
<b>Author:</b>	Anna Malgorzewicz, Chief Executive Officer
<b>Attachments:</b>	Nil

### **PURPOSE**

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 16<sup>th</sup> March 2021.

### **COMMENT**

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

### **STATUTORY ENVIRONMENT/ POLICY IMPLICATIONS**

*Local Government Act 2008*

### **FINANCIAL IMPLICATIONS**

N/A

**NIL**

## **3 ELECTRONIC MEETING ATTENDANCE**

<b>Date:</b>	16 <sup>th</sup> March 2021
<b>Author:</b>	Anna Malgorzewicz, Chief Executive Officer
<b>Attachments:</b>	Nil

### **PURPOSE**

This report is to table, for Council's record, any requests and permissions for Electronic Attendance.

### **BACKGROUND AND PREVIOUS DECISIONS**

In order to ensure Council remains compliant with the current and future *Local Government Act* as it responds to current restrictions imposed as a result of COVID-19 arrangements and beyond, amendments to Council Policy 1.12 Meetings of Council were made to enable Elected members and Council to meet via electronic attendance.

## COMMENT

The *Local Government Act* 2008 and 2019 provides for a member who is not physically present at a meeting is taken to be present at the meeting if:

- (a) the member's attendance at the meeting by means of an audio or audio-visual conferencing system is authorised in accordance with a council resolution establishing a policy for attendance in such a manner.

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

*Local Government Act* 2008 s61 (Procedure at meeting).

*Local Government Act* 2019 s95 (Procedure at meeting).

Council Policy 1.12 Meetings of Council

## FINANCIAL IMPLICATIONS

N/A

### RESOLUTION 2021/03/16/001

That Council acknowledges and accepts President Andrew Turner to attend the meeting of 16<sup>th</sup> March 2021 via electronic means.

**Moved:** Clr. Bulmer

**Seconded:** Clr. Moyle **Carried**

## 4 DECLARATION OF INTEREST OF MEMBERS OR STAFF

**Date:** 16<sup>th</sup> March 2021

**Author:** Anna Malgorzewicz, Chief Executive Officer

**Attachments:** Nil

## PURPOSE

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

**STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

Conflict of Interest – Code of Conduct.

**FINANCIAL IMPLICATIONS**

N/A

**RESOLUTION 2021/03/16/002**

That Council receives the declarations of interest as listed for the Ordinary General Meeting held 16<sup>th</sup> March 2021

Agenda Item 9.3	Clr. Sharon Beswick declared a potential conflict of interest as she owns and operates a business adjacent to the parcel;
Agenda Item 16.3	President Andrew Turner declared a perceived conflict of interest as he owns the adjacent parcel and has had dealings with the landowner.

**Moved: Clr. Moyle**

**Seconded: Clr. McElwee Carried**

**5 PETITIONS, DEPUTATIONS AND QUESTIONS WITH NOTICE**

The following officers from the Northern Territory and Commonwealth Governments were in attendance to provide a public briefing regarding the Rum Jungle Mine Rehabilitation Project. Due to COVID-19 requirements, the number of persons present in the Council Chambers was limited. As a result, the public briefing was also broadcast via Zoom Webinar.

Ms Jackie Hartnett      Project Manager Rum Jungle Rehabilitation, Mines Branch, Department of Industry, Tourism and Trade (NT)

Mr Armando Padovan      Senior Executive Director, Mines Branch, Department of Industry, Tourism and Trade (NT)

Ms Virginia Leitch      Assistant Manager, Remediation Policy Section, Major Projects Branch, Department of Industry Science Energy and Resources (CTH)

Mr Matt Ball      Senior Policy Officer, Remediation Policy Section, Major Projects Branch, Department of Industry Science Energy and Resources (CTH)



## 6 CONFIRMATION OF MINUTES

### 6.1 CONFIRMATION OF ORDINARY GENERAL MEETING MINUTES 16<sup>TH</sup> FEBRUARY 2021

<b>Date:</b>	16 <sup>th</sup> March 2021
<b>Author:</b>	Anna Malgorzewicz, Chief Executive Officer
<b>Attachments:</b>	Nil

#### PURPOSE

Minutes of the Ordinary General Meeting held on 16<sup>th</sup> February 2021 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

#### BACKGROUND AND PREVIOUS DECISIONS

N/A

#### COMMENT

N/A

#### CONSULTATION

N/A

#### STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

#### FINANCIAL IMPLICATIONS

N/A

#### RESOLUTION 2021/03/16/003

That the Minutes of the Ordinary General Meeting held on 16<sup>th</sup> February 2021 be confirmed by Council as a true and correct record of the meeting.

**Moved:** Clr. Moyle

**Seconded:** Clr. Beswick **Carried**

## 7 OPERATIONAL REPORTS

### 7.1 WORKS AND SERVICES MANAGER REPORT

<b>Date:</b>	16 March 2021
<b>Author:</b>	Emma Dunne, Works and Services Manager
<b>Attachment:</b>	Nil

#### **PURPOSE**

To provide Council with a monthly report of infrastructure and general operational performance matters.

#### **BACKGROUND AND PREVIOUS DECISIONS**

Nil

#### **COMMENT**

##### **Roads –**

##### **Weight restrictions**

Two applications for weight permits were received.

##### **Roads maintenance**

Staff have been busily responding to access issues and road damage due to the large volume of rain. Council's contractor has completed a major repair to one of the crossings on Heathers Lagoon Road, Lake Bennett. There was a temporary repair completed on Perreau Road, Eva Valley.

Signage on damaged roads to alert of hazards, depth markers on Snake Creek, Coach Road and Crater Lake Roads has been ordered and will be installed in due course.

Traffic counting program to be developed and implemented.

##### **Slashing and Spraying**

Spraying and slashing is ongoing. Purchase orders issued to contractors and staff continue to supplement the program during breaks in the weather.

Slashing completed on Miles Road, Solomon Road, Kerr Road, Noland Road, Little Road and working along Cheeney Road.

Adelaide River corridor on Memorial Terrace has been 80% sprayed along with Belly Ache bush at the request of Weeds Branch.

##### **Waste**

Staff commenced preparations for the installation of the gatehouses earlier this month.

##### **Adelaide River**

Adelaide River landfill is running okay, average of 25m<sup>3</sup> a week this month.

## **Batchelor**

Batchelor landfill is running okay, with 80m<sup>3</sup> a week this month.

The collection of tyres had been arranged but the contractor has informed Council Officers that he is not able to undertake this service due to EPA issues. Officers are currently sourcing another contractor and awaiting further advice.

## **Parks and Gardens**

Usual palm frond pick up, footpaths are progressively being treated for mould. 70% of Batchelor path has been pressure washed, Adelaide River paths have also been tended to. This will continue with throughout this period.

Funding through the Local Roads and Community Infrastructure Program (LRCIP) has been approved for upgrades to the irrigation systems in various parks. Council Officers are awaiting final quotes prior to commencing works.

## **WHS**

No injuries have been reported.

One Incident was recorded when an aerosol can exploded at Batchelor WMF when staff were pushing up the waste, causing a broken windscreen. Officers will investigate if any changes are required to our procedures to prevent a recurrence.

## **Training**

The Project Manager attended a Local Roads and Community Infrastructure Program Webinar.

Training booked in for outside staff to attend.

## **Cemetery**

The niche covers, number and signage have now been installed.

## **Events**

Staff set up and packed up after the Bombing of Darwin Ecumenical Service hosted by the Coomalie Community Government Council on 20<sup>th</sup> February 2021.

## **Grant Projects**

### **Local Roads and Community Infrastructure Program**

Batchelor Pool fencing and tree removal has been completed.

Due to the wet weather during construction of the solar panels and fencing there is some work still required to reinstate the disturbed areas. There were also a number of water main leaks that were adding to the problem of the muddy site. These leaks have now been resolved. The contractor will return to finish reinstating the site as soon as weather permits.

Irrigation projects. Backflow devices and pressure and flow measurements have been undertaken. Updated quotes will be requested with works programmed to commence as soon as possible.

Special Purpose Grant

The gatehouses were installed on the 23 February 2021. Solar panels will be installed shortly after, with tanks and septic systems to follow in due course.

Energy, Efficiency and Sustainability Grant

The EES grant amount was \$110,000.00 with a Council contribution of \$14,361.82. This money was granted for the construction of solar panels at the Council Offices and the Batchelor Pool.

Batchelor Pool solar system has been installed and is now generating electricity.

The CEO wrote to the NTG on 23/2/21 to obtain permission to utilise the balance of funds for installation of LED lights in Council’s buildings, upgrading the pool filtration system with more energy efficient pumps and purchase of an electric bike. Approval has not yet been received.

**CONSULTATION**

Project Manager

**STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**RESOLUTION 2021/03/16/004**

That Council receives and notes the Works and Services Manager report for the February and March 2021 period.

**Moved: Clr. Moyle**

**Seconded: Clr. Beswick** **Carried**

## 7.2 COUNCIL RANGER REPORT

**Date:** 16<sup>th</sup> March 2021  
**Author:** Glenn Galvin, Council Ranger  
**Attachment:** Nil

### PURPOSE

To provide Council with a report on activities regarding the regulation of dogs within the Shire and efforts to engage with and support the community through information and education. This report also details general compliance and regulation matters as these relate to the *Coomalie Community Government By-Laws 1998*.

### COMMENT

Council Ranger has been conducting patrols, responding to enquiries regarding animal management matters, investigating complaints, completing entry of dog registration into Council's system and following up of By Law breaches. During the month, planning to finalise arrangements for the Vet Clinic Days was conducted in consultation with AMRRIC. Vet clinic days will be conducted on Wednesday 24<sup>th</sup> and Thursday 25<sup>th</sup> March 2021 in Batchelor only.

Time	WEDNESDAY 24 <sup>th</sup> MARCH			
0800 to 1000	Cat traps			
1000 to 1300	Pre-booked desexings (930AM arrival for vet check)			
	Female dog	Male dog	Female cat	Male cat
	1	1	1	1
	2	2	2	2
		3	3	3
	4	4	4	
1300 to 1330	LUNCH			
1330 to 1530	Desexings book on day (pick up on morning rounds)			
	Female dog	Male dog	Female cat	Male cat
	1	1	1	1
	2	2	2	2
		3	3	3
	4	4	4	
1530 to 1730	Vaccinations/Consults			
	1530		1530	
	1600		1600	
	1630		1630	
	1700		1700	
1800	END			

These first clinics will address the programs main aims, that is to reduce the population of feral and unowned cats, and provide assistance to residents with desexing of animals to better control animal population growth and behaviours, such as roaming of dogs. Further clinics will be held in Adelaide River during the Dry Season, that will be open and accessible to rural residents.

The morning clinics in Batchelor will be set aside to provide services to target populations. Afternoon sessions will be available for all Batchelor residents. Free desexing services will be provided to eligible concession card holders, with other services on a fee for basis. A scale of fees and charges has been negotiated with AMRRIC and is the subject of a separate report for Council’s approval. All services are to be on a bookings only basis. A maximum total of 72 animals will be able to be desexed/treated over the course of the two days.

A cat trapping program will take place on the evenings of Tuesday 23<sup>rd</sup> and Wednesday 24<sup>th</sup> March 2021. Captured animals will be euthanised by AMRRIC vets. Clear, regular communications and “letter box drops” will take place in the week and days prior to these events to ensure high levels of community awareness and participation.

The Council Ranger also oversighted the following:

- Set up and pack up for Bombing of Darwin;
- Cleaning up of council yard for cyclone preparedness continuing;
- Liaised with a number of residents over dogs at large;
- 9 untidy Property Letters issued, Rang and emailed NT Housing with concerns regarding 11 of their properties;

Statistics for the period were:

<b>Impounded</b>	6
<b>Returned to owner</b>	2
<b>Rehomed</b>	4
<b>Euthanised</b>	0

**CONSULTATION**

Nil

**STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

*Coomalie Dog Management By-Laws 2002*

*Coomalie Community Government By-Laws 1998*

**FINANCIAL IMPLICATIONS**

The Vet Clinic Days are funded by a Commonwealth Communities Environment Program Grant.

<b>RESOLUTION 2021/03/16/005</b>		
That Council receives and notes the Council Ranger’s Report.		
<b>Moved:</b>	<b>Clr. Moyle</b>	
<b>Seconded:</b>	<b>Clr. Beswick</b>	<b>Carried</b>

## 8 CHIEF EXECUTIVE OFFICER'S REPORTS

### 8.1 INCOMING AND OUTGOING CORRESPONDENCE

<b>Date:</b>	16 <sup>th</sup> March 2021
<b>Author:</b>	Anna Malgorzewicz, Chief Executive Officer
<b>Attachments:</b>	Nil

#### PURPOSE

Council is provided with items of correspondence both received and sent during the months of February and March 2021.

#### BACKGROUND AND PREVIOUS DECISIONS

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

#### COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that issue.

The Items of Correspondence are as follows:

#### Correspondence In

Incoming Correspondence March 16 <sup>th</sup> , 2021			
10/02/2021	376	LOTE Agency & Department of Health	Vaccine Outreach Update
10/02/2021	377	AusCycling	Proposed meeting with Council
11/02/2021	378	Department of Chief Minister & Cabinet	Anniversary of Stolen Generation Apology, Flag Notification
10/02/2021	379	Lake Bennett Primary Producer	Heather's Lagoon Road
11/02/2021	380	Batchelor Resident	Animal management suggestion
10/02/2021	381	DIPL A/Project Director Civil Assets Management	Waste Management Issues & Litchfield National Park
10/02/2021	382	Executive Director NT Department of Health	Territory Check In App email addresses
11/02/2021	383	Office of the Hon Chansey Paech	Cancellation of meeting with Council
12/02/2021	384	Coomalie Landowner	Gamba Grass management
15/02/2021	385	Library & Archives NT	Revised annual public library statistics
12/02/2021	386	Department of Environment Parks and Water Security	Gamba enforcement
12/02/2021	387	Coomalie Landowner	Gamba Barriers
12/02/2021	388	Coomalie Landowner	Gamba Barriers Request for Late Item
12/02/2021	389	Local Government & Community Development, Manager Grants Program	NT Grants Commission Annual Road Return Update
11/02/2021	390	Lake Bennett Body Corporate	Proposal to Coomalie Council for Works at Lake Bennett Residential Estate

12/02/2021	391	Branch Manager JLT Public Sector	NT Councils Discretionary Trust & Insurance Renewal Update 2021-22
15/02/2021	392	Licensing NT	Darwin Parachute Club Liquor Licence
12/02/2021	393	AMRRIC Project Manager	Coomalie Vet days proposed dates
16/02/2021	394	AMRRIC Program manager	Coomalie Vet Days planning
16/02/2021	395	Ian Brown AN 719	Copy of correspondence to DIPL Access to property
17/02/2021	396	Department of Chief Minister	Flag Notification BOD
17/02/2021	397	LGANT	Call for nominations to LG training & Learning Strategy Committee
17/02/2021	398	LGANT	Executive Meeting Agenda 22-2-21
17/02/2021	399	Licensing NT	Special Event Authority BanBan Springs Campdraft
18/02/2021	400	ICAC	NTG Agency Nominated Recipient
18/02/2021	401	LGANT	Call for Nominations Place Names Committee
18/02/2021	402	LGANT	Telecommunications Amendment Act 2021
18/02/2021	403	LGANT	Call for Nominations - LG training & learning Strategy Committee
19/02/2021	404	Office of Commissioner and CEO NT Police Fire & Emergency Services	Anzac Service RSVP Mr Chalker
19/02/2021	405	Batchelor Resident	Position Application
20/02/2021	406	Adelaide River Resident	Service Request
22/02/2021	407	Ted Egan	Anzac Day Dawn Service
20/02/2021	408	CEO & NT Police	Service Request Adelaide River
21/02/2021	409	Adelaide River Resident	Position Application
21/02/2021	410	CCGC Councillor	Nomination to LG Training & Learning Strategy Committee
22/02/2021	411	Batchelor Resident	Position Application
22/02/2021	412	Coomalie Resident	Position Application EOI
22/02/2021	413	Vice President Corliss	Councillor Moyle's Nomination to LG Training & Learning Strategy Committee
22/03/2021	414	Lake Bennett Resident	Position Application
22/02/2021	415	Department of Families Housing & Communities	Grant Funding Family Support Services
22/02/2021	416	Department of Chief Minister & Cabinet	Elected Members Allowances
19/02/2021	417	Ironbark	Ironbark/Coomalie Council Meeting 3/2/21
19/02/2021	418	Resident	Bowls Club
19/02/2021	419	COTA	COTA NT Petition Launch
22/02/2021	420	Vice President Corliss	Bombing of Darwin Service Adelaide River
25/02/2021	421	WALGA Employee Relations	COVID 19 Vaccinations & the Workplace
25/02/2021	422	LGANT	Minutes of the LGANT Executive Meeting 22/2/21
26/02/2021	423	ABS Census 2021	Remote Area Team Position Available



26/02/2021	424	COTA NT	MEDIA RELEASE - Election promise for NT Seniors Lifestyle Accommodation
23/03/2021	425	Grants & Rates Officer	Request for variation - Energy, Efficiency & Sustainability Grant
26/02/2021	426	Telstra Complaints	Your Complaint with Telstra
23/02/2021	427	Grants & Rates Officer	Request for Variation - Energy, Efficiency & Sustainability Grant
23/02/2021	428	Dept. of Health	Healthy Lifestyle Grants outcome
23/02/2021	429	Litchfield Council	TOPROC - 1st Annual Local Gov. Professional Development Conference
24/02/2021	430	Researcher	Arts & Culture/Tourism Podcasts
25/02/2021	431	On behalf of the Hon Eva Lawler MLA	Correspondence for Minister Lawler
25/02/2021	432	LGANT - Executive Assistant to the CEO	President & CEO Council Visits
24/02/2021	433	Hon N Ah Kit MLA	Anzac Day Dawn Service 2021 RSVP
26/02/2021	434	Program Officer NT Government	RSVP Anzac Day Dawn Service Honourable Vicki O'Halloran
1/02/2021	435	LGANT	ARO Training in Alice Springs
1/03/2021	436	LGANT	Gamba Grass Weed Advisory Committee
1/03/2021	437	LGANT	Nominations Sought ALGA
1/03/2021	438	Paul Everingham	Anzac Day Dawn Service 202111 -RSVP
1/03/2021	439	A/ Director Library Sector Services, Library & Archives NT	Review of WMS Configurations
1/03/2021	440	LGANT	NT Construction Snapshot January 2021 Edition
1/03/2021	441	Mayor of Palmerston	Bombing of Darwin Commemoration
3/03/2021	442	President - Local Government Professionals NT	Sponsorship from LGPANT for development of our NT sector staff
3/03/2021	443	Adelaide River Store	Murin Bus Service
3/03/2021	444	Resident of Lake Bennett	Resident Enquiry
3/03/2021	445	Murin Operations Support Manager	Proposed Murin Bus Service
3/03/2021	446	AROWS Stakeholder	Marrakai Rd Diversion Stakeholder Engagement Workshop
3/03/2021	447	LGANT - Director	COVID 19 - NT Vaccination Rollout Aboriginal Communication & Engagement Plan
4/03/2021	448	ALGA - Senior Policy Adviser	Additional 28.3 Million to extend the Be Connected Program
4/03/2021	449	Litchfield Council	Newsletter 3
5/03/2021	450	LGANT	Notice of General Meeting
5/03/2021	451	COTA NT	Petition to Repeal Section 50A of NT Self Government Act
5/03/2021	452	Collett Creek Ratepayer	Old North Australia Railway property access
6/03/2021	453	Storytowns	Podcast App
8/03/2021	454	Eva Valley Ratepayer	Perreau Road

2/03/2021	455	Senior Director Libraries & Archives NT	Public Libraries Marketing meeting
8/03/2021	456	LGANT	Call for nominations- Reconciliation Action Plan Working Group
9/03/2021	457	Lake Bennett Ratepayer	Glyphosate distribution
9/03/2021	458	Minister for Corporate & Digital Development	Tiwi Islands Telecommunications Upgrade
1/03/2021	459	CCGC Councillor	Nomination to National Federation Reform Taskforces
9/03/2021	460	Dorat Road Ratepayer	Subdivision documentation

## Correspondence Out

Outgoing Correspondence March 16 <sup>th</sup> , 2021 OGM				
11/02/2021	407	CEO	Telstra and Elected Members	Batchelor Internet Issues
27/01/2021	408	CEO	Commonwealth War Graves	Request to hold Anzac Day Dawn Service
11/02/2021	409	CEO	Lake Bennett Producer	Heather's Lagoon Road
11/02/2021	410	CEO	Batchelor Resident	Animal Management issues
10/02/2021	411	CEO	DIPL	Waste Management Issues & Litchfield National Park
11/02/2021	412	CEO	189 Invitees from NTG Precedence List	Anzac Day Service Invitations
11/02/2021	413	CEO	Elected Members & DIPL	Minister Paech cancellation of meeting with Council
12/02/2021	414	CEO	Coomalie Landowner	Gamba Management
12/02/2021	415	CEO	Coomalie Landowner	Statutory Requirement 15m Gamba Barriers Council Agenda
12/02/2021	416	CEO	Coomalie Landowner	Statutory Requirement 15m Gamba Barriers Late Agenda items
12/02/2021	417	CEO	Lake Bennett Body Corporate	Proposal To Coomalie Council for Works at Lake Bennett Residential Estate
15/02/2021	418	CEO	The Hon Chansey Paech MLA	Meeting with Coomalie Community Government Council
15/02/2021	419	CEO	Licensing NT	Darwin Parachute Club Rel Week Liquor licence application Council feedback
12/02/2021	420	CEO	AMRRIC Program Manager	Coomalie Vet Days dates
17/02/2021	421	W&S	Go Wide Cattle Company	Permit - Weight Road Limits
17/02/2021	422	CEO	Rate Payer	Milton Rd Alignment
19/02/2021	423	CEO	Elected Members	Call For Nominations - Place Names Committee
18/02/2021	424	CEO	Elected Members	Call for nominations to Local Government Training & Learning Strategy Committee

22/02/2021	425	CEO	Position Applicant	Casual Library Officer - Late Application
22/02/2021	426	CEO	Councillors	Acknowledging Nominations
22/02/2021	427	CEO	Casual Library Officer - Applicant	Casual Library Officer - Receipt of Application
22/02/2021	428	CEO	Family Support Services	Grant Funding - Family Support Services
22/02/2021	429	CEO	Family Support Services	Grant Funding - Future Funding Opportunities
22/02/2021	430	CEO	Energy, Efficiency & Sustainability Grant Program	Request for Variation
22/02/2021	431	CEO	Rate Payers	Vet Clinic Days & Education Program
22/02/2021	432	SAO	Ceremonies officer	Coomalie Signed Pledge List FINAL
19/02/2021	433	CEO	Ironbark	Ironbark/Coomalie Council Meeting 3/2/2021
19/02/2021	434	CEO	Rate Payer	Bowls Club
22/02/2021	435	CEO	Elected Members	Adelaide River War Cemetery Car Park - Bombing of Darwin Ecumenical Service
22/02/2021	436	CEO	Employee	Separation Certificate
23/02/2021	437	FIN	Grants & Rates Officer	Request for Variation - Energy, Efficiency & Sustainability Grant
26/02/2021	438	CEO	Telstra Complaints	Complaint with Telstra
24/02/2021	439	CEO	Collett Creek Ratepayer	Boundary Rd, - Bus Turning Zone
24/02/2021	440	CEO	Lake Bennett Body Corporate	Proposal to locate a Sewer Rising Main
24/02/2021	441	CEO	A/Manager Top End Health Service	Proposal to locate a Sewer Rising Main
24/02/2021	442	CEO	H & K Earthmoving	Letter of Support
25/02/2021	443	CEO	NT Government	Roads & Property Access Issues - Collett Creek
25/02/2021	444	MC	Minister for Parks & Rangers	Management of waste leaving Litchfield National Park
25/02/2021	445	MC	The Hon Eva Lawler	Management of waste leaving Litchfield National Park
25/02/2021	446	CEO	President Veterans Affairs	Anzac Day Dawn Service, 25th April 2021
25/02/2021	447	CEO	NT Government	FS Livestock on residential house blocks/properties - DRAFT 2020
25/02/2021	448	CEO	Elected Members	President & CEO Council Visits
1/03/2021	449	CEO	Elected Members	Nominations Sought ALGA
2/03/2021	450	CEO	Victoria Llanto	Arts & Culture/Tourism
3/03/2021	451	CEO	ICAC NT - Commissioner	Correspondence from ICAC - Nominated Recipients
3/03/2021	452	CEO	LGANT	LGANT Nomination - Deborah Moyle

3/03/2021	453	CEO	Operations Dept.	Murin Bus Service
3/03/2021	454	CEO	Resident of Lake Bennett	Lake Bennett Resident - Boundary Fence Inquiry
3/03/2021	455	CEO	Murin Bus Service	Murin Bus Service
3/03/2021	456	CEO	ARSS - Committee Member	Anzac Day Dawn Service & ARSS Club Gun Fire Breakfast
3/03/2021	457	CEO	AROWS	Marrakai Rd Diversion Stakeholder Engagement Workshop
2/03/2021	458	CEO	Charles Darwin Uni	Waste Management Strategy - Consultancy & Research Opportunities
3/03/2021	459	CEO	LGANT	LGANT - Call For Policy & Action Motions
4/03/2021	460	CEO	Weeds Planning Branch	Nomination to join the Gamba Grass Weed Advisory Committee
3/03/2021	461	Ranger	Resident AN 120	Untidy Block Adelaide River
3/03/2021	462	Ranger	Resident AN 165	Untidy Block - Adelaide River
3/03/2021	463	Ranger	Resident AN 164	Untidy Block - Adelaide River
3/03/2021	464	Ranger	Resident AN 500	Untidy Block - Batchelor
3/03/2021	465	Ranger	Resident AN 510	Untidy Block - Batchelor
3/03/2021	466	Ranger	Resident AN 609	Untidy Block - Batchelor
3/03/2021	467	Ranger	Resident AN 509	Untidy Block - Batchelor
3/03/2021	468	Ranger	Resident AN 487	Untidy Block - Batchelor
5/03/2021	469	CEO	A/CEO BIITE	Batchelor Community Library
5/03/2021	470	CEO	CCGC Elected Members	LGANT Notice of General Meeting and Conference Program
5/03/2021	471	SAO	Batchelor Position Applicant	Casual Library Officer position
5/03/2021	472	SAO	Eva Valley Applicant	Casual Library Officer position
5/03/2021	473	SAO	Adelaide River applicant	Casual Library Officer position
5/03/2021	474	CEO	Collett Creek Ratepayer	Property Access-Old North Australia Railway
8/03/2021	475	CEO	J Archibald MAGNT	Anzac Day Dawn Service & Gunfire Breakfast
9/03/2021	476	CEO	Lake Bennett Ratepayer	Glyphosate distribution

## CONSULTATION

N/A

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

N/A

## FINANCIAL IMPLICATIONS

Nil

### RESOLUTION 2021/03/16/006

That Council receives and notes the items of incoming and outgoing correspondence as tabled for the February and March 2021 period.

**Moved:** Clr. Moyle

**Seconded:** Clr. Beswick **Carried**

## 8.2 REVIEW OF ACTION ITEMS LIST TO FEBRUARY 2021

**Date:** 16<sup>th</sup> March 2021

**Author:** Anna Malgorzewicz, Chief Executive Officer

**Attachments:** Action Items List to March 2021

### RESOLUTION 2021/03/16/007

That Council receives and notes the Actions Items List to March 2021.

**Moved:** Clr. Moyle

**Seconded:** Clr. McElwee **Carried**

## 8.3 COMPLAINTS REGISTER TO MARCH 2021

**Date:** 16<sup>th</sup> March 2021

**Author:** Anna Malgorzewicz, Chief Executive Officer

**Attachments:** Complaints Register to March 2021

### RESOLUTION 2021/03/16/008

That Council receives and notes the Complaints to March 2021.

**Moved:** Clr. Moyle

**Seconded:** Clr. Beswick **Carried**

## 8.4 CEO ACTIVITIES REPORT

<b>Date:</b>	16 March 2021
<b>Author:</b>	Anna Malgorzewicz, Chief Executive Officer
<b>Attachment:</b>	Notice of LGANT General Meeting; LGANT Member Registration Form; LGANT Conference Program; LGANT Call for Policy and Action Motions

### PURPOSE

To brief Council on the monthly activities of the Chief Executive Officer (CEO) and key staffing and operational information.

### BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions

#### **RESOLUTION 16/02/2021/013**

*That Council puts forward the following Call for Policy & Action Motions:*

- 1. Telecommunications and Connectivity – the impacts that unreliable, or lack thereof, of connectivity is having on rural and remote communities to conduct business, educational pursuits, governance, health and community safety.*
- 2. Gamba Grass – continued lobbying to ensure all levels of government assume responsibility and that the management of gamba grass does not become the sole responsibility of the local government sector.*
- 3. Community Safety – this is a significant behavioural issue in our communities and detracts from the development and growth and sustainability of communities. This issue requires a multi-agency response across all levels of government.*

*Moved: Clr. Beswick*

*Seconded: Clr. McElwee Carried*

#### **RESOLUTION 19/01/2021/010**

*That Council defers putting forward Policy & Action Motions until February 2021 OGM.*

*Moved: Clr. Moyle*

*Seconded: Clr. Corliss Carried*

### COMMENT

Issues regarding unreliable, or lack of, telephone and Internet services continued to plague the efficient operations of Council Administration during the month. The issue is not isolated to Council and is widespread throughout the community, affecting individuals and businesses alike. To rise above

dependency on the existing ADSL connection, a new fibre optic connection was installed. In addition, infrastructure to support connectivity to the “Skymuster” Satellite was also completed during the month. The satellite connection will provide the main network connection for Council Administration with the fibre optic connection acting as a redundancy. A new telephony system was also installed during the reporting period. Staff had limited access to the new system due to further systemic failures with the Telstra telephone system that were as widespread as reaching from Coolalinga to Katherine. Council Administration may need to commence documenting “technology incident reports” if failures prove to be ongoing and have further negative impacts on efficiency, productivity and service levels to the community.

The condition and performance of Council roads also continued to be an issue during the month with high levels of complaint or customer service requests. Recent heavy rains, atypical from previous years’ experience, have caused flooding, washouts, potholes and undermined road pavements. As weather conditions improved, roads became accessible again and road users expected road surfaces to perform at pre-weather event conditions. Council Officers, with the assistance of contractors, have undertaken urgent, remedial works, with medium to long term repairs to be programmed after the Wet Season.

The Chief Executive Officer attended the Inaugural TOPROC Annual Conference with Clr. Deborah Moyle during the reporting period and a verbal report will be provided by Clr. Moyle at Agenda Item 12.

The Chief Executive Officer was also advised during the month of her appointment to the Northern Territory Government’s Weed Advisory Committee. Regular updates will be provided to Council.

The LGANT General Meeting and Annual Conference will be held on Wednesday 21<sup>st</sup> April and Thursday 22<sup>nd</sup> April 2021. The Chief Executive Officer will be on leave at this time, and the Acting Chief Executive Officer will accompany the President, and/or his nominated delegated and other Elected Members. Coomalie Community Government Council has one vote at the General Meeting on matters before the meeting. Pursuant to Clause 7. 3 of the LGANT Constitution, in the event that a delegate is unable to attend a meeting of the Association, the member council may, by giving written notice to the Chief Executive Officer prior to the commencement of the meeting, appoint another delegate to act as a substitute at the meeting. The appointment will only be valid for the meeting specified in the notice.

In addition, Elected Members are invited to attend the General Meeting and the Conference. Relevant registration forms and the conference program is attached for Elected Member information.

At its 16<sup>th</sup> February 2021 meeting, Council resolved to forward three motions to LGANT for consideration at the General Meeting. These motions were submitted to LGANT and are attached to this report. If these motions are assessed as eligible by the LGANT Executive, Council’s President or his nominated delegate, will be afforded the opportunity to speak to these Motions at the General Meeting.

Council did not attend the Annual General Meeting and Conference held in Alice Springs in November 2020. It is recommended that Council consider effective representation and participation at the 21 – 22 April 2021 General Meeting and Conference to be held in Darwin.

Meetings and activities at which the Chief Executive Officer participated in for the period included the following:

### Week commencing 15<sup>th</sup> February 2021

Meetings	<ul style="list-style-type: none"><li>• Fortnightly Infrastructure, Works and Compliance Meeting</li><li>• Ordinary General Meeting</li><li>• Preliminaries DITT Rum Jungle Rehabilitation Presentation</li><li>• Preliminaries Bombing of Darwin Day Ecumenical Service</li><li>• Director and Manager, Office of Australian War Graves, Department of Veterans Affairs</li></ul>
Other	<ul style="list-style-type: none"><li>• Bombing of Day Darwin Day Commemorative – Darwin Cenotaph, City of Darwin</li><li>• Bombing of Darwin Day Ecumenical Service – Adelaide River War Cemetery</li></ul>

### Week commencing 22<sup>nd</sup> February 2021

Meetings	<ul style="list-style-type: none"><li>• AMRRIC re planning for Vet Clinic Days</li><li>• Weekly ANZAC Day Dawn Service Team Planning Meeting</li><li>• Clr. Sharon Beswick re Council agenda</li></ul>
Other	<ul style="list-style-type: none"><li>• Inaugural TOPROC Annual Conference</li></ul>

### Week commencing 1<sup>st</sup> March 2021

Meetings	<ul style="list-style-type: none"><li>• Fortnightly Infrastructure, Works and Compliance Meeting</li><li>• Planning Vet Clinic Days</li><li>• Batchelor Swimming Pool Facility Safety Assessment Implementation Meeting</li><li>• Monthly Cyclone and Storm Season Committee Meeting</li><li>• Weekly ANZAC Day Dawn Service Team Planning Meeting</li><li>• BIITE Librarian re Batchelor Community Library</li></ul>
Other	<ul style="list-style-type: none"><li>• N/A</li></ul>

### Week commencing 8<sup>th</sup> March 2021

Meetings	<ul style="list-style-type: none"><li>• Vet Clinic Days Planning Meeting</li><li>• AROWS DAM – Marrakai Road Diversion Workshop</li><li>• Videoconference with NBN Co re connectivity matters</li><li>• Big Rivers Region Waste Management Committee</li></ul>
Other	<ul style="list-style-type: none"><li>• N/A</li></ul>

### CONSULTATION

Nil



## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

LGANT Constitution

## FINANCIAL IMPLICATIONS

Attendance at the LGANT General Meeting and Conference totals \$110.00 per attendee. Attendance at the Conference Dinner is \$90.00 per person.

Due to COVID 19 restrictions, the 2020 General Meeting was held via videoconference at no cost to participants.

### RESOLUTION 2021/03/16/009

That Council;

a) receives and notes the Chief Executive Officer's Activities Report for the period February to March 2021;

b) pursuant to Clause 7.3 of the LGANT Constitution, in the event President Turner is unable to attend the General Meeting of Thursday 22<sup>nd</sup> April 2021, appoints Clr. Moyle as the delegate to act as a substitute at the General Meeting and will advise the LGANT Chief Executive Officer accordingly in writing;

c) agrees the following Elected Members will attend the Conference with the Acting Chief Executive Officer –

Clr. Beswick

Clr. Moyle

d) notes the attached three Motions relating to Invasive Weeds (Gamba Grass), Connectivity and Community Safety were submitted to LGANT for assessment for putting to the General Meeting on Thursday 22<sup>nd</sup> April 2021.

**Moved:** Clr. Moyle

**Seconded:** Clr. Beswick

**Carried**

## 9 REPORTS REQUIRING DECISION OF COUNCIL

### 9.1 POLICY REVIEW 3.5 EQUAL EMPLOYMENT OPPORTUNITY

<b>Date:</b>	16 <sup>th</sup> March 2021
<b>Author:</b>	Aleyshia McGrigor, Senior Administration Officer Anna Malgorzewicz, Chief Executive Officer
<b>Attachment:</b>	Current 3.5 Equal Employment Opportunity Policy Draft 3.5 Equal Employment Opportunity Policy

#### PURPOSE

To seek Council's endorsement and adoption of the revised 3.5 Equal Employment Opportunity Policy.

#### BACKGROUND AND PREVIOUS DECISIONS

Nil

#### COMMENT

Whilst transitioning to the *Local Government Act 2021* Council has been and will continue to review its policies. It is appropriate that Council reviews policy 3.5 Equal Employment Opportunity to ensure currency and relevance during this process.

An aim to have an array of recently updated Council policies is on track to line up with the implementation of the new *Local Government Act 2019* on 1 July 2021.

Attached is Council's current Equal Employment Opportunity Policy and the revised policy, that has also been updated to be consistent in format with recent policies.

#### CONSULTATION

Nil

#### STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

*Local Government Act 2019* Section 161(1)

*Anti-Discrimination Act 1992*

#### FINANCIAL IMPLICATIONS

Nil

#### RESOLUTION 2021/03/16/010

That Council adopts the revised Council Policy 3.5 Equal Employment Opportunity.

**Moved:** Clr. Beswick

**Seconded:** Clr. Moyle **Carried**

## 9.2 STRATEGIC PLANNING PROCESS

<b>Date:</b>	16 March 2021
<b>Author:</b>	Anna Malgorzewicz, Chief Executive Officer
<b>Attachment:</b>	Strategic Plan 2019 - 2023

### PURPOSE

This report seeks Council's consideration and approval of the proposed Strategic Planning Process and requests a budget amount of \$10,000 be referred to the second quarter budget variation for the purposes of engaging a consultant to facilitate the process.

### BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions

#### ***RESOLUTION 16/02/2021/011***

*That Council;*

*a) endorses the proposed Strategic Plan consultation outline; and*

*b) refers an amount of \$10,000 to the second quarter budget variation process for the engagement of a consultant to facilitate consultation workshops for the review and development of the Strategic Plan.*

**Moved:** Clr. Turner

**Seconded:** Clr. Moyle

**2 votes for motion:** Clr Turner, Clr Corliss

**2 votes against motion:** Clr Bulmer, Clr Moyle

**2 votes abstained:** Clr Beswick, Clr McElwee

***It was agreed to defer the item to the next meeting, to be held 16<sup>th</sup> March 2021.***

#### ***RESOLUTION 21/07/2020/036***

*That Council, based on the initial probationary performance review of the Chief Executive Officer;*

*a) confirms the appointment of Ms Anna Malgorzewicz pursuant to Clause 2.3(2) of the Employment Contract; and*

*b) agrees to the Performance Criteria, listed below, to be reviewed annually and no later than three (3) months after the anniversary of the commencement date of the Employment Contract.*

*Performance Criteria:*

*a) Strategic Plan Review Process*

b) *Waste Management Strategy*

c) *Review of Staffing Plan and Performance*

**Moved:** **Clr. Bulmer**

**Seconded:** **Clr. Beswick** **Carried**

**RESOLUTION 20/06/2017/006**

*Council consider the public comment received and adopt the Strategic Plan 2017-2022 and Annual Plan 2017-2018 including all prescribed contents, the Annual Budget, elected member allowances, fees and charges, and declare the rates for 2017-2018.*

**Moved:** **Clr. Crook**

**Seconded:** **Clr. Gray** **4/5 Clr Bulmer Against**

**RESOLUTION 01/06/2017/002**

*That Council endorse the holding of regular Councillor Workshops to allow for briefings, presentations and discussion on matters contained within the Councils Strategic and Long Term Plans to occur, that allows for information exchange between Councillors, Senior Staff or other invitees as may be required:*

*and that Council adopt the policy 1.12.1 – Councillors Workshops*

**Moved:** **Clr. Crook**

**Seconded:** **Clr. Gray** **5/5**

**RESOLUTION 16/05/2017/007**

*That Council hold monthly workshops to progress the Strategic Plan, with the first Workshop to be proposed for Thursday 1<sup>st</sup> June 2017 from 4pm -7pm.*

*The discussion points for the first workshop be focused on:*

*-Strategic Plan 2012-2017 – Review of Progress and Community Forums*

*- Adelaide River Feasibility study findings*

*- Batchelor Pool*

*- Waste Management*

**Moved:** **Clr. Turner**

**Seconded:** **Clr. Crook** **6/6**

## COMMENT

Pursuant to Section 61(6) of the *Local Government Act 2008*;

*(6) Each member present at a meeting has and must exercise one vote on a question arising for decision at the meeting and, if the council has a policy allowing the Chair to exercise a casting vote, the Chair must exercise, in the event of an equality of votes, a second casting vote.*

At Council's February meeting, the motion was put regarding undertaking a Strategic Planning exercise. As not all Elected Members were decided on how they wished to vote, and as pursuant to Section 61(6) of the Act and Elected Member **must** vote, it was agreed to defer the matter to the 16<sup>th</sup> March 2021 meeting.

Council's Strategic Plan 2019 – 2023 (attached) is based around four main goals;

- Stability;
- Advocacy;
- Sustainability; and
- Community Wellbeing

Council has requested a deliberative community engagement process be undertaken to review the Strategic Plan. It is proposed to engage a consultant to facilitate a series of community and stakeholder workshops with Elected Members and staff. An indicative costing of \$10,000 has been received. A focussed process would be implemented over a one to two month period. A suggested plan follows:

Task	Detail
Project Management	Start up and progress meetings and reporting, setting up meetings, note taking
Consultation plan	Write a high level consultation plan, including: <ul style="list-style-type: none"><li>• Background and context</li><li>• Consultation objectives</li><li>• Overview of stakeholders</li><li>• Key messages</li><li>• Implementation plan.</li></ul>
Implementation	<ul style="list-style-type: none"><li>• Prepare materials as needed</li><li>• Manage one to two month consultation period</li><li>• Up to 10 stakeholder meetings</li></ul>
Reporting	Write a high level consultation report, including methodology, feedback data, recommendations and evaluation.

## CONSULTATION

Nil

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

An indicative quotation of \$10,000 has been received.

### RESOLUTION 2021/03/16/011

That Council;

a) endorses the proposed Strategic Plan consultation outline; and

b) refers an amount of \$10,000 to the third quarter budget variation process for the engagement of a consultant to facilitate consultation workshops for the review and development of the Strategic Plan to be undertaken over the course of the next six months.

**Moved:**            **Clr. Beswick**

**Seconded:**      **Clr. Turner**

**Vote**    **5/1**

**Against (Clr. Bulmer)**

## PROCEDURAL MATTER

The meeting was suspended at 6.45pm for a meal break. President Turner left the (Zoom) meeting.

The meeting resumed at 6.55pm without President Turner. Clr. Beswick left the Chamber.

### 9.3 LRCIP GRANT MYRTLE FAWCETT PARK PLAYGROUND PROPOSAL

<b>Date:</b>	16 March 2021
<b>Author:</b>	Carol Gaulke, Project Manager Anna Malgorzewicz, Chief Executive Officer
<b>Attachment:</b>	Extract from title search

#### PURPOSE

To resolve a suitable location for the proposed playground and memorial table and chairs for Myrtle Fawcett Park and seek consent to make application to the Australian Government for approval for the works to be funded under the Local Roads and Community Infrastructure Program (LRCIP) Phase 1 grant program.

#### BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions

##### **RESOLUTION 15/09/2020/011**

*That Council authorise the Chief Executive Officer to provide a list of projects with a value totalling \$216,000 to the Australian Government for approval as required under the LRCIP Grant with emphasis on water efficiency initiatives (irrigation), public safety and mobility enhancements (footpaths), enhanced community amenity (playground and shade structure), and asset consolidation and improved public safety (pool fence and deck repairs).*

**Moved:** **Clr. Moyle**

**Seconded:** **Clr. McElwee** **CARRIED**

##### **RESOLUTION 21/04/2020/020**

*That Council;*

- a) provides in principle support for the request from the Kear Family to install a memorial double seat table in Myrtle Fawcett Park, Adelaide River;*
- b) requests the Chief Executive Officer consult with the community regarding the proposal; and*
- c) requests a further report, inclusive of ongoing maintenance and management procedures, be provided at a future meeting.*

**Moved:** **Clr. Corliss**

**Seconded:** **Clr. Bulmer** **Carried**

##### **RESOLUTION 18/09/2018/010**

*That Council approve the structural assessment funding of up to \$1000 for the analysis of root encroachment upon buildings in the vicinity of the Myrtle Fawcett Park raintree.*

**Moved:** **Clr. Moyle**

**Seconded:** **Clr. Turner** **CARRIED**

**RESOLUTION 19/06/2018/003**

*That Council receives and notes the Operations Manager's Report for May/June 2018.*

**Moved:**            **Clr. Moyle**

**Seconded:**       **Clr. Beswick**                                 **CARRIED**

**DIRECTION**

*That Council direct the CEO to provide a report to Council on the costs associated with retaining and maintaining the Myrtle Fawcett Park Tree and a cost for the removal of the tree.*

**COMMENT**

Council has received grant funding of \$215,886.00 through the LRCIP. Currently Council has committed to two projects under this program estimated to cost \$129,041.20, leaving \$86,844.80 to fund other projects. These projects must be approved by Council and the Australian Government before funds can be allocated. The works must be completed by the 30 June 2021.

The proposal is to construct a new playground, with a shade sail covering the play area and will also cover a proposed memorial table, to be donated by the Kear Family. The cost for the playground equipment of a 2 seat swing set, 10m x 10m dome and sand softfall with concrete edge strip is \$39,900.00. Tree removal works are estimated to total \$1,100.00. Total cost for this option is \$41,000.00.

The playground is for the benefit of local children as well as those children who are visiting Adelaide River.

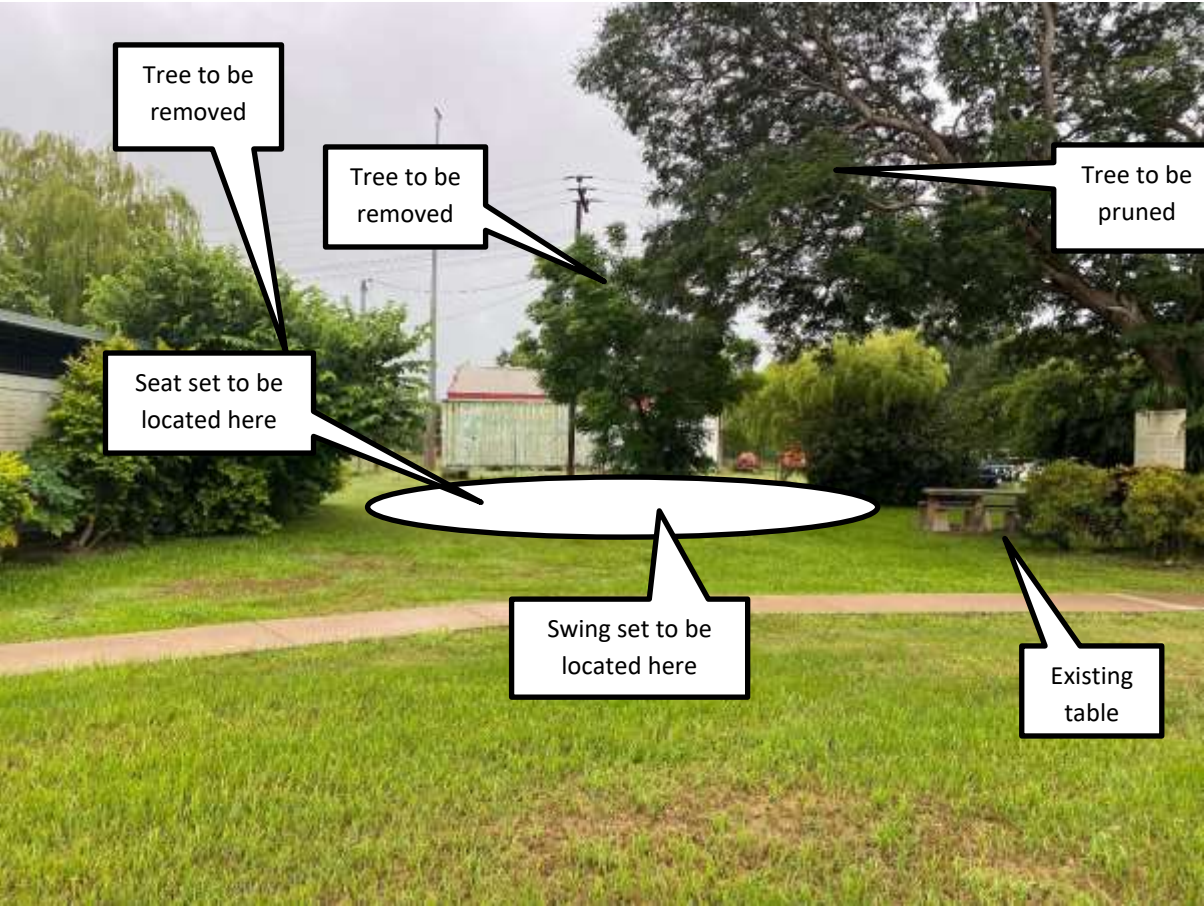
Attachment A indicates the existing title area. The plan is misleading as there are 10m wide easements on the north-west side of the title, the fence for the Post Office Shop is located well off the title boundary and thus on-site the extent of the boundaries is misleading. Also the extent of tree coverage is not accurate. The site is bisected by a concrete path.

There are two options for the proposed location of the playground.



**Option 1:** Proposed location is on the north west side of the path. There is an existing concrete table set located north of the proposed location of the playground. This option will include locating the new memorial seating set in proximity to an existing table setting and will require removal of two trees and the pruning of a large tree.

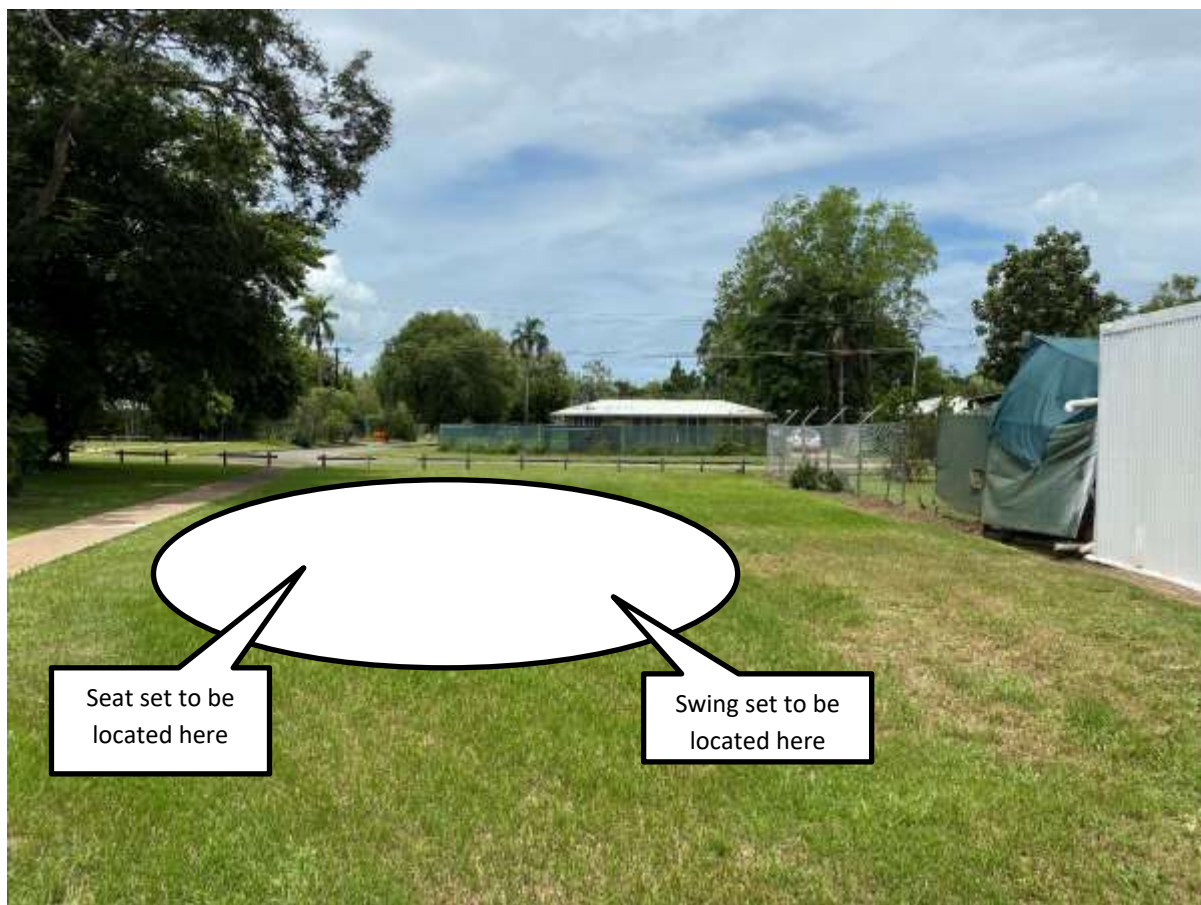
Total costs for the works at this location is \$41,000.00.



**Option 2:** The proposed location is to the rear of the park on the north east of the site.

This site has been cleared and no tree removal will be required. It is also further removed from existing seating. The structure will be located very close to the title boundary so a Title re-establishment would be required costing \$2,070.00.

Total costs for the works at this location is \$41,970.00.



## **CONSULTATION**

Community Recreation Officer

Works and Services Manager

Kear Family.

Council staff have consulted with the Kear Family regarding the two proposed locations. The family has advised their preference is for Option 1 as detailed above.

## **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

The Kear Family have confirmed they will donate the table and seating, including the cost of the required concrete slab.

The current funds remaining under the LRCIP Phase 1 Grant is \$86,844.80.

The total cost of Option 1 is **\$41,000**, which would leave a balance of LRCIP Grant funds of \$45,844.80.

The total cost of Option 2 is **\$41,970** which would leave a balance of LRCIP Grant funds of \$44,874.80.

#### **RESOLUTION 2021/03/16/012**

That Council approves the proposed playground at Myrtle Fawcett Park, Adelaide River to be located as per Option 1, that is on the north-west side of the existing path adjacent to current seating and notes current trees will require removal and pruning.

**Moved:** Clr. Moyle

**Seconded:** Clr. McElwee **Carried**

#### **PROCEDURAL MATTER**

Clr. Beswick rejoined the meeting at 7.05pm.

#### **9.4 LRCIP PHASE 2 PROJECT APPROVAL**

**Date:** 16 March 2021

**Author:** Carol Gaulke, Project Manager

**Attachment:** Nil

#### **PURPOSE**

To seek Council's approval for projects to be funded by the LRCIP Phase 2 Grant.

#### **BACKGROUND AND PREVIOUS DECISIONS**

Council has received funding in the LRCIP Grant Phase 2 of \$179,937.00. The funds must be agreed by Council and submitted to the Australian Government for its approval. Funds must be expended by the 31 December 2021.

#### **COMMENT**

Due to the high rainfalls this year there have been a number of unmade road surfaces washed out to the extent that they become impassable. Significant funds have been expended to repair the road surface so the road becomes passable, only to have the repair washout in the next large storm event.

After discussions with other Council Officers it was determined that construction of the worst of these floodways would be the most beneficial works to be funded by the grant.

Estimates were obtained for the cost of constructing floodways based on a 20m length and a 6.5m width. The floodways would be constructed to the Department of Infrastructure, Planning and Logistics standards.

A concrete floodway is constructed for higher flows and an asphalt floodway for smaller flows.

The estimate for the costs are:

- Concrete floodway \$91,435.00

- Asphalt floodway \$65,850.00

Based on the grant amount Council could construct one concrete floodway and one asphalt floodway. Tenders would need to be called for the works so it is possible that one more asphalt floodway could be constructed.

Sites recommended by Council Works and Services Manager are:

Concrete floodway: Heathers Lagoon Road at Lake Bennett overflow (approximately 0.54km from Chinner Road).

Asphalt floodways: Miles Road (approximately 1.22km from Perreau Road intersection) (Priority 1).  
 Heathers Lagoon Road (approximately 1.44km from Chinner Road).  
 (Priority 2)

**CONSULTATION**

Chief Executive Officer

Works and Services Manager

Acting Team Leader

**STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Council has received funding in the LRCIP Grant Phase 2 of \$179,937.00.

<b>RESOLUTION 2021/03/16/013</b>		
That Council approves the construction of concrete and asphalt floodways be undertaken in the LRCIP Grants Phase 2 works.		
<b>Moved:</b>	<b>Clr. Moyle</b>	
<b>Seconded:</b>	<b>Clr. Beswick</b>	<b>Carried</b>

## 9.5 CALL FOR NOMINATIONS FOR THE LG TRAINING & LEARNING STRATEGY

<b>Date:</b>	16 March 2021
<b>Author:</b>	Anna Malgorzewicz, Chief Executive Officer
<b>Attachment:</b>	Completed Nomination Form

### PURPOSE

To advise Council of the nomination of Clr. Deborah Moyle to the local government Training and Learning Strategy Committee (TALSC).

### BACKGROUND AND PREVIOUS DECISIONS

The Local Government Association of the NT (LGANT) sought nominations from member councils for Elected Members to participate in the TALSC.

### COMMENT

LGANT called for nominations for a local government Training and Learning Strategy Committee (TALSC) which is being organised by the Division of Local Government, Department of the Chief Minister and Cabinet.

The nomination period had a very tight timeline with a due date of 4<sup>th</sup> March 2021 and councils were advised that nominations could be signed off by the CEO and did not need to go to a council meeting.

The role of the Committee is to advise on/develop the Training and Learning Strategy which will govern the Department's development of learning resources (including resources for mandatory training) into the future. It is anticipated that the Committee could commence meeting during March and that there would be approximately 4 meetings over 6-8 weeks.

Membership of the Committee is intended to be:

<b>Training and Learning Strategy Committee</b>		
Executive Director Local Government and Community Development (The Department of Chief Minister and Cabinet)	1 Chair	Nominated by CM&C
Legislation representative (The Department of Chief Minister and Cabinet)	1 Member	Nominated by CM&C
Senior Capability Development Officer (The Department of Chief Minister and Cabinet)	1 Member	Nominated by CM&C
LGANT Representative	1 Member	Nominated by LGANT
4 Representatives Regional and Shire Councils	4 Members	Nominated by LGANT
2 representatives Municipal Councils	2 Members	Nominated by LGANT
Representative Industry Skills Advisory Council NT	1 member	Nominated by ISAC NT
ICAC	1 member	Nominated by ICAC
<b>Total members</b>	<b>11</b>	

A Terms of Reference document will be sent to all committee members for discussion at the first meeting.

The Chief Executive Officer circulated the request among the Elected Members and Clr. Deborah Moyle indicated an interest in participating which was strongly supported by Vice President Max Corliss. As no other expressions of interest were received, Clr. Moyle was nominated and relevant documentation forwarded by the due date.

## CONSULTATION

Elected Members

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

### RESOLUTION 2021/03/16/014

That Council notes the formal nomination of Clr. Deborah Moyle to the local government Training and Learning Strategy Committee.

**Moved:** Clr. Corliss

**Seconded:** Clr. Beswick **Carried**

## 10 COMMUNITY RECREATION AND SERVICES REPORT

### 10.1 COMMUNITY RECREATION AND REMOTE SPORTS PROGRAM

**Date:** 16<sup>th</sup> March 2021

**Author:** Andrew Roberts, Community Recreation Development Officer

**Attachment:** Nil

## PURPOSE

To provide Council with a monthly update of activities and programs provided to the community through the sport, recreation and community development program.

## BACKGROUND AND PREVIOUS DECISIONS

Nil

## COMMENT

**Bombing of Darwin Commemoration** was held on Saturday 20<sup>th</sup> February 2021 at the Adelaide River War Cemetery. Approx. 100 guests attended the Service to pay their respects to the fallen.

**ANZAC Day Dawn Service** planning is underway for this annual event. Hoping to have a larger event than normal due to the COVID cancelled event last year. Invitations have been issued based on the precedence list provided by the NTG.

**Seniors Morning Teas** remain operational for both Adelaide River and Batchelor, and after a few hiccups with COTA's morning tea in Batchelor for January, these issues were resolved for the February meeting.

**Seniors Mystery Bus Tour** was held on Monday 8<sup>th</sup> March 2021 with 10 people in attendance. The tour visited the Aviation Museum in Darwin and were treated to some spectacular video images as well as seeing some amazing warplanes. Lunch was then held at the Santa Fe Café in Berrimah. The next tour is scheduled for 12<sup>th</sup> April 2021.

**After School Sports** have been running for the month, attendance figures are below.

<b>Week Start</b>	<b>Adelaide River</b>	<b>Batchelor</b>
15/02/2021	Cancelled – staff injury	
22/02/2021	1	3
01/03/2021	2	3
08/03/2021	2	4
<b>Total</b>	<b>5</b>	<b>10</b>

**Youth Week 2021** planning is underway with an environmental event being held at Territory Wildlife Park. The event is occurring on Thursday 15<sup>th</sup> April 2021. Grant funding has been acquired for this event to facilitate entry and food for the attendees.

#### **CONSULTATION**

Nil

#### **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Council entered into a Five-Year Funding Agreement with the Northern Territory Government and receives an annual allocation of \$44,000 for the provision of sport and recreation activities to the Coomalie community.

#### **NOTED**

### **10.2 BATCHELOR SWIMMING POOL REPORT**

<b>Date:</b>	16 <sup>th</sup> March 2021
<b>Author:</b>	Andrew Roberts, Community Recreation Development Officer
<b>Attachment:</b>	Royal Life Audit Comments

#### **PURPOSE**

To provide Council with a monthly report of the operations and activities of the Batchelor Swimming Pool.

#### **BACKGROUND AND PREVIOUS DECISIONS**

Previous Decisions.

## RESOLUTION 16/02/2021/012

That Council;

a) receives and notes the RLSSANT Batchelor Swimming Pool Aquatic Facility Safety Assessment Report;

b) refers an amount of \$5,000 to the second quarter budget variation of the 2020-2021 Budget to undertake necessary training, installation of statutory signage, acquisition of safety equipment and IT requirements; and

c) agrees to prioritise the design & construction of necessary infrastructure to the next grant funding opportunity.

**Moved:** Clr. Moyle

**Seconded:** Clr. McElwee **Carried**

## COMMENT

### Pool Statistics

Week Ending	Adult	Child	Concession	Family	Schools	Pass Swimmers	Swimming Lessons
08/02/2021		8	2	2		2	
15/02/2021		16	2	1		1	
22/03/2021					34		
01/03/2021	3	5	4	1			
<b>Totals</b>	<b>6</b>	<b>29</b>	<b>8</b>	<b>4</b>	<b>34</b>	<b>3</b>	

### Pool Safety Audit Outcomes

Regarding Council's decision at its last meeting, Council Officers have made headway in regard to making the facility compliant with current industry guidelines. Spinal rescue equipment has been purchased, and staff are sourcing signage for depth and gradient changes within and around the pool. In regard to staff training for upskilling the current Pool Supervisor, a course is available in October 2021 and necessary preparations will be made.

### Pool Grants – Access Lift

Healthy Lifestyle Grant has been secured by Council to provide an access hoist, as well as facility improvements for disabled/wheelchair access. Council has confirmation that full grant funding is to be received (\$22,900 ex GST), and this will be used to purchase and install the hoist, as well as make some grounds improvements to make the facility wheelchair/accessible friendly.

### Swimming Lessons

As at time of writing, there were 20 confirmed and paid enrolments for the intensive 4-week swimming program being held at the pool. Royal Life advises it is still fielding enquiries for the program.

On the back of this, Council Officers are exploring options for setting up a Council run program of swimming lessons out of the pool to be held on a regular basis.

## CONSULTATION

Nil



## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

**NOTED**

### 10.3 COMMUNITY LIBRARIES REPORT

<b>Date:</b>	16 <sup>th</sup> March 2021
<b>Author:</b>	Hilary Brett, Adelaide River Community Library officer
<b>Attachment:</b>	Nil

#### PURPOSE

To provide Council with a monthly report of programs, activities and patron participation in the Adelaide River and Batchelor Community Libraries.

#### BACKGROUND AND PREVIOUS DECISIONS

Council receives annual funding from the Northern Territory Government through the Northern Territory Library and Archives Service for the provision of library programs and services at the Adelaide River and Batchelor Libraries.

#### COMMENT

Recruitment of Casual Library Officers has been completed with the appointment of 4 excellent local applicants with an impressive range of experience and interests. Staff are keen to include these officers into our rosters at both Libraries and looking forward to working with these positive and enthusiastic new staff members.

#### Adelaide River Library Statistics

Number of visits this Month 105 (last month 67)

Total hours this Month 252.5 (last month 193.5)

Library is getting busier each week as more Community children visit and stay for extended hours.

The Library Survey has been distributed but completed surveys returned have been very few so far.

A Survey mail out and distribution of the survey through the school newsletter should improve the feedback received. This short questionnaire is available at the Library or from Council.

The Be Connected Network free IT and computer training sessions for Seniors are running well with the Tutors visiting most clients in their own homes. The response to this opportunity has been very encouraging and as our clients realise how practical and user friendly these sessions are, they are recommending them to fellow community members.

Several quality history texts were donated to the Libraries from the Bombing of Darwin Ceremonies. They were thoughtfully chosen books that will add value and interest to our specialty collection of local history items.

### **Batchelor Library Statistics**

#### Community Use of Library

	Children	Com Adults	Staff/Students	Visitors
Community Hours	68	18	7	
Out of community Hours	5	74		
Total	73	82	7	

During community Hours - 93 patrons

The Batchelor Librarian Lisa Capps will be finishing her employment with BIITE on the 11<sup>th</sup> March 2021. Council staff have appreciated her enthusiasm and commitment to Community Library Services and are looking forward to advice regarding her replacement.

### **CONSULTATION**

Prue King, Batchelor Community Librarian

### **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Council receives an annual grant allocation of \$49,000.

Be Connected is funded through a Commonwealth Government Program.

**NOTED**

## 11 FINANCE REPORTS

### 11.1 PAYMENT REGISTER

<b>Date:</b>	16 <sup>th</sup> March 2021
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

#### **PURPOSE**

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

#### **BACKGROUND AND PREVIOUS DECISIONS**

Attached is a listing of accounts paid for February 2021.

#### **COMMENT**

No additional comments are provided to this report.

#### **CONSULTATION**

There is no consultation that applies to this report.

#### **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

**Payment Register**

Coomalie Community Government Council

For the period 1 February 2021 to 28 February 2021

<b>Date</b>	<b>Description</b>	<b>Reference</b>	<b>Amount</b>
<b>CBA Credit Card A Kim</b>			
03 Feb 2021	Payment: CV Check	CV Check R Davis, J Fraser	99.80
17 Feb 2021	Payment: Aveling Online	Manual Handling J Fraser	55.00
17 Feb 2021	Payment: Aveling Online	Manual Handling N Price	55.00
17 Feb 2021	Payment: Aveling Online	Manual Handling R Compton	55.00
17 Feb 2021	Payment: Aveling Online	Manual Handling R Davis	55.00
17 Feb 2021	Payment: Aveling Online	Manual Handling G Galvin	55.00
18 Feb 2021	Payment: Total Safety Solutions	Fire Horns	30.80
19 Feb 2021	Payment: Ringers Western	Uniforms	135.91
<b>Total CBA Credit Card A Kim</b>			<b>541.51</b>
<b>CBA Credit Card A Malgorzewicz</b>			
01 Feb 2021	Payment: The Bookshop Darwin	BOD book	34.99
04 Feb 2021	Payment: Ringers Western	Uniforms	155.91
15 Feb 2021	Payment: Microsoft	Office 365 Feb 2021	240.60
15 Feb 2021	Payment: Australia Post	Anzac Day Invites	192.78
18 Feb 2021	Payment: Apple Pty Ltd	9 Ipad covers, 1 pen	856.00
<b>Total CBA Credit Card A Malgorzewicz</b>			<b>1,480.28</b>
<b>CBA Credit Card S Shooter</b>			
01 Feb 2021	Payment: Australia Post	Postage	61.20
01 Feb 2021	Payment: Australia Post	Postage	37.40
04 Feb 2021	Payment: Australia Post	Post uniforms Brandit	15.70
08 Feb 2021	Payment: Australia Post	Postage Aust Day certs	6.50
11 Feb 2021	Payment: Harvey Norman	Coffee machine, vacuum	748.00
11 Feb 2021	Payment: Curby's NT	Staff name badges	63.80
25 Feb 2021	Payment: Xero Australia Pty Ltd	Xero Feb 2021	125.00
<b>Total CBA Credit Card S Shooter</b>			<b>1,057.60</b>
<b>CCGC CBA Cheque</b>			
02 Feb 2021	Payment: MVR	Rego dog trailer	114.50
02 Feb 2021	Commonwealth Bank of Australia	Bank Fees	164.53
02 Feb 2021	Payment: MVR	Rego JD mower	142.65
03 Feb 2021	Payment: Cr. Sue Bulmer	Councillor Fees	450.00
03 Feb 2021	Payment: The Big Mower	Parts	16.50
03 Feb 2021	Payment: Bunnings Building Supplies P/L	Consumables	133.95
03 Feb 2021	Payment: Town & Country Plumbing Service	Repair water leaks RJBC	632.12
03 Feb 2021	Payment: PowerWater - Bills	Water	203.70
03 Feb 2021	Payment: VTG Waste & Recycling P/L	Garbage collection	2,069.88
03 Feb 2021	Payment: Bunnings Building Supplies P/L	Parts	190.43
03 Feb 2021	Payment: Practical Safety Australia Pty Ltd	Safety equipment	66.00
03 Feb 2021	Payment: Country Solar NT	Solar at pool final balance	27,435.07
03 Feb 2021	Payment: Chris Reynolds Transport	Freight	27.50
03 Feb 2021	Payment: The Big Mower	Parts	23.35
03 Feb 2021	Payment: Cr. Christian McElwee	Councillor Fees	450.00
03 Feb 2021	Payment: Area9 IT Solutions	IT Service agreement Jan 2021	919.60
03 Feb 2021	Payment: Pumacard	Fuel Jan 2021	1,931.88
03 Feb 2021	Payment: Peter Rowlands	Repair 3T tipper	615.00
<b>Date</b>	<b>Description</b>	<b>Reference</b>	<b>Amount</b>
03 Feb 2021	Payment: DT & MG Kerr Trading as Kerr Trust	Accounting Jan 2021	1,848.00

03 Feb 2021	Payment: Lindsell Hoists	Repair hoist	407.00
03 Feb 2021	Payment: Ram Star Plastics	Plaques bush cemetery	264.00
03 Feb 2021	Payment: Practical Safety Australia Pty Ltd	Safety equipment	203.30
03 Feb 2021	Payment: Darwin Office Technology	Copy count Jan 2021	212.41
03 Feb 2021	Payment: Norsign NT	Signage	56.10
03 Feb 2021	Payment: Access Hardware	Repair side chambers door	511.03
03 Feb 2021	Payment: JEL Holdings Pty Ltd	Accom Aust Day walers	152.00
03 Feb 2021	Payment: Diedre Pickering	Cleaning AR toilets Jan 2021	2,804.82
03 Feb 2021	Payment: Diedre Pickering	Supervise ARWMF Jan 2021	1,060.00
03 Feb 2021	Payment: Cr. Andrew Turner	Councillor Fees	2,320.67
03 Feb 2021	Payment: Think Water Virginia	Parts	24.07
03 Feb 2021	Payment: Cr. Sharon Beswick	Councillor Fees	450.00
03 Feb 2021	Payment: Cr. Max Corliss	Councillor Fees	803.33
03 Feb 2021	Payment: Cr. Deborah Moyle	Councillor Fees	450.00
03 Feb 2021	Payment: VTG Waste & Recycling P/L	Garbage collection	2,069.88
03 Feb 2021	Payment: Australian Taxation Office	BAS Dec 20	5,309.00
03 Feb 2021	Payment: PowerWater - Bills	Water	52.88
03 Feb 2021	Payment: Winc	Stationery	445.66
03 Feb 2021	Payment: Winc	Stationery	14.43
09 Feb 2021	SALARIES AND WAGES Coomalie Communi	Payroll	23,864.12
09 Feb 2021	PC090221-134136526 SuperChoice P-L	Superannuation	3,097.91
09 Feb 2021	SALARIES AND WAGES Coomalie Communi	Payroll	1,021.46
09 Feb 2021	PC090221-134148637 SuperChoice P-L	Superannuation	95.14
11 Feb 2021	Payment: Town & Country Plumbing Service	Replace vanity, 2 cisterns pool	2,648.49
11 Feb 2021	Payment: PowerWater - Bills	Water	84.49
11 Feb 2021	Payment: Tepend Windscreens & Tinting	Repair cracks CCGC01 Ute	80.00
11 Feb 2021	Payment: VTG Waste & Recycling P/L	Garbage collection	2,069.88
11 Feb 2021	Payment: RS Gardening Care	Mowing Batchelor Jan 2021	6,226.00
11 Feb 2021	Payment: Officeworks Ltd	Stationery	124.95
11 Feb 2021	Payment: RS Gardening Care	Push up BWMF Jan 2021	2,640.00
11 Feb 2021	Payment: Rosejoy NT T/A Batchelor General Store	January 2021	148.72
11 Feb 2021	Payment: Jacana Energy	Electricity	981.09
11 Feb 2021	Payment: RS Gardening Care	Slashing Haynes, Strickland, Fred H, Munz	2,024.00
11 Feb 2021	Payment: RS Gardening Care	Mowing Adelaide River Jan 2021	6,628.00
11 Feb 2021	Payment: Integrated Land Information System	Title searches Jan 2021	318.80
11 Feb 2021	Payment: Town & Country Plumbing Service	Repair water leaks Council depot	1,583.01
15 Feb 2021	Commonwealth Bank of Australia	Bank Fees	6.38
15 Feb 2021	Commonwealth Bank of Australia	Bank Fees	77.00
15 Feb 2021	Commonwealth Bank of Australia	Bank Fees	58.96
16 Feb 2021	EQUIPMENT RENTS	Photocopier Rent Jan 2021	227.00
17 Feb 2021	Payment: Australian Taxation Office	BAS JAN 2021	4,293.00
18 Feb 2021	Payment: Telstra	Telephone Jan 2021	1,456.36
18 Feb 2021	Payment: PowerWater - Bills	Water	787.94
18 Feb 2021	Payment: Bruce Mason	Cleaning Council office Jan 2021	480.00
18 Feb 2021	Payment: Practical Safety Australia Pty Ltd	Safety equipment	186.45
18 Feb 2021	Payment: Bruce Mason	Cleaning public/RJL toilets Jan 2021	1,279.00
18 Feb 2021	Payment: Area9 IT Solutions	IT Service Agreement Feb 2021	919.60
18 Feb 2021	Payment: Air Liquide WA Pty Ltd	Gas rentals Jan 2021	92.14
18 Feb 2021	Payment: PowerWater - Bills	Water	517.92
18 Feb 2021	Payment: L&V Nominees Pty Ltd	Pool chemicals	650.00
18 Feb 2021	Payment: PowerWater - Bills	Water	25.39
<b>Date</b>	<b>Description</b>	<b>Reference</b>	<b>Amount</b>
18 Feb 2021	Payment: Winc	Stationery	294.29
18 Feb 2021	Payment: Turbo's Tyres	Tyres	258.50
18 Feb 2021	Payment: Bruce Mason	Cleaning BJCC, lock BWMF gates Jan 2021	200.00

18 Feb 2021	Payment: Jacana Energy	Electricity VIC	45.18
18 Feb 2021	Payment: PowerWater - Bills	Water	73.24
18 Feb 2021	Payment: Bunnings Building Supplies P/L	Consumables	164.25
18 Feb 2021	Payment: PowerWater - Bills	Water	59.10
18 Feb 2021	Payment: Darwin Office Technology	Toner cartridges	891.84
18 Feb 2021	Payment: Colemans Printing	Reskin banner	181.50
18 Feb 2021	Payment: PowerWater - Bills	Water	218.87
18 Feb 2021	Payment: Practical Safety Australia Pty Ltd	Safety equipment	586.40
18 Feb 2021	Payment: PowerWater - Bills	Water	25.39
18 Feb 2021	Payment: Country Solar NT	Solar surge arrester and plan	2,244.00
18 Feb 2021	Payment: Winc	Stationery	56.39
18 Feb 2021	Payment: Town & Country Plumbing Service	Repair water leak RJBC	2,828.87
18 Feb 2021	Payment: Jacana Energy	Electricity	37.29
18 Feb 2021	Payment: PowerWater - Bills	Water	25.39
18 Feb 2021	Payment: Total Safety Solutions	Safety equipment	129.40
18 Feb 2021	Payment: Bunnings Building Supplies P/L	Consumables	249.90
18 Feb 2021	Payment: PowerWater - Bills	Water	547.39
18 Feb 2021	Payment: St John Ambulance Australia	First Aid training CEO, SAO, PM	540.00
18 Feb 2021	Payment: PowerWater - Bills	Water	25.39
18 Feb 2021	Payment: PowerWater - Bills	Water	25.39
18 Feb 2021	Payment: Jacana Energy	Electricity	115.82
18 Feb 2021	Payment: Piening Holdings Pty Ltd	Slashing Lake Bennett roads	5,775.00
18 Feb 2021	Payment: PowerWater - Bills	Water	2,708.99
18 Feb 2021	Payment: Batchelor Service Centre	January 2021	72.76
18 Feb 2021	Payment: Town & Country Plumbing Service	Works Council yard water leak	4,154.56
18 Feb 2021	Payment: PowerWater - Bills	Water	29.55
23 Feb 2021	PC230221-183812351 SuperChoice P-L	Superannuation	3,159.18
23 Feb 2021	SALARIES AND WAGES Coomalie Communi	Payroll	24,981.55
24 Feb 2021	Payment: Sandra Selems	Rates Credit Refund	100.13
24 Feb 2021	Payment: Aware Super	Jason Fraser - Superannuation	47.57
<b>Total CCGC CBA Cheque</b>			<b>170,591.52</b>
<b>Total</b>			<b>173,670.91</b>

#### RESOLUTION 2021/03/16/015

That Council approves and passes for payment the February 2021 payment register totalling \$173,670.91

**Moved:** Clr. Beswick

**Seconded:** Clr. McElwee

**Carried**

#### PROCEDURAL MATTER

President Turner resumed the meeting at 7.15pm via electronic attendance (Zoom).

Due to storm activity the Zoom connection to President Turner was lost and he was absent from the meeting until Agenda Item 16.4.

## 11.2 FINANCE AND GRANT REPORTS

<b>Date:</b>	16 <sup>th</sup> March 2021
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

### PURPOSE

The purpose of this report is to provide a summary of the financial position of Council for the period ending 28 February 2021. As per the requirements of the Local Government (Accounting) Regulations 2008, there is a comparison of income and expenditure against respective budgets. There are also details of grants, investments, rate arrears, accounts payable and accounts receivable.

### BACKGROUND AND PREVIOUS DECISIONS

The monthly financial report Profit and Loss compares the actual income and expenditure to budget at two levels, firstly for the month to date (YTD), and secondly for the full year budget.

Comparatives to full year are relevant if the income or expenditure is linear, otherwise the YTD budget comparison provides a clearer position.

Ideally the budget is accurately phased so that the amount allocated each month will match the pattern of income and expenditure earned.

### COMMENT

For the period July to February Council's income is \$24k above budget and expenditure is \$702k below budget, resulting in a \$727k better net profit.

Income is slightly above budget due to small increase in Federal Assistance Grant and higher interest on rate arrears than budgeted at this time of year.

The below budgeted expenditure is mainly attributable to the major capital works projects of gatehouses at the waste management facilities and installation of solar at the pool being partially completed. Gatehouses have been delivered onsite and solar installation at the pool has been completed with both being paid for in March.

An analysis of major income and expenditure items for this month as presented includes –

#### Income

- FAG grant received third quarter payment \$66k

#### Expenses

- Employee costs and payroll underspent by \$86k, but all positions are now filled
- Roadworks is underspent by \$230k due to the early onset of the wet and roadworks not completed yet
- Work in Progress – capital works under expended \$294k as works have commenced but were not paid for until March

## **CONSULTATION**

There is no consultation that applies to this report.

## **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

The financial report is at 30 November 2020. The preparation of this report requires a detailed process of reconciliations and journals to ensure the accounts conform to accrual accounting standards and enable an accurate comparative to budget.

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.



**Profit and Loss - Council OGM**

Coomalie Community Government Council

For the 8 months ended 28 February 2021

Account	YTD Actual	YTD Budget	Budget Var	Var %	2020/21 Budget	2019/20 Actual
<b>Trading Income</b>						
Grant Commonwealth FAG	477,865	473,089	- 4,776	-1%	537,910	538,383
Grant Commonwealth RTR - Capital	216,000	216,000	-	0%	216,000	-
Grant Commonwealth - Recurrent	122,943	123,000	57	0%	123,000	-
Grant NTG Community Sport Rec	44,395	44,674	279	1%	44,674	44,674
Grant NTG Library	48,592	49,000	408	1%	49,000	48,886
Grant NTG Operational Subsidy	645,052	645,052	-	0%	645,052	645,052
Grant NTG Other	40,599	35,100	- 5,499	-16%	35,100	490,129
Grant NTG Special Purpose	538,700	538,700	-	0%	538,700	238,857
Interest - Interest Received	7,829	6,400	- 1,429	-22%	10,000	36,894
Interest - Rates Penalties, Interest,	35,949	26,400	- 9,549	-36%	40,000	52,187
Net Gain/Loss Assets - Gross sales	-	-	-	0%	-	69
Other Revenue	67,299	62,835	- 4,464	-7%	74,635	66,597
Rates Charged - Garbage	392,732	394,945	2,213	1%	394,945	387,253
Rates Charged - General Rates	927,336	928,012	676	0%	928,012	933,186
Statutory Charges	6,793	5,300	- 1,493	-28%	5,700	2,937
User Charges	5,432	4,800	- 632	-13%	5,800	6,598
<b>Total Trading Income</b>	<b>3,577,516</b>	<b>3,553,307</b>	<b>- 24,209</b>	<b>-1%</b>	<b>3,648,528</b>	<b>3,491,565</b>
<b>Gross Profit</b>	<b>3,577,516</b>	<b>3,553,307</b>	<b>- 24,209</b>		<b>3,648,528</b>	<b>3,491,565</b>
<b>Operating Expenses</b>						
Depreciation - Depreciation Expenses	426,690	412,848	- 13,842	-3%	619,100	648,569
Employee Costs	87,031	110,837	23,806	21%	202,877	78,247
Employee Costs Payroll	508,424	571,682	63,258	11%	852,098	821,078
Materials and Services - Other	305,700	370,452	64,752	17%	499,886	310,972
Materials and Services - Contractor	178,968	166,036	- 12,932	-8%	236,200	302,453
Materials and Services - Insurance	76,801	74,800	- 2,001	-3%	75,000	77,305
Materials and Services - Legal Costs	12,512	15,000	2,488	17%	15,000	21,500
Materials and Services - Maintenance Buildings	49,911	49,600	- 311	-1%	68,800	34,318
Materials and Services - Maintenance Recreation	43,569	71,000	27,431	39%	106,000	82,485
Materials and Services - Vehicles	32,261	44,430	12,169	27%	68,310	85,294
Materials and Services - Roadworks	271,143	501,000	229,857	46%	724,000	385,351
Materials and Services - Street Ligh	3,344	4,950	1,606	32%	6,600	6,628
Materials and Services - Valuation	4,788	6,500	1,712	26%	6,500	5,371
Materials and Services - Water Sew	41,293	44,540	3,247	7%	64,960	64,551
Other Expenses - Accounting, Audit, Consultant	84,876	90,560	5,684	6%	145,840	116,207
Other Expenses - Councillors	38,618	39,392	774	2%	59,088	45,650
Work in Progress Capital Works	247,242	542,000	294,758	54%	650,000	-
<b>Total Operating Expenses</b>	<b>2,413,172</b>	<b>3,115,627</b>	<b>702,455</b>	<b>23%</b>	<b>4,400,259</b>	<b>3,085,978</b>
<b>Net Profit</b>	<b>1,164,344</b>	<b>437,680</b>	<b>- 726,664</b>		<b>- 751,731</b>	<b>405,586</b>

**Balance Sheet**

Account	28 Feb 2021
<b>Assets</b>	
<b>Bank</b>	
CBA Credit Card A Malgorzewicz	3,728
CBA Investment 1	2,900,000
CCGC CBA Cheque	373,939
CCGC CBA Trust	13,117
<b>Total Bank</b>	<b>3,290,784</b>
<b>Current Assets</b>	
Accounts Receivable	431
Cash on Hand	1,000
Trade & Other Receivables - Rate Debtors	299,736
<b>Total Current Assets</b>	<b>301,167</b>
<b>Fixed Assets</b>	
<b>Total Fixed Assets</b>	<b>17,497,987</b>
<b>Total Assets</b>	<b>21,089,938</b>
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	160,473
CBA Credit Card A Kim	1,579
CBA Credit Card S Shooter	2,906
Current Liability - Uncleared Funds at Conversion	-
Hiring and Key Deposits	2,126
Provisions Current - Annual Leave	20,535
Provisions Current - Long Service Leave	38,408
Rounding	-
Trade & Other Payables - Clearing Account Deduction Payroll - Superannuation	-
Trade & Other Payables - GST	-
Trade & Other Payables - PAYG Withholdings Payable	11,428
Trade & Other Payables - Suspense Account	48
Trust Funds & Deposits - Retention Monies	13,117
<b>Total Current Liabilities</b>	<b>229,889</b>
<b>Total Liabilities</b>	<b>229,889</b>
<b>Net Assets</b>	
	<b>20,860,048</b>
<b>Equity</b>	
Current Year Earnings	1,164,344
Equity - Surplus/Deficit Prior Years	5,795,839
Equity Reserves - Asset Revaluation	12,694,014
Retained Earnings	1,205,851
<b>Total Equity</b>	<b>20,860,048</b>

## Statement of Cash Flows

Coomalie Community Government Council  
For the 8 months ended 28 February 2021

Account	Jul 2020-Feb 2021
<b>Operating Activities</b>	
Receipts from customers	3,580,383.12
Payments to suppliers and employees	(2,011,738.44)
Cash receipts from other operating activities	119,727.32
<b>Net Cash Flows from Operating Activities</b>	<b>1,688,372.00</b>
<b>Investing Activities</b>	
Other cash items from investing activities	(53,468.53)
<b>Net Cash Flows from Investing Activities</b>	<b>(53,468.53)</b>
<b>Financing Activities</b>	
Other cash items from financing activities	(871,755.29)
<b>Net Cash Flows from Financing Activities</b>	<b>(871,755.29)</b>
<b>Net Cash Flows</b>	<b>763,148.18</b>
<b>Cash and Cash Equivalents</b>	
Cash and cash equivalents at beginning of period	2,523,150.97
Net change in cash for period	763,148.18
Cash and cash equivalents at end of period	3,286,299.15

**Aged Receivables Summary**

Coomalie Community Government Council

As at 28 February 2021

<b>Contact</b>	<b>Current</b>	<b>1 Month</b>	<b>2 Months</b>	<b>3 Months</b>	<b>Total</b>
Batchelor Outdoor Education Centre	56.00	0.00	0.00	0.00	56.00
RS Gardening Care	375.00	0.00	0.00	0.00	375.00
<b>Total</b>	<b>431.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>431.00</b>

**Aged Payables Summary**

Coomalie Community Government Council

As at 28 February 2021

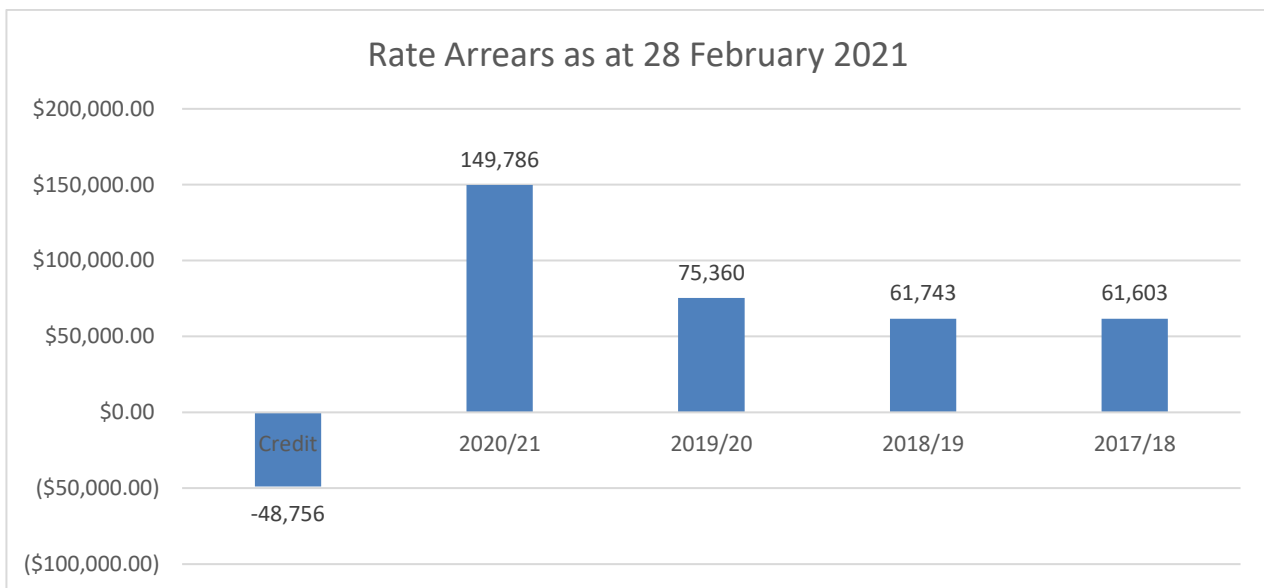
<b>Contact</b>	<b>Current</b>	<b>1 Month</b>	<b>2 Months</b>	<b>3 Months</b>	<b>Total</b>
<b>Aged Payables</b>					
Australian Communications Authority	73.00	0.00	0.00	0.00	73.00
Bunnings Building Supplies P/L	54.86	0.00	0.00	0.00	54.86
Chris Reynolds Transport	55.00	0.00	0.00	0.00	55.00
CV Check	99.80	0.00	0.00	0.00	99.80
Darwin Office Technology	420.07	0.00	0.00	0.00	420.07
Demountable Sales & Hire Pty Ltd	111,923.77	0.00	0.00	0.00	111,923.77
DT & MG Kerr Trading as Kerr Trust	8,277.50	0.00	0.00	0.00	8,277.50
IBIS Information Systems	4,840.00	0.00	0.00	0.00	4,840.00
Jacana Energy	144.93	0.00	0.00	0.00	144.93
L & J Rural Contracting Pty Ltd	6,644.00	0.00	0.00	0.00	6,644.00
NT Telco	0.00	0.00	15,496.22	0.00	15,496.22
Officeworks Ltd	0.00	434.00	0.00	0.00	434.00
Pumacard	1,874.86	0.00	0.00	0.00	1,874.86
Roberts Education	200.00	0.00	0.00	0.00	200.00
Speedy Electrical Service NT	3,545.00	0.00	0.00	0.00	3,545.00
Therese Balanzategui	180.00	0.00	0.00	0.00	180.00
VTG Waste & Recycling P/L	6,209.64	0.00	0.00	0.00	6,209.64
<b>Total Aged Payables</b>	<b>144,542.43</b>	<b>434.00</b>	<b>15,496.22</b>	<b>0.00</b>	<b>160,472.65</b>
<b>Total</b>	<b>144,542.43</b>	<b>434.00</b>	<b>15,496.22</b>	<b>0.00</b>	<b>160,472.65</b>

### Investments Summary

Coomalie Community Government Council

As at 28 February 2021

Category	Balance	Rate	Interest Frequency	Maturity Date
Fixed Term Deposit	\$ 200,000.00	0.60%	At Maturity	9/03/2021
Fixed Term Deposit	\$ 200,000.00	0.52%	At Maturity	6/04/2021
Fixed Term Deposit	\$ 300,000.00	0.52%	At Maturity	20/05/2021
Fixed Term Deposit	\$ 300,000.00	0.49%	At Maturity	7/06/2021
Fixed Term Deposit	\$ 300,000.00	0.52%	At Maturity	21/06/2021
Fixed Term Deposit	\$ 200,000.00	0.50%	At Maturity	5/07/2021
Fixed Term Deposit	\$ 250,000.00	0.27%	At Maturity	26/07/2021
Fixed Term Deposit	\$ 300,000.00	0.50%	At Maturity	4/08/2021
Fixed Term Deposit	\$ 300,000.00	0.38%	At Maturity	30/08/2021
Fixed Term Deposit	\$ 300,000.00	0.28%	At Maturity	13/09/2021
Fixed Term Deposit	\$ 250,000.00	0.27%	At Maturity	22/10/2021
<b>TOTAL</b>	<b>\$ 2,900,000.00</b>			



## Grants Summary

Coomalie Community Government Council

As at 28 February 2021

Date Received	Grant	Amount	Expended to date	Amount Remaining	Acquittal Due
14/06/2019	SPG - Gatehouses	300,000	130,048	169,952	30/06/2021
24/06/2019	EES - Solar Admin and Pool	110,000	80,642	29,358	30/06/2021
29/07/2020	Community Sport Recreation Officer	44,395	33,947	10,448	31/08/2021
3/02/2020	Anzac Day 2020 – c/over to 2021	10,606	793	9,813	31/07/2021
11/02/2020	Animal Management Program	15,000	3,581	11,419	30/06/2021
8/07/2020	Seniors Month Jul 2020 – c/over to Xmas	2,000	2,023	-	<b>Aquitted</b>
14/07/2020	Building Digital Skills	2,500	-	2,500	31/08/2021
29/09/2020	Community Libraries	48,592	32,560	16,032	31/08/2021
13/11/2020	Local Roads Community Infrastructure Pro	107,943	42,543	-	30/06/2021
25/11/2020	Australia Day COVID Safe Event	6,601	6,626	-	<b>Aquitted</b>
30/11/2020	Youth Vibe Holiday Grant Jan 2021	2,000	214	1,786	31/03/2021
14/12/2020	Digital Devices	5,000	778	4,222	31/03/2021
22/01/2021	Youth Week 2021	2,000	-	2,000	30/06/2021
		<b>656,637</b>	<b>333,755</b>	<b>257,530</b>	

### RESOLUTION 2021/03/16/016

That Council receives and notes the Finance and Grant Reports for February 2021.

**Moved:** Clr. McElwee

**Seconded:** Clr. Beswick **Carried**

### 11.3 FEES AND CHARGES 2020/21

**Date:** 16<sup>th</sup> March 2021  
**Author:** Melissa Kerr, Finance Manager  
**Attachment:** Nil

#### PURPOSE

Updating schedule of fees and charges 2020/21.

#### BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions

#### **RESOLUTION 15/12/2020/014**

*That Council receives and notes the amendments to the Fees and Charges 2020/21.*

**Moved:** Clr. Corliss

**Seconded:** Clr. Turner **Carried**

## COMMENT

In order for Council to charge fees and receive monies for services rendered during the Vet Clinic Days, new fees and charges are required. These fees have been determined in consultation with AMRRIC.

Item	Amount	Notes
Desex Male	\$ 75.00	Concession Card FREE
Desex Female	\$150.00	Concession Card FREE
Consult Checkup	\$ 50.00	Concession Card FREE
Vaccination C3	\$ 50.00	
Vaccination C5	\$ 75.00	
Anti-parasitic Nexguard	\$ 15.00	

## CONSULTATION

Animal Management in Rural and Remote Indigenous Communities (AMRRIC)

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

*Local Government Act 2008*

## FINANCIAL IMPLICATIONS

Nil

### **RESOLUTION 2021/03/16/017**

That Council receives and approves new Vet Clinic Day fees and amends the Fees and Charges 2020/21.

**Moved:** Clr. Moyle

**Seconded:** Clr. Turner **Carried**

#### 11.4 PARTIAL ACQUITTAL – ENERGY EFFICIENCY AND SUSTAINABILITY (EES) GRANT

**Date:** 16<sup>th</sup> March 2021  
**Author:** Anna Malgorzewicz, Chief Executive Officer  
**Attachment:** EES Grant Partial Acquittal

#### PURPOSE

This report requests that Council resolves to partially acquit the EES Grant.

#### BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions

##### ***RESOLUTION 16/02/2021/003***

*That Council;*

*a) receives and notes the Acting Works and Services Manager report; and*

*b) endorses the request for variation to the Energy Efficiency and Sustainability Grant.*

**Moved:** *Clr. Beswick*

**Seconded:** *Clr. McElwee* **Carried**

#### COMMENT

Council received \$110,000 and committed \$14,361.82 of own source revenue to install solar panels on Council's administration building and erect a roof structure with solar panels at the swimming pool complex.

Council has completed both projects and has expended \$83,248.77 to date. A partial acquittal is required to be submitted to the Department of the Chief Minister and Cabinet, Local Government and Community Development in order Council's request to vary the original project scope can be assessed and approved.

#### CONSULTATION

Project Manager

#### STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

#### FINANCIAL IMPLICATIONS

Council's contribution of \$14,361.82.

##### **RESOLUTION 2021/03/16/018**

That Council approves the partial acquittal of the Energy Efficiency and Sustainability Grant of \$83,248.77.

**Moved:** *Clr. Moyle*

**Seconded:** *Clr. Beswick* **Carried**



## 12 COUNCILLOR REPORTS

Clr. Deborah Moyle briefed the Elected Members on the Inaugural TOPROC Annual Conference, held on Friday 26<sup>th</sup> February 2021 at the Darwin Innovation Hub.

## 13 USE OF THE COMMON SEAL

Nil

## 14 LATE ITEMS

Nil

## 15 GENERAL BUSINESS

Nil

## 16 CONFIDENTIAL ITEMS

### RESOLUTION 2021/03/16/019

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

(b) information about the personal circumstances of a resident or ratepayer;

(d) information subject to an obligation of confidentiality at law, or in equity;

(e) information provided to the council on condition that it be kept confidential.

**Moved:**           Clr.

**Seconded:**      Clr.

The meeting was closed to the public at 7.25pm.



**RESOLUTION 2021/03/16/020**

That Council receives and notes the Confidential Actions Items List to March 2021.

**Moved:** Clr. Moyle

**Seconded:** Clr. Corliss **Carried**

**RESOLUTION 2021/03/16/021**

That Council;

a) approves to commence a tender process for RFT202122-001 Cleaning of Public Toilets and Council Assets with a 1+1+1 extension period; and

b) endorses new tender scope and specification documents to include performance based criteria and strict adherence to COVID-19 public health and cleanliness requirements.

**Moved:** Clr. Beswick

**Seconded:** Clr. Moyle **Carried**

**RESOLUTION 2021/03/16/023**

That Council;

a) receives and notes the report entitled Proposed Staffing Structure; and

b) requests a further report be presented to the April 2021 Ordinary General Meeting.

**Moved:** Clr. Moyle

**Seconded:** Clr. Beswick **Carried**

**RESOLUTION 2021/03/16/024**

That Council receives and notes the report entitled Lake Bennett Residential Estate Sewer Rising Main Update.

**Moved:** Clr. McElwee

**Seconded:** Clr. Beswick **Carried**

**18 NEXT MEETING**

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 20<sup>th</sup> April 2021 at 5:00pm in the Council Chambers.

**19 CLOSURE OF MEETING**

The Vice President Clr. Corliss closed the meeting at 8.20pm.