



MINUTES
ORDINARY COUNCIL MEETING
16th JUNE 2020

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The Coomalie Community Government Council advises that anyone who has any application lodged with the Coomalie Community Government Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Coomalie Community Government Council in respect of the application.

A handwritten signature in black ink, appearing to read 'Anna Malgorzewicz', written in a cursive style.

Signed: Anna Malgorzewicz, Chief Executive Officer

MINUTES

ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 16th JUNE 2020

President of the Shire Council Andrew Turner declared the meeting open at 5:13pm and welcomed all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

| | |
|------------|---|
| Councillor | President Andrew Turner |
| Councillor | Vice President Max Corliss |
| Councillor | Sharon Beswick |
| Councillor | Sue Bulmer |
| Councillor | Christian McElwee (from 5.57pm) |
| Councillor | Deborah Moyle (via electronic attendance from 5.32pm) |

STAFF PRESENT

| | |
|-------------------------|-------------------|
| Chief Executive Officer | Anna Malgorzewicz |
| Finance Manager | Melissa Kerr |

VISITORS PRESENT

Nil

2 APOLOGIES AND LEAVE OF ABSENCE

| | |
|--------------------------------|--|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 16 th June 2020 |
| Author: | Anna Malgorzewicz, Chief Executive Officer |
| Attachments: | Nil |

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 16th June 2020.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person: (d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

NIL

3 ELECTRONIC MEETING ATTENDANCE

| | |
|--------------------------------|--|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 16 th June 2020 |
| Author: | Anna Malgorzewicz, Chief Executive Officer |
| Attachment: | Nil |

SUMMARY

This report is to table, for Council's record, any requests and permissions for Electronic Attendance.

BACKGROUND

In order to ensure Council remains compliant with the current and future *Local Government Act* as it responds to current restrictions imposed as a result of COVID-19 arrangements and beyond, amendments to Council Policy 1.12 Meetings of Council were made to enable Elected members and Council to meet via electronic attendance.

COMMENT

The *Local Government Act* 2008 and 2019 provides for a member who is not physically present at a meeting is taken to be present at the meeting if:

- (a) the member's attendance at the meeting by means of an audio or audiovisual conferencing system is authorised in accordance with a council resolution establishing a policy for attendance in such a manner.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 2008 s61 (Procedure at meeting).

Local Government Act 2019 s95 (Procedure at meeting).

POLICY IMPLICATIONS

Council Policy 1.12 Meetings of Council

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 16/06/2020/001

That Council gives permission for Clr Moyle to attend the meeting of 16th June 2020 via electronic means.

Moved: Clr. Corliss

Seconded: Clr. Turner

Carried

4 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Applicant: N/A

Location/Address: N/A

File Ref: N/A

Disclosure of Interest: Nil

Date: 16th June 2020

Author: Anna Malgorzewicz, Chief Executive Officer

Attachments: Nil

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.

2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

NIL

5 PETITIONS AND DEPUTATION

Nil

6 CONFIRMATION OF MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES FOR ORDINARY GENERAL MEETING 19TH MAY 2020

| | |
|--------------------------------|---|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 16 th June 2020 |
| Author: | Anna Malgorzewicz CEO |
| Attachments: | Copy of Minutes will be tabled at the meeting |

SUMMARY

Minutes of the Ordinary General Meeting held on 19th May 2020 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RESOLUTION 16/06/2020/002

That the Minutes of the Ordinary General Meeting held on 19th May 2020 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr. Corliss

Seconded: Clr. Beswick **Carried**

6.2 CONFIRMATION OF PREVIOUS MINUTES FOR SPECIAL MEETING 28TH MAY 2020

| | |
|--------------------------------|---|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 16 th June 2020 |
| Author: | Anna Malgorzewicz CEO |
| Attachments: | Copy of Minutes will be tabled at the meeting |

SUMMARY

Minutes of the Special Meeting held on 28th May 2020 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RESOLUTION 16/06/2020/003

That the Minutes of the Special Meeting held on 28th May 2020 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr. Beswick

Seconded: Clr. Corliss **Carried**

7 OPERATIONS MANAGER'S REPORT

| | |
|--------------------------------|---------------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | Nil |
| Disclosure of Interest: | Nil |
| Date: | 16 th June 2020 |
| Author: | Emma Dunne, Acting Operations Manager |
| Attachment: | Nil |

SUMMARY

Roads

The remaining slashing of roadsides is still ongoing with a fire fighting unit in tow in case of an accidental fire starting.

Tenders for the reseal of Miles Road has closed and notification to all tenderers will occur following Council's decision at its June 2020 meeting.

Depending on available funds after Miles Road -request for quote will be called for Meneling Road and Mardango Crescent.

The water, grade and roll program will be completed once Munz road is completed.

The floodway on Cadogan Road and Heathers Lagoon Road are currently under repair.

Council's contractor will then continue on with other maintenance work as requested.

Waste

Batchelor Waste Facility

Batchelor dump has been operating satisfactorily. Council has received many compliments over the recent mulching of the green waste from residents. On this occasion, material was mulched twice, making it a better product to put on gardens.

Unfortunately, there have been a few people who have been dumping outside the gate when the facility is closed.

Adelaide River Waste Facility

Adelaide River Landfill has been operating much better, with no new fires inside the site since the last report to Council. There however was a fire outside the boundary of the facility which fortunately did not impact the site. Great effort to all involved who helped keep the fire out.

Currently sitting at approximately 10-15 cubic metres of rubbish per week. There has been an increase of rubbish deposited since COVID-19 restrictions have eased. A purchase order has been issued again for additional fill to be brought in. This will continue to be a cost to Council, and as material is not readily available, it is likely the cost will increase.

Parks

Batchelor and Adelaide River

Usual palm frond pick up and tidying up occurring weekly. Irrigation is now operational and will be regularly monitored and maintained. The Men's Shed completed a good job repairing the Havlik Park Castle following the vandalism that was reported in the last meeting report.

Rum Jungle Lake

Visitors are enjoying the lake and its environs again, with approximately 1 bin of rubbish a week.

Other

Streetlights – new streetlight labels were also installed in partnership with PowerWater during the month. The cost of replacement labels was met from the balance in Council's grant, at a total cost of approximately \$2,200. The new labels identify each streetlight with a unique identifier for ease of reporting faults and coordinating repairs.

Overgrown property notices continue to be followed up.

Council also cooperated with the Environmental Health Unit during the month regarding discharge from septic systems onto Council controlled land. The Environmental Health Unit are managing the actions in response to the Public Nuisance Notice.



VOTING REQUIREMENTS

Simple Majority

RESOLUTION 16/06/2020/004

That Council receives and notes the Operations Managers Report for May/June 2020.

Moved: Clr. Beswick

Seconded: Clr. Corliss **Carried**

7.1 MONTHLY POOL & DOG STATISTICS

| | |
|--------------------------------|---------------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | |
| Disclosure of Interest: | Nil |
| Date: | 16 th June 2020 |
| Author: | Emma Dunne, Acting Operations Manager |
| Attachment: | Nil |

SUMMARY

Batchelor Swimming Pool

COVID-19 Restrictions

In compliance with COVID-19 restrictions, the Batchelor Swimming Pool was re-opened from Friday 1st May 2020, with strict hygiene and physical distancing requirements in place. Council completed the COVID-19 Checklist for Community Businesses and Organisations and received its compliance certificate for operations which is displayed at the entrance to the facility.

Pool Operations

Attendance numbers have been very low which is not unusual for this period, with only several patrons frequenting the facility daily.

Dry Season Closure

The proposed dates for the annual closure are:

6.00pm Monday, 29th June 2020 and re-opening 3.00pm Thursday, 3rd September 2020.

This is in line with the usual closure time for maintenance. During this period improvements will be made to guidelines and operational practice in readiness for the re-opening in September 2020.

The Community Recreation Development Officer has organised a Closure Pool Party for the community in conjunction with Royal Life Saving NT, and Larrakia Nation. The Pool Party will have a family friendly focus and will include art and cultural activities. Children from the Coomalie Shire will be joined by children from the Belyuen community to participate in the event. The event will be a CPOVID-19 compliant event and Council staff are also working with local NT Police to ensure responsible hygiene and distancing measures are observed. The event will take place on Sunday 28th June 2020 between 1.00pm – 4.00pm.

Animal Management

During the month Council increased the number of patrols throughout the townships that resulted in a number of letters being issued to residents regarding By-law breaches, including unregistered dogs on properties, or more than two dogs per property.

Council is also working with Territory Housing regarding the keeping of stock in one premise and the keeping of up to six dogs in another.

Statistics for the period were:

| | |
|--------------------------|---|
| Impounded | 2 |
| Returned to owner | 1 |

| | |
|-------------------|-----|
| Rehomed | Nil |
| Euthanised | Nil |

VOTING REQUIREMENTS

Simple Majority

NOTE

For the Information of Council

8 CHIEF EXECUTIVE OFFICER'S REPORTS

8.1 INCOMING AND OUTGOING CORRESPONDENCE

| | |
|--------------------------------|--|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 16 th June 2020 |
| Author: | Anna Malgorzewicz, Chief Executive Officer |
| Attachments: | Correspondence to be tabled |

SUMMARY

Council is provided with items of correspondence both received and sent during the months of May/June 2020.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

Correspondence In

| MI | Date | Subject | Source |
|----|------------|--|---|
| 1 | 13/05/2020 | Statement on Gerry McCarthy Retiring from Politics | NTG Newsroom Chief minister of the Northern Territory |
| 2 | 13/05/2020 | Latest Quarterly Financial report | NTG Newsroom Nicole Manison Treasurer |
| 3 | 14/05/2020 | Research Partnership Opportunity- Culture Study | University of South Australia |
| 4 | 14/05/2020 | Helicopter Noise Batchelor | Batchelor Ratepayer |

| | | | |
|----|------------|--|--|
| 5 | 14/05/2020 | Helicopter Noise Complaint | Major Ian Walker 1st Aviation Regiment |
| 6 | 14/05/2020 | Local Government COVID-19 Response CEO Meeting Notes 12/5/2020 | LGANT |
| 7 | 14/05/2020 | NTCAT Hearing Matters Arising | HWL Ebsworth |
| 8 | 15/05/2020 | Special access for the swimming pool | Batchelor Area School |
| 9 | 15/05/2020 | Lake Bennett proposed temporary solution to pooling on Council verge | Lake Bennett Body Corporate |
| 10 | 17/05/2020 | Copy of email to DLGHCD Boundary Expansion- Amalgamation Discussions-Belyuen and Coomalie Councils 15-5/2020 | CEO Belyuen |
| 11 | 18/05/2020 | Letter of introduction | Labor candidate for Daly Electorate |
| 12 | 18/05/2020 | Local Government Special Community Assistance and Local Employment (SCALE) program | Minister for Local Government Housing and Community Development |
| 13 | 18/05/2020 | Remediation of pooling from reln drains | Lake Bennett Body Corporate |
| 14 | 18/05/2020 | Foundation Skills for Your Future Program | CDU Director, Regional Engagement and Development |
| 15 | 18/05/2020 | Fed Dept of Infrastructure Reporting and Program Management System | Federal Department of Infrastructure, Transport Regional Development and Communication |
| 16 | 18/05/2020 | Minutes of the LGANT Executive Meeting 18/5/2020 | LGANT |
| 17 | 19/05/2020 | Amendment of Council By-Laws CONFIDENTIAL | DLGHCD Manager Legislation and Policy |
| 18 | 19/05/2020 | Action on Overgrown Property Notice Turana Street | Batchelor Resident |
| 19 | 20/05/2020 | Action on pooling on Council verge | Lake Bennett Body Corporate |
| 20 | 20/05/2020 | Correspondence to Batchelor tenants re dog complaint | Advance Residential |
| 21 | 20/05/2020 | Response and resolution of dog complaint | Batchelor Resident |

| | | | |
|----|------------|---|--|
| 22 | 20/05/2020 | No increase in revenue units 2020 | DLGHCD, Divisional Business Manager |
| 23 | 21/05/2020 | Remote Essential Worker cards | DLGHCD, Senior Manager Local Government Strategy |
| 24 | 21/05/2020 | NTCAT Hearing matters CONFIDENTIAL | HWL Ebsworth |
| 25 | 22/05/2020 | Remote Sport Program Stimulus Package agreement | Department of Tourism Sport and Culture |
| 26 | 22/05/2020 | Local Road and Community Infrastructure Grant | Minister Michael McCormack |
| 27 | 25/05/2020 | MNTCAT Matters arising TIO and JLT correspondence issues | HWL Ebsworth |
| 28 | 25/05/2020 | Coomalie Council and Lake Bennett Titles Act | Lake Bennet Ratepayer |
| 29 | 15/05/2020 | IPWEAQ Learning Hub | LGANT |
| 30 | 26/05/2020 | NT Flag marshal Advice for National Reconciliation Week 2020 | Department of the Chief Minister |
| 31 | 27/05/2020 | Media Release- lack of network services in remote communities | West Arnhem Regional Council |
| 32 | 27/05/2020 | NTCAT Hearing Matters JLT or TIO | HWL Ebsworth |
| 33 | 27/05/2020 | Training needs of NT Council | Department of Local Gov, housing and Community Development |
| 34 | 27/05/2020 | NTCAT Hearing Matters | JLT |
| 35 | 1/06/2020 | Early payment of 2020-21 Financial Assistance Grants | Local Government and Community Development |
| 36 | 2/06/2020 | Public Messaging- Quarantine / Isolation in Remote Communities | Batchelor Police Station |
| 37 | 1/06/2020 | Excess Dogs on property- Surrender request | Housing Officer |
| 38 | 3/06/2020 | NTCAT- Report on Hearing | HWL Ebsworth Lawyers |
| 39 | 3/06/2020 | COVID-19 Safety plan Checklist | Enviro Health |
| 40 | 3/06/2020 | Covid-19 Updated statement of Commitment | Enviro Health |
| 41 | 3/06/2020 | Supscription and Catchup | RDANT |
| 42 | 2/06/2020 | Request re Order of Australia information on Batchelor Resident | Batchelor Resident |

| | | | |
|----|-----------|--|---|
| 43 | 3/06/2020 | Bio Security Area Restrictions Lifting | LGANT |
| 44 | 4/06/2020 | NAIDOC celebrations postponed 2020 | Batchelor Primary Health Care Centre |
| 45 | 3/06/2020 | Covid 19- Preparation for Stage 3 Restrictions | Local Government and Community Development |
| 46 | 4/06/2020 | NT Sustainable Tidy Towns Communities 2020 | Keep Australia Beautiful Council NT |
| 47 | 4/06/2020 | Covid 19- lifting Remote area Restrictions 2 June 20 | LGANT |
| 48 | 4/06/2020 | Business Hardship Confirmation Letter | Local Business |
| 49 | 4/06/2020 | Local Gov and National Cabinet | LGANT |
| 50 | 4/06/2020 | Proposed Coomalie Amendment By-laws 2020 | Local Government and Community Development |
| 51 | 4/06/2020 | Road Safety Community Grants 2020- applications open | DIPL |
| 52 | 4/06/2020 | Resignation to contest 2020 Legislative elections | Local Government, Housing and Community Development |
| 53 | 4/06/2020 | NT Business Hardship Package | LGANT |
| 54 | 4/06/2020 | LGANT local buy refresh of Solar panels | LGANT |
| 55 | 5/06/2020 | EOI Accounting and Financial services | Local Business |
| 56 | 9/06/2020 | Waste management Public Health Exemption Response- Scale Program | Department of Local Government, Housing and Community Development |

Correspondence Out Table

| Date | MO | SENDER | Recipient | Subject |
|------------|----|--------|-------------------------------|--|
| 11/05/2020 | 1 | CEO | Lake Bennett Body Corporate | Progress update on pooling issue Lake Bennet |
| 14/05/2020 | 2 | CEO | University of South Australia | Initial response to Culture Study opportunity |
| 15/05/2020 | 3 | CEO | NTEPA | Section 14 incident report AR waste site fire, follow up |
| 15/05/2020 | 4 | CEO | Lake Bennett Body Corporate | LBBC interim measures to fix pooling on Council verge |
| 15/05/2020 | 5 | CEO | DLGHCD, Maree DeLacey | Boundary Expansion Amalgamation discussion Belyuen and Coomalie Councils |
| 15/05/2020 | 6 | CEO | Batchelor Area School | Special access to swimming pool proposal |
| 15/05/2020 | 7 | CEO | HWL Ebsworth | NTCAT Hearing matters arising |

| | | | | |
|------------|----|----------|--|--|
| 18/05/2020 | 8 | CEO | Labor candidate for Daly Electorate | Labour Candidate Introduction response from CEO |
| 18/05/2020 | 9 | CEO | Lake Bennett Body Corporate | Progress of remediation pooling issue |
| 19/05/2020 | 10 | CEO | Batchelor Resident | Resident re overgrown property notice and pool chair funding |
| 20/05/2020 | 11 | CEO | Batchelor Cleaning Contractor | Contract Extension Letter - Cleaning Batchelor 2018-001 |
| 20/05/2020 | 12 | CEO | Adelaide River Cleaning Contractor | Contract Extension Letter- Cleaning AR 2018-001 |
| 22/05/2020 | 13 | CEO | Batchelor complainant | Response to dog complaint AN467 |
| 20/05/2020 | 14 | CEO | Batchelor resident | Dog Management By-Law Offence_Resident AN467 |
| 20/05/2020 | 15 | CEO | Department of Housing | Dog management by-laws offence to housing regarding AN539 |
| 21/05/2020 | 16 | CEO | Lowrys Accountants | Lowrys Unsuccessful EOI for External Auditor |
| 21/05/2020 | 17 | CEO | Lloyd Nair Watkins | Lloyd Unsuccessful EOI for External Auditor |
| 21/05/2020 | 18 | CEO | MGI Sydney | MGI Unsuccessful EOI for External Auditor |
| 21/05/2020 | 19 | CEO | ARCA Global Consulting | ARCA Unsuccessful EOI for External Auditor |
| 22/05/2020 | 20 | Accounts | Batchelor Rate Payer | Agenda item decision Batchelor Resident hardship request |
| 22/05/2020 | 21 | CEO | LBBC | LBBC Further pooling Council verge request for meeting |
| 22/05/2020 | 22 | CEO | HWL Lawyers | Council response to NTCAT matters and settlement offer |
| 25/05/2020 | 23 | CEO | Department of Tourism, Sport and Culture | Remote Sport Stimulus Grant - Coomalie |
| 25/05/2020 | 24 | CEO | Territory Families | Youth Quick Response Grant Agreement |
| 25/05/2020 | 25 | CEO | Lake Bennett Rate payer | Overuse of waste management system Lake Bennett |
| 25/05/2020 | 26 | CEO | Now Renovations | Lake Bennett pooling from Reln Drains |
| 26/05/2020 | 27 | CEO | CRO | National Reconciliation Week- Flag Marshall advice |
| 27/05/2020 | 28 | CEO | Nexia Edwards Marshall NT | Consideration of fraud and compliance Nexia Respose |
| 27/05/2020 | 29 | CEO | HWL Ebsworth | NTCAT regarding request for update between JLT and TIO |
| 28/05/2020 | 30 | CEO | Adelaide River Contractor | AR Waste Station Supervision Contract Extension |
| 28/05/2020 | 31 | AOM | Multiple Batchelor Rate Payers | Second Notice, overgrown properties |
| 28/05/2020 | 32 | CEO | Local Government, Housing and community Development | Acceptance of One off scale Grant CCGC |
| 29/05/2020 | 33 | CEO | Department of Infrastructure, planning and Logistics | 10 year infrastructure Plan 2020 -2029 input due EOM may 2020 |
| 1/06/2020 | 34 | CEO | VTG Waste | Contract 201920-001 Collection, compaction and disposal of garbage |

| | | | | |
|------------|----|-----------|--|---|
| 2/06/2020 | 35 | RECEPTION | Department of Housing | AN639 Stat Dec to surrender animals response |
| 2/06/2020 | 36 | CEO | Batchelor Police | Batchelor swimming pool- closing party |
| 3/06/2020 | 37 | AOM | Batchelor Rate Payer | AN 486 First notice overgrown property |
| 3/06/2020 | 38 | Reception | Rate Payer | Response re Order of Australia recommendation |
| 4/06/2020 | 39 | Reception | Classic Holden Car Club | Classic Holden Car Club Event application |
| 4/06/2020 | 40 | CEO | JLTA | NTCAT Hearing update with JLT |
| 4/06/2020 | 41 | CEO | Local Government and Community Development | Draft Coomalie Amendment By-laws 2020 for public consultation |
| 4/06/2020 | 42 | ACCOUNTS | Business Rate Payer | Hardship Application Response |
| 4/06/2020 | 43 | ACCOUNTS | Business Rate Payer | Hardship Application Response |
| 5/06/2020 | 44 | CEO | Local Business | EOI for Accounting and financial Services |
| 9/06/2020 | 45 | CEO | Finance, SAO | Waste management Public Health Exemption-Scale Program |
| 10/06/2020 | 46 | CEO | AR Transfer Station Key holders | Adelaide River Waster Transfer- keys |
| 20/05/2020 | 47 | OPM | Rate Payer | Bitumen Sealing of Fred Hardy Road response |
| 14/05/2020 | 48 | CEO | JLT | JLT Insurance Declaration- Crime insurance Proposal Form |
| 15/05/2020 | 49 | AOM | Rate Payers | Overgrown Blocks- First notice |

CONSULTATION

Not Applicable

STATUTORY ENVIRONMENT

Not Applicable

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/06/2020/005

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: Clr. Beswick

Seconded: Clr. Corliss

Carried

8.2 REVIEW OF ACTION ITEMS LIST TO JUNE 2020

| | |
|--------------------------------|--|
| Applicant: | Nil |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 16 th June 2020 |
| Author: | Anna Malgorzewicz, Chief Executive Officer |
| Attachments: | Action Items List to June 2020 |

| | | |
|--|---------------------|----------------|
| RESOLUTION 16/06/2020/006 | | |
| That Council; | | |
| a) receives and notes the Actions Items List to June 2020; and | | |
| b) directs the Chief Executive Officer to publish the Public Information on the Proposed Coomalie Amendment By-Laws 2020 in order Council progress the amendment to its By-Laws. | | |
| Moved: | Clr. Corliss | |
| Seconded: | Clr. Beswick | Carried |

8.3 COMPLAINTS REGISTER TO JUNE 2020

| | |
|--------------------------------|--|
| Applicant: | Nil |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 16 th June 2020 |
| Author: | Anna Malgorzewicz, Chief Executive Officer |
| Attachments: | Complaints register |

| | | |
|--|---------------------|----------------|
| RESOLUTION 16/06/2020/007 | | |
| That Council receives and notes the Complaints to June 2020. | | |
| Moved: | Clr. Corliss | |
| Seconded: | Clr. Turner | Carried |

8.4 CEO ACTIVITIES REPORT

| | |
|--------------------------------|--|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | |
| Disclosure of Interest: | Nil |
| Date: | 16 th June 2020 |
| Author: | Anna Malgorzewicz, Chief Executive Officer |
| Attachment: | Nil |

SUMMARY

Throughout the period since Council’s meeting in May 2020, addressing matters relating to the COVID-19 response and recovery dominated the Chief Executive Officer’s activities once again.

As restrictions were eased gradually and facilities opened, Council was required to register each public venue, including the office and Chambers, and complete COVID-19 Safety Checklists. This included the development of procedures and protocols for the regular cleaning, management of visitors and contractors, and staff safety. Council was also inspected by officers from the Environmental Health Unit, and it was not surprising that Council received the compliant tick of approval. This was because of the care, dedication and professional manner in which all staff have addressed the requirements placed on Council during the response and recovery period.

In preparation for the lifting of restrictions for the bio-security areas, both the Adelaide River and Batchelor Local Emergency Committees conducted second wave scenarios with Northern Command, Incident Controller and Department of Health participating via tele-conference. These exercises were conducted to ensure all LEC members and stakeholders understand the response requirements and responsibilities under the Public Health situation that all members operate within.

During the month the Chief Executive Officer also interviewed a candidate to deliver outstanding infrastructure projects for Council. Ms Carol Gaulke, a qualified and experienced engineer, will commence with Council on Monday 22nd June 2020 for a period of three months to deliver the landfill gatehouse and photo-voltaic projects.

Following a series of arson incidents, the Chief Executive Officer has also been working with Northern Territory Police in an ongoing investigation. To ensure compliance with the *NT Waste Management and Pollution Control Act 1998* and compliance standards prescribed by the NT EPA, all keys issued to external parties for access to the Adelaide River Landfill site have been recalled. Whilst some key holders view this action as unreasonable, it is a temporary measure to control access and activities at the site whilst investigations continue and to also ensure Council has full control of access to the site. The Chief executive Officer has requested all parties co-operate with Council during this period.

The Chief Executive Officer’s activities for the month included:

Week commencing 18th May 2020

| | |
|----------|---|
| Meetings | <ul style="list-style-type: none"> • Royal Life Saving NT • City of Darwin – Parap Pool • CCGC Ordinary General Meeting • Larrakia Night Patrol • Via video-conference NT Planning Commission Hearing • Via videoconference TOPROC • OHS Quarterly Meeting • Monthly CCGC Staff Meeting • Chief Executive Officer Wagait Shire Council • Via video-conference CEO’s Monthly Meeting |
|----------|---|

| | |
|--------|--|
| Other: | <ul style="list-style-type: none"> • Telephone discussion Lake Bennett Resort re By-Law Breach • Telephone discussion Lake Bennett Body Corporate Committee • Inspection of graded roads • Animal Patrol re customer complaints • Telephone discussion Chief Executive Officer Palmerston City Council • Assisted customer with stray dog (after hours call out) |
|--------|--|

Week commencing 25th May 2020

| | |
|----------|---|
| Meetings | <ul style="list-style-type: none"> • Shannon Landcare and Recycling re contract and performance review • Tender Assessment Panel – Miles Road • Via videoconference LGANT Environment, Transport and Infrastructure Committee • Batchelor Local Emergency Committee • Special Council Meeting • Teleconference with Environmental Health Unit |
|----------|---|

Week commencing 1st June 2020

| | |
|----------|--|
| Meetings | <ul style="list-style-type: none"> • CCGC Audit Committee • Larrakia Nation and Chief Executive Officer Belyuen Community Government Council • CELOTTI Workforce Representatives • Adelaide River Local Emergency Committee • Via video-conference – LGANT Mayors, Presidents and CEOs with Department of the Chief Minister • Chair, Signage Sub-Committee, Litchfield Regional Tourism Inc • Adelaide River Remote Sergeant |
| Other | <ul style="list-style-type: none"> • NTCAT Hearing |

Week commencing 8th June 2020

| | |
|----------|---|
| Meetings | <ul style="list-style-type: none"> • Manager, Transport Strategy, Department of Infrastructure, Planning and Logistics • NAIDOC Community Event Planning Committee • Via videoconference LGANT Special General Meeting |
|----------|---|

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 16/06/2020/008

That Council receives and notes the CEO's Activities Report for the period May/June 2020 and acknowledges and thanks staff for the care, dedication and professional manner in which all staff addressed the requirements placed on Council during the COVID-19 response and recovery period.

Moved: Clr. Beswick

Seconded: Clr. Corliss

Carried

8.5 AN371 MILES ROAD, EVA VALLEY DRAINAGE ISSUE

| | |
|--------------------------------|---|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | |
| Disclosure of Interest: | Nil |
| Date: | 16 th June 2020 |
| Author: | Anna Malgorzewicz, Chief Executive Officer |
| Attachment: | Engineering Report - "Report on drainage issue at Lot 86 Miles Road, Eva Valley". |

SUMMARY

The landowner of AN371 Miles Road, Eva Valley wrote to Council in December 2018 requesting the long-standing issue of watercourse management and flow be addressed by Council to prevent further damage to the property at 86 Miles Road, Eva Valley.

This report recommends Council refer an amount of \$10,000 to its 2020/21 budget deliberations to address Stage 1 only prevention works.

BACKGROUND

PREVIOUS DECISIONS

RESOLUTION 18/02/2020/010

That Council:

- a) *proceed with developing plans and final costings for Option 1;*
- b) *direct the Chief Executive Officer to consult with the landowner regarding Option 1;*
- c) *direct the Chief Executive Officer to seek funding for a more permanent solution; and*
- d) *provide a further report to Council.*

Moved: Clr. Moyle

Seconded: Clr. Beswick

CARRIED

RESOLUTION 18/06/2019/017

That Council provide delegated authority for the CEO to seek quotations for stormwater management preliminary advice including an onsite visit and discussions with affected landholders and the delivery of a concept plan and estimated costings for 86 Miles Road: and to proceed with the best value proposition.

Moved: Clr. Moyle

Seconded: Clr. Beswick

CARRIED

Note estimate for stormwater management advice to be under \$3000

RESOLUTION 16/04/2019/019

That Council acknowledge the letter and photographs from the owner of 86 Miles Road and advise that research on the history of the road pre construction and sealing will continue and that Council

8.6 DRAFT 2020/21 RATES DECLARATION

| | |
|--------------------------------|---|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | G:/Rates and Properties/2020-21 |
| Disclosure of Interest: | Nil |
| Date: | 16 th June 2020 |
| Author: | Melissa Kerr, Finance Manager Anna Malgorzewicz, Chief Executive Officer |
| Attachment: | Draft Rates Declaration 2020-21 |

SUMMARY

Council's Internal Audit Committee met on the 1st June 2020 to review the required statutory Draft 2020-21 Rates Declaration, Shire Plan, Budget, Fees and Charges and Councillor Allowance documents.

BACKGROUND

Council is required to declare the rates that Council intends to raise for the year to be included in the Annual Shire Plan and budget for 2020-21

COMMENT

Nil

CONSULTATION

Internal Audit Committee

Chief Executive Officer

Finance Manager

STATUTORY ENVIRONMENT

Part 11.5 Imposition of rates and charges

Division 1 General and special rates

155 General rates

(1) A council must, on or before 31 July in each year, declare rates (**general rates**) on allotments throughout the area to raise the amount the council intends to raise for general purposes for the financial year.

(2) The council may, at the same time, raise an amount towards a special purpose.

(3) The declaration must state:

(a) the amount to be raised for general purposes and, if an amount is to be raised for a special purpose, the amount to be raised for the special purpose; and

(b) the basis or bases of the rates; and

(c) if the rates are to be payable in instalments – the number of instalments and when they will be payable.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Income \$1,317,622

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 16/06/2020/0010

That Council endorse to declare to raise \$1,317,622 in general rates and charges for the 2020-21 financial year to be paid in one instalment due late September 2020.

Moved: Clr. Corliss

Seconded: Clr. Turner 5/1

Clr. Bulmer voted against

8.7 DRAFT 2020/21 ELECTED MEMBER ALLOWANCES

Applicant: N/A

Location/Address: N/A

File Ref: G:/Budget/2020-21

Disclosure of Interest: Nil

Date: 16th June 2020

Author: Melissa Kerr, Finance manager

Anna Malgorzewicz, Chief Executive Officer

Attachment: Table of Maximum Council Member Allowances for 2020-21

SUMMARY

Council's Internal Audit Committee met on the 1st June 2020 to review the required statutory Draft 2020-21 Rates Declaration, Shire Plan, Budget, Fees and Charges and Councillor Allowance documents.

BACKGROUND

Council is required to state the allowances for members of the Council for the 2020-21 financial year and the amount budgeted to cover payment of those allowances.

COMMENT

Nil

CONSULTATION

Internal Audit Committee

Chief Executive Officer

Finance Manager

STATUTORY ENVIRONMENT

Table of Maximum Council Member Allowances for 2020-21 issued by the Department of Local Government, Housing and Community Development

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Expense \$49,800

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 16/06/2020/011

That Council budget \$49,800 for allowances for the members of Council for the 2020-21 financial year.

Moved: Clr. Beswick

Seconded: Clr. Corliss **Carried**

8.8 DRAFT 2020/21 BUDGET

Applicant: N/A

Location/Address: N/A

File Ref: G:/Budget/2020-21

Disclosure of Interest: Nil

Date: 16th June 2020

Author: Melissa Kerr, Finance Manager

Anna Malgorzewicz, Chief Executive Officer

Attachment: DRAFT Budget 2020-21

SUMMARY

Council's Internal Audit Committee met on the 1st June 2020 to review the required statutory Draft 2020-21 Rates Declaration, Shire Plan, Budget, Fees and Charges and Councillor Allowance documents.

BACKGROUND

Council is required to adopt a balanced budget for the financial year and advertise for public comment for 21 days.

COMMENT

Nil

CONSULTATION

Internal Audit Committee

Chief Executive Officer

Finance Manager

STATUTORY ENVIRONMENT

Part 10.5 Annual budgets

127 Annual budgets

(1) A council must prepare a budget for each financial year.

(2) The budget for a particular financial year must:

- (a) outline:
 - (i) the council's objectives for the relevant financial year; and
 - (ii) the measures the council proposes to take, during the financial year, towards achieving those objectives; and
 - (iii) the indicators the council intends to use as a means of assessing its efficiency in achieving its objectives; and
 - (b) contain estimates of revenue and expenditure for the financial year (differentiating between operating and capital expenditure); and
 - (c) state the amount to be allocated to the development and maintenance of each class of infrastructure for the financial year; and
 - (d) state the amount the council proposes to raise by way of rates, and set out the rates structure, for the financial year; and
 - (e) contain an assessment of the social and economic effects of its rating policies; and
 - (f) state the allowances for members of the council for the financial year and the amount budgeted to cover payment of those allowances; and
 - (g) contain any other information required by any guidelines that the Minister may make.
- (3) Subject to the regulations, a council must not budget for a deficit.

128 Adoption of budget or amendment

- (1) A council must adopt its budget for a particular financial year on or before 31 July in the relevant financial year.
- (2) Subject to subsection (2A), a council may, after adopting its budget for a particular financial year, adopt an amendment to its budget.

(2A) An amendment cannot have the effect:

- (a) of increasing the amount of an allowance for the financial year for the members of the council; or
 - (b) of changing the amount of an allowance for the financial year for members of a local authority established by the council except in accordance with any guidelines made by the Minister.
- (3) As soon as practicable after adopting its budget, or an amendment to its budget, for a particular financial year, a council must:
- (a) publish the budget or the amendment as adopted on the council's website; and
 - (b) notify the Agency in writing of the adoption of the budget or amendment; and
 - (c) publish a notice in a newspaper circulating generally in the area informing the public that copies of the budget or amendment may be downloaded from the council's website or obtained from the council's public office.
- (4) The council's budget forms part of the council's municipal, regional or shire plan.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Balanced Budget to zero with transfer of \$75,285 from reserves

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 16/06/2020/012

That Council recommend the Draft Budget 2020-21 be advertised inviting public comment for 21 days in accordance with Section 24 of the *Local Government Act 2008*.

Moved: **Clr. Corliss**

Seconded: **Clr. Beswick**

Carried

8.9 DRAFT 2020/21 FEES AND CHARGES

| | |
|--------------------------------|---|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | G:/Budget/2020-21 |
| Disclosure of Interest: | Nil |
| Date: | 16 th June 2020 |
| Author: | Melissa Kerr, Finance Manager Anna Malgorzewicz, Chief Executive Officer |
| Attachment: | Nil |

SUMMARY

Council's Internal Audit Committee met on the 1st June 2020 to review the required statutory Draft 2020-21 Rates Declaration, Shire Plan, Budget, Fees and Charges and Councillor Allowance documents.

BACKGROUND

Council is required to adopt the fees and charges to be included in the budget for the financial year and advertise for public comment for 21 days.

COMMENT

Nil

CONSULTATION

Internal Audit Committee

Chief Executive Officer

Finance Manager

STATUTORY ENVIRONMENT

Part 10.5 Annual budgets

127 Annual budgets

- (1) A council must prepare a budget for each financial year.
- (2) The budget for a particular financial year must:
 - (a) outline:
 - (i) the council's objectives for the relevant financial year; and
 - (ii) the measures the council proposes to take, during the financial year, towards achieving those objectives; and
 - (iii) the indicators the council intends to use as a means of assessing its efficiency in achieving its objectives; and
 - (b) contain estimates of revenue and expenditure for the financial year (differentiating between operating and capital expenditure); and
 - (c) state the amount to be allocated to the development and maintenance of each class of infrastructure for the financial year; and
 - (d) state the amount the council proposes to raise by way of rates, and set out the rates structure, for the financial year; and
 - (e) contain an assessment of the social and economic effects of its rating policies; and
 - (f) state the allowances for members of the council for the financial year and the amount budgeted to cover payment of those allowances; and
 - (g) contain any other information required by any guidelines that the Minister may make.
- (3) Subject to the regulations, a council must not budget for a deficit.

128 Adoption of budget or amendment

(1) A council must adopt its budget for a particular financial year on or before 31 July in the relevant financial year.

(2) Subject to subsection (2A), a council may, after adopting its budget for a particular financial year, adopt an amendment to its budget.

(2A) An amendment cannot have the effect:

(a) of increasing the amount of an allowance for the financial year for the members of the council; or

(b) of changing the amount of an allowance for the financial year for members of a local authority established by the council except in accordance with any guidelines made by the Minister.

(3) As soon as practicable after adopting its budget, or an amendment to its budget, for a particular financial year, a council must:

(a) publish the budget or the amendment as adopted on the council's website; and

(b) notify the Agency in writing of the adoption of the budget or amendment; and

(c) publish a notice in a newspaper circulating generally in the area informing the public that copies of the budget or amendment may be downloaded from the council's website or obtained from the council's public office.

(4) The council's budget forms part of the council's municipal, regional or shire plan.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 16/06/2020/013

That Council recommend the Fees and Charges in the Draft Budget and Shire Plan 2020-21.

Moved: Clr. Corliss

Seconded: Clr. Turner **Carried**

8.10 DRAFT 2020/21 SHIRE PLAN AND LONG TERM FINANCIAL PLAN

Applicant: N/A

Location/Address: N/A

File Ref: G:/Shire Plans/2020-21

Disclosure of Interest: Nil

Date: 16th June 2020

Author: Melissa Kerr, Finance Manager

Anna Malgorzewicz, Chief Executive Officer

Attachment: DRAFT Annual Shire Plan 2020-21

SUMMARY

Council's Internal Audit Committee met on the 1st June 2020 to review the required statutory Draft 2020-21 Rates Declaration, Shire Plan, Budget, Fees and Charges and Councillor Allowance documents.

BACKGROUND

Council is required to adopt a Shire Plan for the financial year and advertise for public comment for 21 days.

COMMENT

Nil

CONSULTATION

Internal Audit Committee

Chief Executive Officer

Finance Manager

STATUTORY ENVIRONMENT

24 Annual review of municipal, regional or shire plan

(1) A council must adopt its municipal, regional or shire plan (or revisions to its municipal, regional or shire plan) between 1 April and 31 July in each year and forward a copy of the plan (or the revised plan) to the Agency by the latter date.

(2) Before the council adopts its municipal, regional or shire plan (or revisions to its municipal, regional or shire plan) for a particular year, the council must:

(a) prepare a draft of the plan (incorporating any proposed revisions); and

(b) make the draft plan accessible on the council's website and make copies available for public inspection at the council's public offices; and

(c) publish a notice on its website and in a newspaper circulating generally in the area inviting written submissions on the draft plan within a period (at least 21 days) from the date of the notice; and

(d) consider the submissions made in response to the invitation and make any revisions to the draft the council considers appropriate in the light of the submissions.

(3) Although the council's budget forms part of its municipal, regional or shire plan, this section does not apply to the adoption of the budget or of amendments to it.

(4) The adoption of a budget, or of amendments to it, operates to amend the municipal, regional or shire plan so that it conforms with the most recent text of the council's budget.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 16/06/2020/014

That Council recommend the Draft Shire Plan 2020-21 be advertised inviting public comment for 21 days in accordance with Section 24 of the *Local Government Act 2008*.

Moved: Clr. Beswick

Seconded: Clr. Corliss

Carried

8.11 SCALE GRANT PROJECT PROPOSALS

| | |
|--------------------------------|--|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | |
| Disclosure of Interest: | Nil |
| Date: | 16 th June 2020 |
| Author: | Anna Malgorzewicz, Chief Executive Officer |
| Attachment: | |

SUMMARY

This report seeks Council endorsement of a number of projects to be completed in fulfillment of the Special Community Assistance and Local Employment (SCALE) Grant offer 2019-20. All projects must be fully expended by 30th September 2020.

BACKGROUND

Previous Decisions

RESOLUTION 28/05/2020/004

That Council accepts the One-Off Special Community Assistance and Local Employment Grant for 2019-20 of \$128,700.

Moved: *Clr. Beswick*

Seconded: *Clr. Corliss* **4/1**

RESOLUTION 28/05/2020/005

That Council adopts the Public Benefit Concessions Policy in fulfilment of its obligations under acceptance of the One-Off Special Community Assistance and Local Employment Grant (SCALE) Program.

Moved: *Clr. Moyle*

Seconded: *Clr. Turner* **CARRIED**

COMMENT

Council was offered and accepted, a One-Off Grant totalling \$128,700 under the newly established SCALE program, part of a suite of Northern Territory Government initiatives to support the local government sector to manage the impacts of the COVID-19 pandemic. Eligibility was contingent on Council adopting the "Public Benefit Concessions Policy", which Council adopted by resolution at a Special Meeting on 28th May 2020.

Funds are to be fully expended by 30th September 2020 however councils may request an extension on a case by case basis. Projects can include those that stimulate the local economy, assist with employment costs of Territorians to ensure the continued delivery of local government essential services, local job creation or, meet the costs of additional cleaning, handwashing and hygiene stations, as examples. If projects and supplies relate to waste management or public health issues, and there is no pre-existing contract, a new contract can

be entered into for the supply of services and goods and end on or before 30 June 2021 without the requirement to go to tender.

There are a number of projects that would reduce Council's risk exposure, address public health and safety issues and improve levels of service to the community. These are:

- Completion of perimeter fence Adelaide River Landfill and Waste Facility (approximately 580 metres);
- Completion of perimeter fence Batchelor Landfill and Waste Facility (approximately 600 metres); and
- Supply and installation of handwash and/or sanitiser dispensers at public toilet facilities at Batchelor Swimming Pool, Batchelor Oval and Adelaide River and Batchelor Public Toilets.

Preliminary quotes have been obtained and it is feasible that all projects could be achieved within the total grant amount, however, this is subject to types of fencing (stockproof or chainmesh), and final quotations received.

Perimeter fencing at both waste sites would increase compliance, prevent illegal trespass and instances of illegal dumping or arson, reduce Council's risk exposure and improve public health and safety.

The Northern Territory Government has also advised that procurement exemptions apply for specific purpose projects. Waste management and public health initiatives fall within the scope of agreed projects eligible for tender exemption. A project to procure fencing for the landfill facilities will be exempted under waste management or public health, provided the council enters into a contract to procure such supplies from a **Territory enterprise** and the contract is entered into and ends on or before 30 June 2021. **Territory enterprise** means an enterprise operating in the Northern Territory that has significant permanent presence in the Northern Territory and employs Northern Territory residents.

Supply and installation of handwash and/or sanitiser dispensers in Council's public toilet facilities would ensure compliance with heightened standards of public health and hygiene.

CONSULTATION

Finance Manager

Operations Supervisor

STATUTORY ENVIRONMENT

Local Government Act

Local Government (Accounting Regulations) 2008

Northern Territory Waste Management and Pollution Control Act 1998

POLICY IMPLICATIONS

Council Policy 1.24 Public Benefit Concessions Policy

FINANCIAL IMPLICATIONS

Council is required to fully expend the One-Off SCALE Grant of \$128,700 by 30th September 2020.

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 16/06/2020/015

That Council approve the following projects (budget dependent) in fulfilment of its obligations under the SCALE 2019-2020 Grant Offer:

- a) completion of perimeter fence Adelaide River Landfill and Waste Facility; and
- b) completion of perimeter fence Batchelor Landfill and Waste Facility; and
- c) supply and installation of handwash and/or sanitiser dispensers at public toilet facilities controlled by Coomalie Community Government Council.

Moved: Clr. Bulmer

Seconded: Clr. Beswick

Carried

8.12 LITCHFIELD REGIONAL TOURISM INCORPORATED – SIGNAGE PROPOSAL UPDATE

| | |
|--------------------------------|---|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | |
| Disclosure of Interest: | Nil |
| Date: | 16 th June 2020 |
| Author: | Anna Malgorzewicz, Chief Executive Officer |
| Attachment: | Correspondence – Batchelor Signage Bay - Policy |

SUMMARY

Litchfield Regional Tourism Incorporated wrote to Council with a proposal to establish four (4) Conditional Zones in the Adelaide River and Batchelor townships as part of Northern Territory Government's Advertising and Activities in Road Reserves – Management Guidelines. Following consultation with stakeholders, this update report recommends Council write to the Northern Territory Government requesting the establishment of new and/or refurbishment of existing signage bays that supports the tourism industry and complies with road safety requirements.

This report also recommends Council Policy 5.3 "Batchelor Signage Bay", be rescinded.

BACKGROUND

Previous Decisions

RESOLUTION 28/05/2020/008

That Council;

a) endorses the proposed 10 Year Infrastructure Plan – Coomalie Council schedule of projects as amended; and

b) writes to the Department of Planning, Infrastructure and Logistics regarding its confirmation of the proposed works.

RESOLUTION 16/05/2017/008

That Council makes provision for \$8000 in the budget. and approves the Community Grant applications for 2017/18 as follows:

Litchfield Regional Tourism Incorporated \$1000 for Heritage Trail signage & App

Moved: **Clr. Gray**

Seconded: **Clr. Corliss**

6/6

COMMENT

The Department of Infrastructure, Planning and Logistics (DIPL) is the Road Authority responsible for the management of all Northern Territory Government controlled roads and road reserves in the Territory.

At Council's May 2020 meeting, Officers from DIPL provided Council with a presentation on the new Management Guidelines for Advertising and Activities in Road Reserves. As part of its role, DIPL needs to ensure activities conducted on road reserves are safe and in the best interests of the community. The Guidelines provide for designated areas for signage and activities in the road reserve. The zones for permitted activities in Northern Territory Government road reserves are:

- As-of-right zone – these are areas where individuals can sell a private vehicle without a permit;
- Conditional zone – Conditional zones are available for both commercial and non-commercial activities, with the exception of private vehicle, trailer and boat sales. A permit is required to ensure road safety and amenity is maintained; and
- Rest areas, truck stops and information bays - All activities are allowed in these areas, with the exception of private vehicle, trailer, boat sales and signage. No permit is required for reasonable use of government managed facilities, with the exception of mobile vendors or any activity (commercial or non-commercial), likely to attract significant traffic and cause road safety or visual hazards.

Litchfield Regional Tourism Incorporated wrote to Council seeking endorsement for the establishment of four (4) Conditional Zones – two (2) in Adelaide River and two (2) in Batchelor townships.

Conditional Zones are designated areas in road reserves where advertising signage will be permitted, but only on application and approval by DIPL. Signage in Conditional Zones will be limited in number due to the need to space signage at a generous distance from one another in a specific zone for safety and legibility reasons. Conditional Zones differ from Information Bays that encourage road users to stop, and safely read and engage with information displayed.

The current Management Guidelines do not include plans for Adelaide River and Batchelor. The Chief Executive Officer met with Officers from DIPL to discuss how to facilitate progress on the establishment and/or refurbishment of new and/or existing information bays, particularly as these projects are listed in the NTG 10 Year Infrastructure Plan for the area. DIPL is currently undertaking road safety audits for the areas designated in the current Management Guidelines and welcomes feedback and suggestions from Council regarding appropriate treatments for the Coomalie area. Planning for designated zones within the Coomalie Shire area will be undertaken following completion of safety audits for suggested zones in the current Management Guidelines. It is therefore suggested that Council write to DIPL recommending information bays be included in the Management Guidelines, particularly as these projects are listed in the 10 Year Infrastructure Plan and forward similar correspondence to the Department of Tourism, Sport and Culture, advocating the establishment of these initiatives as a priority.

In addition, Council Policy 5.3 "Batchelor Signage Bay" has created confusion among stakeholders and NTG. The policy (refer to the attached) was adopted by resolution on 16th April 2013, however has not been implemented by Council and Council Officers were unaware of its existence. The policy endeavoured to

8.13 ASSET DISPOSAL REQUEST FOR APPROVAL

| | |
|--------------------------------|--|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | |
| Disclosure of Interest: | Nil |
| Date: | 16 th June 2020 |
| Author: | Aleyshia McGrigor, Senior Administration Officer |
| Attachment: | Asset Disposal List |

SUMMARY

Council administrative staff have conducted an audit of IT assets. Due to outdated software there has been 26 items which have been deemed as excess to Council requirements.

The Chief Executive Officer and Community Recreation Development Officer (CRDO) met with Larrakia Nation, who have offered to clean, sanitise, and refurbish these items as part of their service to Indigenous communities. It is proposed that they will then be donated to disadvantaged youth through community programs delivered by the CRDO.

BACKGROUND

Nil

COMMENT

Goods excess to Council requirements must be disposed of in accordance with the delegated authority and policy. Generally, Council will sell or dispose of excess goods through the following methods:

1. Direct sale- advertisement for sale;
2. Open quotation by advertising locally or broadly;
3. Disposing of the goods at an open Auction;
4. Selected Tender following an open Expression of Interest;
5. Open Tender;
6. Trade-in;
7. Or other means determined by Council; or
8. Where the goods are considered unsaleable and of little residual value, by a means determined by the CEO.

Whilst Council has delegated authority to dispose of property under Section 32 of the *Local Government Act* 2008 to the Chief Executive Officer for equipment which is of no further use, the manner of disposal in this instance is to “donate” items to disadvantaged youth for personal use through the discretion of the Community Recreation Development Officer.

CONSULTATION

CRDO

Larrakia Nation

CONSULTATION

Internal Audit Committee

Chief Executive Officer

Finance Manager

STATUTORY ENVIRONMENT

67 Minutes

(1) The CEO must ensure that proper minutes of meetings of the council, local authorities, local boards and council committees are kept.

(2) The minutes must:

(a) set out: (i) the names of the members present at the meeting; and (ii) the business transacted at the meeting; and (iii) any other information required by the regulations; and

(b) include references to any written reports or recommendations considered in the course of the meeting together with information about how to obtain access to the reports or recommendations.

(3) The council, local authority, local board or council committee must, at its next meeting, or next ordinary meeting, confirm the minutes (with or without amendment) as a correct record of the meeting.

(4) A copy of the minutes must, within 10 business days after the date of the meeting to which they relate, be available to the public: (a) on the council's website; and (b) at the council's public office.

(5) A member of the public: (a) may inspect without fee, at the council's public office, the copy of the minutes made available to the public; and (b) may, on payment of the appropriate fee fixed by the council, obtain an identical copy of the minutes; and (c) may, on payment of the appropriate fee fixed by the council, obtain from the CEO a certified copy of, or extract from, the minutes of a meeting.

(6) However, until the council, local authority, local board or council committee has confirmed the minutes as a correct record of the meeting: (a) the minutes, in the form in which they are made available to the public, must be marked with a warning to the effect that they have not been confirmed as a correct record of the meeting; and (b) no certified copy of, or extract from, the minutes is to be issued.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 16/06/2020/018

That Council receive and note the Audit Committee Minutes from the meeting held 1st June 2020.

Moved: **Clr. McElwee**

Seconded: **Clr. Corliss**

Carried

8.15 TRAINING NEEDS OF NT COUNCILS

| | |
|--------------------------------|--|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | |
| Disclosure of Interest: | Nil |
| Date: | 16 th June 2020 |
| Author: | Anna Malgorzewicz, Chief Executive Officer |
| Attachment: | Correspondence from Executive Director, Local Government and Community Development |

SUMMARY

The Department is seeking feedback from Council regarding the training needs and information support of/and to Elected Members and officers in preparation for the commencement of the *Local Government Act 2019*. Feedback is sought by 30th June 2020.

BACKGROUND

The commencement of the *Local Government Act 2019* has been deferred until 1st July 2021. There are several new policy considerations that require completion prior to the introduction of the new Act. In addition, procedural and responsibility changes relating to the management of code of conduct complaints, will require greater direct involvement from Elected Members.

COMMENT

As per Council Policy 1.7 - Councillor Attendance to Conferences, Training and Development, as a general principle, Council is committed to ongoing professional development of Elected Members through attendance at appropriate seminars and meetings and development programs.

The Department is offering to provide training and information support to Elected Members and officers in order to prepare for the introduction of the new Act however, is seeking feedback from councils regarding specific need and the format that assistance should be provided. Council is requested to discuss training and information needs and provide direction to the Chief Executive Officer in order to provide feedback to the Department.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Council Policy 1.7 – Councillor Attendance to Conferences, Training and Development.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

NOTE

That Council directs the Chief Executive Officer to advise the Executive Director, Local Government and Community Development by 30th June 2020 of the following training and information needs of Coomalie Community Government Council in preparation for the commencement of the *Local Government Act 2019*:

- a) Code of Conduct (including conflict of interest);
- b) Disciplinary Processes and Grievance Management;
- c) Identification and Management of Risk;
- d) Financial Literacy; and
- e) Role, Responsibility and Representation – Elected Member responsibilities as constituent representatives including Wards and/or Local Government Area.

8.16 RESIGNATION TO CONTEST 2020 LEGISLATIVE ASSEMBLY ELECTIONS

| | |
|--------------------------------|--|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | |
| Disclosure of Interest: | Nil |
| Date: | 16 th June 2020 |
| Author: | Anna Malgorzewicz, Chief Executive Officer |
| Attachment: | Correspondence from Executive Director, Local Government and Community Development |

SUMMARY

The 2020 Legislative Assembly elections will be held on Saturday 22 August 2020. Attached for the information of Elected members is correspondence from the Executive Director, Local Government and Community Development regarding the requirement for Elected members to resign as Councillors in order to contest the election.

BACKGROUND

Nil

COMMENT

Elected Members are able to contest the 2020 Legislative Assembly elections however pursuant to Section 39(6) of the *Local Government Act 2008*, elected members are required to resign no more than 28 days prior to the closing of nominations. If an Elected Member is unsuccessful at the elections, they may apply to the Chief executive officer to be reinstated within seven (7) days after the election result is known.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Section 39(6) *Local Government Act 2008*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 16/06/2020/019

That Council receive and note correspondence from the Executive Director, Local Government and Community Development regarding the requirement for Elected Members to resign to contest the 2020 Legislative Assembly elections.

Moved: Clr. Moyle

Seconded: Clr. Beswick **Carried**

9 COMMUNITY RECREATION DEVELOPMENT OFFICER'S REPORT

| | |
|--------------------------------|--|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | |
| Disclosure of Interest: | Nil |
| Date: | 16 th June 2020 |
| Author: | Andrew Roberts, Community Recreation Development Officer |
| Attachment: | School Holiday Program Agenda, Pool Party Flyer |

BACKGROUND

Community Engagement

Adelaide River Access Shed re-opening occurred with the easing of Stage 2 COVID restrictions, issues between participants exist and a meeting was attempted to mediate, however one party left prior to mediation commencing.

Adelaide River Morning Teas & Bingo kicked off this month, with approx. 10-12 at the first morning tea and 15 at the first Bingo session.

Rum Jungle Bowls Club is up and running with bowls events and a quiz night once a month.

Working through restarting for COTA morning teas with President, COTA. These will again be held at the Rum Jungle Bowls Club monthly.

Batchelor Swimming Pool

Grant application for ABC Heywire Youth Grants lodged, seeking \$10,000 in funding to revitalise the Batchelor Swimming Pool and create some local youth employment.

After School Sports

After School Sports have restarted with the easing of Stage 3 COVID restrictions on the 5th of June.

Participation, from all accounts, at Adelaide River was been excellent for the first week back with 9 attending (16 booking forms returned). Batchelor Area School had 2 attend the first session (2 booking forms returned). On checking with the office ladies they appears to have been some confusion about printing and distribution of forms – to be rectified for next weeks session.

Group Fitness

Boxing Group Fitness classes at Batchelor Area School commenced. This was funded from a Sport & Recreation Grant scheme where Council secured \$1,920 in grant funds that was used to purchase boxing gear (gloves, mitts & wraps) as well as wages for an instructor for a period. The instructor is coming from YMCA Palmerston at this point until Council can secure a local provider. The opportunity has been advertised in the STOP PRESS for any local fitness instructors and Council may need to further advertise on Sports People to secure someone for this and future activities.

School Holiday Program

Planning is well underway for the July School Holiday Program. With the cancellation of Youth Week during the Easter holidays, the Community Recreation Development Officer has incorporated these activities into the upcoming holidays to have 3 weeks' worth of fun and games. Council also secured further grant funding of approx. \$3,700 for activities, and these are being utilised for an Arts/Theatre event and Virtual Reality Gaming days.

As a late update to this, Australia Post cannot guarantee delivery of the VR equipment by the planned date, they claim this is due to COVID-19 shipping delays. We have delayed this activity to a later date and substitute a different yet to be decided activity. We have sought approval from Territory Families to delay use of funding due to COVID-19

Dry Season Pool Party

Council staff have arranged a Dry Season pool closure party. The event has gained the support of Larrakia Nation, as well as Belyuen Council and Royal Life Saving NT. Larrakia Nation are providing 2 x 10-seater buses to transport participants from the Belyuen Community, and Council will also utilise its bus to transport participants from Adelaide River and Amangul Community. Activities will include face painting, pool games as well as some cultural activities provided by Larrakia Nation.

Larrakia Nation are also approaching Michael Long and Cyril Rioli to come along for the day to add some entertainment for the children, this will include a "pick-up" football game on the oval.

Royal Life Saving NT will be bringing 'Boof the Barra', as well as completing some surveys in regard to education requirements within our community.

BBQ lunch will be provided for those in attendance and manned by either council staff or Royal Life Saving NT. The meat is being funded by Larrakia Nation by way of grant funds they have received, and they are seeking donations of bread from one of their contacts in Palmerston. 50 gift bags will also be provided by Larrakia Nation for the children in attendance. They also have a BBQ trailer and will be bringing that to use.

Council will need to purchase bottles of water to have available on the day, and supply gas for the BBQ.

For the event to be as big a success as possible, officers are seeking approval from Council to waive gate charges at the Batchelor Swimming Pool for the period of the event (1pm – 4pm) to ensure maximum patronage/visitations.

It is anticipated there will be 100 people in attendance during the course of the event. This is in comparison to the same period last year where only 7 people attended for the week. Total income waiver would be approx. \$250. For comparison, please refer to the table below.

| Week Ending | 30/06/2019 | 28/06/2020 |
|-------------|------------|---------------|
| Patrons | 7 | 100 |
| Income | \$35.00 | \$250.00 est* |

*Estimation based on recent pool visitations during the days leading up to the event.

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 16/06/2020/020

That Council;

- a) receives and notes the Community Recreation Development Officer's Report; and
- b) approves to waive admission fees for the Batchelor Swimming Pool Dry Season Closure Party on Sunday 28th June 2020 between the hours of 1.00pm and 4.00pm.

Moved: Clr. Beswick

Seconded: Clr. Moyle **Carried**

10 FINANCE REPORTS

10.1 PAYMENT REGISTER

| | |
|--------------------------------|-------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 16 th June 2020 |
| Author: | Melissa Kerr, Finance Manager |
| Attachments: | Nil |

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid for May 2020.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

| Account Transactions | | | | |
|---|-----------------|---|--------------------------------|-----------------|
| Coomalie Community Government Council | | | | |
| For the period 1 May 2020 to 31 May 2020 | | | | |
| Date | Source | Description | Reference | Amount |
| CBA Credit Card A Malgorzewicz | | | | |
| 12 May 2020 | Payable Payment | Payment: Coles | Batteries SD Card CCTV AR Dump | 130.63 |
| 13 May 2020 | Payable Payment | Payment: Coolalinga Guns and Ammo | CCTV AR Dump | 945.00 |
| Total CBA Credit Card A Malgorzewicz | | | | 1,075.63 |
| CBA Credit Card S Shooter | | | | |
| 14 May 2020 | Payable Payment | Payment: NT News | May 2020 | 28.00 |
| 26 May 2020 | Payable Payment | Payment: Safe NT NT Police | Ochre Card B Harwood | 72.00 |
| 26 May 2020 | Payable Payment | Payment: Xero Australia Pty Ltd | May 2020 | 125.00 |
| 29 May 2020 | Payable Payment | Payment: Australia Post | Stamps | 110.00 |
| 29 May 2020 | Payable Payment | Payment: Nespresso Club | Coffee | 416.90 |
| Total CBA Credit Card S Shooter | | | | 751.90 |
| CCGC CBA Cheque | | | | |
| 02 May 2020 | Spend Money | Commonwealth Bank of Australia | Merchant Fees | 53.78 |
| 05 May 2020 | Spend Money | SALARIES AND WAGES Coomalie Communi | Payroll | 19,650.78 |
| 05 May 2020 | Spend Money | PC050520-145352673 SuperChoice P-L | Superannuation | 2,367.62 |
| 08 May 2020 | Payable Payment | Payment: VTG Waste & Recycling P/L | Garbage Collection | 2,077.68 |
| 08 May 2020 | Payable Payment | Payment: Cr. Christian McElwee | Councillor Fees | 450.00 |
| 08 May 2020 | Payable Payment | Payment: DT & MG Kerr Trading as Kerr Trust | Accounting Apr 2020 | 10,760.75 |
| 08 May 2020 | Payable Payment | Payment: Think Water Virginia | Water Fittings | 1,338.00 |
| 08 May 2020 | Payable Payment | Payment: Cr. Sharon Beswick | Councillor Fees | 450.00 |
| 08 May 2020 | Payable Payment | Payment: Diedre Pickering | Contractor AR Dump | 901.00 |
| 08 May 2020 | Payable Payment | Payment: RS Gardening Care | Mowing | 2,755.80 |
| 08 May 2020 | Payable Payment | Payment: Cr. Sue Bulmer | Councillor Fees | 450.00 |
| 08 May 2020 | Payable Payment | Payment: Cr. Max Corliss | Councillor Fees | 850.00 |
| 08 May 2020 | Payable Payment | Payment: Jacana Energy | Electricity | 1,180.04 |
| 08 May 2020 | Payable Payment | Payment: Cr. Deborah Moyle | Councillor Fees | 450.00 |

| | | | | |
|-------------|-----------------|--|---|-----------|
| 08 May 2020 | Payable Payment | Payment: MVR | Rego Hino 5T | 1,106.10 |
| 08 May 2020 | Payable Payment | Payment: Jacana Energy | Electricity | 878.28 |
| 08 May 2020 | Payable Payment | Payment: AJ Couriers & Haulage Pty Ltd | Freight | 30.25 |
| 08 May 2020 | Payable Payment | Payment: RS Gardening Care | Mowing | 2,709.06 |
| 08 May 2020 | Payable Payment | Payment: Cr. Andrew Turner | Councillor Fees | 1,500.00 |
| 08 May 2020 | Payable Payment | Payment: Telstra | Telephone Apr 2020 | 1,037.68 |
| 08 May 2020 | Payable Payment | Payment: Vanderfield Darwin | Parts | 120.05 |
| 08 May 2020 | Payable Payment | Payment: Diedre Pickering | Cleaning AR Toilets | 2,559.76 |
| 08 May 2020 | Payable Payment | Payment: Think Water Virginia | Water Fittings | 53.16 |
| 08 May 2020 | Payable Payment | Payment: Higgie Mechanical Engineering | Rego Inspection Hino 5T | 130.00 |
| 08 May 2020 | Payable Payment | Payment: Higgie Mechanical Engineering | Kluger lights | 132.00 |
| 08 May 2020 | Payable Payment | Payment: Ifind Pipes n Cables Pty Ltd | Find water pipes bush cemetery | 1,005.72 |
| 08 May 2020 | Payable Payment | Payment: Pumacard | Fuel Apr 2020 | 1,667.21 |
| 08 May 2020 | Payable Payment | Payment: Integrated Land Information System | Title search fees | 109.20 |
| 12 May 2020 | Payable Payment | Payment: Ooloo Investments Pty Ltd | Fire AR Dump | 402.65 |
| 12 May 2020 | Payable Payment | Payment: Anna Malgorzewicz | Reimbursement for Sanitiser | 369.85 |
| 12 May 2020 | Payable Payment | Payment: Area9 IT Solutions | IT Support May 2020 | 1,080.20 |
| 12 May 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 802.15 |
| 12 May 2020 | Payable Payment | Payment: WINC | Stationery | 19.57 |
| 12 May 2020 | Payable Payment | Payment: Ooloo Investments Pty Ltd | Fire AR Dump | 426.55 |
| 12 May 2020 | Payable Payment | Payment: Local Community Insurance Services | Insurance markets Bat | 726.00 |
| 12 May 2020 | Payable Payment | Payment: Bunnings Building Supplies P/L | Consumables | 57.70 |
| 12 May 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 2,796.08 |
| 12 May 2020 | Payable Payment | Payment: Prestons Mowing & Gardening | Spraying Cheeney, Carr, Milton | 1,120.00 |
| 12 May 2020 | Payable Payment | Payment: Ooloo Investments Pty Ltd | Cheeney Road washout | 14,808.80 |
| 12 May 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 820.88 |
| 12 May 2020 | Payable Payment | Payment: Ooloo Investments Pty Ltd | Milton Road washout | 2,220.20 |
| 12 May 2020 | Payable Payment | Payment: Prestons Mowing & Gardening | Slashing Fred Hardy, Munz | 1,600.00 |
| 12 May 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 82.03 |
| 12 May 2020 | Payable Payment | Payment: Rosejoy NT T/A Batchelor General Store | Consumables Apr 2020 | 26.44 |
| 12 May 2020 | Payable Payment | Payment: Batchelor Service Centre | Fuel April 2020 | 886.16 |
| 12 May 2020 | Payable Payment | Payment: Prestons Mowing & Gardening | Spraying Solomon, Banyan | 1,400.00 |
| 12 May 2020 | Payable Payment | Payment: VTG Waste & Recycling P/L | Garbage Collection | 2,077.68 |
| 14 May 2020 | Payable Payment | Payment: MVR | Rego Isuzu truck | 1,490.10 |
| 15 May 2020 | Spend Money | Commonwealth Bank of Australia | Bank Fees | 5.06 |
| 15 May 2020 | Spend Money | Commonwealth Bank of Australia | Bank Fees | 59.07 |
| 15 May 2020 | Spend Money | Commonwealth Bank of Australia | Bank Fees | 52.80 |
| 19 May 2020 | Payable Payment | Payment: Australian Taxation Office | BAS Apr 2020 | 13,354.00 |
| 19 May 2020 | Spend Money | PC190520-146224629 SuperChoice P-L | Superannuation | 2,396.59 |
| 19 May 2020 | Spend Money | SALARIES AND WAGES Coomalie Communi | Payroll | 19,941.76 |
| 22 May 2020 | Payable Payment | Payment: Ooloo Investments Pty Ltd | WGR Fernee, Carr, Milton, Kerr, Nolan, Solomon, Chin, Cheeney | 11,908.32 |
| 22 May 2020 | Payable Payment | Payment: Ooloo Investments Pty Ltd | Floodway Strickland Road | 1,892.77 |
| 22 May 2020 | Payable Payment | Payment: Football Federation Northern Territory Inc. | After school Soccer BAS | 465.00 |
| 22 May 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 31.19 |
| 22 May 2020 | Payable Payment | Payment: Komatsu Australia Pty Ltd | Backhoe repairs | 46.17 |
| 22 May 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 43.67 |
| 22 May 2020 | Payable Payment | Payment: Litchfield Motel | Catering | 275.00 |
| 22 May 2020 | Payable Payment | Payment: Red Gum Performance Group Pty Ltd | Compliance Officer Training AK, ED | 1,925.00 |
| 22 May 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 27.03 |
| 22 May 2020 | Payable Payment | Payment: Area9 IT Solutions | New computers Admin, CRO | 4,204.38 |
| 22 May 2020 | Payable Payment | Payment: Litchfield Motel | Catering Jan 2020 | 275.00 |
| 22 May 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 62.40 |
| 22 May 2020 | Payable Payment | Payment: Litchfield Motel | Catering OM send off | 180.00 |
| 22 May 2020 | Payable Payment | Payment: Litchfield Motel | Catering Feb 2020 | 275.00 |
| 22 May 2020 | Payable Payment | Payment: VTG Waste & Recycling P/L | Garbage Collection | 2,077.68 |
| 22 May 2020 | Payable Payment | Payment: Ooloo Investments Pty Ltd | WGR Haynes, Strickland, Fred Hardy | 13,919.72 |
| 22 May 2020 | Payable Payment | Payment: Komatsu Australia Pty Ltd | Backhoe repairs | 5.53 |
| 22 May 2020 | Payable Payment | Payment: Ooloo Investments Pty Ltd | WGR Fowler, Sargent, Miles, Banyan, Perreau, Old Coach | 11,689.53 |
| 22 May 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 27.03 |
| 22 May 2020 | Payable Payment | Payment: JAC Embroidery TA Brandit NT | Uniforms | 67.94 |
| 22 May 2020 | Payable Payment | Payment: Ooloo Investments Pty Ltd | Push up AR Dump | 320.00 |
| 22 May 2020 | Payable Payment | Payment: Adelaide River Primary School | Books street library AR Covid 19 | 550.00 |
| 22 May 2020 | Payable Payment | Payment: Higgie Mechanical Engineering | Rego inspection Isuzu hook truck | 130.00 |

| | | | | |
|------------------------------|-----------------|---|--|-------------------|
| 22 May 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 50.90 |
| 22 May 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 39.51 |
| 22 May 2020 | Payable Payment | Payment: Shannon Recycling & Landcare | Contractor Bat Dump | 2,079.00 |
| 22 May 2020 | Payable Payment | Payment: Area9 IT Solutions | IT consumables | 77.00 |
| 22 May 2020 | Payable Payment | Payment: Ooloo Investments Pty Ltd | Floodway Finnis River Cheeney Rd | 4,063.00 |
| 22 May 2020 | Payable Payment | Payment: Komatsu Australia Pty Ltd | Backhoe repairs | 310.18 |
| 22 May 2020 | Payable Payment | Payment: JAC Embroidery TA Brandit NT | Uniforms | 35.20 |
| 22 May 2020 | Payable Payment | Payment: WINC | Stationery | 362.10 |
| 22 May 2020 | Payable Payment | Payment: Air Liquide WA Pty Ltd | Gas | 73.09 |
| 22 May 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 27.03 |
| 22 May 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 122.73 |
| 22 May 2020 | Payable Payment | Payment: WINC | Stationery | 161.81 |
| 25 May 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 263.64 |
| 25 May 2020 | Payable Payment | Payment: Andrew Roberts | Reimbursement - Boxing Equipment | 879.76 |
| 25 May 2020 | Payable Payment | Payment: Jacana Energy | Electricity | 62.85 |
| 25 May 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 89.44 |
| 25 May 2020 | Payable Payment | Payment: Jacana Energy | Electricity | 37.08 |
| 25 May 2020 | Payable Payment | Payment: Jacana Energy | Electricity | 577.98 |
| 25 May 2020 | Payable Payment | Payment: Jacana Energy | Electricity | 29.19 |
| 25 May 2020 | Payable Payment | Payment: Jacana Energy | Electricity | 40.13 |
| 25 May 2020 | Payable Payment | Payment: Jacana Energy | Electricity | 26.47 |
| 25 May 2020 | Payable Payment | Payment: Jacana Energy | Electricity | 817.23 |
| 25 May 2020 | Payable Payment | Payment: Jacana Energy | Electricity | 26.77 |
| 25 May 2020 | Payable Payment | Payment: Jacana Energy | Electricity | 118.03 |
| 27 May 2020 | Spend Money | Commonwealth Bank of Australia | Bank Fees | 1.10 |
| 28 May 2020 | Payable Payment | Payment: Area9 IT Solutions | IT consumables | 77.00 |
| 28 May 2020 | Payable Payment | Payment: Ooloo Investments Pty Ltd | Fire AR Dump | 336.75 |
| 28 May 2020 | Payable Payment | Payment: Komatsu Australia Pty Ltd | Backhoe repairs | 65.49 |
| 28 May 2020 | Payable Payment | Payment: Ooloo Investments Pty Ltd | Push up AR Dump | 320.00 |
| 28 May 2020 | Payable Payment | Payment: Gaz NT Pty Ltd | Repair fence AR Dump | 1,100.00 |
| 28 May 2020 | Payable Payment | Payment: Turbo's Tyres | Repair tyre ute | 44.00 |
| 28 May 2020 | Payable Payment | Payment: Higgie Mechanical Engineering | Rego inspection Hino 3T | 147.00 |
| 28 May 2020 | Payable Payment | Payment: MVR | Rego Backhoe | 183.95 |
| 28 May 2020 | Payable Payment | Payment: Komatsu Australia Pty Ltd | Backhoe repairs | 222.78 |
| 28 May 2020 | Payable Payment | Payment: Ooloo Investments Pty Ltd | WGR Poett, Lithgow, Windmill, Scott, White | 5,900.12 |
| 28 May 2020 | Payable Payment | Payment: Think Water Virginia | Water Fittings | 1,252.34 |
| 28 May 2020 | Payable Payment | Payment: Ooloo Investments Pty Ltd | WGR Lake Bennett Roads | 18,035.04 |
| 28 May 2020 | Payable Payment | Payment: VTG Waste & Recycling P/L | Garbage Collection | 2,077.68 |
| 28 May 2020 | Payable Payment | Payment: MVR | Rego Hino 3T | 966.10 |
| 28 May 2020 | Payable Payment | Payment: St John Ambulance Australia | First Aid Training BH, ED | 360.00 |
| 28 May 2020 | Payable Payment | Payment: Ooloo Investments Pty Ltd | 10 loads fill AR Dump | 1,650.00 |
| 28 May 2020 | Payable Payment | Payment: NT Water Filters | Water | 187.20 |
| 28 May 2020 | Payable Payment | Payment: Peter Rowlands | Backhoe repairs | 739.50 |
| 28 May 2020 | Payable Payment | Payment: Practical Safety Australia Pty Ltd | PPE | 184.05 |
| 28 May 2020 | Payable Payment | Payment: S.E. Rentals Pty Ltd | Photocopier rental | 258.63 |
| 28 May 2020 | Payable Payment | Payment: Area9 IT Solutions | Webex CEO computer | 38.50 |
| Total CCGC CBA Cheque | | | | 220,711.95 |
| Total | | | | 222,539.48 |

RESOLUTION 16/06/2020/021

That Council approve and pass for payment the May 2020 payment register totalling \$222,539.48

Moved: Clr. Bulmer

Seconded: Clr. Beswick

Carried

10.2 FINANCE AND GRANT REPORT

| | |
|--------------------------------|-------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 16 th June 2020 |
| Author: | Melissa Kerr, Finance Manager |
| Attachments: | |

SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a consolidated profit and loss budget to actual report is submitted to Council.

BACKGROUND

Attached is the finance and grant report and consolidated profit and loss budget to actual report for May 2020.

COMMENT

Nil

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

| Coomalie Community Government Council | | | | | |
|--|----------------|----------------|----------------|----------------|-----------------------|
| Financial Report for the period ending 31st May 2020 | | | | | |
| Cash at Bank | | | | | |
| Cash on Hand | | | | | \$1,000.00 |
| Cheque Account | | | | | \$684,631.70 |
| Investment Account | | | | | \$1,450,000.00 |
| Trust Account | | | | | \$438,393.00 |
| Total Cash at Bank | | | | | \$2,574,024.70 |
| Debtors | | | | | |
| | Current | 30 Days | 60 Days | 90 Days | |
| Trade *** | 340.94 | 110.00 | 110.00 | - | \$560.94 |
| Rate Arrears | | | | 357,306.08 | \$357,306.08 |
| Rates paid in advance | (52,855.48) | - | - | - | (52,855.48) |
| Total Debtors | | | | | \$305,011.54 |
| Creditors | | | | | |
| | Current | 30 Days | 60 Days | 90 Days | |
| | - | - | - | - | 0.00 |
| Total Creditors | | | | | \$- |
| Reconciliation of Funds | | | | | |
| Balance as per General Ledger | | | | | \$1,124,024.70 |
| Add outstanding Debtors | | | | | \$305,011.54 |
| Less outstanding Creditors | | | | | \$- |
| Add Investment Account | | | | | \$1,450,000.00 |
| Total Cash & Receivables Available | | | | | \$2,879,036.24 |
| *** Trade Debtors | | | | | |
| Ironbark - water reimbursement | 230.94 | | | | |
| Dept Housing - wheelie bin | 110.00 | 110.00 | 110.00 | | |
| | 340.94 | 110.00 | 110.00 | - | |

| Coomalie Community Government Council | | | | | | |
|--|------------------------------------|--------------------------------------|--------------|------------------|------------------|---------------|
| Grant Report for the period ending 31st May 2020 | | | | | | |
| Date Received | Grant | From | Amount | Expended to date | Amount Remaining | Acquittal Due |
| 14/06/2019 | SPG - Transportables | Dept of LGHCD | \$300,000.00 | \$- | \$300,000.00 | 30/06/2020 |
| 24/06/2019 | EES - Solar Admin and Pool | Dept of LGHCD | \$110,000.00 | \$- | \$110,000.00 | 30/06/2020 |
| 20/09/2019 | NT Library Grant 2019/20 | Dept of Tourism Sport and Culture | \$48,886.00 | \$39,148.70 | \$9,737.30 | 30/09/2020 |
| 26/11/2019 | Community Sport Recreation Officer | Dept of Tourism Sport and Culture | \$44,674.00 | \$35,508.95 | \$9,165.05 | 31/08/2020 |
| 3/02/2020 | Anzac Day 2020 | Dept Attorney General and Justice | \$10,606.00 | \$- | \$10,606.00 | 30/06/2020 |
| 11/02/2020 | Animal Management Program | Dept Industries, Innovation, Science | \$15,000.00 | \$- | \$15,000.00 | 15/01/2021 |
| 17/03/2020 | Youth Week 2020 | Territory Families | \$1,700.00 | \$- | \$1,700.00 | 30/06/2020 |

| | | | | | |
|------------|------------------------------------|---|---------------------|--------------------|-----------------------|
| 20/05/2020 | School Holiday Program Jul 2020 | Territory Families | \$2,000.00 | \$- | \$2,000.00 |
| | | | \$532,866.00 | \$74,657.65 | \$458,208.35 |
| | | Cash and Receivables | | | \$2,879,036.24 |
| | | Unspent Grants & Subsidies | | | \$458,208.35 |
| | | Cash Available to Council | | | \$2,420,827.89 |

| Profit and Loss - Council Consolidated | | | |
|--|---------------------|---------------------------|---------------------------|
| Coomalie Community Government Council | | | |
| For the 11 months ended 31 May 2020 | | | |
| Account | YTD Actual | 2019/20 Budget | 2018/19 Actual |
| Trading Income | | | |
| Grant Commonwealth FAG | 538,383.00 | 510,000.00 | 509,867.00 |
| Grant Commonwealth RTR - Capital | 0.00 | 216,000.00 | 108,397.00 |
| Grant NTG Community Sport Recreation | 44,674.00 | 45,000.00 | 45,000.00 |
| Grant NTG Library | 48,886.00 | 49,000.00 | 49,243.00 |
| Grant NTG Operational Subsidy | 645,052.00 | 589,000.00 | 584,629.00 |
| Grant NTG Other GST Free | 21,088.00 | 18,500.00 | 78,780.00 |
| Grant NTG Other with GST | 2,301.00 | 800.00 | 31,433.00 |
| Grant NTG SLGIF | 480,000.00 | 480,000.00 | 0.00 |
| Grant NTG Special Purpose | 648,857.00 | 746,857.00 | 426,196.00 |
| Interest - Interest Received | 32,278.12 | 50,000.00 | 49,049.98 |
| Interest - Rates Penalties, Interest, Legals, Administration | 48,382.44 | 36,000.00 | 35,908.07 |
| Net Gain/Loss Assets - Gross sales revenue of asset | 0.00 | 0.00 | (7,175.04) |
| Other Revenue - Donations, Contributions Received | 12,727.28 | 10,500.00 | 2,909.09 |
| Other Revenue - General Reimbursements | 18,016.07 | 2,400.00 | 1,788.55 |
| Other Revenue - GST Free | 2,402.10 | 1,000.00 | 13,759.08 |
| Other Revenue - GST Payable | 7,097.10 | 8,740.00 | 15,755.03 |
| Other Revenue - Pension Remission State | 24,495.00 | 25,920.00 | 25,920.00 |
| Rates Charged - Garbage | 391,831.08 | 386,215.00 | 380,392.00 |
| Rates Charged - General Rates | 933,186.15 | 947,210.00 | 913,034.98 |
| Rates Charged - Supplementary Rates | 0.00 | 0.00 | 414.00 |
| Statutory Charges - Dog Fines, Penalties and Pound Fees | 1,011.82 | 0.00 | 210.00 |
| Statutory Charges - Issue Rates Searches | 1,430.00 | 1,100.00 | 980.00 |
| User Charges - Dog Registration Fees | 1,030.00 | 720.00 | 800.00 |
| User Charges - Hire Fees | 1,794.70 | 720.00 | 8,437.90 |
| User Charges - Other | 2,676.04 | 9,000.00 | 13,817.22 |
| Grant NTG SLGIF - Capital Related | 0.00 | 0.00 | 414,608.00 |
| Grant Commonwealth - Recurrent | 15,000.00 | 0.00 | 0.00 |
| Total Trading Income | 3,922,598.90 | 4,134,682.00 | 3,704,153.86 |
| Gross Profit | 3,922,598.90 | 4,134,682.00 | 3,704,153.86 |
| Operating Expenses | | | |
| Depreciation - Depreciation Expenses | 0.00 | 507,700.00 | 643,720.29 |
| Employee Costs - Advertising for Staff | 5,315.91 | 3,000.00 | 915.45 |
| Employee Costs - FBT Payable | 1,672.36 | 1,500.00 | 1,325.75 |
| Employee Costs - Medical Expenses/Workers Comp | 18,123.77 | 20,000.00 | 48,770.62 |
| Employee Costs - Oncosts - LSL Reversal | (93,942.22) | 148,500.00 | 10,617.46 |
| Employee Costs - Superannuation Costs | 68,513.72 | 92,150.00 | 79,312.43 |
| Employee Costs - Training, Conferences and Seminars | 5,885.09 | 10,285.00 | 3,487.64 |
| Employee Costs - Uniform and PPE Costs | 3,297.01 | 4,300.00 | 3,566.16 |

| | | | |
|---|-------------------|-----------------------|-----------------------|
| Employee Costs Payroll - Allowances | 42,238.42 | 29,778.00 | 36,066.52 |
| Employee Costs Payroll - Paid Parental Leave | 19,179.10 | 0.00 | (3,254.39) |
| Employee Costs Payroll - Salaries and Wages | 668,597.26 | 821,900.00 | 826,759.10 |
| Employee Costs Payroll - Salaries and Wages Workers Comp | 7,852.18 | 0.00 | 0.00 |
| Materials and Services - Advertising | 2,864.54 | 2,400.00 | 2,421.48 |
| Materials and Services - Annual Licence Fees | 904.70 | 2,400.00 | 1,389.51 |
| Materials and Services - Bank Charges | 3,795.24 | 5,400.00 | 4,202.01 |
| Materials and Services - Cleaning Costs | 48,918.69 | 62,440.00 | 60,124.21 |
| Account | YTD Actual | 2019/20 Budget | 2018/19 Actual |
| Materials and Services - Community Events | 13,588.10 | 23,000.00 | 11,997.55 |
| Materials and Services - Community Grants | 0.00 | 0.00 | 6,283.63 |
| Materials and Services - Computer License Fees | 29,686.44 | 26,200.00 | 59,182.21 |
| Materials and Services - Computer Maintenance/Consumables | 16,002.51 | 22,000.00 | 9,807.29 |
| Materials and Services - Computer Support Costs | 15,137.79 | 16,400.00 | 41,936.32 |
| Materials and Services - Consumable items | 378.40 | 360.00 | 225.02 |
| Materials and Services - Contractor Services | 258,213.29 | 372,700.00 | 281,420.08 |
| Materials and Services - Council Meetings and Functions Costs | 8,481.14 | 9,600.00 | 7,820.97 |
| Materials and Services - CSRO Activities | 4,315.19 | 4,500.00 | 4,286.62 |
| Materials and Services - Electricity Costs | 23,262.71 | 30,440.00 | 29,551.65 |
| Materials and Services - Equipment Maintenance | 16,908.23 | 12,900.00 | 5,710.17 |
| Materials and Services - Insurance Costs | 77,304.89 | 87,600.00 | 58,369.79 |
| Materials and Services - Legal Costs | 19,804.78 | 10,000.00 | 0.00 |
| Materials and Services - LGANT Contributions | 4,009.43 | 4,500.00 | 4,550.91 |
| Materials and Services - Maintenance Buildings and Property | 30,982.91 | 183,540.00 | 223,137.72 |
| Materials and Services - Maintenance Recreation Facilities | 71,920.16 | 95,000.00 | 94,847.20 |
| Materials and Services - Mobile Phone Costs | 2,775.93 | 4,560.00 | 2,459.23 |
| Materials and Services - Motor Vehicle Fuel and Oil | 25,044.32 | 42,720.00 | 41,180.49 |
| Materials and Services - Motor Vehicle Rego and Insurance | 11,674.36 | 13,790.00 | 11,653.89 |
| Materials and Services - Motor Vehicle Repairs and Maintenance | 36,945.43 | 44,400.00 | 44,286.55 |
| Materials and Services - Office Equipment Costs | 696.61 | 1,200.00 | 2,209.39 |
| Materials and Services - Pensioner Remission | 24,480.00 | 24,720.00 | 25,920.00 |
| Materials and Services - Postage/Freight Costs | 2,529.99 | 1,800.00 | 3,221.90 |
| Materials and Services - Printing and Stationary | 13,215.12 | 13,045.00 | 13,157.12 |
| Materials and Services - Purchase Stock | 17,481.06 | 30,000.00 | 22,037.86 |
| Materials and Services - Purchases Materials | 22,002.52 | 47,440.00 | 60,731.32 |
| Materials and Services - Rates Recovery Costs | 26.18 | 1,200.00 | (46.00) |
| Materials and Services - Reimbursements and Refunds | 50.00 | 0.00 | 472.27 |
| Materials and Services - Rental/Hire/Leasing Costs | 7,700.00 | 18,200.00 | 0.91 |
| Materials and Services - Street Lighting Costs | 4,969.62 | 9,000.00 | 12,365.97 |
| Materials and Services - Subscriptions Publications Memberships | 283.59 | 0.00 | 0.00 |
| Materials and Services - Telephone/Internet Costs | 8,465.72 | 10,920.00 | 8,303.35 |
| Materials and Services - Valuation Fees | 0.00 | 6,500.00 | 6,566.95 |
| Materials and Services - Water, Sewer Cost | 55,588.56 | 65,400.00 | 58,972.30 |
| Other Expenses - Accounting Fees | 85,507.50 | 104,600.00 | 111,377.50 |
| Other Expenses - Audit Costs | 5,670.00 | 16,000.00 | 6,653.00 |
| Other Expenses - Consultants | 10,000.00 | 10,000.00 | 5,800.00 |
| Other Expenses - Councillor Allowances Statutory | 41,500.00 | 49,800.00 | 49,620.00 |
| Materials and Services - Plant Hire - Seal Maintenance | 38,023.83 | 356,280.00 | 291,219.14 |
| Materials and Services - Plant Hire - Emergency Repairs | 0.00 | 0.00 | 2,031.26 |
| Materials and Services - Plant Hire - Floodways/Drainage | 41,344.99 | 74,400.00 | 33,182.47 |
| Materials and Services - Plant Hire - Resheeting | 0.00 | 69,250.00 | 161,439.10 |
| Materials and Services - Plant Hire - Roadside Maintenance | 48,177.30 | 55,000.00 | 21,000.01 |
| Materials and Services - Plant Hire - Maintenance Grading | 102,777.16 | 127,658.00 | 162,843.08 |
| Materials and Services - Plant Hire - Flood Damage | 65,644.00 | 60,076.00 | 148,198.43 |

| | | | |
|---|---------------------|---------------------|---------------------|
| Work in Progress Capital Works - Contractor Costs | 574,180.45 | 968,505.00 | 5,413.00 |
| Total Operating Expenses | 2,639,965.98 | 4,836,957.00 | 3,870,821.86 |
| | | | |
| Net Profit | 1,282,632.92 | (702,275.00) | (166,668.00) |

RESOLUTION 16/06/2020/022

That Council receives and notes the Finance Report, Grant Report and consolidated Profit and Loss Report for May 2020.

Moved: Clr. Moyle

Seconded: Clr. Beswick **Carried**

11 CONFIDENTIAL ITEMS

RESOLUTION 16/06/2020/023

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

(b) information about the personal circumstances of a resident or ratepayer;

(c) information that would, if publicly disclosed, be likely to:

(i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person;

(d) information subject to an obligation of confidentiality at law, or in equity;

(e) information provided to the council on condition that it be kept confidential.

Moved: Clr. Moyle

Seconded: Clr. McElwee

RESOLUTION 16/06/2020/00

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

Moved: Clr. Moyle

Seconded Clr. Beswick **Carried**

12 COUNCILLOR REPORTS

Nil

13 USE OF THE COMMON SEAL

Nil

14 LATE ITEMS

14.1 LATE ITEM – SPECIAL EVENT LIQUOR CONSUMPTION REQUEST

| | |
|--------------------------------|---|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | |
| Disclosure of Interest: | Nil |
| Date: | 16 th June 2020 |
| Author: | Anna Malgorzewicz, Chief Executive Officer |
| Attachment: | Email correspondence from Classic Holden Car Club |

SUMMARY

This report seeks Council's approval of a request from the organisers of the Classic Holden Car Club for the consumption of liquor at a public event on 5 July 2020 at the Batchelor Oval. To provide its consent, Council is required to provide its approval in writing via a published notice in the NT Government Gazette. This is a requirement following amendments to the *Liquor Act 2019*.

BACKGROUND

Previous Decisions

RESOLUTION 17/12/2019/10

That Council notes the advice from the Attorney Generals Department and recognise the potential cost shifting of processes and advertising costs required through this alteration to applications for special event permits to allow consumption of alcohol in prohibited public places.

Moved: **Clr. Turner**

Seconded: **Clr. Beswick**

CARRIED

In November 2019 the Director, Liquor Licensing, Department of the Attorney-General and Justice wrote to Council regarding changes to Liquor Permits for Special Events. Previously, special event permits for public restricted areas were issued by Licensing NT, subject to the applicant having approval from the owner/controller of the location/venue. These permits were for the consumption of liquor, not the sale of liquor, in a public restricted area for events such as wedding ceremonies and other social gatherings.

With the introduction of the *Liquor Act 2019* (the Act) on 1 October 2019, there were legislative changes that resulted in Licensing NT no longer being able to issue special event permits. Section 200 allows liquor to be consumed when the owner or occupier of the public place gives permission for consumption on or in all or part of that place. The permission may be given generally to the public or to specific persons, bodies or groups, with or without conditions. The permission of a local council must be given by *Gazette* notice.

Council considered this correspondence at its Ordinary General Meeting of 17th December 2019. At that time, Council deemed it appropriate to provide approval on a case by case basis, noting that Council would need to meet all advertising costs.

COMMENT

The Classic Holden Car Club NT host an annual cricket match between club members and the Motor Vehicle Enthusiasts Club at the Batchelor Oval. The Club is requesting to hold the event on Sunday 5th July 2020 between 1.00pm and 4.00pm. The Club has a proper management plan for the event and officers will also

provide event organisers with specific information regarding COVID-19 safety measures. It is recommended Council provide its consent for the responsible consumption of liquor on Batchelor Oval for this event.

The *Liquor Act 2019* provides for the following:

Division 6 Permissions and permits

Section 200 Permission for prohibited public place

(1) The owner or occupier of a public place listed in section 171(1) may give permission for the consumption of liquor on or in all or a part of that place.

(2) The permission may be given generally to the public or to specific persons, bodies or groups, with or without conditions.

(3) The permission of a local council must be given by Gazette notice.

The Batchelor Oval is a prohibited place for the public consumption of liquor, namely;

Division 2 Prohibited public places

Section 171 No consumption in prohibited public places

(1) Subject to Division 6, a person must not consume liquor in any public place in the following locations:

(a) Alice Springs;

(b) Darwin;

(c) Katherine;

(d) Palmerston;

(e) Tennant Creek;

(f) the Darwin Waterfront Precinct specified under section 4 of the Darwin Waterfront Corporation Act 2006;

(g) any local government area that a local council declares, by Gazette notice, to be subject to this prohibition;

(h) any public place not within a location specified by paragraphs (a) to (g) but within 2 km of licensed premises;

As Section 171(1)(h) applies to Batchelor Oval, Council will be required to provide its consent and publish a notice in the NT Government gazette at a total cost of \$150.00.

It is also recommended that Council consider publishing a blanket notice in the future and give consideration to a policy framework regarding alcohol in council controlled public places or consider applying a fee of \$150.00 per request to consume liquor on council controlled land.

CONSULTATION

Licensing NT

Parliamentary Counsel

STATUTORY ENVIRONMENT

Liquor Act 2019 Sections 173(1) and 200

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The cost to place a public notice in the NT Government gazette is \$150.00.

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 16/06/2020/031

That Council;

- a) provides its one-off consent via Section 200 of the *Liquor Act* 2019 to the Classic Holden Car Club NT for the consumption of liquor at the annual cricket match to be held at Batchelor Oval, Sunday 5th July 2020 between 10.00am and 4.00pm;
- b) publishes its written consent in the NT Government Gazette; and
- c) requests the Chief Executive Officer explore options for the publication of a blanket approval, the development of a policy framework for the consumption of alcohol on council controlled land, and/or applying a cost recovery charge per each request to conduct an event that includes the consumption of liquor.

Moved: Clr. Bulmer

Seconded: Clr. Beswick

Carried

14.2 LATE ITEM – CALL FOR NOMINATIONS FOR LOCAL GOVERNMENT DISCIPLINARY COMMITTEES

| | |
|--------------------------------|--|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | |
| Disclosure of Interest: | Nil |
| Date: | 16 th June 2020 |
| Author: | Anna Malgorzewicz, Chief Executive Officer |
| Attachment: | Email correspondence from LGANT and Minister for Local Government, Housing and Community Development |

SUMMARY

Council has been requested by the Minister for Local Government, Housing and Community Development, through LGANT, to call for nominations for eligible elected members to be appointed to a pool of person's for the Minister's consideration to be appointed as a member of Disciplinary Committee, when and if required.

Nominations are due 10th July 2020.

BACKGROUND

The Chief Executive Officer received an email on Tuesday 16th June 2020 regarding a call for nominations for membership of Local Government Disciplinary Committees. Refer to the attached.

COMMENT

Five current members of the Disciplinary Committees pool of persons appointments expire in November 2020. The Minister is seeking a maximum of six new or continuing nominees to replace those members whose terms will expire.

Disciplinary Committees deal with complaints the Department receives from councils regarding the conduct of an elected member, in particular with regard to a breach of the code of conduct. Persons are appointed pursuant to Section 80 of the *Local Government Act 2008*. The role and function of Disciplinary Committees will cease as of 1st July 2021 when the new *Local Government Act 2019* comes into force.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 2008 Section 80(2)(c)

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

NIL

15 **GENERAL BUSINESS**

Nil

RESOLUTION 16/06/2020/024

That Council:

- a) Accepts the Tender Offer and Awards RFQ Contract 2020/001 Resealing Parts of Miles Road to Fulton Hogan Industries for a total value of \$146,857.33 (gst incl);
- b) Delegates the Chief Executive Officer to finalise the contractual agreement with Fulton Hogan Industries; and
- c) Agrees to move this decision into Open following advice to unsuccessful tenderers.

Moved: Clr. Corliss

Seconded: Clr. McElwee Carried

RESOLUTION 16/06/2020/025

That Council;

- a) accepts the Request for Quote from Melissa Kerr Accounting (Kerrtrust) for the provision of Accounting and Financial Services at \$140.00 per hour;
- b) directs the Chief Executive Officer to ensure the total value of services does not exceed the tender threshold limit;
- c) delegates the Chief Executive Officer to enter into a contract agreement with Melissa Kerr Accounting (Kerrtrust); and
- d) moves this decision into Open following the completion of contractual arrangements.

Moved: Clr. Corliss

Seconded: Clr. McElwee 5/1

Clr. Bulmer voted against

RESOLUTION 16/06/2020/026

That Council agrees to extend the current Batchelor Landfill Operations Supervision Contract (201617-002) with Shannon Recycling and Landcare for a maximum period of six (6) months only to conclude 31st December 2020.

Moved: Clr. Moyle

Seconded: Clr. Beswick 5/1

Clr. Bulmer voted against

