



**MINUTES**  
**ORDINARY COUNCIL MEETING**  
**18<sup>th</sup> August 2020**

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A handwritten signature in black ink, appearing to read 'Anna Malgorzewicz', written in a cursive style.

Signed: Anna Malgorzewicz, Chief Executive Officer

## **COUNCIL PRESIDENTS OPENING STATEMENT**

Good evening Councillors and staff.

I acknowledge the traditional owners and custodians of the lands on which we are meeting this evening, and recognise the long history of connection with those lands.

I acknowledge the council staff and the efforts made since our last meeting in preparing for tonight's agenda, and especially the attendance by the CEO and administration staff.

I would also like to acknowledge and thank all councillors for the preparations and commitment shown in reading and understanding the agenda items and background papers, the continuing engagement and leadership shown with members of the community, and especially for making efforts to work together, regardless of personality or personal opinion.

We have all been elected to represent our community, for the betterment of the whole community. This means often working to compromise, to negotiated position, and importantly showing understanding of a different point of view.

Please recall these principles as we work and communicate on tonight's agenda.

I welcome members of the gallery, thanks for your interest.

# CONFIDENTIAL MINUTES

## ORDINARY GENERAL COUNCIL MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 18<sup>th</sup> AUGUST 2020

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President Andrew Turner convened the meeting at 5:00pm and welcomed all in attendance, including guest speakers.

Dr Bianca Middleton Paediatrician, Global & Tropical Health Division, Menzies School of Health Research and Ms Ada Parry, Cultural Advisor, provided a presentation to the meeting on the ORVAC Study. The ORVAC Study is a vaccine trial looking at giving an additional dose of the Rotavirus Vaccine to Aboriginal babies to improve outcomes and reduce medical episodes of gastroenteritis.

Ms Emma Burcher, Weeds Planning Officer and Ms Roni Opden, Weeds Management Branch, Department of Environment and Natural Resources, Northern Territory Government, provided a presentation regarding the recently released Weed Management Plan for Gambas Grass.

Following both presentations, guest speakers left the Chamber and the President referred Elected Members to the formal agenda and declared the meeting open at 5.56pm.

### 1 PERSONS PRESENT

#### ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Max Corliss
Councillor	Sharon Beswick
Councillor	Sue Bulmer
Councillor	Deborah Moyle (via electronic attendance)

#### STAFF PRESENT

Chief Executive Officer	Anna Malgorzewicz
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## VISITORS PRESENT

Dr Bianca Middleton Paediatrician, Global & Tropical Health Division, Menzies School of Health Research and Ms Ada Parry, Cultural Advisor

Ms Emma Burcher, Weeds Planning Officer and Ms Roni Opden, Weeds Management Branch, Department of Environment and Natural Resources, Northern Territory Government

## 2 APOLOGIES AND LEAVE OF ABSENCE

<b>Date:</b>	18 <sup>th</sup> August 2020
<b>Author:</b>	Anna Malgorzewicz, Chief Executive Officer
<b>Attachments:</b>	Nil

### PURPOSE

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 18<sup>th</sup> August 2020.

### COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

### STATUTORY ENVIRONMENT/ POLICY IMPLICATIONS

*Local Government Act 2008*

#### RESOLUTION 18/08/2020/001

That Council receives and notes the apology from Clr McElwee for the Ordinary General Meeting held 18<sup>th</sup> August 2020.

<b>Moved:</b>	<b>Clr. Bulmer</b>	
<b>Seconded:</b>	<b>Clr. Corliss</b>	<b>Carried</b>

## 3 ELECTRONIC MEETING ATTENDANCE

<b>Date:</b>	18 <sup>th</sup> August 2020
<b>Author:</b>	Anna Malgorzewicz, Chief Executive Officer
<b>Attachments:</b>	Nil

### PURPOSE

This report is to table, for Council's record, any requests and permissions for Electronic Attendance.

### BACKGROUND AND PREVIOUS DECISIONS

In order to ensure Council remains compliant with the current and future *Local Government Act* as it responds to current restrictions imposed as a result of COVID-19 arrangements and beyond, amendments to Council Policy 1.12 Meetings of Council were made to enable Elected members and Council to meet via electronic attendance.

## COMMENT

The *Local Government Act 2008* and 2019 provides for a member who is not physically present at a meeting is taken to be present at the meeting if:

- (a) the member's attendance at the meeting by means of an audio or audio-visual conferencing system is authorised in accordance with a council resolution establishing a policy for attendance in such a manner.

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

*Local Government Act 2008* s61 (Procedure at meeting).

*Local Government Act 2019* s95 (Procedure at meeting).

Council Policy 1.12 Meetings of Council

### RESOLUTION 18/08/2020/002

That Council accepts and acknowledges Clr Moyle attends the meeting of 18<sup>th</sup> August 2020 via electronic means.

**Moved:** Clr. Corliss

**Seconded:** Clr. Turner

**Vote 3/2**

## 4 DECLARATION OF INTEREST OF MEMBERS OR STAFF

**Date:** 18<sup>th</sup> August 2020

**Author:** Anna Malgorzewicz, Chief Executive Officer

**Attachments:** Nil

## PURPOSE

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.

2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

*Local Government Act* s73 & s74 (Elected Members).



Local Government Act (2008) s107 Conflict of interest (Staff Members).

Conflict of Interest – Code of Conduct.

### **FINANCIAL IMPLICATIONS**

N/A

**NIL**

## **5 PETITIONS, DEPUTATIONS AND QUESTIONS WITH NOTICE**

Dr Bianca Middleton Paediatrician, Global & Tropical Health Division, Menzies School of Health Research and Ms Ada Parry, Cultural Advisor, provided a presentation to the meeting on the ORVAC Study. The ORVAC Study is a vaccine trial looking at giving an additional dose of the Rotavirus Vaccine to Aboriginal babies to improve outcomes and reduce medical episodes of gastroenteritis.

Ms Emma Burcher, Weeds Planning Officer and Ms Roni Opden, Weeds Management Branch, Department of Environment and Natural Resources, Northern Territory Government, provided a presentation regarding the recently released Weed Management Plan for Gambas Grass.

## **6 CONFIRMATION OF MINUTES**

### **6.1 CONFIRMATION OF PREVIOUS MINUTES FOR ORDINARY GENERAL MEETING 21<sup>ST</sup> JULY 2020**

<b>Date:</b>	18 <sup>th</sup> August 2020
<b>Author:</b>	Anna Malgorzewicz, Chief Executive Officer
<b>Attachments:</b>	Nil

### **PURPOSE**

Minutes of the Ordinary General Meeting held on 21<sup>st</sup> July 2020 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

### **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

## RESOLUTION 18/08/2020/003

That the Minutes of the Ordinary General Meeting held on 21<sup>st</sup> July 2020 be confirmed by Council as a true and correct record of the meeting.

**Moved:** Clr. Corliss

**Seconded:** Clr. Turner **Carried**

## 7 OPERATIONAL REPORTS

### 7.1 OPERATION MANAGERS REPORT

**Date:** 18<sup>th</sup> August 2020  
**Author:** Emma Dunne, Acting Operations Manager  
**Attachment:** Nil

#### PURPOSE

To provide Council with a monthly report of infrastructure and general operational performance matters.

#### BACKGROUND AND PREVIOUS DECISIONS

Nil

#### COMMENT

##### Roads-

##### Miles Road, Batchelor

Line marking along the resealed section of Miles road is now complete.

##### Meneling Road, Batchelor

A request for quote was called earlier this month for the reseal of Meneling Road. The funds for this project are the remaining funds from the Miles Road Reseal Project. The quotes have now been received and will be evaluated to select the successful contractor. Line marking will be completed after the reseal works.

##### Chinner Road, Lake Bennett

The damage on the bitumen caused by the unfortunate event of a car roll over has now been fixed.

##### Milton Road, Stapleton

Only minor repairs were required on the section of road in which a vehicle had rolled. This was responded to quickly by staff.

### Haynes Road, Adelaide River

Council's traffic counter has returned from being serviced and has been placed on the unsealed section of Haynes Road. This is to gain data to further understand the requirement for ongoing maintenance of the road.

### Mardango Crescent, Batchelor

A small quantity of asbestos contained in a drain pipe leading in to a drain pit has been removed by a contractor. It was brought to Council's attention that it was broken and possibly contained asbestos. Subsequent testing confirmed it was asbestos. In light of this incident it appears that most of the old infrastructure such as drain pipes will contain asbestos. This will be an ongoing cost to Council for removal. A quote is being obtained from Council's roads maintenance contractor to re-instate the drain. A meeting is also to be held with Parks and Wildlife to address the use of the road verge as a vehicle access point. This behaviour directly contributed to the damage.

### **Waste-**

#### Adelaide River-

Adelaide River Landfill has been running well. Approx. 15- 30 metres a week of rubbish.

For the most part users are being responsible with the rubbish at the facility. A few individuals are dumping waste around the side of the site. This will hopefully be reduced once the fence is installed.

The contractor that brought a commercial quantity of road culvert to the site has paid the invoice.

#### Batchelor-

Batchelor Landfill has been running okay with approx. 30-70 metres a week from the bins. For the most part this month users have been using the facility correctly.

Unfortunately there is still green waste smouldering. This will likely continue for quite some time and is being monitored daily.

### **Parks**

#### **Batchelor and Adelaide River**

Usual palm frond pick up and tidying up occurring weekly. Irrigation is being regularly monitored and maintained.

#### **Batchelor Swimming Pool**

There are concerns regarding the integrity of the balance tanks and advice will be sought regarding rectification or replacement and a further report will be presented to Council. This investigation is still to take place and will occur when time permits.

In regard to the concrete deck around the pool, which is also cracked and deteriorating, Council is awaiting a quote to rectify the issue. Further advice will be provided to Council when costings have

been received. A contractor has also been engaged to address the deterioration of shade support posts at the toddler pool. This work will be performed before the pool reopens.

### **Coomalie Bush Cemetery**

Water bills will be monitored as Council has increased the irrigation regime to maintain a level of greenness at the facility.

Council staff have commenced looking at options to expand ashes interment and designs. This will be presented to Council in due course.

### **CONSULTATION**

Nil

### **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

### **RESOLUTION 18/08/2020/004**

That Council receives and notes the Operations Managers Report for July/August 2020.

**Moved:** Clr. Beswick

**Seconded:** Clr. Moyle

**Carried**

## **7.2 ANIMAL MANAGEMENT REPORT**

**Date:** 18<sup>th</sup> August 2020

**Author:** Emma Dunne, Acting Operations Manager

**Attachment:** Nil

### **PURPOSE**

To provide Council with a monthly report on Animal Management activities in the Coomalie Shire, including the enforcement of *Coomalie (Dog Management) By-Laws 2002*.

### **BACKGROUND AND PREVIOUS DECISIONS**

Nil

### **COMMENT**

The Operations Supervisor and Chief Executive Officer continue to provide animal management service in conjunction with/and support from the Relief Animal Management Officer. The Relief Animal Management Officer has been conducting patrols, responding to enquiries regarding animal management matters, investigating complaints, completing entry of dog registration into Council's system and follow up of By Law breaches.

In partnership with TOPROC Animal Management reference Group, promotional banners regarding Annual Registration have been finalised and will be purchased in the near future for display in Adelaide River and Batchelor.

The Relief Animal Management Officer has been working 3 days a week during the last month in preparation for the AMRRIC audit that is to be conducted between Wednesday 12<sup>th</sup> – Friday 14<sup>th</sup> August 2020. While working with AMRRIC, data has been collected to ascertain how many dogs and cats are kept in the townships. Free registration was offered for dogs at the point of the audit. This data will be shared with Council at the next meeting.

During the month there were three (3) nuisance barking complaints, one (1) in the rural area and two (2) in Batchelor township. A letter had been sent to one of the tenants regarding the nuisance barking and one of the dogs has since been removed from the property.

Statistics for the period were:

<b>Impounded</b>	0
<b>Returned to owner</b>	0
<b>Rehomed</b>	0
<b>Euthanised</b>	0

#### **CONSULTATION**

Nil

#### **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

**NOTED**

## 8 CHIEF EXECUTIVE OFFICER'S REPORTS

### 8.1 INCOMING AND OUTGOING CORRESPONDENCE

<b>Date:</b>	18 <sup>th</sup> August 2020
<b>Author:</b>	Anna Malgorzewicz, Chief Executive Officer
<b>Attachments:</b>	Nil

#### PURPOSE

Council is provided with items of correspondence both received and sent during the months of July/August 2020.

#### BACKGROUND AND PREVIOUS DECISIONS

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

#### COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

#### Correspondence In

Mail In August 18 <sup>th</sup> 2020 OGM			
9/07/2020	120	Top End Mountain Biking Tourism	Strategy to Fast Track Top End Mountain Biking Tourism
13/07/2020	121	QP Building Contractors /PowerWater	Adelaide River mains replacement project Memorial Dogherty
14/07/2020	122	S Gallagher Menzies School of Health	Request to present to OGM ORVAC Study
14/07/2020	123	Australian Competition & Consumer Commission	Battery Stewardship Scheme Draft Determination
15/07/2020	124	Regional Development Australia	EOL Management of Solar PV Panels
16/07/2020	125	Lake Bennett Ratepayer	Business Hardship Application
16/07/2020	126	T Hall	Roadside coffee cart
16/07/2020	127	LGANT	CRC Waste Recycling and the Circular Economy
16/07/2020	128	LGANT	Executive Meeting Agenda for 20-07-2020
17/07/2020	129	DLGHCD Executive Director	Local Government Ministers' Communique
20/07/2020	130	PowerWater Senior Project Manager	Adelaide River water main letter DRAFT
20/07/2020	131	Darwin Cycling Club Management Committee	Batchelor Road Race September 2020
20/07/2020	132	Kerr Trust	Letter of Engagement for Council to sign 2020-21

21/07/2020	133	DLGHCD Executive Director	Resignation to contest 2020 Legislative Assembly elections
21/07/2020	134	Communities Environment Program	End of Project Report
21/07/2020	135	Election Candidate	Candidate Coreflutes to be moved
21/07/2020	136	Batchelor Resident	Feral cats in Batchelor Township
22/07/2020	137	Haynes Road Resident/Ratepayer	Request to Council re road upgrade
22/07/2020	138	DIPL Project Manager	Contractor water supply enquiry
22/07/2020	139	LGANT	Draft Executive Meeting minutes from 20/7/2020
23/07/2020	140	S Gallagher Menzies School of Health	Ordinary General Meeting presentation August 18th
27/07/2020	141	COTA NT	Major Party Responses to Election Submission Questions
27/07/2020	142	COTA NT	July Newsletter
27/07/2020	143	DLGHCD A/Director Legislation & Policy	Coomalie Amendment By-Laws 2020
28/07/2020	144	Department of the Chief Minister	Remote Aboriginal Community Coronavirus Project Plan
29/07/2020	145	NT Electoral Commission	Closing of Electoral Roll
29/07/2020	146	NT Government	Covid-19 information Sources Fact Sheet
29/07/2020	147	Federal Dept. Infrastructure Transport Regional Development and Communications	Transition to the new Reporting and Program Management system
29/07/2020	148	DIPL Manager Road Operations	Political signage in trees
30/07/2020	149	Keep Australia Beautiful Council NT	Tidy Towns Awards Event
30/07/2020	150	DLGHCD Manager Legislation and Policy	Coomalie Amendment By-Laws 2020
30/07/2020	151	Chief Minister	MyTerritory Local Business Voucher Scheme rounds 2 & 3
30/07/2020	152	NT Election Candidate	Silverton Road repairs
30/07/2020	153	Regional Development Australia NT	Top End Project Officer, Economic Stimulus Priorities List
30/07/2020	154	Kym McInerney <Kym.McInerney@nt.gov.au>	MyTerritory Local Business Voucher Scheme
31/07/2020	155	JLT Glenda Campbell	Claim Costs NTCAT Matter
5/08/2020	156	Lake Bennett Ratepayer Help NT	LB Bungalows Waste Water Septic Overuse
5/08/2020	157	Rural Environmental Health	Discharge on Council Controlled Land followup
31/07/2020	158	DIPL Planning Reform Team	New Planning System
7/08/2020	159	LGANT	August newsletter
6/08/2020	160	NT EPA	Report of dumping oil Adelaide River
6/08/2020	161	Ward Keller	Quote for Legal Advice Rateability of Land

11/08/2020	162	DIPL Senior Project Manager	Bitumen Bandits
10/08/2020	163	Batchelor Police	Local Emergency Control meeting Covid-19 Remote Health Plan
10/08/2020	164	LGANT CEO	2019-20 LGANT Member annual subscription & value proposition report
10/08/2020	165	Lake Bennett Body Corporate	Public Health Notice inspection
11/08/2020	166	Now Renovations S Hedger	Drains on Council Verge Lake Bennett
10/08/2020	167	LGANT	Nominations to the LGANT Executive
11/08/2020	168	HWL Ebsworth	NTCAT Matter Appeal

### Correspondence Out Table

Mail Out August 18 <sup>th</sup> 2020 OGM				
13/07/2020	118	CEO	QP Building Contractors & PowerWater Corporation	Water Main Replacement project Adelaide River and tree removal
14/07/2020	119	CEO	Menzies School of Health	ORVAC Study presentation to OGM
14/07/2020	120	CEO	Top End Mountain Bike Tours	Strategy to Fast Track Top End Mountain Biking Tourism
16/07/2020	121	CEO	B Wombo	Roadside Memorial
16/07/2020	122	CEO	T Hall	Roadside coffee cart
17/07/2020	123	CEO	Business Hardship Register	Help NT Business Hardship
17/07/2020	124	CEO	DIPL Project Manager, Civil Estimation Transport Assets & Program Development	Batchelor Airstrip Contractor Water Enquiry
17/07/2020	124	CEO	Councillor Bulmer & CCGC Accounts	Wonderee and Wandaree Street Names, Batchelor
17/07/2020	128	CEO	Environmental Health	Discharge on Council Controlled Land
12/06/2020	117	CEO	Sharon Watson Market Creations	Website redesign proposal
15/07/2020	125	CEO	Crown Lands Department	Approval to proceed AR & Batchelor Landfill Works
17/07/2020	127	CEO	Coomalie Councillor & CCGC accounts	Wandaree/ Wondaree Street naming issue
27/07/2020	126	CEO	Lake Bennett hardship register applicant	Receipt of application
20/07/2020	129	CEO	PowerWater Senior Project Manager	Receipt of Draft letter to AR Residents
21/07/2020	130	CEO	Election Candidate AV	Candidate Corflutes in Batchelor township
21/07/2020	131	CEO	Election Candidate RM	Candidate Corflutes in Batchelor Township
21/07/2020	132	CEO	CCGC staff & AMRRIC contractor	Communities Environment Program
22/07/2020	133	CEO	CCGC Elected Members	PowerWater AR Tree Removal & Works
22/07/2020	134	CEO	Evreka Services	Waste management services not required



23/07/2020	135	CEO	Adelaide River Primary School	Advice of PowerWater works due to commence
27/07/2020	136	CEO	DLGHCD	Electoral Representation Review
27/07/2020	137	CEO	Batchelor Ratepayer	Withdrawal of request to Council
27/07/2020	138	CEO	LGANT Elaine McLeod	Call for Policy and Action Motions
27/07/2020	139	CEO	LGANT Elaine McLeod	LGANT Executive Nominations & Elections
27/07/2020	140	CEO	DLGHCD Ethan Redshaw	Coomalie Amendment By-Laws 2020
29/07/2020	141	CEO	DLGHCD	Adoption of 2020/21 Shire Plan
29/07/2020	142	CEO	DIPL Civil Services	Political signage in trees
30/07/2020	143	CEO	LG Election Candidate	Adelaide River road repairs
30/07/2020	144	CEO	K McInerney NT Government	My Territory Local Business Voucher Scheme
31/07/2020	145	CEO	Ward Keller	Request quote for legal advice - Rateability of land
5/08/2020	146	CEO	Batchelor Resident	Dog Complaint
5/08/2020	147	CEO	Lake Bennett Ratepayer	Lake Bennett Residential Bungalows wastewater septic overuse
5/08/2020	148	CEO	NT EPA	Discharge on Council controlled land
5/08/2020	149	CEO	Community Benefit Fund	Letter of support LRTI Top End Festival
10/08/2020	150	CEO	NT Electoral Commission	Change to remote voting schedule
11/08/2020	151	CEO	Lake Bennett Body Corporate	Public Health Notice inspection
11/08/2020	152	CEO	Now Renovations Lake Bennett Contractor	Drains on Council verge
11/08/2020	153	CEO	NT Environmental Health	Public Health Notice inspection
11/08/2020	154	CEO	HWL Ebsworth	NTCAT Matter appeal
11/08/2020	155	CEO	Elected Members	NTCAT Matter appeal

## CONSULTATION

N/A

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

N/A

## FINANCIAL IMPLICATIONS

Nil

### RESOLUTION 18/08/2020/005

That Council receives and notes the items of incoming and outgoing correspondence as tabled for the July/August 2020 period.

**Moved:** Clr. Bulmer

**Seconded:** Clr. Moyle **Carried**

## 8.2 REVIEW OF ACTION ITEMS LIST TO AUGUST 2020

<b>Date:</b>	18 <sup>th</sup> August 2020
<b>Author:</b>	Anna Malgorzewicz, Chief Executive Officer
<b>Attachments:</b>	Action Items List to August 2020

### RESOLUTION 18/08/2020/006

That Council receives and notes the Actions Items List to August 2020.

<b>Moved:</b>	<b>Clr. Turner</b>	
<b>Seconded:</b>	<b>Clr. Beswick</b>	<b>Carried</b>

## 8.3 COMPLAINTS REGISTER TO AUGUST 2020

<b>Date:</b>	18 <sup>th</sup> August 2020
<b>Author:</b>	Anna Malgorzewicz, Chief Executive Officer
<b>Attachments:</b>	Complaints Register

### RESOLUTION 18/08/2020/007

That Council receives and notes the Complaints to July 2020.

<b>Moved:</b>	<b>Clr. Corliss</b>	
<b>Seconded:</b>	<b>Clr. Beswick</b>	<b>Carried</b>

## 8.4 CEO ACTIVITIES REPORT

<b>Date:</b>	18 <sup>th</sup> August 2020
<b>Author:</b>	Anna Malgorzewicz, Chief Executive Officer
<b>Attachment:</b>	Nil

### PURPOSE

To brief Council on the monthly activities of the Chief Executive Officer (CEO), key staffing and operational information.

### BACKGROUND AND PREVIOUS DECISIONS

Nil

### COMMENT

During the month the Chief Executive Officer attended to compliance matters relating to Council's adoption of its Budget and Shire Plan 2020/21. Pursuant to the requirements of the *Local Government Act 2008*, copies were provided to the Department of Local Government, Housing and

Community Development and published on Council’s website. In addition, processes to finalise the “making” of Council’s By-Laws continued.

A number of staffing actions were also undertaken during the period. The position of Operations Manager will remain vacant for the foreseeable future. Funds have been utilised to create a temporary role, that of Project Manager, Strategic Infrastructure Projects. Recruitment action was progressed during the period. Internal meetings also took place to review the role description and design the staffing structure in the Works Services area, to ensure staff are engaged as casual team members appropriately and in accordance with the Local Government Industry Award 2020.

Council’s electronic records system continues to be reviewed and improvements made to Council’s ICT systems. This will be an ongoing focus over the next quarter.

A number of staff performance review meetings also took place and all staff will participate in a Performance Evaluation and Development meeting with the Chief Executive Officer or their direct supervisor as appropriate. As the Shire Plan 2020/21 has now been adopted individual work programs will be developed as part of the process to ensure Council’s objectives are met.

Meetings and activities for the period included the following:

**Week commencing 13<sup>th</sup> July 2020**

Meetings	<ul style="list-style-type: none"> <li>• Performance Evaluation meeting, Batchelor Landfill Contractor</li> <li>• Crown Land Officers, Department of Infrastructure, Planning and Logistics re Landfill Tenure</li> <li>• Videoconference AMRRIC re Cat and Dog Census Planning</li> <li>• Lake Bennett residents re removal of motor vehicle wreck</li> <li>• NT Police re abandoned vehicles</li> <li>• Department of Trade, Business and Innovation re Business Hardship Package</li> <li>• Chief Executive Officer, Litchfield Council re co-operative arrangements</li> </ul>
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**Week commencing 20<sup>th</sup> July 2020**

Meetings	<ul style="list-style-type: none"> <li>• Acting Chief Operating Officer, BIITE re Library arrangements</li> <li>• OGM Coomalie Community Government Council</li> <li>• Adelaide River NT Police re homeless individual</li> <li>• Batchelor Community Library team member re library issues</li> </ul>
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**Week commencing 27<sup>th</sup> July 2020**

Meetings	<ul style="list-style-type: none"> <li>• Staff Performance Management</li> <li>• Northern Territory Library &amp; Archive Service Officers re general library discussion</li> <li>• Ratepayer re waste management (compost) innovation techniques</li> <li>• Staff Performance Review</li> <li>• Coomalie Bush Cemetery planning meeting</li> </ul>
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## BACKGROUND AND PREVIOUS DECISIONS

### Previous Decisions

#### **RESOLUTION 21/07/2020/016**

*That Council;*

- a) *notes no comments were received on the Coomalie Amendment By-Laws for Council to take into consideration; and*
- b) *directs the Chief Executive Officer to approach Parliamentary Counsel, through the Department of Local Government, Housing and Community Development, to obtain the required certificate from a legal practitioner under Section 190(1)(c) of the Local Government Act 2008.*

**Moved: Clr. Turner**

**Seconded: Clr. Moyle** **Carried**

#### **RESOLUTION 16/06/2020/006**

*That Council;*

- a) *receives and notes the Actions Items List to June 2020; and*
- b) *directs the Chief Executive Officer to publish the Public Information Paper on the Proposed Coomalie Amendment By-Laws 2020 in order Council progress the amendment to its By-Laws.*

**Moved: Clr. Corliss**

**Seconded: Clr. Beswick** **Carried**

#### **RESOLUTION 21/04/2020/017**

*That Council;*

- a) *endorses Option 2, and remakes its By-laws as they currently are, in order By-laws are given a subordinate legislation number; and*
- b) *commences the review of its By-laws during the 2020/21 financial year.*

**Moved: Clr. Bulmer**

**Seconded: Clr. Beswick** **Carried**

## COMMENT

Following Council's meeting of 21<sup>st</sup> July 2020 at which it noted no comments were received on the Public Information Paper or the *Draft Coomalie Amendment By-Laws 2020*, Council resolved to approach Parliamentary Counsel through the Department of Local Government, Housing and Community Development (DLGHCD) to obtain the required legal practitioner's certificate.

Attached is a copy of the Legal Practitioner's Certificate for the *Coomalie Amendment By-laws 2020* by the Office of the Parliamentary Counsel (OPC) and a stamped copy of the settled Amendment By—laws as evidence that the Amendment By-laws were drafted by the OPC.

## CONSULTATION

Department of Local Government, Housing and Community development

Parliamentary Counsel

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Once signed, arrangements will be made through the Department of Local Government, Housing and Community Development for the gazettal of the *Coomalie Amendment By-laws 2020*.

## FINANCIAL IMPLICATIONS

Nil

### RESOLUTION 18/08/2020/009

That Council by special resolution;

- a) makes the *Coomalie Amendment By-Laws 2020*;
- b) authorises the Chief Executive Officer to sign them; and
- c) agrees to affix the Common Seal of Coomalie Community Government Council to the *Coomalie Amendment By-laws 2020*.

**Moved:** Clr. Bulmer

**Seconded:** Clr. Beswick

**Carried**

## 9.2 POLICY REVIEW – 5.5 ROADS POLICY

**Date:** 18<sup>th</sup> August 2020

**Author:** Carol Gaulke, Project Manager

**Attachment:** Original and Revised 5.5. Roads Policy

## PURPOSE

To present to Council for approval the revised 5.5. Roads Policy.

## BACKGROUND AND PREVIOUS DECISIONS

### Previous Decisions

#### **RESOLUTION 19/02/2019/017**

*That Council acknowledge that the following Policies are overdue for review. However, pending the outcome of the merger proposal, Council sets a new review date of 31<sup>st</sup> August 2019, unless a Policy is required to be altered, varied or revoked.*

*3.4 Medical Examination*

*3.6 Employee Performance and Development*

*3.7 Education and Study Assistance*

*3.8 Staff Benefits*

*3.9 Employee Clothing Allowance*

*3.10 Protective Clothing*

*3.12 Staff Vehicle Use*

*3.15 Counselling, Disciplining and Dismissing Employees*

*3.16 Dispute Resolution*

*3.17 Fitness for Work*

*3.18 Electronic Mail*

*4.1 Batchelor Pool*

*4.2 Coomalie Bush Cemetery*

*5.1 Subdivision Development of Unzoned Land*

*5.2 Cyclone Response*

*5.3 Batchelor Signage Bay*

*5.4 Parks and Gardens*

*5.5 Roads Policy*

**Moved:** **Clr. Bulmer**

**Seconded:** **Clr. Beswick**

**CARRIED**

## COMMENT

Council Policy 5.5 Roads Policy is overdue for review. The revised policy incorporates a number of general principles that underpin Council's approach and clarify its responsibility regarding proper road management, planning and maintenance.

In addition, the 2020/21 Schedule of Fees and Charges was amended to include "Pavement Reinstatement". This enables Council to pass on costs associated with road repairs caused through road user misuse of Council's infrastructure assets. For example, in the past road users have ignored Council's weight restriction limits during the Wet Season and heavy vehicle use has caused major damage to Council's roads that created serious hazards for other road users, and incurred significant cost to Council for repairs.

## CONSULTATION

Chief Executive Officer

Operations Supervisor

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

*Control of Roads Act 1953*

*Local Government Act 2008*

## FINANCIAL IMPLICATIONS

Nil

### RESOLUTION 18/08/2020/010

That Council approves the revised Council Policy 5.5 Roads Policy.

**Moved:** Clr. Corliss

**Seconded:** Clr. Turner **Carried**

### 9.3 MYTERRITORY LOCAL BUSINESS VOUCHER SCHEME

**Date:** 18<sup>th</sup> August 2020

**Author:** Anna Malgorzewicz, Chief Executive Officer

**Attachment:** Correspondence re MyTerritory Local Business Voucher Scheme  
MyDarwin Overview

## PURPOSE

To update Council on the proposed MyTerritory Local Business Voucher Scheme.

## BACKGROUND AND PREVIOUS DECISIONS

Previous Decision

### **RESOLUTION 21/07/2020/022**

*That Council requests a further report on the Local Business-Boosting Voucher Scheme be presented to the 18<sup>th</sup> August 2020 Ordinary General Meeting following consultation with the Department of Chief Minister and key business stakeholders.*

**Moved:** Clr. Bulmer

**Seconded:** Clr. Moyle **Carried**

## COMMENT

At its 21<sup>st</sup> July 2020 meeting, Council considered correspondence from the Chief Minister regarding the MyTerritory Voucher Scheme proposal.



On 13<sup>th</sup> July 2020 the Chief Minister wrote to the President, Coomalie Community Government Council inviting Council to access a total pool of \$1M to implement a similar local scheme. The funding pool is available to the local government sector, and councils can apply for up to \$200,000 on a dollar for dollar basis, to implement their own local business economic stimulus scheme.

In addition to funding, the Northern Territory Government is also offering participating councils with the following:

- Costs of the set-up and establishment of a rebranded system, using the technology platform established by the City of Darwin; and
- Staffing assistance for local business engagement and the launch phase at a local level of the program.

On 29<sup>th</sup> July 2020 the Chief Minister sent further correspondence to the President inviting Council to participate in Rounds 2 and 3 of the voucher program. Further funding, unmatched, of \$50,000 is guaranteed to Council's that participate in Round 1.

The Chief Executive Officer met with the Manager, City Revitalisation, Department of the Chief Minister to discuss the level of support that is to be provided to Council's and the administrative resourcing councils are required to contribute.

Whilst the original letter indicated substantial support would be provided to councils, this is not necessarily the case. A council will need to enter into a licensing agreement with the Northern Territory Government to utilise the MyTerritory app. This is currently under negotiation with the City of Darwin. There will be strict limits and requirements to the use of the app. The app requires councils, merchants and customers to download the software as the voucher program operates within the app platform. Council's accounting software also needs to be able to link or be consistent with the app system for financial accountability and reconciliation purposes.

Branding also requires consistency with the original MyDarwin campaign. For example, My Palmerston, MyAlice, MyKatherine, MyLitchfield or MyCoomalie. There are marketing limitations and challenges for council as many users interested in participating in the program would be enticed to spend at retail or tourism businesses in Adelaide River or Batchelor or associated Litchfield National Park tourism offerings. Given Litchfield Council is utilising the MyLitchfield marketing handle for its participation, Coomalie Council would need to undertake and fund an active marketing campaign to distinguish its program from that offered by Litchfield Council.

From an administrative perspective, Council would need to provide daily financial administrative of the program and reconcile app purchases each week and transfer relevant funds to merchants on a weekly basis.

All councils that agree to participate in the program are also required to enter into a funding agreement with the Northern Territory Government.

## **CONSULTATION**

Manager, City Revitalisation, Department of the Chief Minister

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

### RESOLUTION 18/08/2020/011

That Council does not participate in the MyTerritory Local Business Voucher Scheme.

**Moved:** Clr. Beswick

**Seconded:** Clr. Bulmer **Carried**

## 9.4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM

**Date:** 18<sup>th</sup> August 2020

**Author:** Carol Gaulke, Project Manager  
Anna Malgorzewicz, Chief Executive Officer

**Attachment:** Nil

### PURPOSE:

To present Council with options for its consideration and direction regarding possible works to be undertaken under the Local Roads and Community Infrastructure Program.

### BACKGROUND AND PREVIOUS DECISIONS

In May the Australian Government announced a new \$50M Local Roads and Community Infrastructure (LRCI Program) to assist communities in their recovery from the impacts of COVID-19 restrictions. Council received funding approval of \$215,886.00 for projects under this program. The methodology for funding allocations is consistent to the approach used for calculating Roads to Recovery and the road component of the Financial Assistance Grants.

Council is required to nominate projects to be undertaken under the LRCI Program before funds can be drawn down. All projects must be completed by June 2021.

Project type criteria is listed below:

#### 5.1 Eligible grant activity

Eligible local road projects are projects that involve the construction or maintenance of roads managed by local governments. Local governments are encouraged to consider how works can support improved road safety outcomes. This could include projects involving any of the following associated with a road:

- traffic signs; • traffic control equipment; • street lighting equipment; • a bridge or tunnel; • a facility off the road used by heavy vehicles in connection with travel on the road (for example, a rest

area or weigh station); • facilities off the road that support the visitor economy; and • road and sidewalk maintenance, where additional to normal capital works schedules.

Eligible community infrastructure projects are projects that involve the construction, maintenance and/or improvements to council-owned assets (including natural assets) that are generally accessible to the public.

Projects that involve the construction, maintenance and/or improvements to state/territory and crown owned land/assets and Commonwealth owned land/assets, can also be eligible projects where the Council can confirm that they have the authority of the land or asset owner to undertake the project at the nominated site(s) and the sites are accessible to the public (including natural assets)

These projects must deliver benefits to the community, such as improved accessibility, visual amenity, and/or safety. Examples of eligible works include:

- Closed Circuit TV (CCTV);
- bicycle and walking paths;
- painting or improvements to community facilities;
- repairing and replacing fencing;
- improved accessibility of community facilities and areas;
- landscaping improvements, such as tree planting and beautification of roundabouts;
- picnic shelters or barbeque facilities at community parks;
- playgrounds and skate parks (including all ability playgrounds);
- noise and vibration mitigation measures; and
- off-road car parks (such as those at sporting grounds or parks).

## **COMMENT**

A list of projects that Operations staff would consider of benefit to the community are listed below for consideration with an estimate of costs: (not in any order)

- Batchelor Playground upgrade \$30,000
- Bruce Jones Community Centre – internal fit out - \$30,000
- Bowls Club – internal fit out including connection of water \$30,000
- Upgrade Memorial Terrace Garden Beds \$10,000
- BBQ's at Adelaide River and Batchelor \$20,000
- Extend bitumen footpath Becker Street, Adelaide River \$46,000
- Extend bitumen footpath Hopewell Street, Adelaide River \$42,000
- Solar lights (bollard type) at Adelaide River corridor along Memorial Terrace \$30,000
- Anzac Park – irrigation replacement \$20,000
- Myrtle Fawcett Park – installation of shade structure, picnic tables, small playground \$50,000
- Pool – upgrade pumps and balance tanks \$70,000
- Pool fence replacement \$16,000
- Solar lights \$7,000 each

Suggested projects meet the outcomes articulated in Council's Shire Plan 2020/21.

## **CONSULTATION**

Nil

## **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

The funding requirements of the Grant are 50% of the funding will be released to Council on presentation of a works schedule listing the projects to be funded. The works are required to be completed by the June 2021. The remainder of the funding will be released after the works are completed and the Grant acquitted.

### **DIRECTION**

That the Chief Executive Officer circulate to Elected Members out of session, project proposals that focus on improved water management, energy efficiency and utilities cost reduction, and provide Council with indicative cost offsets and savings. For example, the efficiencies that could be achieved through the conversion of street lighting to solar.

## **9.5 LGANT VALUE PROPOSITION REPORT**

**Date:** 18<sup>th</sup> August 2020

**Author:** Anna Malgorzewicz, Chief Executive Officer

**Attachment:** Correspondence Chief Executive Officer, LGANT

### **PURPOSE**

To provide for Council's information the inaugural Local Government Association of the NT (LGANT) Member Value Proposition Report for Coomalie Community Government Council.

### **BACKGROUND AND PREVIOUS DECISIONS**

Council is a member of the Local Government Association of the Northern Territory.

### **COMMENT**

In August 2020, the Chief Executive Officer of LGANT wrote to the President on behalf of the LGANT Executive and LGANT Secretariat to provide Coomalie Community Government Council with the inaugural LGANT Member Value Proposition Report.

The Report (attached) is divided into three parts:

- Sector Accomplishments by LGANT 2019/2020
- Member Economic Benefit for Coomalie Community Council
- LGANT Priorities on behalf of Members 2020/2021

### **CONSULTATION**

Nil

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

The 2020/21 Membership Fee for Coomalie Community Government Council totals \$4,851.41.

### RESOLUTION 18/08/2020/012

That Council receives and notes the 2019/20 LGANT Member Value Proposition Report.

**Moved:** Clr. Corliss

**Seconded:** Clr. Moyle **Carried**

## 9.6 NOMINATIONS TO THE LGANT EXECUTIVE 2020/2022

**Date:** 18<sup>th</sup> August 2020

**Author:** Anna Malgorzewicz, Chief Executive Officer

**Attachment:** Correspondence Chief Executive Officer, LGANT

## PURPOSE

To provide for Council's information the list of nominations to the LGANT Executive for the 2020/2022 period.

## BACKGROUND AND PREVIOUS DECISIONS

Council is a member of the Local Government Association of the Northern Territory. At its meeting of 21<sup>st</sup> July 2020 Council resolved not to nominate any elected members for the LGANT Executive.

## COMMENT

In August 2020, the Chief Executive Officer of LGANT wrote to the President to provide a listing of all nominations for positions on the LGANT Executive. These positions will be finalised at the LGANT Annual General Meeting to be held in November 2020 in Alice Springs.

## CONSULTATION

Nil

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

The 2020/21 Membership Fee for Coomalie Community Government Council totals \$4,851.41.

**RESOLUTION 18/08/2020/013**

That Council receives and notes the Nominations to the LGANT Executive 2020/2022.

**Moved:** Clr. Beswick

**Seconded:** Clr. Turner **Carried**

**9.7 SUBMISSION – WEED MANAGEMENT PLAN FOR GAMBA GRASS 2020-2030**

**Date:** 18<sup>th</sup> August 2020

**Author:** Anna Malgorzewicz, Chief Executive Officer

**Attachment:** Consultation Draft – Weed Management Plan for Gamba Grass 2020-2030

**PURPOSE**

To discuss with Council its agreed position in order to prepare a submission to the Weed Management Plan for Gamba Grass 2020-2030.

**BACKGROUND AND PREVIOUS DECISIONS**

Officers from the Weeds Management Branch, Northern Territory Government provided Council with a presentation on the consultation draft of the Weed Management Plan for Gamba Grass 2020-2030.

**COMMENT**

Council is invited to make a submission on the above plan before Thursday 27<sup>th</sup> August 2020. It is recommended Council discuss its agreed position in order to provide direction to the Chief executive Officer for the preparation of Council's submission.

Matters such as resourcing and budget implications need to be considered in addition to the efficacy of proposed Gamba Grass mitigation and management measures.

**CONSULTATION**

Nil

**STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

There will be future resource and budget implications for Council associated with implementing the proposed mitigation and management measures to address Gamba Grass in the Coomalie Shire.

**DIRECTION**

That the Chief Executive Officer prepare a draft Submission on the Weed Management Plan for Gamba Grass 2020-2030 and circulate it to Elected Members out of session.

## 10 COMMUNITY RECREATION AND SERVICES REPORT

### 10.1 COMMUNITY RECREATION AND REMOTE SPORTS PROGRAM

<b>Date:</b>	18 <sup>th</sup> August 2020
<b>Author:</b>	Andrew Roberts, Community Recreation Development Officer
<b>Attachment:</b>	

#### PURPOSE

To provide Council with a monthly update of activities and programs provided to the community through the sport, recreation and community development program.

#### BACKGROUND AND PREVIOUS DECISIONS

##### After School Sports

Attendance at After School Sports Program:

Week Start	Adelaide River	Batchelor
20/07/2020	2	2
27/07/2020	4	3
03/08/2020	Cancelled *	Cancelled *
10/08/2020	4	5

Numbers steadily increasing after school holidays. Activities have included soccer, badminton, poison ball championship, hockey & volleyball.

Sports day cancelled for the week commencing 3/8/20 due to staff illness.

##### Boxing Group Fitness

Classes have been running since return from school holidays, small number on the first week back due to other commitments with school recommencing being the reason for low attendances.

Week Start	Attendances
27/07/2020	1
10/08/2020	0

“Word of mouth” is remains strong for classes, and participants are seeking an extra day to hold another class. Have taken numerous calls in regard to classes from residents that would like to start next term. However, this does not seem to be transferring into attendance numbers. Currently working through NTG Grant funds for expenditure and wages.

Will be advertising for a Group Fitness Instructor to run varying classes within the shire to cater for all needs. The instructors that we have previously held discussions with (YMCA Palmerston and HD Fitness) have either not materialised or failed to show.

##### NT Athletics

In lieu of the full NT Athletics Championships this year, they are putting on a “Teams Challenge” event.

Currently in discussions with sports teachers from both schools to get a team together to represent Coomalie at this event, to expose the children to some national standard competition and coaches.

### **Royal Life Saving Society**

Royal Life are being commissioned to undertake an audit of the swimming pool. They will audit all aspects of the pool from signage to supervision plans, and risk assessments.

To ensure the pool remains current to Australian Standards, this is a vital tool we can manage our risk and operations with as we move forward.

### **Pool Grants – Access Lift & Covers**

Grant application being put together to assist the funding of a pool access lift for mobility impaired members of our community to utilise this facility.

Application also includes the purchasing of pool blankets to assist the maintaining of pool temperatures during the dry season as well as assist with reducing evaporation of water during the dry also.

### **Seniors Month**

Seniors month has started with some disappointing attendances to the activities so far.

In trying to keep our older generation active and introducing some “Come & Try” Netball & Basketball days, there was no attendances by Coomalie residents at either event. The Netball day was run by NetballNT and they brought with them 14 participants from the Darwin area. They engaged in some games of Walking Netball and had a thoroughly enjoyable time. This was followed by some lovely morning tea produced by the Litchfield Hotel-Motel.

Will commence creating a survey of our seniors to endeavour to find activities they want within our community.

### **Adelaide River School – Top End Sports**

Attended the sports days for the Top End group of schools at Adelaide River Primary School.

Was attended by approx. 100 children in a range of sports from Basketball to Soccer as well as Life Education sessions. All very popular activities for the kids, with lots of fun & laughter to be heard.

Attendance from Adelaide River Primary School, Belyuen Primary, Dundee Beach, Douglas Daly, Tipperary Station, Woolaning, and Middle Point was fantastic.

### **COMMENT**

Nil

### **CONSULTATION**

Nil

### **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Council entered into a Five Year Funding Agreement with the Northern Territory Government and receives an annual allocation of \$44,000 for the provision of sport and recreation activities to the Coomalie community.



**NOTED**

### 10.2 **BACHELOR SWIMMING POOL REPORT**

**Date:** 18<sup>th</sup> August 2020  
**Author:** Andrew Roberts, Community Recreation Development Officer  
**Attachment:** Nil

#### **PURPOSE**

To provide Council with a monthly report of the operations and activities of the Batchelor Swimming Pool.

#### **BACKGROUND AND PREVIOUS DECISIONS**

Nil

#### **COMMENT**

No report has been provided for August 2020 due to the Batchelor Swimming Pool currently being closed.

#### **CONSULTATION**

Nil

#### **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

**NOTED**

### 10.3 **COMMUNITY LIBRARIES REPORT**

**Date:** 18<sup>th</sup> August 2020  
**Author:** Hilary Brett, Adelaide River Library Officer  
**Attachment:** Nil

#### **PURPOSE**

To provide Council with a monthly report of programs, activities and patron participation in the Adelaide River and Batchelor Community Libraries.

## **BACKGROUND AND PREVIOUS DECISIONS**

Council receives annual funding from the Northern Territory Government through the Northern Territory Library and Archives Service for the provision of library programs and services at the Adelaide River and Batchelor Libraries.

## **COMMENT**

Community libraries services are slowly recovering after the Covid -19 restrictions.

Recent attendance is much lower at both libraries. In person visits for the past month in Adelaide River were 72 as compared to 335 in August 2019. In Batchelor there were 49 visits as compared to 147 August 2019

In Adelaide River this reduction in patronage is due to the post Covid restrictions on numbers allowed in the venue where we can now only have 8 patrons in the library at one time where in the past we have had 35 or more in the library at a time . Although numbers of visitors are restricted some of our patrons stay for extended periods, sometimes up to five hours on Saturdays.

In Batchelor, the reduction in visits seems to be more related to patrons being out of the habit of coming to library.

Batchelor Institute management have made changes to the physical library environment by moving campus reception area to the space which used to be available for children's activities.

Library staff continue to find ways to deliver services under this changed set of circumstances, and with a reduction in government funding which has removed our capacity to purchase equipment and supplies with all grant funds being required for wages. An overall review of service provision and staffing is planned for later this month.

There has been an increased need for more personalised assistance with patrons continuing to require assistance to develop their IT skills and manage online tasks.

Individual assistance with learning to use computers and smart phones is always available and help with sorting out online tasks such as setting up or accessing My Gov accounts for Centrelink, Medicare and the Tax Office is also provided.

Council has received grant funding from the Be Connected network to provide IT training to Seniors.

Staff are currently planning the best way to deliver this service, and are investigating a variety of options including the feasibility of building a Wi-Fi enabled trailer which can deliver services on site throughout the rural area and at public events such as the local markets and the Adelaide River show.

Maeva Masterson and Aimee Hay from Libraries and Archives NT visited Council this month to find out more about how our libraries are functioning and what sort of support we need to enhance our services and plan for future improvements. They were impressed with the success of our Street Libraries during the Covid restrictions and are fully engaged with our current needs and concerns.

## **CONSULTATION**

Prue King, Batchelor Community Library Officer

## **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Council receives an annual grant allocation of \$49,000.

**NOTED**

## **11 FINANCE REPORTS**

### **11.1 PAYMENT REGISTER**

<b>Date:</b>	7 <sup>th</sup> August 2020
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

## **PURPOSE**

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

## **BACKGROUND AND PREVIOUS DECISIONS**

Attached is a listing of accounts paid for July 2020.

## **COMMENT**

No additional comments are provided to this report.

## **CONSULTATION**

There is no consultation that applies to this report.

## **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

<b>Payment Register</b>				
Coomalie Community Government Council				
For the period 1 July 2020 to 31 July 2020				
Date	Source	Description	Reference	Amount
<b>CBA Credit Card A Kim</b>				
06 Jul 2020	Payable Payment	Payment: Safe NT NT Police	Ochre Card J Faulke	72.00
06 Jul 2020	Payable Payment	Payment: Safe NT NT Police	Ochre Card A McGrigor	72.00
14 Jul 2020	Payable Payment	Payment: NT Police, Fire & Emergency Service	Ochre Card T Stokes	72.00
14 Jul 2020	Payable Payment	Payment: CV Check	Police Check T Stokes	49.90
<b>Total CBA Credit Card A Kim</b>				<b>265.90</b>
<b>CBA Credit Card A Malgorzewicz</b>				
22 Jul 2020	Payable Payment	Payment: Coolalinga Guns and Ammo	Camouflage tape	34.00
<b>Total CBA Credit Card A Malgorzewicz</b>				<b>34.00</b>
<b>CBA Credit Card S Shooter</b>				
01 Jul 2020	Payable Payment	Payment: Engineering Education	E Dunne training	59.59
02 Jul 2020	Payable Payment	Payment: Greencap	Asbestos testing	88.00
09 Jul 2020	Payable Payment	Payment: NT News	NT News Jul 20	28.00
10 Jul 2020	Payable Payment	Payment: Jaycar Pty Ltd	Consumables	35.90
13 Jul 2020	Payable Payment	Payment: Woolworths	SHP Groceries	35.90
16 Jul 2020	Payable Payment	Payment: Rosejoy NT T/A Batchelor General Store	SHP Ice	12.00
16 Jul 2020	Payable Payment	Payment: Darwin Waterfront	SHP Parking	2.50
16 Jul 2020	Payable Payment	Payment: Royal Flying Doctor Service	SHP 2624590	144.00
24 Jul 2020	Payable Payment	Payment: Australia Post	Postage	15.95
27 Jul 2020	Payable Payment	Payment: Xero Australia Pty Ltd	Xero Jul 20	125.00
<b>Total CBA Credit Card S Shooter</b>				<b>546.84</b>
<b>CCGC CBA Cheque</b>				
01 Jul 2020	Spend Money	PC010720-160143667 SuperChoice P-L	Superannuation	2,627.38
02 Jul 2020	Spend Money	Commonwealth Bank of Australia	Bank Fees	363.77
03 Jul 2020	Payable Payment	Payment: Turbo's Tyres	Tractor tyres	1,889.80
03 Jul 2020	Payable Payment	Payment: Ooloo Investments Pty Ltd	Fire break Old Coach Rd	471.45
03 Jul 2020	Payable Payment	Payment: Ooloo Investments Pty Ltd	Resheet Strickland Rd	16,066.00
03 Jul 2020	Payable Payment	Payment: Turbo's Tyres	Tractor tyres	3,575.00
03 Jul 2020	Payable Payment	Payment: Ooloo Investments Pty Ltd	Rip and compact Miles Rd wall	4,950.00
03 Jul 2020	Payable Payment	Payment: DT & MG Kerr Trading as Kerr Trust	Accounting Jun 20	7,702.50
03 Jul 2020	Payable Payment	Payment: L&V Nominees Pty Ltd	Pool chemicals	1,600.00
03 Jul 2020	Payable Payment	Payment: Ooloo Investments Pty Ltd	Push up AR Dump	320.00
03 Jul 2020	Payable Payment	Payment: The Big Mower	Polesaw	1,599.00
03 Jul 2020	Payable Payment	Payment: MVR	Rego Jebb Portable toilets	265.90
03 Jul 2020	Payable Payment	Payment: Darwin Office Technology	Copy count	672.77
03 Jul 2020	Payable Payment	Payment: Pumacard	Fuel Jul 20	1,925.64
10 Jul 2020	Payable Payment	Payment: PowerWater - Bills	Water	26.65
10 Jul 2020	Payable Payment	Payment: Cookes Tours	SHP Bus hire	165.00
10 Jul 2020	Payable Payment	Payment: PowerWater - Bills	Water	520.40
10 Jul 2020	Payable Payment	Payment: PowerWater - Bills	Water	89.57
10 Jul 2020	Payable Payment	Payment: EASA Inc	Staff amenities	246.84
10 Jul 2020	Payable Payment	Payment: PowerWater - Bills	Water	24.57
10 Jul 2020	Payable Payment	Payment: PowerWater - Bills	Water	461.30
10 Jul 2020	Payable Payment	Payment: Batchelor Service Centre	June 2020	277.05
10 Jul 2020	Payable Payment	Payment: WINC	Stationery	7.94
10 Jul 2020	Payable Payment	Payment: PowerWater - Bills	Water	1,295.69
10 Jul 2020	Payable Payment	Payment: Integrated Land Information System	Title searches	965.60
10 Jul 2020	Payable Payment	Payment: PowerWater - Bills	Water	24.57
10 Jul 2020	Payable Payment	Payment: PowerWater - Bills	Water	111.95
10 Jul 2020	Payable Payment	Payment: PowerWater - Bills	Water	717.34

Date	Source	Description	Reference	Amount
10 Jul 2020	Payable Payment	Payment: PowerWater - Bills	Water	432.33
10 Jul 2020	Payable Payment	Payment: PowerWater - Bills	Water	53.70
14 Jul 2020	Spend Money	PC140720-130690526 SuperChoice P-L	Superannuation	2,642.45
14 Jul 2020	Payable Payment	Payment: Air Liquide WA Pty Ltd	Gas	129.14
14 Jul 2020	Payable Payment	Payment: RS Gardening Care	Mowing Bat	2,709.06
14 Jul 2020	Payable Payment	Payment: RTM Department of Infrastructure Planning & Logistics	VG valuations 18/19	5,908.00
14 Jul 2020	Spend Money	SALARIES AND WAGES Coomalie Communi	Payroll	22,991.18
14 Jul 2020	Payable Payment	Payment: Ooloo Investments Pty Ltd	Control Fire Bat Dump	2,143.97
14 Jul 2020	Payable Payment	Payment: Diedre Pickering	Contractor AR Dump	901.00
14 Jul 2020	Payable Payment	Payment: Fulton Hogan Industries Pty Ltd	Ezastreet	1,045.00
14 Jul 2020	Payable Payment	Payment: Diedre Pickering	Cleaning AR toilets	2,582.91
14 Jul 2020	Payable Payment	Payment: RS Gardening Care	Mowing AR	2,755.80
15 Jul 2020	Payable Payment	Payment: Cr. Sue Bulmer	Councillor fees	450.00
15 Jul 2020	Spend Money	Commonwealth Bank of Australia	Bank Fees	7.70
15 Jul 2020	Payable Payment	Payment: Jardine Lloyd Thompson	W/Comp Insurance 20/21	30,694.40
15 Jul 2020	Payable Payment	Payment: Cr. Deborah Moyle	Councillor fees	450.00
15 Jul 2020	Payable Payment	Payment: Cr. Sharon Beswick	Councillor fees	450.00
15 Jul 2020	Payable Payment	Payment: Cr. Max Corliss	Councillor fees	850.00
15 Jul 2020	Payable Payment	Payment: JAC Embroidery TA Brandit NT	Coomalie Council	62.48
15 Jul 2020	Payable Payment	Payment: Cr. Christian McElwee	Councillor fees	450.00
15 Jul 2020	Spend Money	Commonwealth Bank of Australia	Bank Fees	56.32
15 Jul 2020	Payable Payment	Payment: Cr. Andrew Turner	Councillor fees	1,500.00
15 Jul 2020	Payable Payment	Payment: Peter Rowlands	Repairs Tractors	1,530.50
15 Jul 2020	Spend Money	Commonwealth Bank of Australia	Bank Fees	60.83
16 Jul 2020	Spend Money	Commonwealth Bank of Australia	Audit Certificate fee	60.00
20 Jul 2020	Payable Payment	Payment: Jardine Lloyd Thompson	W/Comp Insurance Adj	319.52
20 Jul 2020	Payable Payment	Payment: Norsign NT	Signage	1,413.56
20 Jul 2020	Payable Payment	Payment: HWL Ebsworth Lawyers	NTCAT Legal fees	10,098.55
20 Jul 2020	Payable Payment	Payment: Practical Safety Australia Pty Ltd	PPE	94.45
20 Jul 2020	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage collection	2,108.74
20 Jul 2020	Payable Payment	Payment: Bunnings Building Supplies P/L	Consumables	217.58
20 Jul 2020	Payable Payment	Payment: Vanderfield Darwin	Parts	85.67
20 Jul 2020	Payable Payment	Payment: Ooloo Investments Pty Ltd	WGR Haynes Rd	4,489.10
20 Jul 2020	Payable Payment	Payment: Jardine Lloyd Thompson	Insurance Fee for service	12,871.93
20 Jul 2020	Payable Payment	Payment: Earl James & Associates	Survey AR Dump	2,640.00
20 Jul 2020	Payable Payment	Payment: Shannon Recycling & Landcare	Contractor Bat Dump	2,079.00
20 Jul 2020	Payable Payment	Payment: Area9 IT Solutions	Service agreement Jul 20	1,006.50
20 Jul 2020	Payable Payment	Payment: Peter Rowlands	Repairs backhoe	587.50
20 Jul 2020	Payable Payment	Payment: Komatsu Australia Pty Ltd	Parts	36.75
20 Jul 2020	Payable Payment	Payment: Jardine Lloyd Thompson	Personal acc Insurance	431.97
20 Jul 2020	Payable Payment	Payment: Air Liquide WA Pty Ltd	Gas	76.84
20 Jul 2020	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage collection	2,108.74
20 Jul 2020	Payable Payment	Payment: CFS Gear	QRG Sports gear	412.50
20 Jul 2020	Payable Payment	Payment: Jardine Lloyd Thompson	Councillor/Officers Liability	7,374.95
20 Jul 2020	Payable Payment	Payment: Jardine Lloyd Thompson	MV Insurance	9,673.60
24 Jul 2020	Adjustment	Reconciliation adjustment	Bank Fees	0.09
28 Jul 2020	Spend Money	Commonwealth Bank of Australia	Bank Fees	1.10
28 Jul 2020	Payable Payment	Payment: Jacana Energy	Electricity	59.64
28 Jul 2020	Payable Payment	Payment: PowerWater - Bills	Water	32.89
28 Jul 2020	Payable Payment	Payment: Jacana Energy	Electricity	106.83
28 Jul 2020	Spend Money	PC280720-159681327 SuperChoice P-L	Superannuation	2,854.94
28 Jul 2020	Payable Payment	Payment: Area9 IT Solutions	Remove PCs from server	115.50
28 Jul 2020	Payable Payment	Payment: RTM Department of Infrastructure Planning & Logistics	VG valuations 19/20	5,267.00
28 Jul 2020	Payable Payment	Payment: PowerWater - Bills	Water	208.22
28 Jul 2020	Payable Payment	Payment: Jacana Energy	Electricity	40.43
28 Jul 2020	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage collection	584.09
28 Jul 2020	Payable Payment	Payment: Jacana Energy	Electricity	24.06
28 Jul 2020	Payable Payment	Payment: NT News (News Corp)	Advertise Shire Plan	1,223.00
28 Jul 2020	Payable Payment	Payment: Jacana Energy	Electricity	31.04
28 Jul 2020	Payable Payment	Payment: VTG Waste & Recycling P/L	Garbage collection	1,502.99
28 Jul 2020	Payable Payment	Payment: Jacana Energy	Electricity	35.28
28 Jul 2020	Spend Money	SALARIES AND WAGES Coomalie Communi	Payroll	23,254.64
Date	Source	Description	Reference	Amount

31 Jul 2020	Payable Payment	Payment: PowerWater - Bills	Water	282.54
31 Jul 2020	Payable Payment	Payment: DT & MG Kerr Trading as Kerr Trust	Accounting Jul 20	11,627.00
31 Jul 2020	Payable Payment	Payment: Fulton Hogan Industries Pty Ltd	Reseal Miles Rd	159,344.46
31 Jul 2020	Payable Payment	Payment: Nexia Edwards Marshall NT	Interim audit fee	1,650.00
31 Jul 2020	Payable Payment	Payment: Chris Reynolds Transport	Freight	77.00
31 Jul 2020	Payable Payment	Payment: Telstra	Phones Jul 20	1,017.28
31 Jul 2020	Payable Payment	Payment: RS Gardening Care	Mowing AR	894.00
31 Jul 2020	Payable Payment	Payment: Jacana Energy	Electricity	709.90
31 Jul 2020	Payable Payment	Payment: Jacana Energy	Electricity	615.19
31 Jul 2020	Payable Payment	Payment: RS Gardening Care	Mowing Bat	1,815.00
31 Jul 2020	Payable Payment	Payment: Area9 IT Solutions	IT support	77.00
<b>Total CCGC CBA Cheque</b>				<b>401,639.71</b>
<b>Total</b>				<b>402,486.45</b>

#### RESOLUTION 18/08/2020/014

That Council approve and pass for payment the July 2020 payment register totalling \$402,486.45

**Moved:** Clr. Beswick

**Seconded:** Clr. Corliss **Carried**

### 11.2 FINANCE REPORT

<b>Date:</b>	7 <sup>th</sup> August 2020
<b>Author:</b>	Melissa Kerr, Finance Manager
<b>Attachments:</b>	Nil

#### PURPOSE

The purpose of this report is to provide a summary of the financial position of Council for the period ending 31 July 2020. As per the requirements of the Local Government (Accounting) Regulations 2008, there is a comparison of income and expenditure against respective budgets. There are also details of grants, investments, rates and debtors.

#### BACKGROUND AND PREVIOUS DECISIONS

The monthly financial report Profit and Loss compares the actual income and expenditure to budget at two levels, firstly for the month to date (YTD), and secondly for the full year budget.

Comparatives to full year are relevant if the income or expenditure is linear, otherwise the YTD budget comparison provides a clearer position.

Ideally the budget is accurately phased so that the amount allocated each month will match the pattern of income and expenditure earned.

#### COMMENT

- For the first month of the new financial year income is \$63k above budget and expenditure is \$454k lower than budgeted, resulting in a \$518k better result in the net profit.
- The below budgeted expenditure is mainly attributable to major capital works at the waste transfer stations and solar project, and SCALE grant funded projects due to start in July not commencing until early August.
- Rates have been raised early August and the file sent to the printer, so notices will be sent out late August, with rates due and payable Friday 2 October 2020.

An analysis of major income and expenditure items as presented includes –

#### **Income**

- Federal Assistance Grant of \$278k for Quarter 1 2020/21 has been received
- Community Recreation Development Officer grant of \$44k for the year has been received
- NT Operational Subsidy of \$322k has been received, which is half our annual allocation
- Special Purpose and SCALE Grants of \$538k have been carried over from last year:
  - SPG Gatehouses \$300k
  - SPG Solar – Admin \$20k and Pool \$90k
  - SCALE \$128k
- On 22 May 2020 the Australian Government announced a new \$500 million Local Roads and Community Infrastructure Program to support jobs and the resilience of local economies to help communities bounce back from the COVID-19 pandemic. Coomalie has been allocated \$215k.

#### **Expenses**

- Not all insurance policies have been invoiced and paid for. Budgeted \$92k, paid for about half the policies to date
- Employee costs for payroll are slightly lower than budgeted due to not all positions filled
- Legal costs annual budget of \$10k has been expended on final NTCAT claim. May need to amend budget at quarterly review
- Roadworks program to be finalised with Operations Supervisor and Project Manager so no expenditure of road maintenance in July
- Roads to Recovery project sealing Miles Road and Meneling Road was not started until July so year 1 of RTR funding (2019/20) will now be added to year 5 funding and we will have to claim year 2 funding for this project – total \$216k

### **CONSULTATION**

There is no consultation that applies to this report.

### **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

The financial report is at 31<sup>st</sup> July 2020. The preparation of this report requires a detailed process of reconciliations and journals to ensure the accounts conform to accrual accounting standards and enable an accurate comparative to budget.

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and



(c) other information required by the Council.

**Profit and Loss - Council OGM**

Coomalie Community Government Council

For the month ended 31 July 2020

Account	YTD Actual	YTD Budget	Budget Var	Var %	2020/21 Budget	2019/20 Actual	Comment
<b>Trading Income</b>							
Grant Commonwealth FAG	278,638	278,638	-	0%	537,910	538,383	FAG received
Grant Commonwealth RTR - Capital	-	216,000	216,000	100%	216,000	-	RTR grant paid on completion of reseals
Grant Commonwealth - Recurrent	15,000	15,000	-	0%	15,000	-	C/over unexpended CEP grant
Grant NTG Community Sport Recreation	44,395	-	- 44,395	0%	44,674	44,674	CRDO grant paid earlier than expected
Grant NTG Library	-	-	-	0%	49,000	48,886	NT Library grant will be paid after audit
Grant NTG Operational Subsidy	322,526	-	- 322,526	0%	645,052	645,052	NTOS was paid early in May 2019
Grant NTG Other	19,680	2,000	- 17,680	-884%	17,500	490,129	C/over unexpended community grants
Grant NTG Special Purpose	538,700	625,000	86,300	14%	625,000	238,857	C/over unexpended SPG and SCALE grants
Interest - Interest Received	1,384	1,500	116	8%	20,000	36,894	
Interest - Rates Penalties, Interest, Legals, Administration	3,739	2,500	- 1,239	-50%	30,000	52,187	Rate arrears interest more than anticipated
Net Gain/Loss Assets - Gross sales revenue of asset	-	-	-	0%	-	69	
Other Revenue	1,097	26,405	25,308	96%	45,635	66,597	Pensioner remission to be paid in Aug
Rates Charged - Garbage	-	-	-	0%	394,945	387,253	Rates levied Aug
Rates Charged - General Rates	-	-	-	0%	948,012	933,186	Rates levied Aug
Statutory Charges	4,506	100	- 4,406	4406%	1,200	2,937	Registration of OSC on properties
User Charges	580	150	- 430	-286%	5,800	6,598	
<b>Total Trading Income</b>	<b>1,230,245</b>	<b>1,167,293</b>	<b>- 62,952</b>	<b>-5%</b>	<b>3,595,728</b>	<b>3,491,565</b>	
<b>Gross Profit</b>	<b>1,230,245</b>	<b>1,167,293</b>	<b>- 62,952</b>	<b>-5%</b>	<b>3,595,728</b>	<b>3,491,565</b>	

Account	YTD Actual	YTD Budget	Budget Var	Var %	2020/21 Budget	2019/20 Actual	Comment
<b>Operating Expenses</b>							
Depreciation - Depreciation Expenses	54,434	51,907	- 2,527	-5%	619,100	648,569	
Employee Costs	33,578	36,215	2,637	7%	196,877	78,247	
Employee Costs Payroll	59,204	75,453	16,249	22%	900,260	821,078	Wages less as not all positions filled
Materials and Services - Other	9,634	81,713	72,079	88%	450,586	313,555	Waiting on monthly invoices for Jul
Materials and Services - Contractor Services	13,855	35,124	21,269	61%	221,200	302,453	Garbage collection and dumps Jul
Materials and Services - Insurance Costs	28,028	92,450	64,422	70%	93,000	77,305	Not all invoices issued by JLT yet
Materials and Services - Legal Costs	9,181	10,000	820	8%	10,000	21,500	NTCAT claim
Materials and Services - Maintenance Buildings and Property	198	18,600	18,402	99%	63,800	34,318	Little maintenance in Jul
Materials and Services - Maintenance Recreation Facilities	2,463	8,750	6,287	72%	106,000	82,485	Waiting on monthly invoices for Jul
Materials and Services - Motor Vehicles	2,761	6,760	3,999	59%	80,310	85,294	Fuel only, no maintenance on vehicles Jul
Materials and Services - Roadworks	149,020	70,000	- 79,020	-113%	724,000	385,351	C/over RTR reseal in Jul. Grant to be paid
Materials and Services - Street Lighting Costs	-	1,650	1,650	100%	6,600	6,628	Waiting on quarterly invoice
Materials and Services - Valuation Fees	4,788	6,500	1,712	26%	6,500	5,371	VG annual fee 19/20
Materials and Services - Water, Sewer Cost	524	5,380	4,856	90%	64,960	64,551	Waiting on monthly invoices for Jul
Other Expenses - Accounting, Audit, Consultant	12,070	18,320	6,250	34%	122,840	116,207	Onsite audit complete, finalising financials
Other Expenses - Councillors	4,150	4,924	774	16%	59,088	45,650	June fees paid are lower than this year fees
Work in Progress Capital Works - Other Costs	-	315,000	315,000	100%	625,000	-	SPG gatehouses and solar to commence
<b>Total Operating Expenses</b>	<b>383,887</b>	<b>838,746</b>	<b>454,859</b>	<b>54%</b>	<b>4,350,121</b>	<b>3,088,561</b>	
<b>Net Profit</b>	<b>846,358</b>	<b>328,547</b>	<b>- 517,811</b>	<b>-158%</b>	<b>- 754,393</b>	<b>403,003</b>	

## Statement of Cash Flows

Coomalie Community Government Council

For the month ended 31 July 2020

<b>Account</b>	<b>Jul 2020</b>
<b>Operating Activities</b>	
Receipts from customers	1,230,606.45
Payments to suppliers and employees	(412,541.98)
Cash receipts from other operating activities	19,184.09
<b>Net Cash Flows from Operating Activities</b>	<b>837,248.56</b>
<b>Investing Activities</b>	
Other cash items from investing activities	13,325.41
<b>Net Cash Flows from Investing Activities</b>	<b>13,325.41</b>
<b>Financing Activities</b>	
Other cash items from financing activities	(855,119.47)
<b>Net Cash Flows from Financing Activities</b>	<b>(855,119.47)</b>
<b>Net Cash Flows</b>	<b>(4,545.50)</b>
<b>Cash and Cash Equivalents</b>	
Cash and cash equivalents at beginning of period	2,523,150.97
Cash and cash equivalents at end of period	2,518,605.47
<b>Net change in cash for period</b>	<b>(4,545.50)</b>

**Balance Sheet**

Coomalie Community Government Council

As at 31 July 2020

Account	31 Jul 2020	30 Jun 2020
<b>Assets</b>		
<b>Bank</b>		
CBA Investment 1	2,000,000.00	1,750,000.00
CCGC CBA Cheque	80,999.62	335,447.28
CCGC CBA Trust	438,393.00	438,393.00
<b>Total Bank</b>	<b>2,519,392.62</b>	<b>2,523,840.28</b>
<b>Current Assets</b>		
Accounts Receivable	110.00	365.00
Cash on Hand	1,000.00	1,000.00
Trade & Other Receivables - Rate Debtors	232,942.11	246,267.52
<b>Total Current Assets</b>	<b>234,052.11</b>	<b>247,632.52</b>
<b>Fixed Assets</b>		
<b>Total Fixed Assets</b>	<b>17,870,242.99</b>	<b>17,924,676.70</b>
<b>Total Assets</b>	<b>20,623,687.72</b>	<b>20,696,149.50</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Accounts Payable	7,147.89	64,814.14
CBA Credit Card A Kim	265.90	99.80
CBA Credit Card A Malgorzewicz	34.00	0.00
CBA Credit Card S Shooter	487.25	589.51
Current Liability - Uncleared Funds at Conversion	(659.20)	(659.20)
Hiring and Key Deposits	1,976.01	1,976.01
Provisions Current - Annual Leave	20,534.84	20,534.84
Provisions Current - Long Service Leave	38,408.09	38,408.09
Rounding	(1.44)	(1.35)
Trade & Other Payables - GST	(25,315.78)	(19,184.09)
Trade & Other Payables - PAYG Withholdings Payable	12,938.00	17,912.00
Trade & Other Payables - Superannuation Payable	0.00	2,627.38
Trade & Other Payables - Unexpended Grants	0.00	847,518.00
Trust Funds & Deposits - Retention Monies	28,393.00	28,393.00
<b>Total Current Liabilities</b>	<b>84,208.56</b>	<b>1,003,028.13</b>
<b>Total Liabilities</b>	<b>84,208.56</b>	<b>1,003,028.13</b>
<b>Net Assets</b>	<b>20,539,479.16</b>	<b>19,693,121.37</b>
<b>Equity</b>		
Current Year Earnings	846,357.79	403,003.26
Equity - Surplus/Deficit Prior Years	5,795,839.33	5,795,839.33
Equity Reserves - Asset Revaluation	12,694,013.84	12,694,013.84
Retained Earnings	1,203,268.20	800,264.94
<b>Total Equity</b>	<b>20,539,479.16</b>	<b>19,693,121.37</b>

**Aged Receivables Summary**

Coomalie Community Government Council

As at 31 July 2020

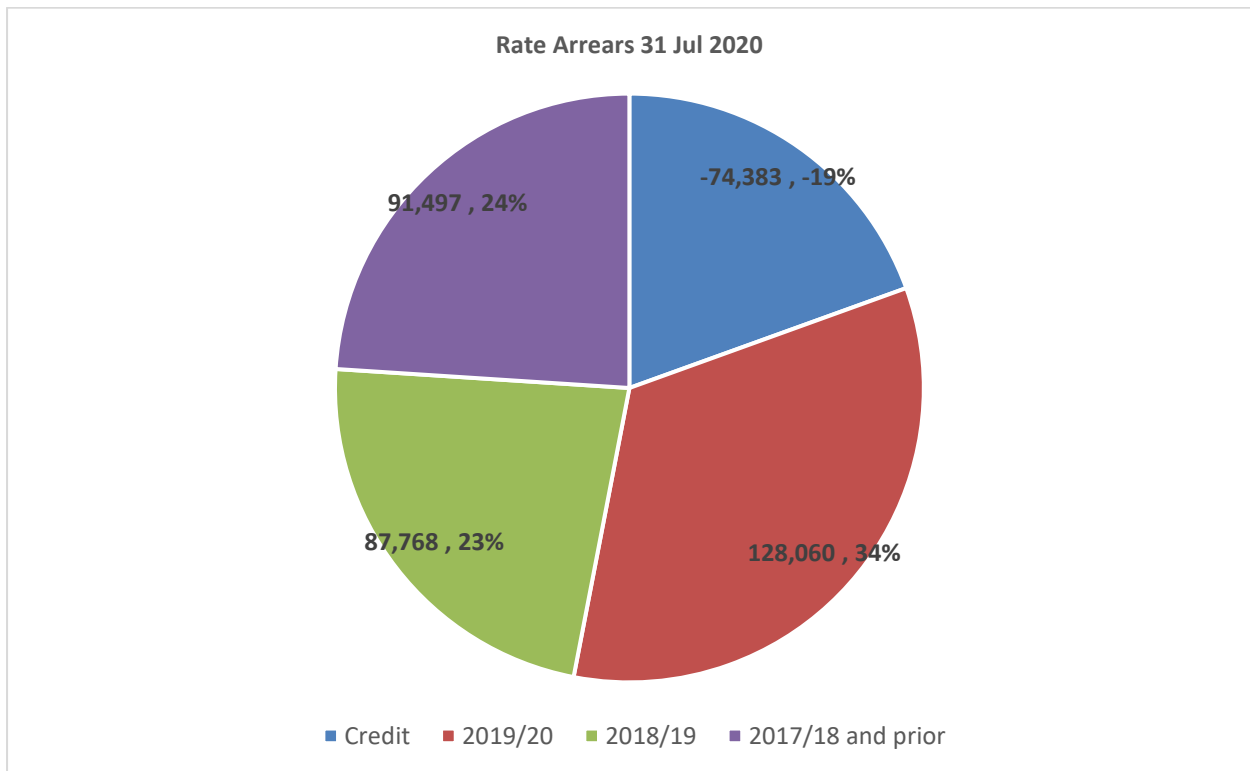
Contact	Current	< 1 Month	1 Month	2 Months	3 Months	Older	Total
Department of Housing & Community Development - wheelie bin	-	-	-	-	110.00	-	110.00
<b>Total</b>	-	-	-	-	<b>110.00</b>	-	<b>110.00</b>

**Aged Payables Summary**

Coomalie Community Government Council

As at 31 July 2020

Contact	Current	< 1 Month	1 Month	2 Months	3 Months	Older	Total
<b>Aged Payables</b>							
Bunnings Building Supplies P/L	209.75	-	-	-	-	-	209.75
Classic Holden Car Club	100.00	-	-	-	-	-	100.00
Darwin Office Technology	342.04	-	-	-	-	-	342.04
Jtagz	136.40	-	-	-	-	-	136.40
Motor Vehicle Registry	766.55	-	-	-	-	-	766.55
ONEMUSIC Australia	350.00	-	-	-	-	-	350.00
S.E. Rentals Pty Ltd	258.63	-	-	-	-	-	258.63
VTG Waste & Recycling P/L	4,217.48	-	-	-	-	-	4,217.48
WINC	767.04	-	-	-	-	-	767.04
<b>Total Aged Payables</b>	<b>7,147.89</b>	-	-	-	-	-	<b>7,147.89</b>
<b>Total</b>	<b>7,147.89</b>	-	-	-	-	-	<b>7,147.89</b>



**Summary of Investments**

Coomalie Community Government Council  
As at 31 July 2020

Category	Balance	Rate	Interest Frequency	Maturity Date
Fixed Term Deposit	\$ 200,000.00	0.56%	At Maturity	10/08/2020
Fixed Term Deposit	\$ 200,000.00	1.10%	At Maturity	7/09/2020
Fixed Term Deposit	\$ 300,000.00	0.63%	At Maturity	7/10/2020
Fixed Term Deposit	\$ 300,000.00	0.64%	At Maturity	13/11/2020
Fixed Term Deposit	\$ 200,000.00	0.69%	At Maturity	14/12/2020
Fixed Term Deposit	\$ 300,000.00	0.68%	At Maturity	12/01/2021
Fixed Term Deposit	\$ 250,000.00	0.68%	At Maturity	25/01/2021
Fixed Term Deposit	\$ 250,000.00	0.67%	At Maturity	23/02/2021
<b>Total</b>	<b>\$ 2,000,000.00</b>			

## Grants Summary

Coomalie Community Government Council

As at 31st July 2020

Date Received	Grant	From	Amount	Expended to date	Amount Remaining	Acquittal Due
14/06/2019	SPG - Gatehouses	Dept of LGHCD	\$ 300,000.00	\$ 2,400.00	\$ 297,600.00	30/06/2021
24/06/2019	EES - Solar Admin and Pool	Dept of LGHCD	\$ 110,000.00	\$ -	\$ 110,000.00	30/06/2021
29/07/2020	Community Sport Recreation Officer	Dept of Tourism Sport and Culture	\$ 44,395.00	\$ 4,154.35	\$ 40,240.65	31/08/2021
3/02/2020	Anzac Day 2020 - carry over to 2021	Dept Attorney General and Justice	\$ 10,606.00	\$ -	\$ 10,606.00	31/07/2021
11/02/2020	Animal Management Program	Dept Industries, Innovation, Science	\$ 15,000.00	\$ -	\$ 15,000.00	15/01/2021
17/03/2020	Youth Week 2020 - to be held Sep holidays	Territory Families	\$ 1,700.00	\$ -	\$ 1,700.00	30/06/2020
20/05/2020	School Holiday Program Jul 2020	Territory Families	\$ 2,000.00	\$ 370.00	\$ 1,630.00	31/08/2020
16/06/2020	Remote Sport Program - Boxing	Dept of Tourism Sport and Culture	\$ 1,920.00	\$ 852.47	\$ 1,067.53	31/07/2020
2/06/2020	SCALE	Dept of LGHCD	\$ 128,700.00	\$ -	\$ 128,700.00	30/09/2020
8/07/2020	Seniors Month Jul 2020	Territory Families	\$ 2,000.00	\$ -	\$ 2,000.00	31/10/2020
14/07/2020	Building Digital Skills	Good Things Foundation	\$ 2,500.00	\$ -	\$ 2,500.00	
<b>Total</b>			<b>\$ 618,821.00</b>	<b>\$ 7,776.82</b>	<b>\$ 611,044.18</b>	

### RESOLUTION 18/08/2020/015

That Council receives and notes the Finance Report for July 2020.

**Moved:** Clr. Corliss

**Seconded:** Clr. Beswick **Carried**

### 11.3 SPECIAL PURPOSE GRANT ACQUITTAL – TRANSPORTABLE BUILDINGS AND SOLAR

**Date:** 14 July 2020

**Author:** Melissa Kerr

**Attachment:** Nil Acquittal of SPG and EES Grants

#### PURPOSE

The Special Purpose Grant of \$300,000 to purchase two transportable buildings to be installed onsite with power supply at the Batchelor and Adelaide River transfer stations for site managers to effectively control and monitor access to the site, and the Energy Efficiency and Sustainability Grant of \$110,000 to install solar panels on Council's administration building and erect a roof structure with solar panels at the swimming pool complex is required to be laid before Council prior to sending to the Department of Local Government, Housing and Community Development.

#### BACKGROUND AND PREVIOUS DECISIONS

A partial/nil acquittal is due on to be submitted by the 31/08/2020 as advised by the Department of Local Government, Housing and Community Development on 24/06/2020.





## 16 CONFIDENTIAL ITEMS

### RESOLUTION 18/08/2020/017

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

(b) information about the personal circumstances of a resident or ratepayer;

(d) information subject to an obligation of confidentiality at law, or in equity;

(e) information provided to the council on condition that it be kept confidential.

**Moved:** Clr. Corliss

**Seconded:** Clr. Turner **Carried**

### RESOLUTION 18/08/2020/020

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

**Moved:** Clr. Beswick

**Seconded** Clr. Corliss **Carried**

## 17 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING

### RESOLUTION 18/08/2020/018

That Council receives and notes the Confidential Actions Items List to August 2020.

**Moved:** Clr. Beswick

**Seconded:** Clr. Corliss **Carried**

## 18 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 15<sup>th</sup> September 2020 at 5:00pm in the Council Chambers.

## 19 CLOSURE OF MEETING

Meeting closed 8.45pm