



MINUTES
ORDINARY COUNCIL MEETING
18th MAY 2021

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A handwritten signature in black ink, appearing to read 'Anna Malgorzewicz', with a stylized flourish at the end.

Signed: Anna Malgorzewicz, Chief Executive Officer

MINUTES

ORDINARY GENERAL COUNCIL MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 18th MAY 2021

President of the Shire Councillor Andrew Turner declared the meeting open at 5:36pm and welcomed all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Councillor	President Andrew Turner
Councillor	Vice President Max Corliss
Councillor	Christian McElwee
Councillor	Sharon Beswick
Councillor	Sue Bulmer

STAFF PRESENT

Chief Executive Officer	Anna Malgorzewicz
Senior Admin Officer	Aleyshia McGrigor

VISITORS PRESENT

Commissioner Ken Fleming, Office of the Independent Commissioner against Corruption (ICAC)

Director Assessments, ICAC

Director, Prevention and Engagement, ICAC

2 APOLOGIES AND LEAVE OF ABSENCE

Date: 18th May 2021
Author: Anna Malgorzewicz, Chief Executive Officer
Attachments: Nil

PURPOSE

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 18th May 2021.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

STATUTORY ENVIRONMENT/ POLICY IMPLICATIONS

Local Government Act 2008

FINANCIAL IMPLICATIONS

N/A

RESOLUTION 18/05/2021/001

That Council receives and notes Clr Moyle's apology of absence for the Ordinary General Meeting held 18th May 2021.

Moved: Clr. Turner

Seconded: Clr. McElwee **Carried**

3 ELECTRONIC MEETING ATTENDANCE

Date: 18th May 2021
Author: Anna Malgorzewicz, Chief Executive Officer
Attachments: Nil

PURPOSE

This report is to table, for Council's record, any requests and permissions for Electronic Attendance.

BACKGROUND AND PREVIOUS DECISIONS

In order to ensure Council remains compliant with the current and future *Local Government Act* as it responds to current restrictions imposed as a result of COVID-19 arrangements and beyond, amendments to Council Policy 1.12 Meetings of Council were made to enable Elected members and Council to meet via electronic attendance.

COMMENT

The *Local Government Act* 2008 and 2019 provides for a member who is not physically present at a meeting is taken to be present at the meeting if:

(a) the member's attendance at the meeting by means of an audio or audio-visual conferencing system is authorised in accordance with a council resolution establishing a policy for attendance in such a manner.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2008 s61 (Procedure at meeting).

Local Government Act 2019 s95 (Procedure at meeting).

Council Policy 1.12 Meetings of Council

FINANCIAL IMPLICATIONS

N/A

NIL

4 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Date: 18th May 2021

Author: Anna Malgorzewicz, Chief Executive Officer

Attachments: Nil

PURPOSE

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

N/A

7 OPERATIONAL REPORTS

7.1 WORKS AND SERVICES MANAGER REPORT

Date:	18 th May 2021
Author:	Emma Dunne, Works and Services Manager
Attachment:	Nil

PURPOSE

To provide Council with a monthly report of infrastructure and general operational performance matters.

BACKGROUND AND PREVIOUS DECISIONS

Nil

COMMENT

Roads

Weight restrictions

The wet season weight restrictions have now been lifted, removal of signs is complete.

Roads permits

2 applications for VS14 forms were approved by Council for the use of Chinner Road for the cycling leg by Darwin Triathlon Club.

Roads maintenance

Council's road contractor's have been undertaking road patching of potholes on Chinner Road, Coach Road (Adelaide River end), Miles Road and Milton Road.

Water, grade and roll program will commence in the next week.

Guide posts have been installed on Meneling Road. They are currently being installed on Miles road.

Slashing and Spraying

Final slashing a spraying is being undertaken throughout the shire.

Aerial spraying was undertaken at the Waste Management Facilities and along Chin Way, a section of Perreau Road, Solomon Road West, Scott Road and Bevan Road.

All feedback received by letters sent out regarding aerial spraying was positive.

Collett Creek

No further update.

Waste Management

Water and sewer quotations have been accepted and works will commence shortly.

Quote received for mulching, purchase orders to be issued in the near future.

Adelaide River

Adelaide River landfill is running okay, average of 35m³ a week this month.

Batchelor

Batchelor landfill is running okay, with 80m³ a week this month.

Council officers still exploring the costs of tyre removal.

Parks and Gardens

Usual palm frond pick up, sprinklers will be progressively turned on in the coming weeks.

WHS

All incidents are investigated, procedures are reviewed and practices are improved in the event of incidents including further training if necessary.

Training

Outdoor staff have undertaken First Aid courses, 1 staff member remaining to undertake the first aid course.

Cemetery

Ongoing maintenance work at cemetery.

Events

The Anzac Day service was held and another successful event.

Cleaning Tender

3 Tenders were received.

Grant Projects

Irrigation projects. Quotations for the irrigation of various reserves closed on the 15/4/21.

Special Purpose Grant – Waste Management Facilities.

Solar panels have been installed, with tanks and septic systems to follow in due course.

Special Purpose Grant – Installation of LED lights

The design of the 6 new lights has been approved by PWC. Currently waiting for the quote from PWC for the installation

Energy, Efficiency and Sustainability Grant

The EES grant amount was \$110,000.00 with a Council contribution of \$14,361.82. This money was granted for the construction of solar panels at the Council Offices and the Batchelor Pool.

Batchelor Pool solar system has been installed and is now generating electricity.

7.2 COUNCIL RANGER REPORT

Date:	18 th May 2021
Author:	Glenn Galvin, Council Ranger
Attachment:	Nil

PURPOSE

To provide Council with a report on activities regarding the regulation of dogs within the Shire and efforts to engage with and support the community through information and education. This report also details general compliance and regulation matters as these relate to the *Coomalie Community Government By-Laws 1998*.

BACKGROUND

Previous Decisions

RESOLUTION 2021/03/16/017

That Council receives and approves new Vet Clinic Day fees and amends the Fees and Charges 2020/21.

Moved: **Clr. Moyle**

Seconded: **Clr. Turner** **Carried**

COMMENT

Council Ranger has been conducting patrols, responding to enquiries regarding animal management matters, investigating complaints, completing entry of dog registration into Council's system and following up of By-Law breaches.

AMRRIC Vet days were conducted on 11th and 12th May 2021 in Adelaide River. Cat trapping was done on the nights of 10th and 11th May 2021 in Batchelor.

Another successful program run with AMRRIC and Council Staff.

Statistics from the visit (total over both days):

Cats euthanised	1
Female dogs desexed	10
Male dogs desexed	2
Female cats desexed	1
Male cats desexed	0
Other surgery	Nil
Other treatments	Consultation

A scale of Fees and Charges was agreed to by Council that included free services for concession card holders and subsidised charges for other clients. Total revenue raised from the two Vet Clinics Days were

Registrations- \$40

Consultations, Vaccinations and surgery-\$525

Total \$565

Dog Regulation Statistics for the period were:

Impounded	5
Returned to owner	3
Rehomed	2
Euthanised	0

1 Complaints from Batchelor township resident regarding barking dogs.

2 complaints about cats from Batchelor residents in regards to roaming.

The *Coomalie (Dog Management) By Laws 2002* provide a framework for the regulation of dogs within the Shire. It has been past custom and practice that By-Laws are only enforced in the townships and not in the rural area. However, the By-laws do not differentiate between the rural area and townships. There exists community expectation that Buy-laws will be enforce in the rural area, and from time to time, Council officers have acted on complaint.

At present, whilst all dogs are required to be registered, registration fees are not applicable in the rural area. If Council agrees that community expectation should be met, and as policy, agrees that By-Laws are enforced throughout the Shire, then it is also suggested that a registration fee should be applicable throughout the Shire. It should be noted that Council's animal management By-Laws are awaiting to be updated and expanded to include livestock regulation provisions. This will be completed in consultation with Officers from the Department of the Chief Minister and Cabinet.

It is recommended, that Council agree by resolution, that By-Laws are applicable throughout the Shire, that Council only acts on complaint in the rural area, and that a registration fee is applicable for all dogs in the Shire, with the exception of rural working dogs, which will remain free.

The Council Ranger also oversighted the following:

- Setting up and packing up from ANZAC Day Dawn Service
- Yard clean up nearing completion
- Liaised with a number of residents over dogs at large;
- Road patching ongoing
- Slashing and Roadside Spraying ongoing

During the reporting period a complaint was received regarding wastewater encroachment on Council's road reserve, Lake Bennett. The matter was reported to the Environmental Health Unit, Department of Health. Initial investigations and sample taking indicated the presence of E-Coli in water samples. Environmental Health Unit are pursuing the matter and will keep Council updated. Whilst this matter is a By-Law breach, as the matter relates to broader issues at the Lake Bennett Bungalows regarding onsite

wastewater management systems, Council Officers will continue to work with the Northern Territory Government regarding the matter which is currently ongoing.

CONSULTATION

Nil

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Coomalie Dog Management By-Laws 2002

Coomalie Community Government By-Laws 1998

FINANCIAL IMPLICATIONS

The Vet Clinic Days are funded by a Commonwealth Communities Environment Program Grant.

RESOLUTION 18/05/2021/016

That Council;

- a) receives and notes the Council Ranger's Report;
- b) agrees the *Coomalie (Dog Management) By-Laws 2002* are enforceable throughout the Shire and that Council Officers will only act on complaint in the rural area; and
- c) agrees that dog registration fees apply to all dogs in the Shire, with the exception of registered rural working dogs.

Moved: **Clr. Beswick**

Seconded: **Clr. Corliss**

Carried

Against: **Clr. Bulmer**

Procedural Matter

6.48pm Meal break commenced

7.05pm Meeting recommenced

8 CHIEF EXECUTIVE OFFICER'S REPORTS

8.1 INCOMING AND OUTGOING CORRESPONDENCE

Date:	18 th May 2021
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachments:	Nil

PURPOSE

Council is provided with items of correspondence both received and sent during the months of April and May 2021.

BACKGROUND AND PREVIOUS DECISIONS

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that issue.

The Items of Correspondence are as follows:

Correspondence In

Incoming Correspondence May 18 th , 2021 OGM			
13/04/2021	524	Chin Estate Ratepayer	Objection to Roads proposal
14/04/2021	525	Water Dynamics	Coomalie Council RFQ14 Automated Irrigation at Various Reserves
14/04/2021	526	Volunteering NT	National Volunteer Week 2021
14/04/2021	527	SDA Church	SDA Church Park Ministry
14/04/2021	528	Manager Grants Program	Variation 2018-19 SPG
13/04/2021	529	Traffic Werx NT	Works within Road Reserve - Batchelor Rd Rail Crossing
14/04/2021	530	LGANT	Call for Nominations - LGANT Reconciliation Action Plan working Group
14/04/2021	531	LGANT	Call for Nominations - NT Planning Commission
15/04/2021	532	Adelaide River Ratepayer	Tree Report
16/04/2021	533	ARPS Principal	Long service leave & dead tree report
16/04/2021	534	Department of local Government & Community Development	Variation 2018-19 Transportable Buildings & Electricity supply at WM facilities
20/04/2021	535	Minister for Local Government	Local Government Priority Infrastructure Fund 2020-21
20/04/2021	536	Department of the Chief Minister & cabinet	Local Government Priority Infrastructure Fund unsuccessful application
20/04/2021	537	LGANT	Conference General Meeting and Forums
20/04/2021	538	Office of the Information Commissioner	Privacy Awareness training opportunity

20/04/2021	539	Department of the Chief Minister & Cabinet	Variation Request to 2018-2019 SPG
20/04/2021	540	Department of the Chief Minister & Cabinet	Draft funding guidelines for consultation -Waste & Resource Management Program
21/04/2021	541	Licensing PFES	Application for Special Event Authority Licence
22/04/2021	542	Managing Director Kids Alive	Water safety library training program
26/04/2021	543	Campervan & Motorhome Club of Australia	Bakery for Batchelor
27/04/2021	544	CEO	Haynes Road Complaint
23/04/2021	545	LGANT	Draft 2021 NT Skilled Occupation Priority List
27/04/2021	546	WALGA	Casual Fair Work Act changes commence
27/04/2021	547	Licensing NT	Mt Bundy Liquor Application
28/04/2021	548	Dorat Road Ratepayer	Garbage disposal Adelaide River
27/04/2021	549	Daniel Morcombe Foundation	Changing Futures project
28/04/2021	550	Department of Defence	Anzac Day 2021
27/04/2021	551	Library & Archives NT	ABS Census 2021
27/05/2021	552	Howard and Sons Pyrotechnics Displays	Notification of Fireworks 1-7-21
27/04/2021	553	Coomalie COTA NT	Covid 19 resources for Multilingual Seniors
27/04/2021	554	LGANT	Call for nominations Minister's Advisory Council for Senior Territorians
27/04/2021	555	COTA NT	Events Update
29/04/2021	556	Libraries & Archives NT	Training Opportunities
28/04/2021	557	LGANT	Minutes of General meeting 22-4-21
29/04/2021	558	Department of Local Government & Community Development	Notice of conditional rates
29/04/2021	559	Community Tenderer	RFT 15 Cleaning Public Toilets
29/04/2021	560	Clouston Associates	Batchelor Canopy Preservation Strategy
30/04/2021	561	LGANT	Presentations from 22-4-21
30/04/2021	562	Darwin Triathlon Club	Triathlon Events lake Bennett 9-5-21 amended route
30/04/2021	563	Department of Local Government & Community Development	Local Government General Instruction -Extension to Enter Supply Contract up to 5 years
30/04/2021	564	Batchelor Contractor	RFT 15 Cleaning Public Toilets
4/05/2021	565	LGANT	ABS presentation to LGANT 2021 Census
4/05/2021	566	Local Government Managers Australia Queensland	Online training events
5/05/2021	567	LGANT	NBRA & DTA community consultations
5/05/2021	568	LGANT	So, You Want to be on Council document review
5/05/2021	569	Lake Bennett Resident	Heathers Lagoon Road
5/05/2021	570	Larrakia Aged Care & Disability Program	Op Shop proposal

5/05/2021	571	Support Link NT Police	Abandoned Vehicle Notification
5/05/2021	572	Go Regional Marketing Analyst	Region Profile Marketing
5/05/2021	573	LGANT	Civil Services Procurement Plan
5/05/2021	574	Office of the Member for Daly	Batchelor Airport
5/05/2021	575	HWL Ebsworth	Rates Recovery
5/05/2021	576	NT Electoral Commission	2021 Local Government Elections
5/05/2021	577	Office of ICAC	Information Session to CCGC
7/05/2021	578	COTA	Media Release Seniors Housing

Correspondence Out

Outgoing Correspondence 18 th May 2021 OGM				
12/04/2021	522	CEO	DIPL Development Assessment	DP21/0062 Batchelor Pool Solar Panels
15/04/2021	523	W&SM	RFT 15 Tenderers	Amendments to RFT15 cleaning tender
16/04/2021	524	CRDO	Youth Week assistants	Wildlife Park Excursion
23/04/2021	525	RECPT	Larrakia Nation Lifestyle Coach	Request for fee waiver BJCC
20/04/2021	526	W&SM	Adelaide River Ratepayer	Dead tree report
20/04/2021	527	RANGER	Adelaide River Ratepayer	Untidy block notice
20/04/2021	528	CEO	Department of Chief Minister & Cabinet LG Grants	Waste and Resource Management Program
20/04/2021	529	CEO	Director Clouston Associates	Batchelor Canopy Preservation Strategy
23/04/2021	530	CEO	Elected Members	MT Bundy Liquor application
29/04/2021	531	SAO	Libraries & Archive NT	Training Opportunities
30/04/2021	532	CEO	AMRRIC	Adelaide River vet clinic days
23/04/2021	533	CEO	Elected Members	Mt Bundy application
29/04/2021	534	CEO	Clouston Associates	Batchelor Canopy Preservation Strategy
30/04/2021	535	CEO	Elected Members	Draft Minutes LGANT GM 22-4-21
30/04/2021	536	CEO	Elected Members	LGANT Conference Presentations
30/04/2021	537	W&SM	Darwin Triathlon Club et al	Triathlon Events at Lake Bennett
30/04/2021	538	CEO	Litchfield Outback Resort	Batchelor Internet Outages
5/05/2021	540	CEO	Northern Territory Legacy	Anzac Day Dawn Service
5/05/2021	541	CEO	Arafura Traffic Control	Anzac Day Dawn Service traffic control
5/05/2021	542	CEO	Licensing NT	Mt Bundy application
5/05/2021	543	AT	RAAF Tindal	Anzac Day Dawn Service
5/05/2021	544	AT	Scouts NT	Anzac Day Dawn Service
5/05/2021	545	AT	The Administrator of NT	Anzac Day Dawn Service
5/05/2021	546	CRDO	RAAF Tindal	Anzac Day Dawn Service
5/05/2021	547	CRDO	Adelaide Rive Inn	Anzac Day Dawn Service
5/05/2021	548	CRDO	Adevents	Anzac Day Dawn Service
5/05/2021	549	CRDO	Ceremonial Bugler	Anzac Day Dawn Service
5/05/2021	550	CRDO	Walers Association NT	Anzac Day Dawn Service
5/05/2021	551	CRDO	Department of Defence	Anzac Day Dawn Service
5/05/2021	552	CRDO	Service Security	Anzac Day Dawn Service
5/05/2021	554	CRDO	Adelaide River Show Society	Anzac Day Dawn Service

5/05/2021	555	CRDO	Ceremonial Singer	Anzac Day Dawn Service
5/05/2021	556	CRDO	Guides NT	Anzac Day Dawn Service
5/05/2021	557	CRDO	Scouts NT	Anzac Day Dawn Service
5/05/2021	558	CEO	HWL Ebsworth	Rates Recovery Matter
6/05/2021	559	CEO	NT Electoral Commission	2021 Local Government Elections
6/05/2021	560	CEO	NT Electoral Commissioner	LG Elections August 2021
6/05/2021	561	CEO	Mayor, Inner West Council	Support for raising Jobseeker rate
5/05/2021	562	CEO	Office of ICAC	Information Session to Council

CONSULTATION

Nil

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RESOLUTION 18/05/2021/017

That Council receives and notes the items of incoming and outgoing correspondence as tabled for the April and May 2021 period.

Moved: Clr. Beswick

Seconded: Clr. Corliss **Carried**

8.2 REVIEW OF ACTION ITEMS LIST TO APRIL 2021

Date: 18th May 2021

Author: Anna Malgorzewicz, Chief Executive Officer

Attachments: Action Items List to May 2021

RESOLUTION 18/05/2021/018

That Council receives and notes the Actions Items List to May 2021.

Moved: Clr. Corliss

Seconded: Clr. Beswick **Carried**

8.3 COMPLAINTS REGISTER TO MAY 2021

Date: 18th May 2021
Author: Anna Malgorzewicz, Chief Executive Officer
Attachments: Complaints Register to May 2021

RESOLUTION 18/05/2021/019

That Council receives and notes the Complaints to May 2021.

Moved: Clr. Bulmer

Seconded: Clr. Corliss **Carried**

8.4 CEO ACTIVITIES REPORT

Date: 18th May 2021
Author: Anna Malgorzewicz, Chief Executive Officer
Attachment: Nil

PURPOSE

To brief Council on the monthly activities of the Chief Executive Officer (CEO) and key staffing and operational information.

BACKGROUND AND PREVIOUS DECISIONS

Nil

COMMENT

The month was dominated with matters relating to waste management. A fire at the Batchelor Waste Management Facility on Sunday 11th April 2021 was reported to the NT EPA and Northern Territory Police. Regular communication with the NTEPA, including the required Section 14 Incident Report transpired to ensure all parties were kept informed and were satisfied with actions taken by Council and its contractors.

Tender and contract documentation for the supervision of the gatehouse facilities at the two waste management facilities were also completed during the month.

Council was also advised by the Department of the Chief Minister and Cabinet that both variation requests to alter existing grants were approved. This followed a considerable period of discussion and debate with agency officers. Semantics was a factor that led to very interesting discussions. There were also valuable lessons drawn from the exchange that Council Officers will be mindful of when scoping and briefing future grant applications.

The Chief Executive Officer took one week's annual leave during the reporting period and Ms Stacey Shooter, Senior Accounts Officer undertook the responsibilities of Acting Chief Executive Officer during this time. The Acting Chief Executive Officer attended the LGANT Conference and General Meeting with Clr. Beswick.

Meetings and activities at which the Chief Executive Officer and Acting Chief Executive Officer participated in for the period included the following:

Week commencing 12th April 2021

Meetings	<ul style="list-style-type: none"> • Fortnightly Meeting Infrastructure, Works and Compliance • Regular Meeting re RFT12 WMF Supervision
Other	<ul style="list-style-type: none"> • Chief Executive Officer on Annual Leave Tuesday 13th April – Monday 19th April 2021 inclusive
Acting Chief Executive Officer	
Meetings	<ul style="list-style-type: none"> • Anzac Day preparation meeting 13/04/2021 • NBN meeting regarding a free information session in Coomalie Shire 13/04/2021 • Anzac Day on site Cemetery planning meeting 16/04/2021 • CEO Forum City of Darwin 21/04/2021 • LGANT General Meeting Double Tree Darwin 22/04/2021

Week commencing 19th April 2021

Meetings	<ul style="list-style-type: none"> • Weekly ANZAC Day Dawn Service Planning Meeting • Ordinary General Meeting • Videoconference NTL Public Libraries Marketing Planning Meeting
Other	<ul style="list-style-type: none"> • ANZAC Day Service Rehearsal • ANZAC Day Dawn Service

Week commencing 26th April 2021

Meetings	<ul style="list-style-type: none"> • Fortnightly Meeting re Infrastructure, Works and Compliance • Regular meeting re RFT12 WMF Supervision • Planning meeting re Risk Reduction Grant Program • Internal meeting re Local Government Industry Award provisions re casual staff
Other	<ul style="list-style-type: none"> • Farewell Morning Tea Ms Prue King

Week commencing 3rd May 2021

Meetings	<ul style="list-style-type: none"> • Regular meeting re RFT12 WMF Supervision • ANZAC Day Dawn Service De-Brief Meeting • Waste Management facility Contract Meeting • Member for Daly Electoral Officer
Other	<ul style="list-style-type: none"> • ANZAC Day Dawn Service Thankyou BBQ

9 REPORTS REQUIRING DECISION OF COUNCIL

9.1 POLICY REVIEW 3.3 SMOKE FREE WORKPLACE AND PUBLIC PLACES

Date:	18 th May 2021
Author:	Anna Malgorzewicz, Chief Executive Officer Aleyshia McGrigor, Senior Admin Officer
Attachment:	Current 3.3 Smoke Free Workplace and Community Policy Draft 3.3 Smoke Free Workplace and Community Policy Proposed smoke free areas maps

PURPOSE

To seek Council's endorsement and adoption of the revised 3.3 Smoke Free Workplace and Public Places Policy.

BACKGROUND AND PREVIOUS DECISIONS

RESOLUTION 18/07/2017/009

That Council adopt the reviewed versions of policy 1.16 recruitment and Probation, 3.2 Work Health and Safety and 3.3 Smoke Free Workplace with a new review date of April 2021.

Moved: **Clr.Crook**

Seconded: **Clr.Corliss** **5/5**

COMMENT

It is appropriate that Council reviews policy 3.3 Smoke free workplace to ensure currency and relevance.

The *Tobacco Control Act 2002* aims to minimise the harms of smoking. Amendments were made to the *Tobacco Control Act 2002* on 1 July 2019. Council last reviewed its policy in 2017. There were several amendments made which made changes to e-cigarette and similar devices use, as well as 10 metre smoke-free buffer area from all boundaries, entry and exit points around public events and community facilities with correct indicative signage.

Under section 7a of the *Tobacco Control Act 2002* Council may voluntarily declare a Council owned or occupied area as a smoke-free area. A voluntarily declared smoke free area must have a smoke free plan and signage in place to identify where smoking is or is not allowed in or on the premises.

CONSULTATION

Emma Dunne, Works and Services Manager

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2008

Local Government Act 2019

Tobacco Control Act 2002

Work Health and Safety Act 2011

a) directs the Chief Executive Officer to commence the process of opening Cheeney and Chin Way Roads, Hundred of Goyder, Pursuant to Section 185(1)(e) of the Local Government Act 2008 to enable access to the Chin Estate Subdivision; and

b) requests regular progress reports be provided to Council regarding negotiations with the Northern Territory Land Corporation and the Department of Chief Minister and Cabinet regarding the opening of Cheeney and Chin Way Roads, Hundred of Goyder.

Moved: Clr. Moyle

Seconded: Clr. Beswick Carried

RESOLUTION 18/06/2019/021

That Council acknowledge the letter and is seeking some advice regarding issues around access and history of Chin Estate.

Moved: Clr. Moyle

Seconded: Clr. Beswick CARRIED

RESOLUTION 15/12/2015/009

That Council write to the Minister for Local Government and Community Services asking her to gazette that Chin Rd and Cheeney Rd as shown on the attached plans be opened following confirmation of the transfer from the Northern Territory Land Corporation.

Moved: Clr. Bulmer

Seconded: Clr. Gray 5/5

RESOLUTION 21/10/2014/016

That Council amend the budget for survey 410.4045 from \$10,000 to \$14,000 and engage Arafura Surveying Consultants to survey Chin Road.

Moved: Clr. Bulmer

Seconded: Clr. Jones 5/5

RESOLUTION 18/7/2014/0011

That Council proceed with the survey and gazettal of Chin Way.

Moved: Clr. Bulmer

Seconded: Clr. Turner 6/6

Council has endeavoured to provide formal road access to the Chin Estate subdivision for many years. At present, Cheeney and Chin Way Roads are used to access the subdivision through a licence agreement with the Northern Territory Land Corporation (NTLC). The agreement has been in place since 1 March 2006 and expired on 28 February 2021. With the agreement of the NT Land Corporation, the “holding over” clause has been invoked to continue the lease agreement.

COMMENT

Pursuant to the requirements of the *Local Government Act 2008* sections 185 and 186, and the *Local Government (Administration) Regulations 2008* Regulation 18, Council undertook a public consultation process for the proposal to open Chin Way and Cheeney Road, Chin Estate.

The comment period was open from Tuesday 16th March 2021 until Wednesday 14th April 2021. A public notice (attached) was published on Council’s website, social media platform and on notice boards throughout the Shire. Plans (attached) were also accessible at Council’s office, through its community libraries and through website and social media platforms. In addition, correspondence was sent to 34 landowners, in addition to the Northern Land Council and the Northern Territory Land Corporation.

Three responses were received (attached). Two were objections, and one was a comment in the affirmative. All correspondents expressed concerns regarding larger issues of access to the Chin Estate and specific issues as these relate to their own parcels. These concerns are beyond the remit of the current proposal.

CONSULTATION

External:

Department of Chief Minister and Cabinet

Northern Territory Land Corporation

Internal:

Finance Manager

Project Manager

Works and Services Manager

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

185 Roads

(1) A **road** is:

- (a) *land vested in a council at the commencement of this Act as a road or a road reserve; and*
- (b) *land vested in, or placed under the care control and management of, a council as a road or a road reserve, after the commencement of this Act, under this or some other Act; and*
- (c) *land reserved, dedicated or resumed, with the council's agreement, as a public street, road or thoroughfare; and*
- (d) *land transferred to the council in fee simple, and accepted by the council, as a public road; and*
- (e) *land declared by the council, by Gazette notice, to be a road with the consent of the owner of the land; and*
- (f) *land vested in the council, with the council's agreement, by notice under subsection (2).*

(2) *If a council agrees, the Minister may, by Gazette notice, vest Crown land in, or place Crown land under the care, control and management of, the council as a road or a road reserve.*

(3) *Land ceases to be a road if the road is permanently closed under this or any other Act.*

Part 7 Construction and closing of roads

18 Establishment of new road

(1) *Before a council establishes a new road in its area, it must give public notice of the proposal to do so.*

(2) *The proposal (which must include a plan delineating the proposed new road with reasonable accuracy and detail):*

- (a) *must be accessible on the council's website; and*
- (b) *must be available for inspection by interested members of the public at the council's public office.*

(3) *The notice must include an invitation to any person who may object to the proposal to lodge a written objection to the proposal within a reasonable period (at least 28 days) stated in the notice.*

(4) *The council must consider any written objections lodged in accordance with the invitation.*

(5) *If, after publishing a notice under this regulation, the council substantially modifies its proposal (either as a result of objections or for some other reason), the council must publish a fresh notice under this regulation of the modified proposal.*

(6) *This regulation does not apply to the establishment of a road on a temporary basis.*

FINANCIAL IMPLICATIONS

Council met the costs of surveying the area of Cheeney and Chin Way Roads, Hundred of Goyder in 2014. Pursuant to Section 186(1) of the *Local Government Act 2008*, “all roads within an area are under the care, control and management of the council”. As per Clause 5 “Specific Compliance” of the Licence Agreement, Council is responsible for the care, repair and management of the leased area, including that it is “controlled and maintained in accordance with good road management practices”. As Council is already responsible for the care, control and management of the roads, formal opening of the roads will not immediately impact Council financially, however, the formal opening will create or increase community expectation of the management and maintenance of the roads.

RESOLUTION 18/05/2021/022

That Council;

- a) receives, notes and considers the objections and comments lodged in accordance with the public consultation process regarding the proposal to open Chin Way and Cheeney Road, Chin Estate;
- b) agrees to proceed with the opening of Chin Way and Cheeney Road, Chin Estate with the consent of the Northern Territory Land Corporation;
- c) confirms in writing to the Northern Territory Land Corporation it is prepared to accept, care, control and management of the roads as council roads; and
- d) that the opening of these roads does not imply or guarantee that any improvements will be made
- e) directs the Chief executive officer to liaise with the Department of the Chief Minister and Cabinet regarding the publication in the NT Gazette of the opening of Chin Way and Cheeney Road, Chin Estate.

Moved: Clr. Bulmer

Seconded: Clr. Corliss

Carried

9.3 REQUEST FROM LARRAKIA NATION FOR HIRE FEE WAIVER BRUCE JONES COMMUNITY CENTRE

Date: 18th May 2021

Author: Andrew Roberts, Community Recreation Development Officer

Attachment: Larrakia Aged Care Service Proposal

PURPOSE

To seek Council’s consideration of a twelve (12) month fee waiver for the hire of the Bruce Jones Community Centre.

BACKGROUND AND PREVIOUS DECISIONS

Nil

COMMENT

Larrakia Nation Aged Care Services recently commenced operating within the Coomalie Shire to provide aged care services to the community. Larrakia Nation wish to hold regular and on-going pop-up stalls and opportunity shop style days at the Bruce Jones Community Centre.

The central location of the Community Centre is ideal for their planned activities, as it is close to the town's General Store and within walking, or short drive, for current and potential clients to avail themselves of the market.

Given its amenities and level ground they feel the Centre is ideal for inclusion of aged and disabled persons to access the opportunities they wish to provide.

Larakia Nation, also envisage hosting morning tea, and come along chat sessions for people to feel included and welcome within the township.

CONSULTATION

Nil

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Waiver of hire fees for the Bruce Jones Community Centre for a period of 12 months.

Hire Fees per use \$35 for 12 months = \$420 fee waivers over 12 months.

Hire Fees per use \$35 for 3 months = \$120 fee waiver for 3 months.

RESOLUTION 18/05/2021/023

That Council:

- a) receives and notes the report entitled Request from Larrakia Nation for Hire Fee Waiver Bruce Jones Community Centre; and
- b) approves the fee waiver for a period of three (3) months only, following which a review will be conducted, noting the refundable bond of \$100 is required.

Moved: **Clr. Bulmer**

Seconded: **Clr. Corliss**

Carried

9.4 CALL FOR NOMINATION MINISTERS ADVISORY COUNCIL FOR SENIOR TERRITORIANS

Date: 18th May 2021
Author: Anna Malgorzewicz, Chief Executive Officer
Attachment: Template Nomination Form and Procedures

PURPOSE

To seek a nomination to the Minister's Advisory Council for Senior Territorians.

BACKGROUND AND PREVIOUS DECISIONS

Nil

COMMENT

The Northern Territory Government is seeking a representative from LGANT to join the Minister's Advisory Council for Senior Territorians (MACST). LGANT has requested nominations from member councils by Friday 4th June 2021. A nomination for the MACST will be endorsed at the LGANT Executive meeting on 15th June 2021.

The MACST has been established to provide a voice for the Territory seniors community on issues of interest. The MACST provides high level and strategic advice to the Minister for Territory Families, Housing and Communities and is responsible for:

- advising the Minister for Seniors on matters of interest, including emerging issues facing NT seniors;
- exploring and discussing how service providers can meet community needs; and
- discussing ideas that promote awareness of the positive aspects of ageing to the community.

Members will participate on a voluntary basis.

CONSULTATION

Nil

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RESOLUTION 18/05/2021/024

That Council nominates Clr. Bulmer for membership of the Minister's Advisory Council for Senior Territorians.

Moved: Clr. Turner

Seconded: Clr. Beswick

Carried

9.5 LOCAL GOVERNMENT GENERAL INSTRUCTION – EXTENSION TO ENTER SUPPLY CONTRACT FOR UP TO 5 YEARS

Date:	18 th May 2021
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachment:	Correspondence from the Department of the Chief Minister and Cabinet

PURPOSE

To brief Council on amendments to General Instruction No. 4 – Procurement that enables councils to enter into supply contracts for up to five (5) years.

BACKGROUND AND PREVIOUS DECISIONS

Local Government (Accounting) Regulations 2008 and General Instruction No. 4 – Procurement provide the compliance framework within which all councils enter into supply contracts with external providers.

COMMENT

The Executive Director, Local Government and Community Development, Department of the Chief Minister and Cabinet wrote to the Chief Executive Officer advising of an amendment to General Instruction No. 4 – Procurement. The amendment is in line with the new *Local Government (General) Regulations 2021* that are anticipated to come not effect from 1st July 2021.

The amendment enables councils to enter into supply contracts for a period of up to five (5) years.

CONSULTATION

Nil

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government (General) Regulations 2021

FINANCIAL IMPLICATIONS

Nil

RESOLUTION 18/05/2021/025

That Council receives and notes the report entitled Local Government General Instruction – Extension to Enter Supply Contract for up to Five Years.

Moved: Clr. Corliss

Seconded: Clr. McElwee

Carried

9.6 NOTICE OF CONDITIONAL RATES 2021-22

Date:	18 th May 2021
Author:	Anna Malgorzewicz, Chief Executive Officer
Attachment:	Gazettal Notice

PURPOSE

To brief Council on the Notice of Rateability of Conditionally Rateable Land for the 2021-22 financial year.

BACKGROUND AND PREVIOUS DECISIONS

Pursuant to Section 142(2) of the *Local Government Act 2008*, “conditionally rateable land is only rateable in accordance with a notice published by the Minister in the *Gazette* at least 2 months before the commencement of the financial year for which the rates are declared.”

COMMENT

The Department of the Chief Minister and Cabinet wrote to the Chief Executive Officer advising of the Minister for Local Government’s recent Gazettal Notice regarding conditionally rateable land. A copy of the Gazettal Notice is attached for Council’s information.

CONSULTATION

Nil

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Local Government Act 2008

FINANCIAL IMPLICATIONS

It should be noted that the minimum charge remains as per the rate gazetted in 2020-21 financial year.

RESOLUTION 18/05/2021/026

That Council receives and notes the report entitled Notice of Conditional Rates 2021-22.

Moved: Clr. Corliss

Seconded: Clr. Turner

Carried

10 COMMUNITY RECREATION AND SERVICES REPORT

10.1 COMMUNITY RECREATION AND REMOTE SPORTS PROGRAM

Date:	18 th May 2021
Author:	Andrew Roberts, Community Recreation Development Officer
Attachment:	ANZAC Day Photos

PURPOSE

To provide Council with a monthly update of activities and programs provided to the community through the sport, recreation, and community development program.

BACKGROUND AND PREVIOUS DECISIONS

Nil

COMMENT

ANZAC Day Dawn Service was held at Adelaide River War Cemetery on a clear & chilly morning this year. Approx. 1,800 people attended the Dawn Service this year, which is in line with the past few year's services. Our MC, Bob Shewring, lead us through the formal proceedings, with those gathered delighted by Essington School singer, Hallie McDowall, and young Bugler, Caedyn Taylor, from the Arafura Wind Ensemble.

As Council had applied for a Community Benefit Fund grant at the end of 2019 to host the subsequently cancelled 2020 service, these funds were transferred over to the 2021 service. The funding allowed us to have professional traffic management service, the sound & lighting team as well as a professional photographer for the event, some images are included at the end of this report.

Seniors Mystery Bus Tour is scheduled for Thursday May 20th for a trip to somewhere in the Darwin or outer Darwin region. Last month's tour was cancelled due to insufficient numbers to hold the event.

After School Sports have been running for the month after the holiday break, attendance figures are below.

Week Start	Adelaide River	Batchelor
19/04/2021	5	2
26/04/2021	3	PH
03/05/2021	4	PH
10/05/2021	6	12
Total	18	14

Youth Week 2021 was held on 15th of April with a trip to Territory Wildlife Park; Bookings ended up at 23 children on the day with approx. 8 helping adults, incl. 3 staff members. The children were treated to 2 wildlife encounters with a very large snake and a blue tongue lizard, as well as attending the flight deck show and the Ooloo Sand Bar talk with keepers. By all reports, a fun day was held by all those who attended.

July School Holiday Program planning is also underway with a planned program of 9 days of activities over the 3 weeks of school holidays. Grant funding has been applied for to assist with the cost of the program, awaiting outcome before marketing commences.

Territory Day 2021 planning in conjunction with Howard & Sons (NT Major Events contractor) has commenced for the fireworks event in Batchelor. Negotiations are underway with Batchelor FERG to ensure they can successfully manage the night's events as well as cover any other possible outbreak within their area. Permit applications have been received and forwarded to Batchelor Police & FERG for approval.

An Australia Day Grant is available for the event and has been applied for to enable hiring of some family entertainment equipment for the afternoon.

In regard to Adelaide River's function, the Show Society are planning on holding an event, however need to find someone that has the shot fire licence.

CONSULTATION

Nil

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council entered into a Five-Year Funding Agreement with the Northern Territory Government and receives an annual allocation of \$44,000 for the provision of sport and recreation activities to the Coomalie community.

NOTED

10.2 BATCHELOR SWIMMING POOL REPORT

ate: 18th May 2021

Author: Andrew Roberts, Community Recreation Development Officer

Attachment: Nil

PURPOSE

To provide Council with a monthly report of the operations and activities of the Batchelor Swimming Pool.

BACKGROUND AND PREVIOUS DECISIONS

Previous Decisions.

RESOLUTION 16/02/2021/012

That Council;

a) receives and notes the RLSSANT Batchelor Swimming Pool Aquatic Facility Safety Assessment Report;

b) refers an amount of \$5,000 to the second quarter budget variation of the 2020-2021 Budget to undertake necessary training, installation of statutory signage, acquisition of safety equipment and IT requirements; and

c) agrees to prioritise the design & construction of necessary infrastructure to the next grant funding opportunity.

Moved: Clr. Moyle

Seconded: Clr. McElwee Carried

RESOLUTION 2021/04/20/022

That Council;

- a) receives and notes that Batchelor Swimming Pool Report;
- b) approves the exploration of providing further swimming lessons with full budget evidence supporting the proposal; and
- c) proceeds with partnering with Royal Life NT to deliver an ongoing swimming lesson program during pool opening hours at the Batchelor Swimming Pool.

Moved: Clr. Moyle

Seconded: Clr. Corliss Carried

COMMENT

Pool Statistics

Week Start	Adult	Child	Concession	Family	Schools	Pass Swimmers	Swimming Lessons
12/04/2021		1	3	1	248	3	
19/04/2021	2	3	3	3	132	2	
26/04/2021	1			2	106	3	
03/05/2021	12	9	2	1	84		
Totals	15	13	8	7	570	8	

*Note that Schools total does not include visits during opening hours.

Pool Safety Audit Outcomes

Regarding Council's decision at its February meeting, Council Officers have made headway regarding making the facility compliant with current industry guidelines.

Spinal rescue equipment was delivered however due to a mishap in transit the spine board was damaged and needed to be returned, a new item is currently being shipped at time of writing.

Pool signage for depth and gradient changes within and around the pool has been received and being installed week starting Monday 10th May.

Regarding staff training for upskilling the current Pool Supervisor, in discussions with Royal Life, they can run a course for us with a minimum of participants (8), options for this have been explored and Council cannot afford to pay for places that are not filled. It was asked of Royal Life whether our Pool Supervisor

could attend a private course in Darwin, but no answer was forthcoming. As their next public course is scheduled for late October in Darwin, this is our only cost effective option.

Pool Grants – Access Lift

Project has commenced with the order being placed for the pool hoist; we are awaiting delivery of this as of writing.

Council needs to engage a contractor with Ground Penetrating Radar (GPR) to determine if the most suitable site has piping running underneath the current concrete, and if the current concrete is sufficiently thick to support the weight of the hoist and any member of the public that may use the hoist.

Swimming Lessons

Work is progressing on getting regular swimming lessons off the ground. Application has been made to Royal Life Saving Society Australia – NT Branch to become a member of their Swim and Survive program. This is the first step in getting lessons started.

Royal Life are more than happy for us to come onboard with their program, however they have requested we hold off in commencing lessons until after the 1st of July as they will have new promotional and informational material around a current in-house restructure of the program.

Council currently has an AustSwim qualified swimming teacher on staff that assisted with lessons held in March. This staff member also has their Bronze Medallion and previously held the Pool Lifeguard award.

Council staff are proposing the following fee structure for swimming lessons, this provides a good cost coverage should we have to run lessons outside of pool operational hours, as well as providing an incentive to enrol additional children into the program.

	1st Child	2nd Child	Add. Child	
	\$15.00	\$10.00	\$5.00	
Count	13	9	6	28
Income	\$195.00	\$90.00	\$30.00	\$315.00
Avg/Child				\$11.25
10 Lessons				\$3,150.00
Teacher	\$40ph	6 lessons / week	\$120.00	\$1,200.00
Lifeguard	\$40ph	3 hours	\$120.00	\$1,200.00
Net Income				\$750.00

To remain transparent in options for funding, below is the other fee structure model that was investigated.

	Per Child			
	\$10.00			
Count	28			28
Income	\$280.00			\$280.00
Avg/Child				\$10.00
10 Lessons				\$2,800.00
		6 lessons		
Teacher	\$40ph	/ week	\$120.00	\$1,200.00
Lifeguard	\$40ph	3 hours	\$120.00	\$1,200.00
Net Income				\$400.00

CONSULTATION

Royal Life Saving Society – NT Branch

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

RESOLUTION 18/05/2021/027			
That Council;			
a) receives and notes that Batchelor Swimming Pool Report; and			
b) approves the funding model/fees & charges for Swimming Lessons.			
Moved:	Clr. Bulmer		
Seconded:	Clr. McElwee	Carried	

10.3 COMMUNITY LIBRARIES REPORT

Date:	18 th May 2021
Author:	Hilary Brett, Adelaide River Community Library Officer
Attachment:	Nil

PURPOSE

To provide Council with a monthly report of programs, activities and patron participation in the Adelaide River and Batchelor Community Libraries.

BACKGROUND AND PREVIOUS DECISIONS

Council receives annual funding from the Northern Territory Government through the Northern Territory Library and Archives Service for the provision of library programs and services at the Adelaide River and Batchelor Libraries.

COMMENT

The four new casual library officers have started their duties at Batchelor Library and are enjoying their new experiences.

Mrs Linda Roberts has been appointed as the Coomalie Libraries Team Leader. Linda is a highly qualified educator, with great enthusiasm for literacy and community engagement. She will take over coordinating the rosters, training opportunities, compile the monthly statistics, provide Council OGM reports, Stop Press articles and the Library & Archives NT annual report.

Prue King has now retired after over 10 years' service to the community. Hilary Brett will retire from the Adelaide River Library Officer position on the 22nd May 2021.

Lance Verburg is still available to continue his casual shifts in Adelaide River and will share the duties with Linda and the other casual staff as required.

Council has not received any new information about the new BIITE Librarian.

Adelaide River Library Statistics

Number of patrons visits this month 128 (last month 165). Visits have been reduced through the Easter and school holiday period when many families are away.

Total hours of child supervision this month 259.5 (last month 445)

Batchelor Library Statistics

Community Use	Children	Com Adults	Staff/students	Visitors
Community Hours	58 (last month 79)	12	3	
Out of Community Hours	19 (last month 23)	44		
Total	77	58	3	

During Council Hours 102 patrons Computer bookings 59 Open 26 hrs

Be Connected Program

The Be Connected program sessions are running well, with community members from Batchelor, Eva Valley, Adelaide River and Lake Bennett receiving lessons specific to their needs, engaging them with technology.

Since the inception of the program, two registered tutors have provided 16.75 hours of tutoring to 10 different seniors in the community through individual or group sessions.

Most learners accessed the program through word of mouth after tutors visited the COTA meeting in Batchelor and the Seniors Morning Tea in Adelaide River.

CONSULTATION

Prue King, Batchelor Community Librarian

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council receives an annual grant allocation of \$49,000.

Be Connected is funded through a Commonwealth Government Program.

RESOLUTION 18/05/2021/028

That Council establishes an annual competition and prize, sponsoring \$50 per annum for the Miss Hilary Story Award.

Moved: Clr. Turner

Seconded: Clr. Beswick **Carried**

RESOLUTION 18/05/2021/029

That Council writes to Prue King acknowledging her loyal years of service to the community as Council's Library Officer.

Moved: Clr. Bulmer

Seconded: Clr. Beswick **Carried**

11 FINANCE REPORTS

11.1 PAYMENT REGISTER

Date: 18th May 2021
Author: Melissa Kerr, Finance Manager
Attachments: Nil

PURPOSE

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND AND PREVIOUS DECISIONS

Attached is a listing of accounts paid for April 2021.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

Payment Register

Coomalie Community Government Council

For the period 1 April 2021 to 30 April 2021

Date	Description	Reference	Amount
CBA Credit Card A Kim			
06 Apr 2021	Payment: Survey Monkey	Survey Monkey 2021-22	349.09
16 Apr 2021	Payment: Adelaide River Auto Port	Diesel ARPS Bus	35.31
22 Apr 2021	Payment: Australian Red Cross	First Aid L Verburg	170.00
26 Apr 2021	Payment: Woolworths	Anzac Day consumables	31.00
26 Apr 2021	Payment: Woolworths	Anzac Day consumables	99.00
26 Apr 2021	Payment: Woolworths	Anzac Day consumables	11.00
26 Apr 2021	Payment: Woolworths	Anzac Day consumables	83.20
26 Apr 2021	Payment: Woolworths	Anzac Day consumables	10.50
26 Apr 2021	Payment: Woolworths	Anzac Day consumables	32.60
Total CBA Credit Card A Kim			821.70
CBA Credit Card A Malgorzewicz			
06 Apr 2021	Payment: Skymesh	Skymesh Apr 2021	69.95
06 Apr 2021	Payment: Microsoft	O365 APR 21	414.70
06 Apr 2021	Payment: Microsoft	O365 Jun 20-Apr 21	18.08
06 Apr 2021	Payment: Zoom Video Communications Inc	Zoom 2021/22	209.90
Total CBA Credit Card A Malgorzewicz			712.63
CBA Credit Card S Shooter			
08 Apr 2021	Payment: Xero Australia Pty Ltd	Xero Apr 2021	127.00
15 Apr 2021	Payment: Woolworths	Youth Week consumables	43.76
19 Apr 2021	Payment: Territory Wildlife Park	Youth Week lunch, m/tea	33.00
19 Apr 2021	Payment: Territory Wildlife Park	Animal Encounter Youth Week	110.00
19 Apr 2021	Payment: Territory Wildlife Park	Lunch volunteers Youth Week	67.10
19 Apr 2021	Payment: Territory Wildlife Park	Youth Week A/Tea	43.60
19 Apr 2021	Payment: Territory Wildlife Park	Entry Fees, Lunch, M/Tea	522.48
Total CBA Credit Card S Shooter			946.94
CCGC CBA Cheque			
02 Apr 2021	Commonwealth Bank of Australia	Bank Fees	88.92
06 Apr 2021	SALARIES AND WAGES Coomalie Communi	Payroll	26,858.08
06 Apr 2021	PC060421-192891448 SuperChoice P-L	Superannuation	3,233.43
07 Apr 2021	Payment: Cr. Sharon Beswick	Councillor Fees	450.00
07 Apr 2021	Payment: Cr. Max Corliss	Councillor Fees	803.33
07 Apr 2021	Payment: Norsign NT	Signage	314.60
07 Apr 2021	Payment: NTBS Consulting Engineers Pty Ltd	LED Streetlights	1,463.00
07 Apr 2021	Payment: Cr. Andrew Turner	Councillor Fees	2,320.67
07 Apr 2021	Payment: Officeworks Ltd	Stationery	14.88
07 Apr 2021	Payment: NC Electrical & Air-Conditioning Pty Ltd	Bollards Gatehouses	4,136.00
07 Apr 2021	Payment: Diedre Pickering	ARWMF Supervision	901.00
07 Apr 2021	Payment: Roberts Education	Be Connected tutoring	330.00
07 Apr 2021	Payment: L&V Nominees Pty Ltd	Pool Chemicals	520.00
07 Apr 2021	Payment: RS Gardening Care	Mowing Bat	9,339.00
07 Apr 2021	Payment: Pumacard	Fuel Mar 2021	3,438.58
07 Apr 2021	Payment: Officeworks Ltd	Stationery	49.00
07 Apr 2021	Payment: VTG Waste & Recycling P/L	Garbage Collection	2,069.88
07 Apr 2021	Payment: Cr. Christian McElwee	Councillor Fees	450.00
07 Apr 2021	Payment: RS Gardening Care	Mowing AR	6,628.00
07 Apr 2021	Payment: Airpower (NT) Pty Ltd	Parts	45.86
07 Apr 2021	Payment: Cr. Deborah Moyle	Councillor Fees	450.00
07 Apr 2021	Payment: JB Hi Fi Berrimah	Fitout Gatehouses	398.00
07 Apr 2021	Payment: Hilary Brett	First Aid Reimbursement	170.00
07 Apr 2021	Payment: HD Pumps - Humpty Doo/Winnellie	Water Fittings	210.93
07 Apr 2021	Payment: Diedre Pickering	Cleaning Public Toilets AR	2,656.50
07 Apr 2021	Payment: Rum Jungle Bowls Club	Bowling Green Fertiliser	77.00
07 Apr 2021	Payment: Bunnings Building Supplies P/L	Consumables	238.50
07 Apr 2021	Payment: Cr. Sue Bulmer	Councillor Fees	450.00
09 Apr 2021	Payment: Site Skills Training	White Card R Davis	125.00
09 Apr 2021	Payment: Bruce Mason	Cleaning BJCC, BWMF Supervision	100.00
09 Apr 2021	Payment: Jacana Energy	Electricity	73.79
09 Apr 2021	Payment: Practical Safety Australia Pty Ltd	PPE	237.60

Date	Description	Reference	Amount
09 Apr 2021	Payment: MVR	Registration Bobcat	424.30
09 Apr 2021	Payment: Batchelor Service Centre	March 2021	300.09
09 Apr 2021	Payment: Bruce Mason	Cleaning Admin	240.00
09 Apr 2021	Payment: The Big Mower	Parts	687.10
09 Apr 2021	Payment: Bruce Mason	Cleaning Public Toilets Bat	658.00
09 Apr 2021	Payment: VTG Waste & Recycling P/L	Garbage Collection	2,069.88
09 Apr 2021	Payment: Peter Rowlands	Inspect Skidsteer, Tilt Tray	157.20
09 Apr 2021	Payment: VTG Waste & Recycling P/L	Garbage Collection	2,069.88
09 Apr 2021	Payment: RS Gardening Care	Spraying AR roads	3,168.00
12 Apr 2021	Payment: PowerWater - Bills	Water	24.57
12 Apr 2021	Payment: Integrated Land Information System	Land Titles Mar 2021	242.40
12 Apr 2021	Payment: PowerWater - Bills	Water	64.10
12 Apr 2021	Payment: DT & MG Kerr Trading as Kerr Trust	Accounting Fees Mar 2021	9,817.50
12 Apr 2021	Payment: PowerWater - Bills	Water	26.65
12 Apr 2021	Payment: PowerWater - Bills	Water	26.65
12 Apr 2021	Payment: PowerWater - Bills	Water	39.13
12 Apr 2021	Payment: PowerWater - Bills	Water	34.97
12 Apr 2021	Payment: Rosejoy NT T/A Batchelor General Store	March 2021	84.95
12 Apr 2021	Payment: NC Electrical & Air-Conditioning Pty Ltd	Solar ARWMF	31,184.99
12 Apr 2021	Payment: PowerWater - Bills	Water	24.57
12 Apr 2021	Payment: PowerWater - Bills	Water	34.97
12 Apr 2021	Payment: Vocus	Fibre Optic Mar 2021	3,857.54
12 Apr 2021	Payment: NC Electrical & Air-Conditioning Pty Ltd	Deposit Solar BWMF	17,600.00
12 Apr 2021	Payment: Flick Anticimex	Sanitary Bins	9,061.05
12 Apr 2021	Payment: Winc	Stationery	61.66
12 Apr 2021	Payment: PowerWater - Bills	Water	64.10
12 Apr 2021	Payment: PowerWater - Bills	Water	297.80
12 Apr 2021	Payment: City of Darwin	TOPROC Membership	120.55
14 Apr 2021	Telecom Billing	Phones Mar 2021	254.00
15 Apr 2021	Commonwealth Bank of Australia	Bank Fees	7.26
15 Apr 2021	Commonwealth Bank of Australia	Bank Fees	75.68
15 Apr 2021	Commonwealth Bank of Australia	Bank Fees	50.16
16 Apr 2021	EQUIPMENT RENTS	Photocopier Rent	227.00
20 Apr 2021	PC200421-196881034 SuperChoice P-L	Superannuation	3,413.96
20 Apr 2021	SALARIES AND WAGES Coomalie Communi	Payroll	26,864.45
29 Apr 2021	Payment: Fulton Hogan Industries Pty Ltd	Ezistreet, Emolsion	1,170.40
29 Apr 2021	Payment: Ooloo Investments Pty Ltd	Rock Boundary Rd	792.00
29 Apr 2021	Payment: Ooloo Investments Pty Ltd	Fill ARWMF	3,630.00
29 Apr 2021	Payment: Howard & Sons Pyrotechnics Pty Ltd	Territory Day 2021	1,500.00
29 Apr 2021	Payment: Bruce Mason	Cleaning Admin	240.00
29 Apr 2021	Payment: NT News (News Corp)	Condolences ad	350.00
29 Apr 2021	Payment: Bruce Mason	Cleaning BJCC, BWMF Supervision	100.00
29 Apr 2021	Payment: Shannon Recycling & Landcare	BWMF Contractor	2,079.00
29 Apr 2021	Payment: Ooloo Investments Pty Ltd	Repairs Miles Rd	637.10
29 Apr 2021	Payment: Peter Rowlands	Inspect hoist 5T Tipper	212.50
29 Apr 2021	Payment: Bunnings Building Supplies P/L	Consumables	221.42
29 Apr 2021	Payment: Air Liquide Australia Ltd	Gas rental	92.14
29 Apr 2021	Payment: Ooloo Investments Pty Ltd	Repairs Miles Rd	12,742.00
29 Apr 2021	Payment: Peter Rowlands	Inspect Hook Truck, 5T Tipper	255.60
29 Apr 2021	Payment: Bunnings Building Supplies P/L	Consumables	16.50
29 Apr 2021	Payment: Bruce Mason	Cleaning public toilets Bat	658.00
29 Apr 2021	Payment: WALGA	Training sessions	558.00
29 Apr 2021	Payment: Speedy Electrical Service NT	Emergency Stop Pool	1,196.00
29 Apr 2021	Payment: WALGA	Training sessions	558.00
29 Apr 2021	Payment: Outback Batteries	Battery	351.00
29 Apr 2021	Payment: Darwin Office Technology	Copy count	390.81
29 Apr 2021	Payment: VTG Waste & Recycling P/L	Garbage Collection	2,069.88
29 Apr 2021	Payment: Ooloo Investments Pty Ltd	Cleanup Niks Crossing	2,758.00
29 Apr 2021	Payment: Winc	Stationery	101.43
29 Apr 2021	Payment: Techhead Studio	Be Connected tutoring	180.00
29 Apr 2021	Payment: Bridge Toyota	Parts	25.82

Date	Description	Reference	Amount
29 Apr 2021	Payment: Apple Pty Ltd	Ipad pencils x 4	400.19
29 Apr 2021	Payment: VTG Waste & Recycling P/L	Garbage Collection	2,069.88
29 Apr 2021	Payment: VTG Waste & Recycling P/L	Garbage Collection	2,069.88
29 Apr 2021	Payment: Total Safety Solutions	PPE	540.00
29 Apr 2021	Payment: Ooloo Investments Pty Ltd	Floodways LB Roads	760.00
29 Apr 2021	Payment: Ooloo Investments Pty Ltd	Push up ARWMF	1,600.00
29 Apr 2021	Payment: Speedy Electrical Service NT	Replace security lights Admin	476.50
29 Apr 2021	Payment: Norsign NT	Signage Pool	1,751.20
Total CCGC CBA Cheque			224,529.91
Total			227,011.18

RESOLUTION 18/05/2021/004

That Council approves and passes for payment the April 2021 payment register totalling \$227,011.18

Moved: Clr. McElwee

Seconded: Clr. Corliss **Carried**

11.2 FINANCE AND GRANT REPORTS

Date: 18th May 2021
Author: Melissa Kerr, Finance Manager
Attachments: Nil

PURPOSE

The purpose of this report is to provide a summary of the financial position of Council for the period ending 30 April 2021. As per the requirements of the Local Government (Accounting) Regulations 2008, there is a comparison of income and expenditure against respective budgets. There are also details of grants, investments, rate arrears, accounts payable and accounts receivable.

BACKGROUND AND PREVIOUS DECISIONS

The monthly financial report Profit and Loss compares the actual income and expenditure to budget at two levels, firstly for the month to date (YTD), and secondly for the full year budget.

Comparatives to full year are relevant if the income or expenditure is linear, otherwise the YTD budget comparison provides a clearer position.

Ideally the budget is accurately phased so that the amount allocated each month will match the pattern of income and expenditure earned.

COMMENT

For the ten months ended April 2021, Council's income is \$42k above budget and expenditure is \$718k below budget, resulting in a \$760k better net profit.

Income is slightly above budget due to small increases in grants, higher interest on rate arrears, recovery of statutory charges and commercial waste charges.

The below budgeted expenditure is mainly attributable to the major capital works projects of the Batchelor and Adelaide River gatehouses, Energy Efficiency and Sustainability projects being partially completed and the road maintenance program only just commencing after the wet season.

Rate arrears are down to near \$250k, only one property remains that has not entered a payment plan and Council will exercise their power to sell. Those properties that remain in arrears at the end of March will have overriding statutory charges registered against the property at this meeting.

An analysis of major income and expenditure items for this month as presented includes –

Income

- Interest received, rate searches, dog fees, glyphosate sales and commercial waste

Expenses

- Employee costs and payroll underspent by \$86k, casual staff on full time for May
- Contractor Services underspent by \$27k
- Motor vehicles expenses \$14k less than budgeted
- Roadworks is underspent by \$238k, maintenance program has commenced this month
- Work in Progress – capital works under expended \$245k as waiting on variation approvals for SPG and EES grants

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

The financial report is at 30 April 2021. The preparation of this report requires a detailed process of reconciliations and journals to ensure the accounts conform to accrual accounting standards and enable an accurate comparative to budget.

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

Profit and Loss - Council OGM

Coomalie Community Government Council

For the 10 months ended 30 April 2021

Account	YTD Actual	YTD Budget	Budget Var	Var %	2020/21 Budget	2019/20 Actual
Trading Income						
Grant Commonwealth FAG	477,865	473,089	(4,776)	-1%	537,910	538,383
Grant Commonwealth RTR - Capital	216,000	216,000	0	0%	216,000	0
Grant Commonwealth - Recurrent	122,943	123,000	57	0%	123,000	0
Grant NTG Community Sport Recr	44,395	44,674	279	1%	44,674	44,674
Grant NTG Library	48,592	49,000	408	1%	49,000	48,886
Grant NTG Operational Subsidy	645,052	645,052	0	0%	645,052	645,052
Grant NTG Other	40,599	35,100	(5,499)	-16%	35,100	490,129
Grant NTG Special Purpose	545,364	538,700	(6,664)	-1%	538,700	238,857
Interest - Interest Received	9,118	8,000	(1,118)	-14%	10,000	36,894
Interest - Rates Penalties	41,076	33,000	(8,076)	-24%	40,000	52,187
Net Gain/Loss Assets - Gross sales	0	0	0	0%	0	(69)
Other Revenue	76,287	64,295	(11,992)	-19%	74,635	66,597
Rates Charged - Garbage	392,732	394,945	2,213	1%	394,945	387,253
Rates Charged - General Rates	927,336	928,012	676	0%	928,012	933,186
Statutory Charges	12,793	5,500	(7,293)	-133%	5,700	2,937
User Charges	6,004	5,300	(704)	-13%	5,800	6,598
Total Trading Income	3,606,156	3,563,667	(42,489)	-1%	3,648,528	3,491,565
Gross Profit	3,606,156	3,563,667	(42,489)	-1%	3,648,528	3,491,565
Operating Expenses						
Depreciation - Depreciation Expenses	533,801	515,974	(17,827)	-3%	619,100	648,569
Employee Costs	102,954	128,987	26,033	20%	202,877	78,247
Employee Costs Payroll	650,977	711,890	60,913	9%	852,098	821,078
Materials and Services - Other	375,221	434,724	59,503	14%	499,886	310,972
Materials and Services - Contractors	175,127	202,368	27,241	13%	236,200	302,453
Materials and Services - Insurance	76,801	74,900	(1,901)	-3%	75,000	77,305
Materials and Services - Legals	15,585	15,000	(585)	-4%	15,000	21,500
Materials and Services - Buildings Property	58,724	59,200	476	1%	68,800	34,318
Materials and Services - Recreation Facs	69,770	88,500	18,730	21%	106,000	82,485
Materials and Services - Motor Vehicles	44,453	59,040	14,587	25%	68,310	85,294
Materials and Services - Roadworks	319,549	558,000	238,451	43%	724,000	385,351
Materials and Services - Street Lighting	3,344	6,600	3,256	49%	6,600	6,628
Materials and Services - Valuation Fees	4,788	6,500	1,712	26%	6,500	5,371
Materials and Services - Water, Sewer Cost	47,045	54,100	7,055	13%	64,960	64,551
Other Expenses - Account, Audit, Consult	93,801	128,200	34,399	27%	145,840	116,207
Other Expenses - Councillors	48,466	49,240	774	2%	59,088	45,650
Work in Progress Capital Works	404,801	650,000	245,199	38%	650,000	0
Total Operating Expenses	3,025,207	3,743,223	718,016	19%	4,400,259	3,085,978
Net Profit	580,948	(179,556)	(760,504)	424%	(751,731)	405,586

Balance Sheet

Coomalie Community Government Council

As at 30 April 2021

Account	30 Apr 2021
Assets	
Bank	
CBA Investment 1	2,500,000
CCGC CBA Cheque	219,252
CCGC CBA Trust	13,117
Total Bank	2,732,368
Current Assets	
Accounts Receivable	4,010
Cash on Hand	1,000
Trade & Other Receivables - Rate Debtors	252,292
Total Current Assets	257,302
Fixed Assets	
Total Fixed Assets	17,390,876
Total Assets	20,380,546
Liabilities	
Current Liabilities	
Accounts Payable	22,209
CBA Credit Card A Kim	986
CBA Credit Card A Malgorzewicz	549
CBA Credit Card S Shooter	947
Current Liability - Uncleared Funds at Conversion	(659)
Hiring and Key Deposits	2,226
Provisions Current - Annual Leave	20,535
Provisions Current - Long Service Leave	38,408
Rounding	(0)
Trade & Other Payables - Bank Suspense Account	110
Trade & Other Payables - Clearing Account Deduction Payroll	(48)
Trade & Other Payables - GST	(7,039)
Trade & Other Payables - PAYG Withholdings Payable	12,506
Trade & Other Payables - Suspense Account	48
Trust Funds & Deposits - Retention Monies	13,117
Total Current Liabilities	103,893
Total Liabilities	103,893
Net Assets	20,276,653
Equity	
Current Year Earnings	580,948
Equity - Surplus/Deficit Prior Years	5,795,839
Equity Reserves - Asset Revaluation	12,694,014
Retained Earnings	1,205,851
Total Equity	20,276,653

Statement of Cash Flows

Coomalie Community Government Council
For the 10 months ended 30 April 2021

Account	Jul 2020-Apr 2021
Operating Activities	
Receipts from customers	3,606,471
Payments to suppliers and employees	(2,686,435)
Cash receipts from other operating activities	163,192
Net Cash Flows from Operating Activities	1,083,227
Investing Activities	
Other cash items from investing activities	(6,025)
Net Cash Flows from Investing Activities	(6,025)
Financing Activities	
Other cash items from financing activities	(870,467)
Net Cash Flows from Financing Activities	(870,467)
Net Cash Flows	206,736
Cash and Cash Equivalents	
Cash and cash equivalents at beginning of period	2,523,151
Net change in cash for period	206,736
Cash and cash equivalents at end of period	2,729,887

Aged Receivables Summary

Coomalie Community Government Council
As at 30 April 2021

Contact	Current	< 1 Month	1 Month	2 Months	3 Months	Total
Batchelor Institute	250	-	-	-	-	250
Charles Darwin University	3,125	-	-	-	-	3,125
NT Police, Fire & Emergency Service	-	140	-	-	-	140
Thomson Forestry	165	330	-	-	-	495
Total	3,540	470	-	-	-	4,010

Aged Payables Summary

Coomalie Community Government Council

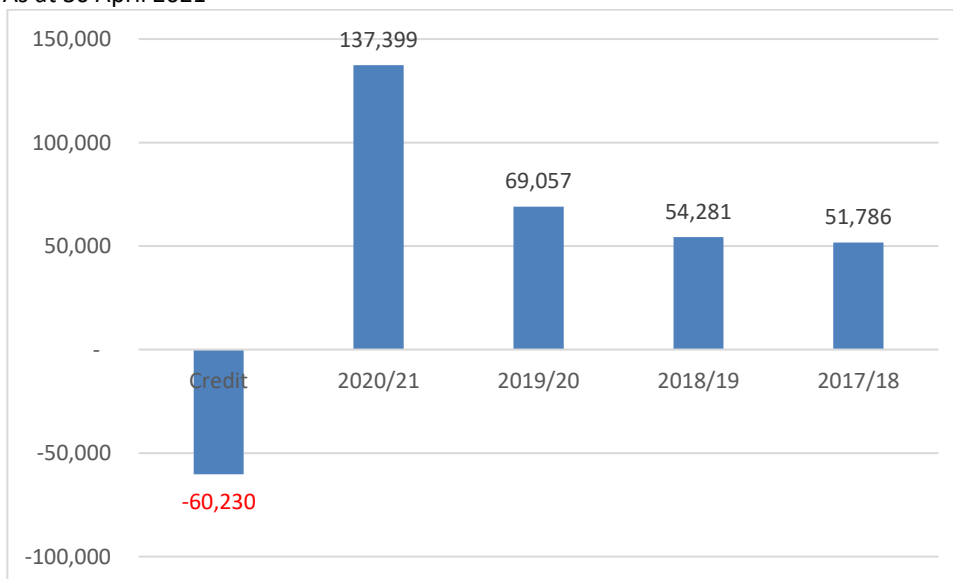
As at 30 April 2021

Contact	Current	< 1 Month	2 Months	3 Months	Total
Aged Payables					
Adelaide River Primary School	150	-	-	-	150
Arafura Traffic Control	2,948	-	-	-	2,948
Area9 IT Solutions	1,045	-	-	-	1,045
Arjay's Sales and Services Pty Ltd	1,980	-	-	-	1,980
Darwin Bolt Supplies (Normist)	175	-	-	-	175
HD Pumps - Humpty Doo/Winnellie	195	-	-	-	195
Jacana Energy	1,218	-	-	-	1,218
Komatsu Australia Pty Ltd	1,377	-	-	-	1,377
L&V Nominees Pty Ltd	1,300	-	-	-	1,300
Litchfield Motel	160	-	-	-	160
MVR	3,372	-	-	-	3,372
NT Water Filters	208	-	-	-	208
Performance Services Pty Ltd	1,507	-	-	-	1,507
PowerWater - Bills	2,668	-	-	-	2,668
Rural Fire Protection	726	-	-	-	726
St John Ambulance Australia	165	-	-	-	165
Telstra	1,011	-	-	-	1,011
Topend Windscreens & Tinting	827	-	-	-	827
Tradelink	70	-	-	-	70
Turbo's Tyres	725	-	-	-	725
Winc	256	-	-	-	256
Xero Australia Pty Ltd	127	-	-	-	127
Total Aged Payables	22,209	-	-	-	22,209
Total	22,209	-	-	-	22,209

Rate Arrears

Coomalie Community Government Council

As at 30 April 2021



Grants Summary

Coomalie Community Government Council
As at 30 April 2021

Date Received	Grant	Amount	Expended to date	Amount Remaining	Acquittal Due
14/06/2019	SPG - Gatehouses	300,000	179,987	120,013	30/06/2021
24/06/2019	EES - Solar Admin and Pool	110,000	83,248	26,752	30/06/2021
29/07/2020	Community Sport Recreation Officer	44,395	44,051	344	31/08/2021
3/02/2020	Anzac Day 2020 - carry over to 2021	10,606	5,564	5,042	31/07/2021
11/02/2020	Animal Management Program	15,000	3,602	11,398	30/06/2021
14/07/2020	Building Digital Skills	2,500	482	2,018	31/08/2021
29/09/2020	Community Libraries	48,592	42,325	6,267	31/08/2021
13/11/2020	Local Roads Community Infrastructure Program	107,943	68,860	-	30/06/2021
14/12/2020	Digital Devices	5,000	3,046	1,954	31/03/2021
22/01/2021	Youth Week 2021	2,000	918	1,082	30/06/2021
		646,036	432,083	174,870	

Investments Summary

Coomalie Community Government Council
As at 30 April 2021

Category	Balance	Rate	Interest Frequency	Maturity Date
Fixed Term Deposit	\$ 300,000	0.52%	At Maturity	20/05/2021
Fixed Term Deposit	\$ 300,000	0.49%	At Maturity	7/06/2021
Fixed Term Deposit	\$ 300,000	0.52%	At Maturity	21/06/2021
Fixed Term Deposit	\$ 200,000	0.50%	At Maturity	5/07/2021
Fixed Term Deposit	\$ 250,000	0.27%	At Maturity	26/07/2021
Fixed Term Deposit	\$ 300,000	0.50%	At Maturity	4/08/2021
Fixed Term Deposit	\$ 300,000	0.38%	At Maturity	30/08/2021
Fixed Term Deposit	\$ 300,000	0.28%	At Maturity	13/09/2021
Fixed Term Deposit	\$ 250,000	0.27%	At Maturity	22/10/2021
TOTAL	\$ 2,500,000			

RESOLUTION 18/05/2021/005

That Council receives and notes the Finance and Grant Reports for April 2021.

Moved: Clr. Corliss

Seconded: Clr. Beswick

Carried

12 COUNCILLOR REPORTS

Clr. Beswick will provide a report on the recent LGANT Conference and General Meeting.

13 USE OF THE COMMON SEAL

Nil

14 LATE ITEMS

Nil

15 GENERAL BUSINESS

Nil

16 CONFIDENTIAL ITEMS

RESOLUTION 18/05/2021/006

That Council close the meeting to the general public at **5.44pm** in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

(b) information about the personal circumstances of a resident or ratepayer;

(d) information subject to an obligation of confidentiality at law, or in equity;

(e) information provided to the council on condition that it be kept confidential.

Moved: Clr. McElwee

Seconded: Clr. Beswick Carried

16.1 REVIEW OF CONFIDENTIAL ACTION ITEMS LIST TO MAY 2021

16.2 OVER RIDING STATUTORY CHARGES

16.3 APPLICATION FOR NO FURTHER LEGAL ACTION ON UNPAID RATES – AN440 AND AN459

16.4 EXERCISE POWER TO SELL – PROGRESS REPORT

16.5 AWARDING OF TENDER RFQ14 AUTOMATED IRRIGATION AT VARIOUS RESERVES

16.6 AWARDING OF RFT15 CLEANING OF PUBLIC TOILETS AND COUNCIL ASSETS

16.7 2021/22 RATES DECLARATION, BUDGET DISCUSSION AND SHIRE PLAN

RESOLUTION 18/05/2021/014

That Council re-open the meeting to the general public at **6.33pm** in accordance with Section 65(1) of the Local Government Act

Moved: Clr. Beswick

Seconded: Clr. McElwee **Carried**

17 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING

RESOLUTION 18/05/2021/007

That Council receives and notes the Confidential Actions Items List to May 2021.

Moved: Clr. McElwee

Seconded: Clr. Corliss **Carried**

RESOLUTION 18/05/2021/011

That Council;

a) accepts the quote from Water Dynamics Pty Ltd for the supply and installation of automated irrigation systems at various reserves for a total sum of \$66,802.00 (GST included); and

b) approves the expenditure of \$7,692.70 (GST Excl.) for installation of backflow devices to be included in the LRCIP Grant expenditure.

Moved: Clr. Beswick

Seconded: Clr. McElwee **Carried**

RESOLUTION 18/05/2021/012

That Council awards RFT15 Cleaning of Public Toilets and Council Assets as follows:

a) Ridgeview Contracting to a total value of \$48,430 (gst exclusive) for the cleaning of the following assets;

1. Adelaide River Memorial Terrace Public Toilets
2. Adelaide River Myrtle Fawcett Public Toilets
3. Adelaide River Swannell Street Public Toilets
4. Adelaide River Library Toilets; and

b) Candice Rowlands to a total value of \$31,930 (gst exclusive) for the cleaning of the following assets;

- 5. Batchelor Office (weekly)
- 6. Batchelor Office (quarterly)
- 7. Batchelor Nurndina Street Public Toilets
- 8. Batchelor Bruce Jones Community Centre
- 9. Batchelor Rum Jungle Lake Public Toilets.

Moved: Clr. Beswick

Seconded: Clr. Bulmer **Carried**

RESOLUTION 18/05/2021/013

That Council agrees to approve the DRAFT 2021/22 Rates Declaration, Annual Budget and Shire Plan for the purposes of public consultation.

Moved: Clr. Beswick

Seconded: Clr. Corliss **Carried**

Against: Clr. Bulmer

18 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 15th June 2021 at 5:00pm in the Council Chambers.

19 CLOSURE OF MEETING

The meeting closed at 7:54pm.