



**MINUTES**  
**ORDINARY COUNCIL MEETING**  
**19<sup>th</sup> January 2021**

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A handwritten signature in black ink, appearing to read 'Anna Malgorzewicz', written in a cursive style.

Signed: Anna Malgorzewicz, Chief Executive Officer

# MINUTES

## ORDINARY GENERAL COUNCIL MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 19<sup>th</sup> JANUARY 2021

---

President of the Shire Council Andrew Turner declared the meeting open at 7:02pm and welcomed all in attendance.

### 1 PERSONS PRESENT

#### ELECTED MEMBERS PRESENT

|            |                            |
|------------|----------------------------|
| Councillor | President Andrew Turner    |
| Councillor | Vice President Max Corliss |
| Councillor | Sharon Beswick             |
| Councillor | Sue Bulmer                 |
| Councillor | Deborah Moyle              |

#### STAFF PRESENT

|                               |                   |
|-------------------------------|-------------------|
| Chief Executive Officer       | Anna Malgorzewicz |
| Senior Administration Officer | Aleyshia McGrigor |

#### VISITORS PRESENT

|                  |  |
|------------------|--|
| Mr Ian Sloan MLA | Member for Daly  |
| Mr Ethan Redshaw | Manager Legislation and Policy, Local Government and Community Development, Department of the Chief Minister and Cabinet |

## 2 APOLOGIES AND LEAVE OF ABSENCE

**Date:** 19<sup>th</sup> January 2021  
**Author:** Anna Malgorzewicz, Chief Executive Officer  
**Attachments:** Nil

### PURPOSE

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 15<sup>th</sup> December 2020.

### BACKGROUND AND PREVIOUS DECISIONS

N/A

### COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

### STATUTORY ENVIRONMENT/ POLICY IMPLICATIONS

*Local Government Act 2008*

#### RESOLUTION 19/01/2021/001

That Council receives and notes the absence of Clr McElwee for the Ordinary General Meeting held 19<sup>th</sup> January 2021.

Council noted that prior to the meeting, Clr McElwee had advised the Chief Executive Officer that he would attend the meeting for a limited time, however did not arrive and did not notify the Chief Executive Officer of his inability to attend the meeting.

**Moved:** Clr. Moyle

**Seconded:** Clr. Beswick **Carried**

## 3 ELECTRONIC MEETING ATTENDANCE

**Date:** 19<sup>th</sup> January 2021  
**Author:** Anna Malgorzewicz, Chief Executive Officer  
**Attachments:** Nil

### PURPOSE

This report is to table, for Council's record, any requests and permissions for Electronic Attendance.

### BACKGROUND AND PREVIOUS DECISIONS

In order to ensure Council remains compliant with the current and future *Local Government Act* as it responds to current restrictions imposed as a result of COVID-19 arrangements and beyond, amendments to Council Policy 1.12 Meetings of Council were made to enable Elected members and Council to meet via electronic attendance.

## COMMENT

The *Local Government Act 2008* and 2019 provides for a member who is not physically present at a meeting is taken to be present at the meeting if:

- (a) the member's attendance at the meeting by means of an audio or audio-visual conferencing system is authorised in accordance with a council resolution establishing a policy for attendance in such a manner.

## CONSULTATION

N/A

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

*Local Government Act 2008* s61 (Procedure at meeting).

*Local Government Act 2019* s95 (Procedure at meeting).

Council Policy 1.12 Meetings of Council

NIL

## 4 DECLARATION OF INTEREST OF MEMBERS OR STAFF

**Date:** 19<sup>th</sup> January 2021

**Author:** Anna Malgorzewicz, Chief Executive Officer

**Attachments:** Nil

## PURPOSE

**Elected Members** are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

**Staff Members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

## BACKGROUND AND PREVIOUS DECISIONS

N/A





## 6 CONFIRMATION OF MINUTES

### 6.1 CONFIRMATION OF ORDINARY GENERAL MEETING MINUTES 15<sup>TH</sup> DECEMBER 2020

|                     |  |
|---------------------|--|
| <b>Date:</b>        | 19 <sup>th</sup> January 2021              |
| <b>Author:</b>      | Anna Malgorzewicz, Chief Executive Officer |
| <b>Attachments:</b> | Nil  |

#### PURPOSE

Minutes of the Ordinary General Meeting held on 15<sup>th</sup> December 2020 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

#### BACKGROUND AND PREVIOUS DECISIONS

N/A

#### COMMENT

N/A

#### CONSULTATION

N/A

#### STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

#### FINANCIAL IMPLICATIONS

N/A

#### RESOLUTION 19/01/2021/003

That the Minutes of the Ordinary General Meeting held on 15<sup>th</sup> December 2020 be confirmed by Council as a true and correct record of the meeting.

**Moved:** Clr. Beswick

**Seconded:** Clr. Corliss **Carried**

## 7 OPERATIONAL REPORTS

### 7.1 WORKS AND SERVICES MANAGER REPORT

|                    |  |
|--------------------|--|
| <b>Date:</b>       | 19 <sup>th</sup> January 2021          |
| <b>Author:</b>     | Emma Dunne, Works and Services Manager |
| <b>Attachment:</b> | Nil                                    |

#### PURPOSE

To provide Council with a monthly report of infrastructure and general operational performance matters.

#### BACKGROUND AND PREVIOUS DECISIONS

Nil

#### COMMENT

##### Roads –

##### Weight restrictions

There remains a low amount of enquiries and applications for weight permits.

##### Roads maintenance

Water, Grade and Roll program is nearing completion. Few smaller fix up jobs with a digger and topping of material in some spots to be done.

##### Haynes Road, Adelaide River

The traffic counter was placed on Haynes Road on the 12/08/2020. Up until the 12/01/2021 there has been 13123 'strikes'. The counter is set up 1 count per 2 axel strike. The reason for the traffic counter is to gauge how many vehicle movements occur on the road. The traffic counter will be moved at the end of the month and a program will be created to get traffic counts on all roads during the Dry Season.

##### Slashing and Spraying

Staff and contractors have commenced slashing and spraying on roads within the Shire.

##### Waste

##### Adelaide River

Adelaide River landfill is running okay, average of 35-50 m<sup>3</sup> a week this month. Had an issue of rubbish being dropped outside the gates, this was cleaned up.

The new gate house is expected to be installed by the end of this month.

##### Batchelor

Batchelor landfill is running okay, 70-90 m<sup>3</sup> a week this month.

A Purchase Order has been raised for collection of tyres from Batchelor. Will report on exact numbers once collected.

A survey of the Batchelor Waste Management Facility was undertaken to establish the title boundary in relation to the fenced boundary.

The new gate house is expected to be installed by the end of this month.

### **Parks and Gardens**

Usual palm frond pick up, footpaths being monitored for mould.

Funding through the Local Roads and Community Infrastructure Program (LRCIP) has been approved for upgrades to the irrigation systems in various parks, awaiting quotes.

### **Blackspot application**

Council has submitted an application to the Blackspot Consultative Panel for two projects.

1. Cadogan Road- widening of road formation and signage.
2. Miles Road Causeway- construct a lay-up area on east side of causeway, trim trees and improve signage.

### **Training**

Training in the new Local Government Regulations and Guidelines was provided to appropriate staff.

### **Cemetery**

Niche covers, number and signage has been received. Will be installed when time permits.

### **CONSULTATION**

Nil

### **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

#### **RESOLUTION 19/01/2021/004**

That Council receives and notes the Works and Services Manager report.

**Moved:** Clr. Moyle

**Seconded:** Clr. Corliss **Carried**

## 7.2 COUNCIL RANGER REPORT

|                    |                               |
|--------------------|-------------------------------|
| <b>Date:</b>       | 19 <sup>th</sup> January 2021 |
| <b>Author:</b>     | Glenn Galvin, Council Ranger  |
| <b>Attachment:</b> | Nil                           |

### PURPOSE

To provide Council with a report on activities regarding the regulation of dogs within the Shire and efforts to engage with and support the community through information and education. This report also details general compliance and regulation matters as these relate to the *Coomalie Community Government By-Laws 1998*.

### COMMENT

Council Ranger has been conducting patrols, responding to enquiries regarding animal management matters, investigating complaints, completing entry of dog registration into Council's system and following up of By Law breaches.

Rang 4 owners regarding dog complaints and minor By-law breaches. All received positively. Three (3) letters regarding dog By-law breaches posted out.

Ten (10) letters were issued around overgrown yards and vehicles parked on verges in November only had 2 comply. Resent letters in December to those who never complied. Following up this week on others.

Cleaning up of council yard for cyclone preparedness continuing.

Procedure drawn up for – Animal control in the event of Natural Disasters.

Cat traps ordered for trapping program of feral cats. To follow up ETA

Impounded 1 dog for the month and returned 1 dog to owner.

Made contact and arrangements with a vet in Darwin regarding euthanising of dogs and Paws for rehoming of dogs.

Liaised with a number of residents over dogs at large.

Statistics for the period were:

|                          |   |
|--------------------------|---|
| <b>Impounded</b>         | 1 |
| <b>Returned to owner</b> | 0 |
| <b>Rehomed</b>           | 1 |
| <b>Euthanised</b>        | 0 |

### CONSULTATION

Nil



## 8 CHIEF EXECUTIVE OFFICER'S REPORTS

### 8.1 INCOMING AND OUTGOING CORRESPONDENCE

|                     |  |
|---------------------|--|
| <b>Date:</b>        | 19 <sup>th</sup> January 2021              |
| <b>Author:</b>      | Anna Malgorzewicz, Chief Executive Officer |
| <b>Attachments:</b> | Nil  |

#### PURPOSE

Council is provided with items of correspondence both received and sent during the months of December 2020 and January 2021

#### BACKGROUND AND PREVIOUS DECISIONS

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

#### COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that issue.

The Items of Correspondence are as follows:

#### Correspondence In

| MAIL IN - JANUARY 2021 |     |   |   |
|------------------------|-----|---|---|
| 2/12/2020              | 316 | Dept. of Infrastructure   | MBSP Round 5 Open for Applications                      |
| 4/12/2020              | 317 | Heart Foundation  | End Of Year Update                                      |
| 7/12/2020              | 318 | Business Manager, Batchelor Area School                             | Batchelor Pool Chair Lift - Copy of Letter to Rotary NT |
| 8/12/2020              | 319 | LG Grants Team  | Feedback Funding Guidelines to be changed to 31-01-2021 |
| 9/12/2020              | 320 | Adelaide River Show Society   | Possible Borrow/Hire of Councils Large Shade            |
| 9/12/2020              | 321 | Adelaide River Inn  | Donation for Seniors Christmas Function                 |
| 11/12/2020             | 322 | Office of the Lord Mayor & Chief Executive Officer                  | TOPROC - Agenda   |
| 14/12/2020             | 323 | Ecostructures   | Proposed Temporary Pop Up Tents in our Shire            |
| 15/12/2020             | 324 | Weeds Planning Branch   | Letter - Gamba Grass Submission                         |
| 18/12/2020             | 325 | Dept. of the Chief Minister and Cabinet                             | DRFA Co-contribution                                    |
| 15/12/2020             | 326 | Director Weed Management Branch                                     | Response to Gamba Plan Submission dated 27/08/2020      |
| 23/12/2020             | 327 | Good Things Foundation Australia                                    | Digital Devices Grant - Round 2 Grant                   |
| 22/12/2020             | 328 | Acting Executive Director, Local Government & Community Development | Priority Infrastructure Funding                         |
| 17/12/2020             | 329 | Minister for Youth  | \$2,000 Grant Awarded for School Holliday Activities    |

|            |     |       |  |  |
|------------|-----|-------|--|--|
| 4/01/2021  | 330 | DIPL  |  | NT Subdivision Updating Guidelines                       |
| 23/12/2020 | 331 | WALGA | Governance and Organizational Services - | Update Requested - Cooperation & Shared Services - Draft |
| 24/12/2020 | 332 |       | Operations Manager - Ironbark            | Countersigned Leasing Agreement - Finlay Rd Adelaide Rv  |
| 6/01/2021  | 333 | DIPL  |  | Changes to Planning Notices                              |
| 24/12/2020 | 334 |       | Batchelor Resident                       | Employment Opportunity                                   |
| 11/01/2021 | 335 | LGANT |  | Neighbourhood Watch NT - Calling for Nominations         |
| 11/01/2021 | 336 | LGANT |  | Call for Policy and Action Motions                       |
| 11/01/2021 | 337 |       | Rate Payer Lake Bennett                  | Housing Issue  |

### Correspondence Out

| MAIL OUT – JANUARY 2021 |     |       |                               |  |
|-------------------------|-----|-------|-------------------------------|--|
| 10/12/2020              | 343 | W & S | Adelaide River Show Society   | Borrow/Hire of CCC's Large Shade                 |
| 7/12/2020               | 344 | CEO   | Vision Stream                 | Telstra Panel Project                            |
| 17/12/2020              | 345 | W & S | Cleaning Contractor           | Cleaning Contract Specification No 201819-001    |
| 18/12/2020              | 346 | CEO   | NT Tourism                    | Top End Mountain Biking Tourism - Coomalie Shire |
| 22/12/2020              | 347 | CEO   | Batchelor Landfill Contractor | Batchelor Landfill Contract Extension            |
| 24/12/2020              | 348 | CEO   | Ironbark                      | Leasing Agreement - Finlay Rd Adelaide Rv        |
| 24/01/2021              | 349 | CEO   | DIPL                          | NT Subdivision Guidelines                        |
| 6/01/2021               | 350 | CEO   | All Staff Members             | Checking the Planning Site each Friday           |
| 7/01/2021               | 351 | CEO   | Rate Payer                    | Rates Waiver                                     |
| 23/12/2020              | 352 | CEO   | Ratepayer AN 93               | Milton Road                                      |
| 4/01/2021               | 353 | CEO   | Ratepayer AN 93               | Milton Rd  |
| 8/01/2021               | 354 | CEO   | Ratepayer AN 94               | Milton Rd  |

### CONSULTATION

N/A

### STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

N/A

### FINANCIAL IMPLICATIONS

Nil

**RESOLUTION 19/01/2021/006**

That Council receives and notes the items of incoming and outgoing correspondence as tabled for the December 2020 and January 2021 period.

**Moved:** Clr. Moyle

**Seconded:** Clr. Beswick **Carried**

**8.2 REVIEW OF ACTION ITEMS LIST TO JANUARY 2021**

**Date:** 19<sup>th</sup> January 2021

**Author:** Anna Malgorzewicz, Chief Executive Officer

**Attachments:** Action Items List to January 2021

**RESOLUTION 19/01/2021/007**

That Council receives and notes the Actions Items List to January 2021.

**Moved:** Clr. Moyle

**Seconded:** Clr. Corliss **Carried**

**8.3 COMPLAINTS REGISTER TO JANUARY 2021**

**Date:** 19<sup>th</sup> January 2021

**Author:** Anna Malgorzewicz, Chief Executive Officer

**Attachments:** Complaints Register

**RESOLUTION 19/01/2021/008**

That Council receives and notes the Complaints to January 2021.

**Moved:** Clr. Moyle

**Seconded:** Clr. Beswick **Carried**



## 8.4 CEO ACTIVITIES REPORT

|                    |  |
|--------------------|--|
| <b>Date:</b>       | 19 <sup>th</sup> January 2021              |
| <b>Author:</b>     | Anna Malgorzewicz, Chief Executive Officer |
| <b>Attachment:</b> | Nil  |

### PURPOSE

To brief Council on the monthly activities of the Chief Executive Officer (CEO) and key staffing and operational information.

### BACKGROUND AND PREVIOUS DECISIONS

Nil

### COMMENT

Down time or quiet time is a rare situation in a small local government organisation. The month of December 2020 and the opening of the new year were little different.

All staff attended two key briefing and training sessions. The first was a consultation session and briefing with officers from the Local Government Division, Department of the Chief Minister and Cabinet regarding the new *Local Government Regulations and Guidelines*. This half day session provided all staff with a comprehensive understanding of future compliance requirements and standards. Scope was also provided for staff members to offer suggestions for amendments, which agency staff agreed to take away and action.

The other training and development opportunity was provided by CouncilWise technical staff on a new web enabled application that provides all staff with access to property data, regulatory and retail functions. This half day session was a filip for all staff members who have struggled with the previous remote app version of this program, that was marred by poor connectivity, download speeds and unfriendly user interface.

Throughout 2020, a key focus for all has been on highlighting safe work practices, compliance with legislation or internal procedures and development of positive, respectful workplace culture. At times, behaviour or practice required correction, though the emphasis has always been on working to individual strengths, developing skill sets and understanding, and developing individuals to either grow into their roles or assist in matching skill sets and abilities to alternative roles. This process will continue into 2021, as we work as a team on the development of a staffing structure that meets the service and program delivery requirements of the Shire and its residents.

During the reporting period the organisation also farewelled, Ben Harwood, Works and Services Officer, who accepted another position in the mining industry.

The Council Office closed for the Christmas period, however, to ensure continued service provision to the community, Works and Services Team members continued to operate to ensure waste management and animal management services were provided. The team was kept company by the Chief Executive Officer who spent the period grappling with a series of IT issues that culminated on New Year's Eve with complete technical failures, lack of connectivity and general frustration among staff members. On a

positive note, these matters were addressed after some days of trial and error, eternal visits to JB HiFi, and a screwdriver.

Meetings and activities for the period included the following:

**Week commencing 14<sup>th</sup> December 2020**

|          |   |
|----------|---|
| Meetings | <ul style="list-style-type: none"> <li>• Manager Policy &amp; Legislation, Local Government and Community Development, Department of the Chief Minister and Cabinet re general matters and briefing;</li> <li>• LGANT re Waste Management Strategy;</li> <li>• Batchelor Outdoor Education Centre re joint use agreements;</li> <li>• Monthly General Staff Meeting;</li> <li>• Chief Executive Officer, Palmerston City Council re waste management matters;</li> <li>• TOPROC with Clr. Max Corliss;</li> <li>• Staff Safety Protocols and Work Practices.</li> </ul> |
| Other    | <ul style="list-style-type: none"> <li>• Ordinary General Meeting 15 December 2020</li> </ul>   |

**Week commencing 21<sup>st</sup> December 2020**

|          |  |
|----------|--|
| Meetings | <ul style="list-style-type: none"> <li>• Principal, Batchelor Area School and Business Manager, Batchelor Area School re joint use agreement;</li> <li>• Regular Internal Infrastructure, Works and Compliance meeting;</li> <li>• Adelaide River Local Emergency Committee;</li> <li>• Consultation Session and Briefing, Department of the Chief Minister and Cabinet re new <i>Local Government Regulations and Guidelines</i>;</li> <li>• Internal re Batchelor Waste management Facility and PowerWater Sewer Ponds;</li> <li>• Manager, City of Darwin Libraries re library strategy.</li> </ul> |
| Other    | <ul style="list-style-type: none"> <li>• Christmas Office Closure 24<sup>th</sup> December 2020 – 1<sup>st</sup> January 2021 inclusive</li> </ul>   |

**Week commencing 28<sup>th</sup> December 2020**

|          |   |
|----------|---|
| Meetings | Nil   |
| Other    | <ul style="list-style-type: none"> <li>• IT Trouble shooting</li> <li>• Christmas Office Closure 24<sup>th</sup> December 2020 – 1<sup>st</sup> January 2021 inclusive</li> </ul> |

**Week commencing 4<sup>th</sup> January 2021**

|          |  |
|----------|--|
| Meetings | <ul style="list-style-type: none"><li>• Regular Internal Infrastructure, Works and Compliance meeting;</li><li>• Monthly Internal Cyclone and Storm Season Committee Meeting;</li><li>• Ratepayers Milton Road, Stapleton re alignment issues;</li><li>• Manager, City of Darwin Libraries re library strategy</li></ul> |
|----------|--|

**Week commencing 11<sup>th</sup> January 2021**

|          |  |
|----------|--|
| Meetings | <ul style="list-style-type: none"><li>• Internal catch-up briefing for staff members returning from annual leave;</li><li>• Library staff meeting re future staffing structure;</li><li>• Works and Services manager re staffing structure and recruitment for casual team members;</li><li>• HWL Ebsworth re exercise power to sell progress;</li><li>• Big Rivers Waste Committee.</li></ul> |
| Other    | <ul style="list-style-type: none"><li>• Staff training re conversion of PropertyWise to web enabled application.</li></ul>   |

**CONSULTATION**

Nil

**STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**RESOLUTION 19/01/2021/009**

That Council receives and notes the CEO's Activities Report for the period December 2020 and January 2021.

**Moved:** Clr. Corliss

**Seconded:** Clr. Moyle

**Carried**

## 9 REPORTS REQUIRING DECISION OF COUNCIL

### 9.1 LGANT CALL FOR POLICY & ACTION MOTIONS

|                    |   |
|--------------------|---|
| <b>Date:</b>       | 19 January 2021                               |
| <b>Author:</b>     | Anna Malgorzewicz, Chief Executive Officer    |
| <b>Attachment:</b> | Form – LGANT Call for Policy & Action Motions |

#### **PURPOSE**

To seek proposals from Council for Policy and Action Motions to be put forward at the Local Government Association of the NT (LGANT) General Meeting to be held in Darwin on 22 April 2021.

#### **BACKGROUND AND PREVIOUS DECISIONS**

Nil

#### **COMMENT**

*LGANT holds two General Meetings each year, and its Annual General Meeting (AGM) after the second General Meeting. At the April/May General Meeting, members approve the LGANT annual budget, membership subscriptions and strategic plan. At the AGM, the financial statements and Annual Report for the previous financial year is tabled.*

*All of the meetings have a conference segment where key note speakers are given the opportunity to present on important issues affecting local government. The meetings are run over two days and held either in Darwin or Alice Springs. A range of matters including policy development, decision-making, networking and information sharing are discussed at the meetings. Decisions made at General Meetings are binding on LGANT and the processes followed are determined under LGANT's Constitution and Governance Charter.*

All member councils have an opportunity to raise policy suggestions and matters or request motions on matters that are pertinent to local governance with the territory and Australia.

All motions need to be submitted on the attached form to LGANT no later than Friday 12 March 2021.

#### **CONSULTATION**

Local Government Association of the NT

#### **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

**RESOLUTION 19/01/2021/010**

That Council defers putting forward Policy & Action Motions until February 2021 OGM.

**Moved:** Clr. Moyle

**Seconded:** Clr. Corliss **Carried**

**9.2 CALL FOR NOMINATIONS – NEIGHBOURHOOD WATCH NT**

**Date:** 19<sup>th</sup> January 2021

**Author:** Anna Malgorzewicz, Chief Executive Officer

**Attachment:** Nomination Form

Information for Board Members

Procedures for LGANT Representatives on Committees

**PURPOSE**

To seek a nomination from the Elected Members to represent the Local Government Association of the NT (LGANT) on the Board of Neighbourhood Watch NT.

**BACKGROUND AND PREVIOUS DECISIONS**

LGANT is seeking nominations from Elected Members and council officers to represent it on the Neighbourhood Watch NT (NHWNT) Board.

**COMMENT**

NHWNT use information from the Police and the community to develop and deliver safety resources to assist members of the community to stay secure, become more connected and feel safer. The governance of the organisation is overseen by a management committee, or Board, and day to day operations are managed by an operations team.

Ordinary Board members are required to be active participants in the organisation to support NHWNT to provide crime prevention strategies to the community. A Board member is required to participate in Board meetings and be part of relevant sub-committees when required. Board meetings typically occur on the second Thursday of each month (although are only required to facilitate 6 meetings annually). These meetings commence at 5:30pm and are usually held in the Northlakes MLA community room, although all meetings are accessible via zoom

Nominations are due to LGANT by Friday 12 February 2021 and a nomination will be endorsed at the LGANT Executive meeting on 23 February 2021.

**CONSULTATION**

LGANT

**STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

Nil

## FINANCIAL IMPLICATIONS

Nil

**NIL**

### 9.3 PRIORITY INFRASTRUCTURE FUNDING

|                    |   |
|--------------------|---|
| <b>Date:</b>       | 19 <sup>th</sup> January 2021                                     |
| <b>Author:</b>     | Anna Malgorzewicz, Chief Executive Officer                        |
| <b>Attachment:</b> | Correspondence – Local Government Priority Infrastructure Funding |

#### PURPOSE

To seek Council endorsement of proposed project submissions under the \$4M Local Government Priority Infrastructure Fund (PIF).

#### BACKGROUND AND PREVIOUS DECISIONS

On 22 December 2020 the Acting Executive Director, Local Government and Community Development, Department of the Chief Minister and Cabinet wrote to the Chief Executive Officer regarding the recently approved Local Government Priority Infrastructure Fund (PIF). (Refer attached correspondence).

#### COMMENT

The purpose of the PIF Program is to provide opportunity for local government organisations to apply for funding for infrastructure related projects that are designed to boost amenity and community development. All funds must be fully expended by 31 October 2021 and acquitted no later than 31 December 2021. Due to these strict timeframes, it is imperative that Council nominate projects that can be delivered within our limited resource base, have direct involvement and development of the community and achieve long term beneficial outcomes for the community.

Projects also need to:

- Assist in the delivery of key strategic infrastructure projects outlined in annual plans or other corporate planning documents;
- Assist the improvement of community infrastructure; and/or
- Improve the quality and safety of community assets and infrastructure.

Council officers met recently to discuss potential projects that will enhance community infrastructure and amenity and deliver immediate and long-term benefits to the community in the recreation, health, inclusion, amenity and tourism spheres. Projects also rely on direct community involvement and will therefore also have intrinsic community development objectives and outcomes. Proposed projects are:

### **Project One – Batchelor Urban Forest – Preserving Batchelor’s Tree Canopy**

A unique feature of Batchelor Township is its established tree canopy and shaded streetscapes delivering cool, shady amenity. Outside the cyclone zone, the canopy has survived extreme weather events and severe storms. In order to preserve these unique streetscapes a Tree Canopy Preservation Strategy needs to be developed in consultation with the community to ensure this attribute remains an established feature into the future.

Given the impacts of climate change and increasing temperatures, the tree canopy provides a measure of respite from direct sun and heat for pedestrian pathways, parks and residences. A Tree Canopy Strategy will also ensure appropriate replacement plantings mitigate issues of termite and bat infestation, withstand severe weather events and are not subject to branch fall or root lift, such as that which currently impacts on the playing surface of Batchelor Oval. The Strategy will also have natural educational and tourism outcomes.

This project will seek to engage a landscape architect and arborist to prepare the strategy and will encompass extensive community consultation and engagement, such as tree planting activities in parks.

### **Project Two - Bikeability and active commuting in Adelaide River and Batchelor**

The scope and scale of the Adelaide River and Batchelor Townships lend themselves to being bikeable and walkable communities, however, a lack of cycle paths, bike racks, signage and bikeable options, result in community members relying on vehicle transport to commute in either township. This leads to a greater than necessary community carbon footprint, pollution and lack of urban amenity and heat creation.

Cycling organisations have already demonstrated an interest in cycling in and around both townships, particularly on-road cyclists (Cycling NT and Triathlon NT) and off-road cyclists (DORC and Top End Mountain Bike Tourism).

The provision of appropriate community infrastructure to support active cycling in both townships, coupled with appropriate signage and education and marketing campaigns, will result in increased health, amenity, liveability and recreation outcomes. Future additional benefits will include increased tourism, positive economic, training and employment outcomes.

Council endorsement is sought for these two proposals. Pending Council endorsement, further research and development of these proposals will be undertaken.

As the timeframes are very tight, Officers may not be able to obtain necessary and relevant quotes and information by the due date. As a result, it was also agreed to consider a previous unsuccessful submission, “Community Resilience and Recovery”. This project seeks to ensure Council has the necessary equipment and capacity to prepare and recover from a natural disaster event. This project is already fully documented, complete with quotations.

It was agreed the Chief Executive Officer would work with Officers in developing the proposals, obtain quotes and prepare submissions by the due date. It may be necessary to combine two proposals.





## COMMENT

The Northern Territory Government approved recently, new policy regarding co-contribution arrangements for all councils with regard to disaster recovery costs. The new policy followed a brief period of consultation with all councils regarding a number of model options. The scale of co-contribution is capped to a cumulative value in a financial year and is calculated along the following:

|           |                    |
|-----------|--------------------|
| \$25,000  | Shire Councils     |
| \$100,000 | Regional Councils  |
| \$400,000 | Municipal Councils |

In order to be eligible for DRFA funding, councils will need to ensure all claims follow requirements as set out in the Disaster Recovery Funding – Guidelines and associated templates.

As an example, all councils are required to have photographic or video evidence with GPS signatures of all roads in pre-disaster condition, that are no older than four (4) years. Council Officers have been undertaking dash-cam surveys of all roads in the Coomalie Shire to ensure all data is current. Similar visual evidence of all built infrastructure will also be collated to ensure Council is well positioned in the event of requiring to make a claim under the new arrangements.

## CONSULTATION

Finance Manager

Project Manager

Senior Accounts Officer

Works and Services Manager

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

An amount of \$25,000 will need to be quarantined each year (at minimum) to ensure Council can meet its co-contribution requirements within the Disaster Recovery Funding Arrangements. There is no guarantee that the balance of costs incurred through disaster recovery in the future will be met by the Commonwealth and Northern Territory Governments.

### RESOLUTION 19/01/2021/012

That Council receives and notes the Disaster Recovery Funding Arrangements – Co-Contribution report and reviews its approach to financial reserves during the 2021/22 budget deliberations.

**Moved:** Clr. Moyle

**Seconded:** Clr. Corliss

**Carried**

## 10 COMMUNITY RECREATION AND SERVICES REPORT

### 10.1 COMMUNITY RECREATION AND REMOTE SPORTS PROGRAM

|                    |  |
|--------------------|--|
| <b>Date:</b>       | 19 <sup>th</sup> January 2021                            |
| <b>Author:</b>     | Andrew Roberts, Community Recreation Development Officer |
| <b>Attachment:</b> | Nil  |

#### PURPOSE

To provide Council with a monthly update of activities and programs provided to the community through the sport, recreation, and community development program.

#### BACKGROUND AND PREVIOUS DECISIONS

**School Holiday Program January 2021** commenced on the 11<sup>th</sup> of January with a Hawaiian themed Pool Party. The next activity was a trip to Flip Out in Darwin on the 15<sup>th</sup>. Attendance numbers were good for both activities. Further activities include Bike Challenges & Personal Challenges at BOEC, as well as a trip to Ice Skating in Darwin.

**Australia Day** planning is well underway for 2021. This year we are holding a Fun Run around Batchelor to start the day's events, followed by the usual Big Breakfast. All proceeds from the Fun Run are being donated to Dolly's Dream to assist in awareness raising for Cyber-Bullying.

**Bombing of Darwin Commemoration** planning is also underway, with a small service planned to involve armed forces personnel. Basic planning has also commenced for the 80<sup>th</sup> anniversary commemoration in 2022.

#### COMMENT

Nil

#### CONSULTATION

Nil

#### STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

#### FINANCIAL IMPLICATIONS

Council entered into a Five-Year Funding Agreement with the Northern Territory Government and receives an annual allocation of \$44,000 for the provision of sport and recreation activities to the Coomalie community.

#### FOR NOTING

## 10.2 BATCHELOR SWIMMING POOL REPORT

|                    |  |
|--------------------|--|
| <b>Date:</b>       | 19 <sup>th</sup> January 2021                            |
| <b>Author:</b>     | Andrew Roberts, Community Recreation Development Officer |
| <b>Attachment:</b> | Nil  |

### PURPOSE

To provide Council with a monthly report of the operations and activities of the Batchelor Swimming Pool.

### BACKGROUND AND PREVIOUS DECISIONS

Nil

### COMMENT

#### Pool Statistics

| Week Ending   | Adult     | Child     | Concession | Family   | Schools   | Pass Swimmers | Swimming Lessons |
|---------------|-----------|-----------|------------|----------|-----------|---------------|------------------|
| 14/12/2020    | 1         | 2         | 1          | 1        |           | 5             | 340              |
| 21/12/2020    | 4         | 4         | 2          |          | 33        |               |                  |
| 28/12/2020    | 1         | 4         |            | 1        |           | 2             |                  |
| 4/01/2021     | 5         | 3         | 1          | 2        |           | 5             |                  |
| 11/01/2021    | 2         | 1         |            | 2        |           | 3             |                  |
| <b>Totals</b> | <b>13</b> | <b>14</b> | <b>4</b>   | <b>6</b> | <b>33</b> | <b>15</b>     | <b>340</b>       |

#### Royal Life Saving Society

Royal Life undertook a Pool Safety Audit at the end of September. This was received via email on Wednesday 13<sup>th</sup> January. Once this has been digested we shall present to Council any major issues/findings from the audit.

#### Pool Grants – Access Lift

Healthy Lifestyle Grant is still under consideration for the access hoist, as well as facility improvements for disabled/wheelchair access.

#### Pool Closure

With grant funding being available for the solar installation at the pool, we will be required to close the pool for a period for safety reasons. During this period, we will also be replacing the pool fencing and removing vegetation and unsafe trees at the same time.

#### Batchelor School Swimming Carnival

Swimming Carnival was held on Friday 11<sup>th</sup> January with approx. 60 children in attendance undertaking swimming races.

### CONSULTATION

Nil

### STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Nil

### FOR NOTING

### 10.3 COMMUNITY LIBRARIES REPORT

|                    |  |
|--------------------|--|
| <b>Date:</b>       | 19 <sup>th</sup> January 2021                |
| <b>Author:</b>     | Hilary Brett, Adelaide River Library Officer |
| <b>Attachment:</b> | Nil  |

#### PURPOSE

To inform Council with a monthly report of programs, activities and patron participation in the Adelaide River and Batchelor Community Libraries.

#### BACKGROUND AND PREVIOUS DECISIONS

Coomalie Council receives annual funding from the Northern Territory Government through the Northern Territory Library and Archives Service for the provision of library programs and services at the Adelaide River and Batchelor Libraries.

Libraries operate under a Shared Use Agreements with Batchelor Institute of Indigenous Education and Adelaide River Primary School.

#### COMMENT

##### **Adelaide River Community Library**

Number of visitors 97

Totalling the time spent in Library this comes to 146 hours of supervised service for children.

Adelaide River Library has had some unplanned closures due to staff absence in December/January.

Regular staffing levels have been restored.

##### **Batchelor Institute Community Library**

A revised Shared Use Agreement between Council and BIITE is currently in development.

Number of Visitors 30 in Community Hours supervised by Council library staff

32 in BIITE Library Hours not covered by Council library staff

Casual staff members Terry and Rex Wright have resigned their Library Officer positions.

Prue King will be retiring as Batchelor Community Librarian on the 14<sup>th</sup> of February.

Review and revision of the current Position Description for is in progress, and recruitment of Casual Library Officers will begin as soon as practical

## CONSULTATION

Prue King, Batchelor Community Librarian

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Nil

## FINANCIAL IMPLICATIONS

Council receives financial support from the Northern Territory Government through a 5 Year Funding Agreement for Public Library Services. For the 2020/21 financial year, in accordance with Schedule 1, Item 6, the annual funding amount for Coomalie Community Government Council for 2020-21 will be **\$48,592** which includes indexation less the efficiency dividend. This is a slight reduction from 2019/20 of \$48,886.

## FOR NOTING

## 11 FINANCE REPORTS

### 11.1 PAYMENT REGISTER

|                     |                               |
|---------------------|-------------------------------|
| <b>Date:</b>        | 19 <sup>th</sup> January 2021 |
| <b>Author:</b>      | Melissa Kerr, Finance Manager |
| <b>Attachments:</b> | Nil                           |

## PURPOSE

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

## BACKGROUND AND PREVIOUS DECISIONS

Attached is a listing of accounts paid for December 2020.

## COMMENT

No additional comments are provided to this report.

## CONSULTATION

There is no consultation that applies to this report.

## STATUTORY ENVIRONMENT/POLICY IMPLICATIONS

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

## Account Transactions

Coomalie Community Government Council

For the period 1 December 2020 to 31 December 2020

| Date  | Description   | Reference                        | Amount          |
|---|---|----------------------------------|-----------------|
| <b>CBA Credit Card A Kim</b>                |   |                                  |                 |
| 04 Dec 2020                                 | Payment: Woolworths   | Seniors Xmas Party               | 514.05          |
| 08 Dec 2020                                 | Payment: Rydges Palmerston Darwin                           | Seniors Xmas Party vouchers      | 250.00          |
| 11 Dec 2020                                 | Payment: Hilton Darwin                                      | Seniors Xmas Party vouchers      | 450.00          |
| <b>Total CBA Credit Card A Kim</b>          |   |                                  | <b>1,214.05</b> |
| <b>CBA Credit Card A Malgorzewicz</b>       |   |                                  |                 |
| 01 Dec 2020                                 | Payment: Autocrash Detailing                                | Panel repairs Hino Truck         | 500.00          |
| 09 Dec 2020                                 | Payment: Apple Pty Ltd                                      | Ipad covers                      | 158.00          |
| 30 Dec 2020                                 | Payment: Officeworks Ltd                                    | Stationery CEO                   | 434.00          |
| <b>Total CBA Credit Card A Malgorzewicz</b> |   |                                  | <b>1,092.00</b> |
| <b>CBA Credit Card S Shooter</b>            |   |                                  |                 |
| 07 Dec 2020                                 | Payment: NT News  | NT News Nov 2020                 | 28.00           |
| 07 Dec 2020                                 | Payment: Australia Post                                     | Stamps Dec 20                    | 110.00          |
| 08 Dec 2020                                 | Payment: Everything ID                                      | Lanyards Aust Day                | 719.60          |
| 09 Dec 2020                                 | Payment: Xero Australia Pty Ltd                             | Xero Dec 2020                    | 125.00          |
| 23 Dec 2020                                 | Payment: Australia Post                                     | Postage                          | 6.50            |
| <b>Total CBA Credit Card S Shooter</b>      |   |                                  | <b>989.10</b>   |
| <b>CCGC CBA Cheque</b>                      |   |                                  |                 |
| 01 Dec 2020                                 | PC011220-163604811 SuperChoice P-L                          | Superannuation                   | 3,217.60        |
| 01 Dec 2020                                 | SALARIES AND WAGES Coomalie                                 | Payroll                          | 25,748.97       |
| 02 Dec 2020                                 | Commonwealth Bank of Australia                              | Bank Fees                        | 284.39          |
| 04 Dec 2020                                 | Payment: Lions Club of Litchfield Inc                       |                                  | 1,040.00        |
| 04 Dec 2020                                 | Payment: Janis Adair  | Reimbursement - Rates            | 1,450.00        |
| 04 Dec 2020                                 | Payment: St John Ambulance Australia                        | Reimbursement - Rates            | 7,198.00        |
| 04 Dec 2020                                 | Payment: HWL Ebsworth Lawyers                               | Legal Fees                       | 8,024.28        |
| 04 Dec 2020                                 | Payment: Norsign NT   | Signage                          | 1,782.00        |
| 04 Dec 2020                                 | Payment: Speedy Electrical Service NT                       | Electrical repairs pool          | 1,361.00        |
| 04 Dec 2020                                 | Payment: Norsign NT   | Signage                          | 324.39          |
| 04 Dec 2020                                 | Payment: Train Safe NT                                      | Fire training                    | 1,344.00        |
| 04 Dec 2020                                 | Payment: NT Proform Constructions PL                        | Niche wall                       | 1,540.00        |
| 07 Dec 2020                                 | Payment: Eva Spiteri  | Refund of Bond                   | 100.00          |
| 08 Dec 2020                                 | Payment: Microwise Australia Pty Ltd trading as CouncilWise | Propertywise software annual fee | 20,498.50       |
| 08 Dec 2020                                 | Payment: Nexia Edwards Marshall NT                          | Audit fee final                  | 1,820.72        |
| 08 Dec 2020                                 | Payment: HD Pumps - Winnellie                               | Consumables                      | 78.39           |
| 08 Dec 2020                                 | Payment: Area9 IT Solutions                                 | Service agreement Nov 2020       | 1,051.60        |
| 08 Dec 2020                                 | Payment: Vanderfield Darwin                                 | Parts                            | 258.15          |
| 08 Dec 2020                                 | Payment: Total Tools  | Consumables                      | 351.75          |
| 08 Dec 2020                                 | Payment: VTG Waste & Recycling P/L                          | Garbage collection               | 2,108.74        |
| 08 Dec 2020                                 | Payment: Winc   | Stationery                       | 240.87          |
| 08 Dec 2020                                 | Payment: Flick Anticimex                                    | Hand sanitiser                   | 184.80          |
| 08 Dec 2020                                 | Payment: Bunnings Building Supplies P/L                     | Consumables                      | 835.43          |
| 08 Dec 2020                                 | Payment: VTG Waste & Recycling P/L                          | Garbage collection               | 2,108.74        |
| 08 Dec 2020                                 | Payment: Cr. Andrew Turner                                  | Councillor fees                  | 2,320.67        |
| 08 Dec 2020                                 | Payment: Shannon Recycling & Landcare                       | Contractor Bat WMF               | 2,079.00        |

| <b>Date</b> | <b>Description</b>                              | <b>Reference</b>                | <b>Amount</b> |
|-------------|---|---------------------------------|---------------|
| 08 Dec 2020 | Payment: Flick Anticimex                        | Hand sanitiser                  | 61.60         |
| 08 Dec 2020 | Payment: Cr. Sue Bulmer                         | Councillor fees                 | 450.00        |
| 08 Dec 2020 | Payment: Cr. Max Corliss                        | Councillor fees                 | 803.33        |
| 08 Dec 2020 | Payment: VTG Waste & Recycling P/L              | Garbage collection              | 2,108.74      |
| 08 Dec 2020 | Payment: Anna Malgorzewicz                      | Reimbursement of Gift Vouchers  | 500.00        |
| 08 Dec 2020 | Payment: St John Ambulance Australia            | First aid training              | 360.00        |
| 08 Dec 2020 | Payment: Cr. Christian McElwee                  | Councillor fees                 | 450.00        |
| 08 Dec 2020 | Payment: Winc                                   | Stationery                      | 127.27        |
| 08 Dec 2020 | Payment: Think Water Virginia                   | Consumables                     | 13.33         |
| 08 Dec 2020 | Payment: Cr. Sharon Beswick                     | Councillor fees                 | 450.00        |
| 08 Dec 2020 | Payment: Bridge Toyota                          | Parts                           | 454.54        |
| 08 Dec 2020 | Payment: Cr. Deborah Moyle                      | Councillor fees                 | 450.00        |
| 09 Dec 2020 | Payment: Jacana Energy                          | Electricity                     | 28.71         |
| 09 Dec 2020 | Payment: Jacana Energy                          | Electricity                     | 975.91        |
| 09 Dec 2020 | Payment: Jacana Energy                          | Electricity                     | 23.25         |
| 09 Dec 2020 | Payment: Jacana Energy                          | Electricity                     | 426.13        |
| 09 Dec 2020 | Payment: RS Gardening Care                      | Mowing AR                       | 4,208.00      |
| 09 Dec 2020 | Payment: Jacana Energy                          | Electricity                     | 1,839.44      |
| 09 Dec 2020 | Payment: Jacana Energy                          | Electricity                     | 74.80         |
| 09 Dec 2020 | Payment: Jacana Energy                          | Electricity                     | 23.25         |
| 09 Dec 2020 | Payment: RS Gardening Care                      | Mowing Bat                      | 4,455.00      |
| 10 Dec 2020 | Payment: Country Solar NT                       | Solar install Admin building    | 26,401.08     |
| 11 Dec 2020 | Payment: MVR                                    | Rego Hino tilt truck            | 1,757.55      |
| 15 Dec 2020 | Commonwealth Bank of Australia                  | Bank Fees                       | 77.44         |
| 15 Dec 2020 | Payment: Rosejoy NT T/A Batchelor General Store | Consumables                     | 382.49        |
| 15 Dec 2020 | Payment: Pumacard                               | Fuel Nov 20                     | 1,863.97      |
| 15 Dec 2020 | SALARIES AND WAGES Coomalie                     | Payroll                         | 24,668.67     |
| 15 Dec 2020 | Payment: DT & MG Kerr T/A Kerr Trust            | Accounting Nov 20               | 5,736.50      |
| 15 Dec 2020 | PC151220-186847508 SuperChoice P-L              | Superannuation                  | 3,204.34      |
| 15 Dec 2020 | Commonwealth Bank of Australia                  | Bank Fees                       | 63.25         |
| 15 Dec 2020 | Payment: Batchelor Service Centre               | November 2020                   | 103.52        |
| 15 Dec 2020 | Payment: Peter Rowlands                         | Weld up slasher                 | 170.00        |
| 15 Dec 2020 | Payment: NT Water Filters                       | Water                           | 208.00        |
| 15 Dec 2020 | Payment: Chris Reynolds Transport               | Freight                         | 77.00         |
| 15 Dec 2020 | Payment: Access Hardware                        | Rekey access shed               | 598.85        |
| 15 Dec 2020 | Payment: Peter Rowlands                         | Inspect skid steer              | 42.50         |
| 15 Dec 2020 | Payment: Norsign NT                             | Signage Miles Rd                | 3,733.07      |
| 15 Dec 2020 | Payment: Darwin Business Machines               | Labels                          | 166.90        |
| 15 Dec 2020 | Payment: Diedre Pickering                       | Contractor AR WMF               | 954.00        |
| 15 Dec 2020 | Payment: Australian Taxation Office             | BAS NOV 20                      | 1,962.15      |
| 15 Dec 2020 | Payment: Komatsu Australia Pty Ltd              | Repairs backhoe                 | 11,807.03     |
| 15 Dec 2020 | Payment: Peter Rowlands                         | Service Hilux CCGC01 and CCGC02 | 505.00        |
| 15 Dec 2020 | Payment: Darwin Office Technology               | Copy count                      | 613.79        |
| 15 Dec 2020 | Payment: DC Jesser                              | Freight backhoe DRW to Bat      | 550.00        |
| 15 Dec 2020 | Payment: Peter Rowlands                         | Adjust bus door                 | 212.50        |
| 15 Dec 2020 | Payment: Area9 IT Solutions                     | Repairs CEO computer            | 154.00        |
| 15 Dec 2020 | Commonwealth Bank of Australia                  | Bank Fees                       | 5.72          |
| 15 Dec 2020 | Payment: Diedre Pickering                       | Cleaning AR Toilets             | 2,582.91      |
| 15 Dec 2020 | Payment: L&V Nominees Pty Ltd                   | Pool chemicals                  | 660.00        |
| 16 Dec 2020 | EQUIPMENT RENTS                                 | Photocopier Rental              | 227.00        |
| 23 Dec 2020 | Payment: Telstra                                | Telephone and Internet Nov 20   | 1,172.88      |



| <b>Date</b> | <b>Description</b>                             | <b>Reference</b>                      | <b>Amount</b> |
|-------------|--|---------------------------------------|---------------|
| 23 Dec 2020 | Payment: Peter Rowlands                        | Replace tail light & cover on trailer | 85.00         |
| 23 Dec 2020 | Payment: RS Gardening Care                     | Mowing Bat Pool                       | 110.00        |
| 23 Dec 2020 | Payment: Jacana Energy                         | Electricity                           | 439.45        |
| 23 Dec 2020 | Payment: Oolloo Investments Pty Ltd            | Push up AR WMF                        | 1,440.00      |
| 23 Dec 2020 | Payment: Bruce Mason                           | Cleaning Bat toilets                  | 2,632.00      |
| 23 Dec 2020 | Payment: PowerWater - Bills                    | Water Sewerage                        | 27.47         |
| 23 Dec 2020 | Payment: PowerWater - Bills                    | Water Sewerage                        | 416.51        |
| 23 Dec 2020 | Payment: Oolloo Investments Pty Ltd            | WGR Fred Hardy, Haynes, Strickland    | 14,178.78     |
| 23 Dec 2020 | Payment: Eva Valley Meats                      | Meat BBQ                              | 107.45        |
| 23 Dec 2020 | Payment: Shannon Recycling & Landcare          | Contractor Bat WMF                    | 2,079.00      |
| 23 Dec 2020 | Payment: Bruce Mason                           | Cleaning BJCC                         | 400.00        |
| 23 Dec 2020 | PC231220-179894015 SuperChoice P-L             | Superannuation                        | 3,058.53      |
| 23 Dec 2020 | Payment: Peter Rowlands                        | Repair bus door                       | 170.00        |
| 23 Dec 2020 | Payment: Oolloo Investments Pty Ltd            | 10 loads dirt AR WMF                  | 1,815.00      |
| 23 Dec 2020 | Payment: PowerWater - Bills                    | Water Sewerage                        | 594.98        |
| 23 Dec 2020 | Payment: Higgie Mechanical Engineering         | Rego inspection Hino Tilt Truck       | 130.00        |
| 23 Dec 2020 | Payment: PowerWater - Bills                    | Water Sewerage                        | 156.01        |
| 23 Dec 2020 | Payment: PowerWater - Bills                    | Water Sewerage                        | 27.03         |
| 23 Dec 2020 | Payment: PowerWater - Bills                    | Water Sewerage                        | 753.09        |
| 23 Dec 2020 | Payment: Peter Rowlands                        | Repairs ride on mower                 | 425.00        |
| 23 Dec 2020 | Payment: VTG Waste & Recycling P/L             | Garbage collection                    | 2,069.88      |
| 23 Dec 2020 | Payment: Jacana Energy                         | Electricity                           | 36.99         |
| 23 Dec 2020 | Payment: Peter Rowlands                        | Repair bus door                       | 57.45         |
| 23 Dec 2020 | Payment: Chris Reynolds Transport              | Freight                               | 49.50         |
| 23 Dec 2020 | Payment: Oolloo Investments Pty Ltd            | Install RTR Signs Miles, Meneling     | 1,130.80      |
| 23 Dec 2020 | Payment: Litchfield Motel                      | Catering Nov OGM                      | 275.00        |
| 23 Dec 2020 | Payment: PowerWater - Bills                    | Water Sewerage                        | 480.28        |
| 23 Dec 2020 | Payment: PowerWater - Bills                    | Water Sewerage                        | 56.16         |
| 23 Dec 2020 | Payment: Jacana Energy                         | Electricity                           | 79.43         |
| 23 Dec 2020 | Payment: PowerWater - Bills                    | Water Sewerage                        | 527.08        |
| 23 Dec 2020 | Payment: Jacana Energy                         | Electricity                           | 26.47         |
| 23 Dec 2020 | Payment: Jacana Energy                         | Electricity                           | 26.77         |
| 23 Dec 2020 | Payment: Oolloo Investments Pty Ltd            | Extend cell Bat WMF                   | 1,122.00      |
| 23 Dec 2020 | Payment: Jacana Energy                         | Electricity                           | 147.44        |
| 23 Dec 2020 | Payment: Litchfield Motel                      | Seniors Christmas party               | 4,653.00      |
| 23 Dec 2020 | Payment: PowerWater - Bills                    | Water Sewerage                        | 26.21         |
| 23 Dec 2020 | Payment: Jacana Energy                         | Electricity                           | 26.47         |
| 23 Dec 2020 | Payment: PowerWater - Bills                    | Water Sewerage                        | 150.21        |
| 23 Dec 2020 | Payment: PowerWater - Bills                    | Water Sewerage                        | 320.35        |
| 23 Dec 2020 | Payment: Bruce Mason                           | Cleaning office Nov-Dec               | 960.00        |
| 23 Dec 2020 | Payment: Peter Rowlands                        | Repairs ute CCGC02                    | 392.45        |
| 23 Dec 2020 | Payment: PowerWater - Bills                    | Water Sewerage                        | 31.63         |
| 23 Dec 2020 | Payment: Jacana Energy                         | Electricity                           | 49.81         |
| 23 Dec 2020 | Payment: PowerWater - Bills                    | Water Sewerage                        | 27.03         |
| 23 Dec 2020 | Payment: VTG Waste & Recycling P/L             | Garbage collection                    | 2,027.13      |
| 23 Dec 2020 | Payment: Jacana Energy                         | Electricity                           | 71.38         |
| 23 Dec 2020 | Payment: Jacana Energy                         | Electricity                           | 997.91        |
| 24 Dec 2020 | Payment: Norsign NT                            | Coomalie Council                      | 248.71        |
| 24 Dec 2020 | Payment: Norsign NT                            | Coomalie Council                      | 2,422.15      |
| 24 Dec 2020 | Payment: Telstra Business Technology Centre NT | Coomalie Council                      | 1,945.00      |
| 24 Dec 2020 | Payment: L&V Nominees Pty Ltd                  | Coomalie Council                      | 965.00        |

| Date                  | Description                    | Reference               | Amount            |
|-----------------------|--------------------------------|-------------------------|-------------------|
| 24 Dec 2020           | Payment: Amrric LTD            | Coomalie Council        | 1,609.14          |
| 24 Dec 2020           | Payment: Cross Solutions       | Survey Bat WMF          | 4,389.00          |
| 24 Dec 2020           | Payment: Majestix Media        | Install power points    | 1,100.00          |
| 24 Dec 2020           | Payment: Sign City             | Australia Day signage   | 1,153.90          |
| 24 Dec 2020           | Payment: Norsign NT            | Signage                 | 493.74            |
| 24 Dec 2020           | Payment: Cross Solutions       | Survey bush cemetery AR | 3,432.00          |
| 24 Dec 2020           | Payment: JB Hi Fi Berrimah     | Monitor, mouse          | 265.37            |
| 29 Dec 2020           | SALARIES AND WAGES Coomalie    | Payroll                 | 23,415.81         |
| 30 Dec 2020           | Commonwealth Bank of Australia | Bank Fees               | 1.10              |
| <b>Total CCGC CBA</b> |                                |                         | <b>282,602.45</b> |
| <b>Cheque</b>         |                                |                         |                   |
| <b>Total</b>          |                                |                         | <b>285,897.60</b> |

### RESOLUTION 19/01/2021/013

That Council approve and pass for payment the December 2020 payment register totalling \$285,897.60

**Moved:** Clr. Turner

**Seconded:** Clr. Moyle **Carried**

## 11.2 FINANCE AND GRANT REPORTS

**Date:** 19<sup>th</sup> January 2021  
**Author:** Melissa Kerr, Finance Manager  
**Attachments:** Nil

### PURPOSE

The purpose of this report is to provide a summary of the financial position of Council for the period ending 31 December 2020. As per the requirements of the Local Government (Accounting) Regulations 2008, there is a comparison of income and expenditure against respective budgets. There are also details of grants, investments, rate arrears, accounts payable and accounts receivable.

### BACKGROUND AND PREVIOUS DECISIONS

The monthly financial report Profit and Loss compares the actual income and expenditure to budget at two levels, firstly for the month to date (YTD), and secondly for the full year budget.

Comparatives to full year are relevant if the income or expenditure is linear, otherwise the YTD budget comparison provides a clearer position.

Ideally the budget is accurately phased so that the amount allocated each month will match the pattern of income and expenditure earned.

### COMMENT

For the first half of the financial year income is \$120k above budget and expenditure is \$810k below budget, resulting in a \$930k better result in net profit.

Income is above budget due to the LRCIP grant of \$108k received that is 50% of our allocation. The grant was approved to spend on installation of new pool fence and irrigation in parks and gardens.

The below budgeted expenditure is mainly attributable to the major capital works projects of gatehouses at the waste management facilities and installation of solar at the pool projects having commenced but no major works conducted or paid for.

Council proceeded with exercising power to sell on about a dozen overdue properties with a positive response. Many of the property owners have paid their overdue rates or are on regular payment plans. This portion of \$260k in rate arrears has almost halved. Current levy outstanding is \$183k and rate arrears are \$224k. Those properties that remain in arrears at the end of March will have overriding statutory charges registered against the property.

Those properties that were allocated business hardship assistance were due to pay rates by 31 December with an interest free period.

A detailed half year budget to actual review will be presented at the February meeting.

An analysis of major income and expenditure items as presented includes –

#### **Income**

- FAG grant received Q1-Q3
- NTOS grant received first half
- RLCIP grant received
- CRDO and Community libraries grants received
- Rates and charges levied \$930k and Garbage charges \$393k

#### **Expenses**

- Employee costs and payroll underspent as not all positions have been filled this year
- Roadworks start date was delayed so under expended for half year to date
- Work in Progress – capital works under expended as works commenced but major works will happen after shut down

#### **CONSULTATION**

There is no consultation that applies to this report.

#### **STATUTORY ENVIRONMENT/POLICY IMPLICATIONS**

The financial report is at 30 November 2020. The preparation of this report requires a detailed process of reconciliations and journals to ensure the accounts conform to accrual accounting standards and enable an accurate comparative to budget.

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

## Profit and Loss - Council OGM

Coomalie Community Government Council

For the month ended 31 December 2020

| Account                                      | YTD<br>Actual    | YTD<br>Budget    | Budget<br>Var   | Var %        | 2020/21<br>Budget | 2019/20<br>Actual |
|--|------------------|------------------|-----------------|--------------|-------------------|-------------------|
| <b>Trading Income</b>                        |                  |                  |                 |              |                   |                   |
| Grant Commonwealth FAG                       | 411,456          | 408,272          | -3,184          | -1%          | 537,910           | 538,383           |
| Grant Commonwealth RTR - Capital             | 216,000          | 216,000          | 0               | 0%           | 216,000           | 0                 |
| Grant Commonwealth - Recurrent               | 122,943          | 15,000           | -107,943        | -720%        | 15,000            | 0                 |
| Grant NTG Community Sport Recreation         | 44,395           | 44,674           | 279             | 1%           | 44,674            | 44,674            |
| Grant NTG Library                            | 48,592           | 49,000           | 408             | 1%           | 49,000            | 48,886            |
| Grant NTG Operational Subsidy                | 322,526          | 322,526          | 0               | 0%           | 645,052           | 645,052           |
| Grant NTG Other                              | 38,599           | 19,000           | -19,599         | -103%        | 21,000            | 490,129           |
| Grant NTG Special Purpose                    | 538,700          | 538,700          | 0               | 0%           | 753,700           | 238,857           |
| Interest - Interest Received                 | 4,753            | 9,000            | 4,247           | 47%          | 20,000            | 36,894            |
| Interest - Rates Penalties, Interest, Legals | 23,679           | 15,000           | -8,679          | -58%         | 30,000            | 52,187            |
| Net Gain/Loss Assets                         | 0                | 0                | 0               | 0%           | 0                 | -69               |
| Other Revenue                                | 64,155           | 60,375           | -3,780          | -6%          | 74,635            | 66,597            |
| Rates Charged - Garbage                      | 392,732          | 394,945          | 2,213           | 1%           | 394,945           | 387,253           |
| Rates Charged - General Rates                | 927,693          | 948,012          | 20,319          | 2%           | 948,012           | 933,186           |
| Statutory Charges                            | 5,724            | 5,100            | -624            | -12%         | 5,700             | 2,937             |
| User Charges                                 | 4,759            | 1,300            | -3,459          | -266%        | 5,800             | 6,598             |
| <b>Total Trading Income</b>                  | <b>3,166,706</b> | <b>3,046,904</b> | <b>-119,802</b> | <b>-4%</b>   | <b>3,761,428</b>  | <b>3,491,565</b>  |
| <b>Gross Profit</b>                          | <b>3,166,706</b> | <b>3,046,904</b> | <b>-119,802</b> | <b>-4%</b>   | <b>3,761,428</b>  | <b>3,491,565</b>  |
| <b>Operating Expenses</b>                    |                  |                  |                 |              |                   |                   |
| Depreciation - Depreciation Expenses         | 323,090          | 309,722          | -13,368         | -4%          | 619,100           | 648,569           |
| Employee Costs                               | 70,751           | 88,567           | 17,816          | 20%          | 202,877           | 78,247            |
| Employee Costs Payroll                       | 395,697          | 451,638          | 55,941          | 12%          | 901,760           | 821,078           |
| Materials and Services - Other               | 238,381          | 302,080          | 63,699          | 21%          | 474,786           | 310,972           |
| Materials and Services - Contractors         | 147,745          | 129,704          | -18,041         | -14%         | 236,200           | 302,453           |
| Materials and Services - Insurance Costs     | 76,826           | 74,700           | -2,126          | -3%          | 75,000            | 77,305            |
| Materials and Services - Legal Costs         | 11,917           | 15,000           | 3,083           | 21%          | 15,000            | 21,500            |
| Materials and Services - Maint Buildings     | 46,363           | 42,600           | -3,763          | -9%          | 63,800            | 34,318            |
| Materials and Services - Maint Recreation    | 20,298           | 53,500           | 33,202          | 62%          | 106,000           | 82,485            |
| Materials and Services - Motor Vehicles      | 34,864           | 39,510           | 4,646           | 12%          | 80,310            | 85,294            |
| Materials and Services - Roadworks           | 241,937          | 461,000          | 219,063         | 48%          | 724,000           | 385,351           |
| Materials and Services - Street Lighting     | 1,672            | 3,300            | 1,628           | 49%          | 6,600             | 6,628             |
| Materials and Services - Valuation Fees      | 4,788            | 6,500            | 1,712           | 26%          | 6,500             | 5,371             |
| Materials and Services - Water, Sewer        | 33,732           | 32,480           | -1,252          | -4%          | 64,960            | 64,551            |
| Other Expenses - Accounting, Audit           | 65,655           | 70,920           | 5,265           | 7%           | 122,840           | 116,207           |
| Other Expenses - Councillors                 | 28,770           | 29,544           | 774             | 3%           | 59,088            | 45,650            |
| Work in Progress Capital Works               | 100,087          | 542,000          | 441,913         | 82%          | 757,000           | 0                 |
| <b>Total Operating Expenses</b>              | <b>1,842,573</b> | <b>2,652,765</b> | <b>810,192</b>  | <b>31%</b>   | <b>4,515,821</b>  | <b>3,085,978</b>  |
| <b>Net Profit</b>                            | <b>1,324,133</b> | <b>394,139</b>   | <b>-929,994</b> | <b>-236%</b> | <b>-754,393</b>   | <b>405,586</b>    |

## Balance Sheet

Coomalie Community Government Council

As at 31 December 2020

| Account  | 31 Dec 2020          |
|--|----------------------|
| <b>Assets</b>                                      |                      |
| <b>Bank</b>  |                      |
| CBA Investment 1                                   | 2,900,000.00         |
| CCGC CBA Cheque                                    | 236,455.18           |
| CCGC CBA Trust                                     | 13,116.50            |
| <b>Total Bank</b>                                  | <b>3,149,571.68</b>  |
| <b>Current Assets</b>                              |                      |
| Accounts Receivable                                | 1,852.00             |
| Cash on Hand                                       | 1,000.00             |
| Trade & Other Receivables - Rate Debtors           | 366,966.98           |
| <b>Total Current Assets</b>                        | <b>369,818.98</b>    |
| <b>Fixed Assets</b>                                |                      |
| <b>Total Fixed Assets</b>                          | <b>17,601,586.58</b> |
| <b>Total Assets</b>                                | <b>21,120,977.24</b> |
| <b>Liabilities</b>                                 |                      |
| <b>Current Liabilities</b>                         |                      |
| Accounts Payable                                   | 16,894.22            |
| CBA Credit Card A Kim                              | 450.00               |
| CBA Credit Card A Malgorzewicz                     | 592.00               |
| CBA Credit Card S Shooter                          | 989.10               |
| Current Liability - Uncleared Funds at Conversion  | (659.20)             |
| Hiring and Key Deposits                            | 2,126.01             |
| Provisions Current - Annual Leave                  | 20,534.84            |
| Provisions Current - Long Service Leave            | 38,408.09            |
| Rounding   | (0.76)               |
| Trade & Other Payables - GST                       | (8,590.44)           |
| Trade & Other Payables - PAYG Withholdings Payable | 17,280.00            |
| Trust Funds & Deposits - Retention Monies          | 13,116.50            |
| <b>Total Current Liabilities</b>                   | <b>101,140.36</b>    |
| <b>Total Liabilities</b>                           | <b>101,140.36</b>    |
| <b>Net Assets</b>                                  | <b>21,019,836.88</b> |
| <b>Equity</b>                                      |                      |
| Current Year Earnings                              | 1,324,132.60         |
| Equity - Surplus/Deficit Prior Years               | 5,795,839.33         |
| Equity Reserves - Asset Revaluation                | 12,694,013.84        |
| Retained Earnings                                  | 1,205,851.11         |
| <b>Total Equity</b>                                | <b>21,019,836.88</b> |

## Statement of Cash Flows

Coomalie Community Government Council  
For the 6 months ended 31 December 2020

| <b>Account</b>                                   | <b>Jul-Dec 2020</b> |
|--|---------------------|
| <b>Operating Activities</b>                      |                     |
| Receipts from customers                          | 3,167,928.05        |
| Payments to suppliers and employees              | (1,657,338.41)      |
| Cash receipts from other operating activities    | 100,402.72          |
| <b>Net Cash Flows from Operating Activities</b>  | <b>1,610,992.36</b> |
| <b>Investing Activities</b>                      |                     |
| Other cash items from investing activities       | (120,699.46)        |
| <b>Net Cash Flows from Investing Activities</b>  | <b>(120,699.46)</b> |
| <b>Financing Activities</b>                      |                     |
| Other cash items from financing activities       | (865,903.29)        |
| <b>Net Cash Flows from Financing Activities</b>  | <b>(865,903.29)</b> |
| <b>Net Cash Flows</b>                            | <b>624,389.61</b>   |
| <b>Cash and Cash Equivalents</b>                 |                     |
| Cash and cash equivalents at beginning of period | 2,523,150.97        |
| Net change in cash for period                    | 624,389.61          |
| Cash and cash equivalents at end of period       | 3,147,540.58        |

### Aged Receivables Summary

Coomalie Community Government Council

As at 31 December 2020

| <b>Contact</b>                     | <b>&lt; 1<br/>Month</b> | <b>1<br/>Month</b> | <b>2<br/>Months</b> | <b>3<br/>Months</b> | <b>Total</b>    |
|------------------------------------|-------------------------|--------------------|---------------------|---------------------|-----------------|
| Batchelor Outdoor Education Centre | 1,602.00                | 0.00               | 0.00                | 0.00                | 1,602.00        |
| RS Gardening Care                  | 0.00                    | 250.00             | 0.00                | 0.00                | 250.00          |
| <b>Total</b>                       | <b>1,602.00</b>         | <b>250.00</b>      | <b>0.00</b>         | <b>0.00</b>         | <b>1,852.00</b> |

### Aged Payables Summary

Coomalie Community Government Council

As at 31 December 2020

| <b>Contact</b>             | <b>&lt; 1<br/>Month</b> | <b>1 Month</b>   | <b>2<br/>Months</b> | <b>3<br/>Months</b> | <b>Total</b>     |
|----------------------------|-------------------------|------------------|---------------------|---------------------|------------------|
| <b>Aged Payables</b>       |                         |                  |                     |                     |                  |
| Apple Pty Ltd              | 1,398.00                | 0.00             | 0.00                | 0.00                | 1,398.00         |
| NT Telco                   | 0.00                    | 15,496.22        | 0.00                | 0.00                | 15,496.22        |
| <b>Total Aged Payables</b> | <b>1,398.00</b>         | <b>15,496.22</b> | <b>0.00</b>         | <b>0.00</b>         | <b>16,894.22</b> |
| <b>Total</b>               | <b>1,398.00</b>         | <b>15,496.22</b> | <b>0.00</b>         | <b>0.00</b>         | <b>16,894.22</b> |

### Investments Summary

Coomalie Community Government Council

As at 31 December 2020

| <b>Category</b>    | <b>Balance</b>        | <b>Rate</b> | <b>Interest Frequency</b> | <b>Maturity Date</b> |
|--------------------|-----------------------|-------------|---------------------------|----------------------|
| Fixed Term Deposit | \$300,000.00          | 0.68%       | At Maturity               | 12/01/2021           |
| Fixed Term Deposit | \$250,000.00          | 0.68%       | At Maturity               | 25/01/2021           |
| Fixed Term Deposit | \$250,000.00          | 0.67%       | At Maturity               | 23/02/2021           |
| Fixed Term Deposit | \$200,000.00          | 0.60%       | At Maturity               | 9/03/2021            |
| Fixed Term Deposit | \$200,000.00          | 0.52%       | At Maturity               | 6/04/2021            |
| Fixed Term Deposit | \$300,000.00          | 0.52%       | At Maturity               | 20/05/2021           |
| Fixed Term Deposit | \$300,000.00          | 0.49%       | At Maturity               | 7/06/2021            |
| Fixed Term Deposit | \$300,000.00          | 0.52%       | At Maturity               | 21/06/2021           |
| Fixed Term Deposit | \$200,000.00          | 0.50%       | At Maturity               | 5/07/2021            |
| Fixed Term Deposit | \$300,000.00          | 0.50%       | At Maturity               | 4/08/2021            |
| Fixed Term Deposit | \$300,000.00          | 0.38%       | At Maturity               | 30/08/2021           |
| <b>TOTAL</b>       | <b>\$2,900,000.00</b> |             |                           |                      |

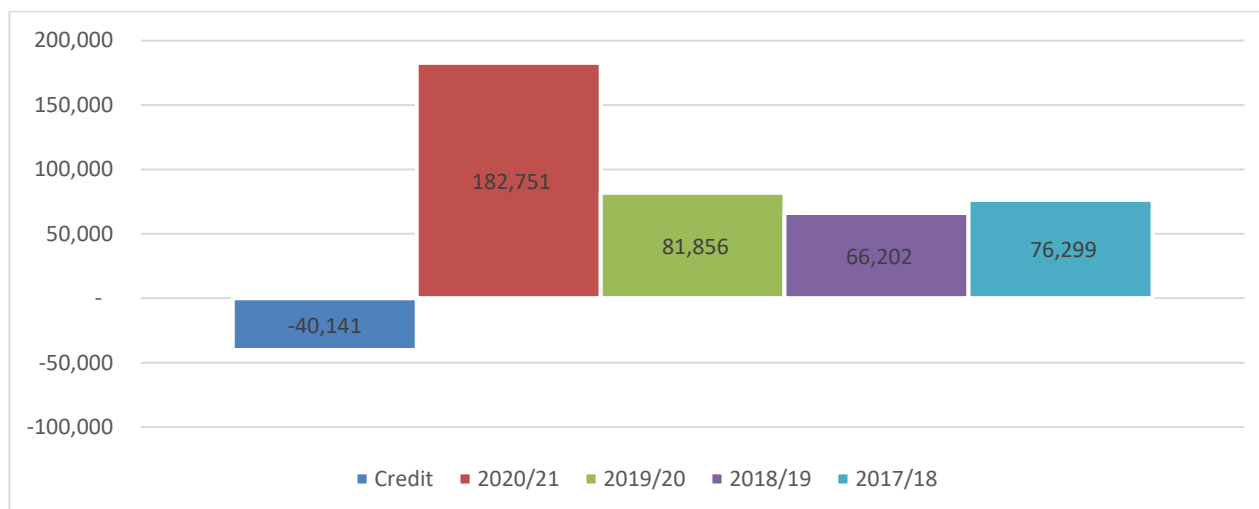


## Rate Arrears Summary

Coomalie Community Government Council

As at 31 December 2020

|         |         |         |         |         |         |
|---------|---------|---------|---------|---------|---------|
| Total   | Credit  | 2020/21 | 2019/20 | 2018/19 | 2017/18 |
| 366,967 | -40,141 | 182,751 | 81,856  | 66,202  | 76,299  |



\*\*The rate arrears summary and graph will be revised and improved for the February meeting\*\*

## Grants Summary

Coomalie Community Government Council

As at 31 December 2020

| Date Received | Grant                               | Amount         | Expended to date | Amount Remaining | Acquittal Due    |
|---------------|-------------------------------------|----------------|------------------|------------------|------------------|
| 14/06/2019    | SPG - Gatehouses                    | 300,000        | 28,300           | 271,700          | 30/06/2021       |
| 24/06/2019    | EES - Solar Admin and Pool          | 110,000        | 55,701           | 54,299           | 30/06/2021       |
| 29/07/2020    | Community Sport Recreation Officer  | 44,395         | 26,540           | 17,855           | 31/08/2021       |
| 3/02/2020     | Anzac Day 2020 - carry over to 2021 | 10,606         | -                | 10,606           | 31/07/2021       |
| 11/02/2020    | Animal Management Program           | 15,000         | 3,363            | 11,637           | 15/01/2021       |
| 8/07/2020     | Seniors Month Jul 2020              | 2,000          | 612              | 1,388            | 31/10/2020       |
| 14/07/2020    | Building Digital Skills             | 2,500          | -                | 2,500            |                  |
| 21/08/2020    | Roads to Recovery                   | 216,000        | 216,066          | -                | <b>Acquitted</b> |
| 21/09/2020    | Get Online Week                     | 1,000          | 1,036            | -                |                  |
| 29/09/2020    | Community Libraries                 | 48,592         | 24,934           | 23,658           | 31/08/2021       |
| 8/10/2020     | Australia Day Branding              | 1,000          | 1,049            | -                | 30/11/2020       |
| 25/11/2020    | Australia Day COVID Safe Event      | 6,601          | 2,069            | 4,532            | 31/03/2021       |
| 30/11/2020    | Youth Vibe Holiday Grant Jan 2021   | 2,000          | -                | 2,000            | 28/02/2021       |
| 14/12/2020    | Digital Devices                     | 5,000          | -                | 5,000            | 31/03/2021       |
| 18/12/2020    | Australia Day Event                 | 1,500          | -                | 1,500            | 28/02/2021       |
|               |                                     | <b>766,194</b> | <b>359,669</b>   | <b>406,676</b>   |                  |

### RESOLUTION 19/01/2021/014

That Council receives and notes the Finance and Grant Reports for December 2020.

**Moved:** Clr. Corliss

**Seconded:** Clr. Moyle

**Carried**

## 12 COUNCILLOR REPORTS

### 12.1 CLR. MAX CORLISS – REPORT ON TOPROC MEETING

|                    |  |
|--------------------|--|
| <b>Date:</b>       | 19 <sup>th</sup> January 2021              |
| <b>Author:</b>     | Anna Malgorzewicz, Chief Executive Officer |
| <b>Attachment:</b> | Nil  |

#### PURPOSE

Clr. Max Corliss provided a verbal report on his attendance at the TOPROC meeting in December 2020 and the meeting outcomes.

Clr. Corliss also noted the forthcoming TOPROC 1<sup>st</sup> Annual Conference on 26<sup>th</sup> February 2021 and it was agreed Clr. Moyle would attend with the Chief Executive Officer and participate in the Panel Discussion.

#### RESOLUTION 19/01/2021/015

That Council;

a) receives and notes Clr. Max Corliss's report on attendance at the TOPROC meeting in December 2020; and

b) agrees Clr. Moyle will attend the TOPROC 1<sup>st</sup> Annual Local Government Professional Development Conference with the Chief Executive Officer and participate in the Panel Discussion.

**Moved:** Clr. Turner

**Seconded:** Clr. Moyle **Carried**

## 13 USE OF THE COMMON SEAL

Nil

## 14 LATE ITEMS

Nil

## 15 GENERAL BUSINESS

Nil



## 17 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING

### 16.1 REVIEW OF CONFIDENTIAL ACTION ITEMS LIST TO JANUARY 2021

#### RESOLUTION CONF19/01/2021/017

That Council receives and notes the Confidential Actions Items List to January 2021.

**Moved:** Clr. Moyle

**Seconded:** Clr. Corliss **Carried**

### 16.3 COMMERCIAL RATE REPLENISHMENT FUND 2020/21

#### RESOLUTION CONF19/01/2021/019

That Council, in order to access the Commercial Rate Replenishment Fund, endorses the “Certification of rates concession provided to eligible commercial rate payers 2020-21” for the period ending 31 December 2020 as per the Public Benefit Concessions Policy, Business Hardship Scheme.

**Moved:** Clr. Moyle

**Seconded:** Clr. Corliss **Carried**

## 18 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 16<sup>th</sup> February 2021 at 5:00pm in the Council Chambers.

## 19 CLOSURE OF MEETING

The President declared the meeting closed at 8:32pm.