



MINUTES
ORDINARY COUNCIL MEETING
19th MAY 2020

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The Coomalie Community Government Council advises that anyone who has any application lodged with the Coomalie Community Government Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Coomalie Community Government Council in respect of the application.

A handwritten signature in black ink, appearing to read 'Anna Malgorzewicz', written in a cursive style.

Signed: Anna Malgorzewicz, Chief Executive Officer

CONFIDENTIAL MINUTES

ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBERS, BATCHELOR

ON TUESDAY 19th MAY 2020

President of the Shire Council Andrew Turner convened the meeting at 5:00pm. He noted that the Chambers had been reorganised to ensure appropriate physical distancing measures were being enforced as per COVID-19 health and safety requirements, that the public gallery was cordoned off from the Council meeting table and that the number of members of the public in the gallery was limited to two persons whilst presenters were present in the Chambers. The number of persons present in the public gallery could increase to a total of four persons, following the departure of the presenters. A time limit of two hours was applicable to all persons in the public gallery.

The President welcomed all Elected Members present, members of the public in the Chambers gallery and Northern Territory Government officers from the Department of Planning, Infrastructure and Logistics who were present to brief Council on “Advertising and Activities in NTG Managed Road Reserves”.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

| | |
|------------|----------------------------|
| Councillor | President Andrew Turner |
| Councillor | Vice President Max Corliss |
| Councillor | Sharon Beswick |
| Councillor | Sue Bulmer |
| Councillor | Deborah Moyle |

STAFF PRESENT

| | |
|-------------------------|-------------------|
| Chief Executive Officer | Anna Malgorzewicz |
|-------------------------|-------------------|

VISITORS PRESENT

Department of Infrastructure Planning & Logistics

Ms Hannah Feneley

Manager Road Operations and Traffic

Chandan Kalase

Director Transport Planning

PUBLIC GALLERY

Ms Sue Mornane

2 APOLOGIES AND LEAVE OF ABSENCE

| | |
|--------------------------------|--------------------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 19 th May 2020 |
| Author: | Anna Malgorzewicz, Chief Executive Officer |
| Attachments: | Nil |

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held on 19th May 2020.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a Council if the person: (d) is absent, without permission of the Council, from 2 consecutive ordinary meetings of the Council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RESOLUTION 19/05/2020/001

That Council receive and note the apology from Clr McElwee for the Ordinary General Meeting held 19th May 2020.

Moved: Clr. Corliss

Seconded: Clr. Beswick

Carried

3 ELECTRONIC MEETING ATTENDANCE

Applicant: N/A

Location/Address: N/A

File Ref:

Disclosure of Interest: Nil

Date: 19th May 2020

Author: Anna Malgorzewicz, Chief Executive Officer

Attachment: Nil

SUMMARY

This report is to table, for Council's record, any requests and permissions for Electronic Attendance.

BACKGROUND

In order to ensure Council remains compliant with the current and future *Local Government Act* as it responds to current restrictions imposed as a result of COVID-19 arrangements and beyond, amendments to Council Policy 1.12 Meetings of Council were made to enable Elected members and Council to meet via electronic attendance.

COMMENT

The *Local Government Act* 2008 and 2019 provides for a member who is not physically present at a meeting is taken to be present at the meeting if:

(a) the member's attendance at the meeting by means of an audio or audiovisual conferencing system is authorised in accordance with a council resolution establishing a policy for attendance in such a manner.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 2008 s61 (Procedure at meeting).

Local Government Act 2019 s95 (Procedure at meeting).

POLICY IMPLICATIONS

Council Policy 1.12 Meetings of Council

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

NIL

4 DECLARATION OF INTEREST OF MEMBERS OR STAFF

| | |
|--------------------------------|--------------------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 19 th May 2020 |
| Author: | Anna Malgorzewicz, Chief Executive Officer |
| Attachments: | Nil |

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/ her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the CEO or Acting CEO expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).

Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

NIL

5 PETITIONS AND DEPUTATION

Presentation Department of Planning, Infrastructure and Logistics

Advertising and Activities in NTG Managed Road Reserves

Ms Hannah Feneley

Director Transport Strategy and Support

Chandan Kalase

Director Transport Planning

6 CONFIRMATION OF MINUTES

CONFIRMATION OF PREVIOUS MINUTES FOR THE ORDINARY GENERAL MEETING OF 21st APRIL 2020

| | |
|--------------------------------|-----------------------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 19 th May 2020 |
| Author: | Anna Malgorzewicz CEO |
| Attachments: | Copy of Minutes will be tabled at the meeting |

SUMMARY

Minutes of the Ordinary General Meeting held on 21st April 2020 are submitted to Council for confirmation that those Minutes are a true and correct record of the meetings.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The Minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of Minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority.

RESOLUTION 19/05/2020/002

That the Minutes of the Ordinary General Meeting held on 21st April 2020 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr. Moyle

Seconded: Clr. Beswick **Carried**

7 OPERATIONS MANAGER'S REPORT

| | |
|--------------------------------|---------------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | Nil |
| Disclosure of Interest: | Nil |
| Date: | 19 th May 2020 |
| Author: | Emma Dunne, Acting Operations Manager |
| Attachment: | Nil |

SUMMARY

Roads

Some further slashing to be completed on some roads and this will be done in the coming weeks.

Few pot holes remain and these also will be addressed in the near future.

Tenders have now gone out for the reseal of Miles Road, with tenders closing 25th May 2020. A report will be prepared for Council's consideration at its June meeting.

Depending on available funds following the awarding of the tender for Miles Road, a request for quote process will be undertaken for Meneling Road and Mardango Crescent.

Opening grade has been done on Haynes Road, Strickland Road, Echidna Road, Owen Lagoon Road, Heathers Lagoon Road, Perreau Road and Fowler Road.

The water, grade and roll program has now commenced.

Weight restrictions have been lifted and signage removed on affected roads.

30 driveways/crossovers in Batchelor township have been repaired.

Waste

Batchelor Waste Facility

Batchelor Waste Facility has been operating satisfactorily. There is a large amount of green waste that will be addressed in the coming weeks. A contractor will be onsite this week to inspect and provide a quotation for mulching.

Adelaide River Waste Facility

Adelaide River Waste Facility has not been operating well. Several fires and incidences of vandalism occurred during the month. All incidents were reported to the NT Police and NT EPA with Section 14 Incident Reports completed and provided to the EPA.

Officers have been unable to obtain waste quantity statistics as the bulk bins were burnt too often. The most recent arson attack was Sunday the 10th May 2020. Both bulk bins were burnt, the container which was holding the plastic was burnt, glass smashed all over the top where rubbish is off-loaded, and green waste burnt. The fence was also damaged and has been repaired. This was damaged during the May day long weekend during which the fence was pulled down, green waste burnt, white goods burnt, and the bulk bins set alight. At each occurrence, a contractor is engaged to extinguish the fire with water. These behaviours are obviously not acceptable.

More fill to be brought in to cover the waste area.

Parks

Batchelor and Adelaide River

Usual palm frond collection and tidying up occurring weekly and irrigation systems have started to be turned on, with the final few parks being addressed at present. A water leak was repaired by a contractor in Bicentennial Park - this was on the edge of the bitumen on Nurndina Street. We also had some unfortunate vandalism on the Castle at Havlik Park, and a meeting with Men's Shed is scheduled to discuss repair options and costs.

Rum Jungle Lake

Is now open following the lifting of COVID-19 restrictions. The cleaning contractor has recommenced their contract and the Council crew are doing weekly inspections and tidy up.

Other

Overgrown property notices are being followed up and second letters have been issued where appropriate.

Theft of toilet paper in Adelaide River appears to have abated.

Breach of By-Laws letters were also sent to property owners in Lake Bennett regarding discharge from septic systems onto Council controlled land. The Environmental Health unit were also contacted, and Public Nuisance notices have been issued.

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 19/05/2020/003

That Council receives and notes the Operations Managers Report for April/May 2020.

Moved: Clr. Moyle

Seconded: Clr. Corliss **Carried**

7.1 MONTHLY POOL & DOG STATISTICS

Applicant: N/A

Location/Address: N/A

File Ref:

Disclosure of Interest: Nil

Date: 19th May 2020

Author: Emma Dunne, Acting Operations Manager

Attachment:

SUMMARY

Batchelor Swimming Pool

COVID-19 Restrictions

In compliance with COVID-19 restrictions, the Batchelor Swimming Pool was re-opened from Friday 1st May 2020, with strict hygiene and physical distancing requirements in place. This followed a closure period from 25th March 2020 during which time the facility operated in a 'care and maintenance mode', which is standard practice during the regular Dry Season closure period.

Council has completed the COVID-19 Checklist for Community Businesses and Organisations and has received its compliance certificate for operations which will be displayed at the entrance to the facility.

The closure of the facility also impacted on the employment arrangements for the Pool Supervisor during which time the affected employee undertook other duties.

Pool Operations

The pool shade structure was installed during the closure period and new health and safety stickers have been installed regarding No Smoking and No Diving in the facility.

Attendance numbers have been very low, with only several patrons frequenting the facility daily.

Dry Season Closure

The proposed dates for the annual closure are:

6.00pm Monday, 29th June 2020 and re-opening 3.00pm Thursday, 3rd September 2020.

This is in line with the usual closure time for maintenance. During this period improvements will be made to guidelines and operational practice in readiness for the re-opening in September 2020.

Animal Management

During the month Council received one (1) nuisance barking complaint that is currently being investigated. Council also increased the number of patrols throughout the townships that resulted in a number of letters being issued to residents regarding By-law breaches, including unregistered dogs on properties, or more than two dogs per property.

Statistics for the period were:

| | |
|--------------------------|-----|
| Impounded | 1 |
| Returned to owner | 1 |
| Rehomed | Nil |
| Euthanised | Nil |

VOTING REQUIREMENTS

Simple Majority

NOTE

For the Information of Council

8 CHIEF EXECUTIVE OFFICER'S REPORTS

8.1 INCOMING AND OUTGOING CORRESPONDENCE

| | |
|--------------------------------|--------------------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 19 th May 2020 |
| Author: | Anna Malgorzewicz, Chief Executive Officer |
| Attachments: | Correspondence to be tabled |

SUMMARY

Council is provided with items of correspondence both received and sent during the months of April/May 2020.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The Items of Correspondence are as follows:

Correspondence In

| DATE | MI | Source | Subject |
|------------|-----|---------------------------------------------------------------|---------------------------------------------------------------|
| 15/04/2020 | 1. | Lake Bennett Ratepayer | Notification of overflowing septic at Lake Bennett Resort |
| 16/04/2020 | 2. | NT Environmental Health | Septic issues at Lake Bennett Resort |
| 16/04/2020 | 3. | Yingwati Civil Construction | Disposal of Clean Fill at Batchelor Dump |
| 16/04/2020 | 4. | DIPL, Senior Project Officer | Delay of the 10-year Infrastructure Plan 2020 -2029 |
| 16/04/2020 | 5. | JLT | Insurance Renewal declaration |
| 17/04/2020 | 6. | British Solar Renewables | Batchelor Solar Farm progress report |
| 21/04/2020 | 7. | NT EPA | Incident report fire at AR waste station follow up |
| 23/04/2020 | 8. | Minister for Local Government Housing & Community Development | Media Release Covid-19 support for Local Government Sector |
| 23/04/2020 | 9. | Department of the Chief Minister, Protocol | Anzac Day, Flag Marshal advice |
| 23/04/2020 | 10. | DIPL, Land Development Unit | Meneling Rd access driveway completion |
| 23/04/2020 | 11. | LGANT | LGANT CEO meeting notes 21/4/2020 |
| 23/04/2020 | 12. | LGANT | Amendments to the Human Biosecurity Determination 2020 |
| 24/04/2020 | 13. | DLGHCD | Receipt of Acquittal, One -Off grant |
| 24/04/2020 | 14. | DLGHCD, Manager Legislation and Policy | Remaking CCGC By-Laws |
| 24/04/2020 | 15. | Nexia Edwards Marshall | Appointment as Auditor |
| 28/04/2020 | 16. | National Aging Research Institute | Study on Grief in older people |
| 30/04/2020 | 17. | LGANT | Advice sought re Biosecurity Act-border closures June 18 2020 |
| 30/04/2020 | 18. | Batchelor resident | Overgrown Crown Land |
| 30/04/2020 | 19. | Batchelor Contractor | Signed mowing contract agreement 201920-004 |
| 30/04/2020 | 20. | DLGHCD, Manager Legislation and Policy | Remaking of the CCGC By-Laws |
| 30/04/2020 | 21. | Batchelor Area School | Overgrown Crown Land |
| 30/04/2020 | 22. | LGANT | Bridges Renewal Program Round 5 |
| 30/04/2020 | 23. | Litchfield Regional Tourism Inc. | Road & Advertising Signs on NTG Road Reserves |
| 30/04/2020 | 24. | Chief Minister's Office | Media Release, Roadmap to the New Normal |
| 30/04/2020 | 25. | Batchelor Police | Arrangements related to Roadmap to the New Normal |
| 01/05/2020 | 26. | LGANT | April Newsletter |
| 01/05/2020 | 27. | WALGA | Local Government Industry Award 2020 |
| 01/05/2020 | 28. | LGANT | Letter from Minister McCarthy re support for Local Government |

| | | | |
|------------|-----|---------------------------------------------------------------|--------------------------------------------------------------------------------------|
| 01/05/2020 | 29. | DLGHCD, Grants and Rates Officer | Letter of Offer, Special Community Assistance & Local Employment Grant Offer 2019-20 |
| 01/05/2020 | 30. | Adelaide River Craft Market | Request for Letter of Support Rosella Festival |
| 01/05/2020 | 31. | Australian Honours & Awards Secretariat | Order of Australia-request for referee comment |
| 01/05/2020 | 32. | LGANT & Roussos Legal Advisory | New Law amending Residential and Business Tenancies |
| 04/05/2020 | 33. | Environment Protection | Environment Protection and Biodiversity Conservation Act 1999 |
| 01/05/2020 | 34. | LGANT | New Law amending Residential and Business Tenancies |
| 04/05/2020 | 35. | NT EPA | Section 14 incident Adelaide River Waste Facility |
| 04/05/2020 | 36. | Victoria Daly Regional Council | Biosecurity Act-border closures, Council decision |
| 06/05/2020 | 37. | DIPL Manager Crown Land Management | Overgrown property maintenance Batchelor Township |
| 07/05/2020 | 38. | Australian Communications & Media Authority | Communications Licences |
| 07/05/2020 | 39. | NT Planning Commission | Invitation to Hearing, Proposed Planning Scheme Amendment PA2020/0031 |
| 07/05/2020 | 40. | DLGHCD Executive Director | Jobs Rescue and Recovery Plan: Business Relief for Payroll, Power, Rent and Rates |
| 07/05/2020 | 41. | Department of the Chief Minister, Chief Parliamentary Counsel | Remaking of the By-laws for the Coomalie Community Government Council |
| 8/5/2020 | 42. | NT Planning Commission | PA2020/0031 Proposal meeting and agenda link |
| 08/05/2020 | 43. | Lake Bennett Body Corporate | Action on Lake Bennett pooling from reln drains |
| 8/05/2020 | 44. | Environmental Health | Receipt of submission COVID-19 safety plan checklist. Library re opening |
| 11/05/2020 | 45. | DIPL Development Assessment Services | Extension of time permit subdivision AN 892 |
| 11/05/2020 | 46. | NT Civil and Administrative Tribunal | Relisting of Hearing NTCAT 2020-00188-CT SCA Orders |
| 11/5/2020 | 47. | LGANT | Member Survey Food Security-Supply level, timelines and prices |
| 11/05/2020 | 48. | HWL Ebsworth Lawyers | NTCAT matters 2020-00188-CT SCA Orders |
| 13/5/2020 | 49. | DLGHCD, Senior Compliance Officer | Letter closing out 2019 Compliance Review |

Correspondence Out Table

| DATE | MO | Source | Recipient/Subject |
|------------|-----|--------|---------------------------------------------------------------------------------------------------------------|
| 16/04/2020 | 1. | OPM | Batchelor Ratepayer; Follow up on Overgrown Property notice |
| 16/04/2020 | 2. | CEO | NT EPA; Notification fire incident at AR Waste Site |
| 16/04/2020 | 3. | CEO | Environmental Health; By Law Breach notification, septic issues Lake Bennett |
| 16/04/2020 | 4. | OPS | Yingwati Civil Construction; Acceptance of Clean Fill at Batchelor Dump |
| 17/04/2020 | 5. | CEO | Lake Bennett Ratepayer; Notification of By-Law breach |
| 16/04/2020 | 6. | OPS | Like Bennett Ratepayer, follow up of complaint re septic issues |
| 24/04/2020 | 7. | CEO | Applicants to Council; Council resolution on proposed memorial table Adelaide River |
| 24/04/2020 | 8. | CEO | Friends of Robin Falls; Council resolution public facilities management proposal |
| 24/04/2020 | 9. | CEO | DLGHCD; Acquittal of One-Off Grant (Boundary Expansion) and extract of Council minutes |
| 24/04/2020 | 10. | CEO | NT Planning Commission; Comment on Draft NT Planning Scheme & Planning Amendment Regulations 2020 |
| 22/04/2020 | 11. | CEO | Evreka Waste Management; proposed provision of services |
| 23/04/2020 | 12. | CEO | Adelaide River contractor; notice of successful Tender 201920-005 |
| 23/04/2020 | 13. | CEO | Batchelor contractor; notice of successful Tender 201920-004 |
| 24/04/2020 | 14. | CEO | DIPL, Crown Land Estate; Diminish Registered Interest AN 1187 signed documents |
| 24/04/2020 | 15. | CEO | NT EPA; further information regarding fire incident at AR Waste Site |
| 24/04/2020 | 16. | CEO | DLGHCD, Senior Legislation and Policy Officer; remaking CCGC By-Laws |
| 24/04/2020 | 17. | CEO | Elected Council Members; Media Release from Minister G McCarthy, Covid 19 support for Local Government Sector |
| 24/04/2020 | 18. | CEO | Adelaide River contractor; Notice of unsuccessful Tender 201920-005 |
| 24/04/2020 | 19. | CEO | Nhulunbuy contractor; Notice of unsuccessful Tender 201920-004 |
| 24/04/2020 | 20. | A/OPM | Eva Valley Ratepayer; unauthorised road closure, action required |
| 24/04/2020 | 21. | CEO | Nexia Edwards Marshall NT; Appointment of Auditor to Council for 5 years |
| 28/04/2020 | 22. | CEO | Elected Members; re opening of Rum Jungle Lake post Covid-19 closure |
| 29/04/2020 | 23. | CEO | Lake Bennett Ratepayer; By-Law Offence |
| 29/04/2020 | 24. | CEO | Lake Bennett Ratepayer; By-Law Offence second notice |
| 29/04/2020 | 25. | CEO | AMRRIC Pre animal census community communication |
| 30/04/2020 | 26. | CEO | Elected Members; SCALE program update |
| 30/04/2020 | 27. | A/OPM | Lake Bennett Ratepayer; Land Title Act information on Land Use zoning and service request |
| 30/04/2020 | 28. | CEO | Crown Land Estate; Overgrown property maintenance Batchelor Township |

| | | | |
|------------|----------|-------------------|----------------------------------------------------------------------------------------------------------------|
| 30/04/2020 | 29. | CEO | Batchelor Area School; Overgrown Crown Land property maintenance |
| 30/04/2020 | 30. | A/OPM | Rum Jungle Bowls Club; post Covid-19 reopening arrangements |
| 01/05/2020 | 31. | CEO | Batchelor Resident; By Law offence dumped rubbish outside Batchelor Waste Site |
| 01/05/2020 | 32. | CEO | Batchelor Resident; Overgrown Crown Land property maintenance follow up |
| 01/05/2020 | 33.- 42. | A/OPM | Batchelor Ratepayers; Overgrown Property Notices |
| 01/05/2020 | 43. | CEO | Batchelor Resident; response to dog complaint |
| 01/05/2020 | 44. | CEO | Australian Honours and Awards Secretariat; request for referee comment |
| 05/05/2020 | 45. | CEO | NT EPA; Section 14 Incident Report AR Waste Site |
| 05/05/2020 | 46. | CEO | Batchelor Resident; Dog Management By-Law Offence |
| 06/05/2020 | 47. | CEO | Crown Land Estate; planned maintenance of overgrown properties Batchelor township |
| 07/05/2020 | 48. | CEO | NT Planning Commission; Attendance at Repeal Proposal Hearing 20/5/2020 |
| 07/05/2020 | 49. | CEO | Libraries NT & Adelaide River Primary School; proposed re opening of Community Libraries post Covid-19 closure |
| 07/05/2020 | 50. | CEO | Lake Bennett Body Corporate; Follow up By-Law offence resolution |
| 07/05/2020 | 51.-59. | A/OPM | Batchelor Ratepayers; Overgrown Property Notices |
| 08/05/2020 | 60. | CEO | Larrakia Nation Outreach Manager; Community meeting and introductions |
| 08/05/2020 | 61. | CEO | Gary Higgins MLA; Meeting request re SCALE Grant program |
| 11/05/2020 | 62. | CEO | NTEPA; Notification fire incident at AR Waste Site |
| 11/05/2020 | 63. | CEO | Adelaide River Police; images of AR Waste facility fire |
| 11/05/2020 | 64. | CEO | LGANT; Response Member Survey, Food supply levels, timelines, and prices |
| 11/05/2020 | 65. | CEO | Lake Bennett Ratepayer & Body Corporate; re proposed community meeting |
| 12/05/2020 | 66. | CEO | Advanced Residential; Forwarded Notification to tenant of Dog Management By-Law offence |
| 13/05/2020 | 67. | Council President | Minister Gerry McCarthy MLA; Covid-19 Support for Local Government Sector |

CONSULTATION

Not Applicable

STATUTORY ENVIRONMENT

Not Applicable

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/05/2020/004

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: Clr. Corliss

Seconded: Clr. Moyle **Carried**

8.2 REVIEW OF ACTION ITEMS LIST TO APRIL 2020

Applicant: Nil

Location/Address: N/A

File Ref: N/A

Disclosure of Interest: Nil

Date: 19th May 2020

Author: Anna Malgorzewicz, Chief Executive Officer

Attachments: Action Items List to May 2020

RESOLUTION 19/05/2020/005

That Council receives and notes the Actions Items List to May 2020.

Moved: Clr. Beswick

Seconded: Clr. Moyle **Carried**

8.3 COMPLAINTS REGISTER TO MAY 2020

Applicant: Nil

Location/Address: N/A

File Ref: N/A

Disclosure of Interest: Nil

Date: 19th May 2020

Author: Anna Malgorzewicz, Chief Executive Officer

Attachments: Complaints register

RESOLUTION 19/05/2020/006

That Council receives and notes the Complaints to May 2020.

Moved: Clr. Moyle

Seconded: Clr. Beswick **Carried**

The Meeting was adjourned for a meal break at 6.45pm and reconvened at 7.05pm.

8.4 CEO ACTIVITIES REPORT

| | |
|--------------------------------|--------------------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | |
| Disclosure of Interest: | Nil |
| Date: | 19 th May 2020 |
| Author: | Anna Malgorzewicz, Chief Executive Officer |
| Attachment: | Nil |

SUMMARY

Since Council's meeting in April 2020, the Chief Executive Officer's activities have been dominated once again by requirements to respond to the rapidly evolving situation regarding the Coronavirus (COVID-10) Pandemic. In particular, ensuring that Council's operational response complied with restrictions as these arose. This saw the closure of the Batchelor Swimming Pool and Community Libraries in Adelaide River and Batchelor, however, new initiatives such as the installation of Free Street Libraries in the two townships, ensured the ongoing recreational reading needs of the community were met. Council also collaborated with local NT Police in the production and dissemination of a weekly Community Bulletin to share authoritative advice and entertaining news to residents and ensure a form of social connection during a very challenging time.

Much investment was also made in working with the NTEPA and the Northern Territory Police regarding a number of arson and criminal damage matters at the Adelaide River Waste Facility. NT Police are conducting ongoing investigations regarding the matter, Council is cooperating and responding to information requests from the NTEPA, and operational and security improvements are being enacted. Images of the damage are attached for Council's reference and information.

Council's By-laws, including General and Dog Management By-laws have also been enforced during the month, to remind community members that Council can and does regulate activity within the Shire. This includes the regulation of dog ownership, the management and appropriate upkeep of properties (including Northern Territory Government Vacant Crown Land), and activities that may impact on Council controlled land, such as works that require access to Council's road reserves, or discharge from private properties onto Council controlled land.

During the month a number of staffing changes also occurred, including the retirement of Council's Operations Manager, Mr Robert Bright, and the temporary promotion of Mr Ben Harwood to Team Leader - Operations, for a period of three (3) months to provide assistance and support to Ms Emma Dunne, who is currently Acting Operations Manager.

Administration staff also participated in a number of information sharing, planning and training workshops to finalise the installation and proper use of CouncilWise, Council's ICT system for rating, information and records management. This will ensure Council and Council staff benefit from the investment and capacity of the system, support alternative working arrangements such as working from home as required, improve efficient document creation and sharing, and comply with the electronic records management requirements of the *Local Government Act 2008* and the *Information Act*.

The Chief Executive Officer's activities for the month included:

Week commencing 13th April 2020

| | |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Meetings | <ul style="list-style-type: none"> • Video-conference, NT Planning System Reform Stage 4 • Administration Staff Meeting • Video-conference, LGANT Conference and General Meeting • Department of Local Government, Housing and Community Development regarding Council By-laws • Cleaning Contractor, Adelaide River |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Week commencing 20th April 2020

| | |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Meetings | <ul style="list-style-type: none"> • Regular briefing with the President, Coomalie Community Government Council • Batchelor Local Emergency Committee • Video-conference, LGANT CEO's Meeting • Ordinary General Meeting, Coomalie Community Government Council • Facilities Inspection and Future Program Discussion and Induction, Community Recreation Development Officer • General Staff Meeting • Rimfire Energy re solar power options • Video-conference, NT CEO's Monthly Meeting |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Week commencing 27th April 2020

| | |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Meetings | <ul style="list-style-type: none"> • CouncilWise Consultant • Video-conference, LGANT CEO's Meeting • NT Police • CEO, Litchfield Council |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Week commencing 4th May 2020

| | |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Meetings | <ul style="list-style-type: none"> • CouncilWise Consultant • Chief Executive Officer, Belyuen Community Government Council and Consultant • Video-conference, LGANT CEO's Meeting • Special Council Meeting • Crown Land Estate • NT Police, Adelaide Rive |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Week commencing 11th May 2020

| | |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Meetings | <ul style="list-style-type: none"> • Lake Bennett Body Corporate and residents • Regular briefing President, Coomalie Community Government Council • Regular catch-up, Clr Corliss • Video-conference, LGANT CEO's Meeting • Ironbark • Tele-conference HWL Ebsworth • Video Conference, LGANT Community Services Meeting • CouncilWise Staff SharePoint Training Workshop • Principal, Adelaide River Area School • Executive Director, Department of Local Government, Housing and Community Development, and Belyuen Chief Executive Officer |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 19/05/2020/007

That Council receives and notes the CEO's Activities Report for the period April/May 2020.

Moved: Clr. Moyle

Seconded: Clr. Corliss **Carried**

8.5 STOP PRESS NEWSLETTER

| | |
|--------------------------------|--------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | |
| Disclosure of Interest: | Nil |
| Date: | 19 th May 2020 |
| Author: | Hilary Brett Administration |
| Attachment: | Batchelor Press Printing Quote |

SUMMARY

Council produces a monthly newsletter "Stop Press". It is currently a 24-page colour publication. For several years, the cost of production has been sponsored by Gary Higgins MLA who printed 200 copies at his electoral office free of charge to Council. As of February 2020, this arrangement has ended, and Council now bears the expense of printing. A review of its costs to Council, as well as its effectiveness in reaching the targeted audience is now required, to determine the future of this publication and distribution throughout the Coomalie Council community.

BACKGROUND

Stop Press was originally produced immediately after each monthly Council meeting to directly inform Ratepayers of proposed and scheduled operational activities including all matters relating to rubbish disposal, road construction and maintenance, works on Council facilities, and parks and gardens. When it was first produced, it was mailed in a single sheet black and white format to Ratepayers. Mail outs to individuals ceased in September 2009 and printed copies were then distributed to various public locations for the general public to pick up. Over time the publication expanded to include local news, activities and events and general information of relevance to ratepayers and residents. It is currently distributed in hard copy to 8 public locations in Batchelor and Adelaide River, and emailed to a list of 120 recipients who have requested inclusion in the mailing list. Stop press is also published on Council's Website

COMMENT

Audit over the last 6 months shows that as many as 60 copies left for public distribution are not used and subsequently discarded.

Council has email addresses for a further 400 Ratepayers from their Propertywise records which could be incorporated with the current mailing list by means of a managed Mail Chimp account. This method gives recipients the option of unsubscribing to the emails and provide feedback data to Council on how many emails are being opened and read. It would also provide an opportunity to distribute surveys and other important updates to Ratepayers and residents

Council staff are making a concerted effort to increase the number of email addresses we hold for our ratepayers and residents, which will give access to an estimated possible further 400 recipients.

CONSULTATION

Batchelor Press

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

1.1 Community Communication Last Reviewed June 2016

“Stop Press” Newsletter

After each Council meeting, where considered by the Chief Executive Officer to be of relevance, information for the community will be prepared and published in the Council publication –

“Stop Press” and

- distributed to key locations in the Shire and
- published on the Coomalie Community Government Council website <http://www.coomalie.nt.gov.au/>.

“Stop Press” will be used to promote and advertise:

- Decisions of Council relevant to the community.
- The Community Recreation Officer’s activities and events in the Shire.
- Major road works before beginning the work so that residents can raise any concerns they may have about the upcoming work.

Advertising in “Stop Press”

- Council **does not allow** private businesses to advertise within the “Stop Press” except in special circumstances.
- Local positions vacant can be advertised in the “Stop Press”; for a fee of \$22.00 for a ¼ page advertisement.

FINANCIAL IMPLICATIONS

The current cost to Council to print Stop Press is \$600.00 per month for 200 colour copies. A quote from Batchelor Press to print 200 copies each month came in at \$1110.00 plus GST for colour, and \$510.00 plus GST for black and white. A free Customer Relationship Manager system (CRM) such as Mail Chimp or Hub Spot account can be created for up to 2,000 emails

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 19/05/2020/008

That Council;

a) transitions to a digital publication of the Stop Press newsletter, to be disseminated through a free Customer Relationship Manager (CRM) system to be reviewed after 3 months;

b) produces printed copies on request and encourages residents who wish to receive printed copies to subscribe to the Stop Press; and

c) reviews its Community Communications Policy at the July 2020 OGM.

Moved: Clr. Moyle

Seconded: Clr. Beswick

Carried

8.6 2020 ANNUAL REVIEW OF THE 10 YEAR INFRASTRUCTURE PLAN

| | |
|--------------------------------|---------------------------------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | |
| Disclosure of Interest: | Nil |
| Date: | 19 th May 2020 |
| Author: | Anna Malgorzewicz, Chief Executive Officer |
| Attachment: | 10 Year Infrastructure Plan – Coomalie Council Schedule |

SUMMARY

The Department of Infrastructure, Planning and Logistics (DIPL) completed the 2019-2028 10 Year Infrastructure Plan and is now seeking Council comment regarding the annual review of the Plan. Due to the escalation of the COVID-19 pandemic, the publication of the 10 Year Infrastructure Plan will be delayed. DIPL is seeking Council comment on the plan prior to the end of May 2020.

BACKGROUND

Previous Decisions

RESOLUTION 21/11/2017/011

That Council acknowledge that as a long term roads strategy it has listed for consideration in the NT 10-year Infrastructure Plan the survey and design of an appropriate road corridor to service the area north of Batchelor township to the Litchfield Council boundary;

And,

that Council direct that staff commence work on expansion of the current road hierarchy classification system that considers those roads not listed on Councils current road assets plan and currently identified/referred to as minor roads or minor roads easements etc.; with work to commence on a sector basis with the northern areas of Council.

Moved: **Clr. Turner**

Seconded: **Clr. McElwee**

CARRIED

RESOLUTION 21/11/2017/012

That Council advise Mr Brendon Bainbridge and others, representing landholders in Collette Creek area of the following decisions:

That as a long term roads strategy Council has listed for consideration in the NT 10-year Infrastructure Plan the survey and design of an appropriate road corridor to service the area north of Batchelor township to the Litchfield Council boundary; and also is reviewing its current Road Assets Plan Hierarchy and classification system to assess those roads currently classed as minor roads only;

And,

that Council on a one-off basis is willing to assist with some utilisation of its internal resources (plant and staff labour) from within the current works program towards laying, spreading of material that is sourced and provided by the landowners.

Moved: *Clr. Moyle*

Seconded: *Clr. Beswick*

CARRIED

COMMENT

Projects listed for the Coomalie Council include treatments to Northern Territory Government and Council roads, Robin Falls Recreation Area, waste management facilities, Adelaide River War Cemetery access road and carpark, directional and interpretive signage, including information bays, recreation and social infrastructure, and the Batchelor Airport Upgrades.

Council is required to review the currency, relevancy and adequacy of the proposed projects and provide comment to DIPL prior to the end of May 2020.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Council Policy 4.1 – Batchelor Swimming Pool

Council Policy 5.1 – Subdivision of Unzoned Land

Council Policy 5.3 – Batchelor Signage Bay

Council Policy 5.5 - Roads

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

DIRECTION

That the CEO obtain additional information from the Department of Infrastructure, Planning and Logistics and circulate to the Elected Members out of session.

8.7 LITCHFIELD REGIONAL TOURISM INCORPORATED -SIGNAGE PROPOSAL

| | |
|--------------------------------|---------------------------------------------------------------------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | |
| Disclosure of Interest: | Nil |
| Date: | 19 th May 2020 |
| Author: | Anna Malgorzewicz, Chief Executive Officer |
| Attachment: | Correspondence – Litchfield Regional Tourism Incorporated Batchelor Signage Bay - Policy |

SUMMARY

Litchfield Regional Tourism Incorporated wrote to Council with a proposal to establish four (4) Conditional Zones in the Adelaide River and Batchelor townships as part of Northern Territory Governments Advertising and Activities in Road Reserves – Management Guidelines.

BACKGROUND

Previous Decisions

RESOLUTION 21/05/2019/017

That Council accept the invitation from Litchfield Regional Tourism Inc for Coomalie Community Government Council to receive Honorary Government Associate membership.

Moved: **Clr. Beswick**

Seconded: **Clr. McElwee** **CARRIED**

RESOLUTION 18/07/2017/011

That Council support in principle the development of new Information Bays at the entranceways to the township of Batchelor as proposed by the Department of Infrastructure, Planning and Logistics and notes that departments pre-requisites that include points 1 and 2 below:

1 - Residents and businesses of Batchelor agree to remove all signs associated to businesses that include private signs and business signs and

2 - Coomalie Council agrees to maintain operations of the Information Bay.

3 - That Council CEO commence discussions with Ms Sue Mornane currently representing tourist/business operators of Batchelor and Litchfield Regional Tourism Group in developing a self-funding workable model that clearly manages all risks and costs associated with the ongoing operation of the Batchelor Information bays.

4 - That a draft Business Case and Policy and Procedure be put to Council for later consideration as to whether it will agree to maintain operations of the facilities.

Moved: **Clr. Corliss**

Seconded: **Clr. Turner** **5/5**

RESOLUTION 16/05/2017/008

That Council makes provision for \$8000 in the budget. and approves the Community Grant applications for 2017/18 as follows:

Litchfield Regional Tourism Incorporated \$1000 for Heritage Trail signage & App

Moved: *Clr. Gray*

Seconded: *Clr. Corliss* **6/6**

COMMENT

The Department of Infrastructure, Planning and Logistics (DIPL) is the Road Authority responsible for the management of all Northern Territory Government controlled roads and road reserves in the Territory.

In February 2020, DIPL released management Guidelines for Advertising and Activities in Road Reserves. As part of its role, DIPL needs to ensure activities conducted on road reserves are safe and in the best interests of the community. Following community and business consultation, a new system will be put in place to manage where and how signs are displayed and how activities are conducted in road reserves.

Businesses and community members wanting to advertise or hold an activity in a road reserve will need to become familiar with the new rules. From 17 February 2020, a 12-month moratorium will be in place. Permit requirements and permit fees will not apply until 15 February 2021. Mobile business vendors and signage owners will need to apply for a permit during this time.

The Guidelines provide for designated areas for signage and activities in the road reserve. The zones for permitted activities in Northern Territory Government road reserves are:

- As-of-right zone – these are areas where individuals can sell a private vehicle without a permit;
- Conditional zone – Conditional zones are available for both commercial and non-commercial activities, with the exception of private vehicle, trailer and boat sales. A permit is required to ensure road safety and amenity is maintained; and
- Rest areas, truck stops and information bays - All activities are allowed in these areas, with the exception of private vehicle, trailer, boat sales and signage. No permit is required for reasonable use of government managed facilities, with the exception of mobile vendors or any activity (commercial or non-commercial), likely to attract significant traffic and cause road safety or visual hazards.

Litchfield Regional Tourism Incorporated is seeking Council’s endorsement for the establishment of four (4) Conditional Zones – two (2) in Adelaide River and two (2) in Batchelor townships. As Council will have received a briefing from the Department of Planning, Infrastructure and Logistics regarding the Guidelines. It is recommended prior to Council provided confirmed endorsement of the proposal, further consultation with stakeholders take place and a further report be provided to Council, in order Council can make the most informed decision.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Advertising and Activities in Road reserves – Management Guidelines, Northern Territory Government

POLICY IMPLICATIONS

Council Policy 5.3 – Batchelor Signage Bay

Council Policy 5.5 – Roads Policy

FINANCIAL IMPLICATIONS

Council does not maintain the road reserve where the Batchelor Signage Bay is located. Financial impacts of the proposal will need to be identified and provided to Council in a further report for its consideration.

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 19/05/2020/009

That Council;

- a) provides in principle approval for the establishment of four (4) Conditional Zones as per the “Advertising and Activities in Road Reserves – Management Guidelines – Northern Territory Government”; and
- b) requests a further report be presented to Council following consultation between the Northern Territory government, Litchfield Regional Tourism Incorporated and Coomalie Community Government Council.

Moved: Clr. Turner

Seconded: Clr. Bulmer

Carried

8.8 CLOSURE OF 2019 LOCAL GOVERNMENT COMPLIANCE REVIEW

Applicant: N/A

Location/Address: N/A

File Ref:

Disclosure of Interest: Nil

Date: 19th May 2020

Author: Anna Malgorzewicz, Chief Executive Officer

Attachment: Correspondence from Senior Director, Sustainability and Compliance, Department of Local Government, Housing and Community Development

SUMMARY

The Department of Local Government, Housing and Community Development (DLGHCD) conducted a compliance review of Council’s policies, procedures and practices in March 2019 and noted nine (9) issues that required remedial action.

Council actioned these matters and the DLGHCD has now “closed out” the compliance review.

BACKGROUND

The DLGHCD conducts regular compliance reviews of all local government councils in the Northern Territory. Reviews are to ensure councils operate within the requirements of the *Local Government Act 2008* and the relevant *Local Government Regulations*.

COMMENT

Council received correspondence from the DLGHCD on 13th May 2020 advising that it is now satisfied that the remaining compliance matters have been addressed. Council was advised that nine (9) remedial actions were required. Eight matters were resolved by October 2019, however, Issue 7, “Council Policy 1.12 Meetings of Council”, remained outstanding as the wording in the policy contained statements that were not consistent with local government legislation.

This matter was addressed at Council’s Ordinary General Meeting held 21st April 2020, at which Council resolved the following:

RESOLUTION 21/04/2020/014

That Council approve the Draft Amended Policy 1.12 Meetings of Council made in accordance with the Local Government Act 2019.

Moved: Clr. Moyle

Seconded: Clr. McElwee

Carried

This has now resolved all outstanding matters and as a result, the DLGHCD has “closed out” the 2019 Local Government Compliance Review of Coomalie Community Government Council.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 2008 and 2019

POLICY IMPLICATIONS

Council Policy 1.12 – Meetings of Council

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 19/05/2020/010

That Council receives and notes the report entitled Closure of 2019 Local Government Compliance Review.

Moved: Clr. Moyle

Seconded: Clr. Corliss

Carried

9 COMMUNITY RECREATION DEVELOPMENT OFFICER’S REPORT

Applicant: N/A

Location/Address: N/A

File Ref:

Disclosure of Interest: Nil

Date: 19th May 2020

Author: Andrew Roberts, Community Recreation Development Officer

Attachment: Nil

BACKGROUND

Since commencing in the role I have been active in creating/designing activities for the July School Holiday Program, which I have incorporated the Youth Week Grant funding and activity in this also.

Planning has commenced with the local COTA group for Senior’s month in August of this year, with activities being similar to prior years. Grant Funding has also been applied for activities.

Being new to the area with my wife and family, we have noticed very little organised Group Fitness activities. I have successfully applied for a grant to purchase some boxing equipment for use. At this stage I am waiting on

the YMCA Palmerston to advise whether they have an available instructor to run these sessions for both teens and adult participants.

After School Sports have been suspended since early in term 1, with the easing of restrictions, planning has commenced to re-commence this activity as of the 9th June 2020 at both Adelaide River and Batchelor Area Schools. Currently in discussions with Football NT (soccer) and the BAS staff to continue the schools Wednesday sport activity into the after-school program for this term.

ANZAC Day was another casualty of COVID-19. In lieu of a community service we directed the community to follow the RSL's "Light Up The Dawn" replacement service, as well as promoting their funding campaign.

Also, with the easing of restrictions, the Adelaide River Access Shed can re-open as of Friday 15th May. I have been completing COVID-19 checks as well as implementing the health & safety regime for all users of the facility.

Planning has also been commenced for the next round of Swimming Lessons, as well as completion of the last round when restrictions forced the closure of activities. Bronze Medallion courses for later in the year are also in the works, with promotion to occur within the community and at Batchelor Area School. A meeting is being held with RLSSANT Executive Director on the 19th May to discuss requirements for the pool.

Given my background, in conjunction with the CEO, I have been completing some background work into compliance of the Batchelor Swimming Pool in regard to the Guidelines for Safe Pool Operations, and how we fit in regards to Risk Management of the facility. I have also done some investigation into solar blankets, to maintain pool temperatures and reduce water evaporation, and pool vacuums for a unit to clean the toddler pool more effectively than is currently being done.

Seniors Morning Tea and Bingo is recommencing in Adelaide River from Thursday 21st May and the COTA morning teas at Rum Jungle Bowls Club is restarting from 21st May.

The next round for the "Be Connected Network" has been issued, we have been applying for Grant funding to recommence lessons with the senior members of our community.

Just as a teaser, I am working on a proposal that involves youth employment within the town and actively using the Batchelor Pool space – more information to come. This will involve grant funding from ABC Heywire programs.

VOTING REQUIREMENTS

Simple Majority

RESOLUTION 19/05/2020/011

That Council receives and notes the Community Recreation Development Officer Report for April/May 2020.

Moved: Clr. Moyle

Seconded: Clr. Beswick

Carried

10 FINANCE REPORTS

10.1 PAYMENT REGISTER

| | |
|--------------------------------|-------------------------------|
| Applicant: | N/A |
| Location/Address: | N/A |
| File Ref: | N/A |
| Disclosure of Interest: | Nil |
| Date: | 19 th May 2020 |
| Author: | Melissa Kerr, Finance Manager |
| Attachments: | Nil |

SUMMARY

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid for April 2020.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

Account Transactions

Coomalie Community Government Council
For the period 1 April 2020 to 30 April 2020

| Date | Source | Description | Reference | Credit |
|----------------------------------------|-----------------|---------------------------------------------|---------------------------|---------------|
| CBA Credit Card S Shooter | | | | |
| 09 Apr 2020 | Payable Payment | Payment: Harvey Norman | Printer | 101.00 |
| 16 Apr 2020 | Payable Payment | Payment: NT News (News Corp) | Apr-20 | 28.00 |
| 17 Apr 2020 | Payable Payment | Payment: CV Check | CRDO | 49.90 |
| 20 Apr 2020 | Payable Payment | Payment: Joyce Mayne | Printer | 204.00 |
| 27 Apr 2020 | Payable Payment | Payment: Xero Australia Pty Ltd | Apr-20 | 125.00 |
| 29 Apr 2020 | Payable Payment | Payment: Ringers Western | Uniforms | 239.88 |
| Total CBA Credit Card S Shooter | | | | 747.78 |
| Closing Balance | | | | 747.78 |
| CCGC CBA Cheque | | | | |
| 01 Apr 2020 | Payable Payment | Payment: Adelaide River Primary School | Electricity AR Lib | 2,200.00 |
| 01 Apr 2020 | Payable Payment | Payment: Remote Area Tree Services Pty Ltd | Arborist Mem Tce | 1,980.00 |
| 01 Apr 2020 | Payable Payment | Payment: Turbo's Tyres | Tyres 3T tipper | 704.00 |
| 01 Apr 2020 | Payable Payment | Payment: Remote Area Tree Services Pty Ltd | Arborist Turana St | 3,300.00 |
| 01 Apr 2020 | Payable Payment | Payment: Vanderfield Darwin | Service kit tractor | 447.51 |
| 01 Apr 2020 | Payable Payment | Payment: Prestons Mowing & Gardening | Slashing RJ Lake | 3,200.00 |
| 01 Apr 2020 | Payable Payment | Payment: Bruce Mason | Cleaning Apr 20 | 999.00 |
| 01 Apr 2020 | Payable Payment | Payment: Rural Fire Protection | Test and Tag | 612.70 |
| 01 Apr 2020 | Payable Payment | Payment: RS Gardening Care | Mowing Apr 20 | 2,200.00 |
| 01 Apr 2020 | Payable Payment | Payment: Airpower (NT) Pty Ltd | Consumables | 298.50 |
| 01 Apr 2020 | Payable Payment | Payment: Rum Jungle Bowls Club | Top soil and sand | 285.00 |
| 01 Apr 2020 | Payable Payment | Payment: Bruce Mason | Cleaning Apr 20 | 170.00 |
| 01 Apr 2020 | Payable Payment | Payment: Bruce Mason | Cleaning Apr 20 | 255.00 |
| 01 Apr 2020 | Payable Payment | Payment: Bruce Mason - Rates payments | Cleaning Apr 20 | 480.00 |
| 01 Apr 2020 | Payable Payment | Payment: Area9 IT Solutions | Anti virus subscription | 1,088.16 |
| 01 Apr 2020 | Payable Payment | Payment: Prestons Mowing & Gardening | Spraying RJ Lake | 1,050.00 |
| 01 Apr 2020 | Payable Payment | Payment: Bruce Mason | Cleaning Apr 20 | 30.00 |
| 02 Apr 2020 | Payable Payment | Payment: Australian Taxation Office | BAS FEB 2020 | 5,286.75 |
| 02 Apr 2020 | Spend Money | Commonwealth Bank of Australia | Merchant Fees Apr 20 | 51.36 |
| 07 Apr 2020 | Payable Payment | Payment: Pumacard | Fuel Apr 20 | 1,780.28 |
| 07 Apr 2020 | Payable Payment | Payment: S.E. Rentals Pty Ltd | Photocopier rental Mar 20 | 258.63 |
| 07 Apr 2020 | Payable Payment | Payment: Peter Rowlands | Service ute | 1,006.00 |
| 07 Apr 2020 | Payable Payment | Payment: RS Gardening Care | Mowing Apr 20 | 3,636.40 |
| 07 Apr 2020 | Payable Payment | Payment: HWL Ebsworth Lawyers | Legal fees NTCAT claim | 921.25 |
| 07 Apr 2020 | Payable Payment | Payment: Ooloo Investments Pty Ltd | Strickland Rd rocks | 269.40 |
| 07 Apr 2020 | Payable Payment | Payment: Burson Automotive Pty Ltd | Consumables | 163.83 |
| 07 Apr 2020 | Payable Payment | Payment: Area9 IT Solutions | IT consumables | 38.50 |
| 07 Apr 2020 | Payable Payment | Payment: DT & MG Kerr Trading as Kerr Trust | Accounting Apr 20 | 11,976.25 |
| 07 Apr 2020 | Payable Payment | Payment: Top End Web Design | Update website | 220.00 |
| 07 Apr 2020 | Payable Payment | Payment: RS Gardening Care | Mowing Apr 20 | 1,200.00 |
| 07 Apr 2020 | Payable Payment | Payment: Ooloo Investments Pty Ltd | Push up AR Dump | 320.00 |
| 07 Apr 2020 | Payable Payment | Payment: Darwin Office Technology | Copy count Apr 20 | 666.36 |
| 07 Apr 2020 | Spend Money | PC070420-155782181 SuperChoice P-L | Superannuation | 3,186.36 |
| 07 Apr 2020 | Payable Payment | Payment: Prestons Mowing & Gardening | Spraying RJ Lake | 1,200.00 |
| 07 Apr 2020 | Payable Payment | Payment: Shamrock Chemicals | Consumables | 88.67 |
| Date | Source | Description | Reference | Credit |
| 07 Apr 2020 | Payable Payment | Payment: RS Gardening Care | Mowing Apr 20 | 990.00 |

| | | | | |
|-------------|-----------------|-------------------------------------------------|-------------------------------------------------------|---------------|
| 07 Apr 2020 | Payable Payment | Payment: VTG Waste & Recycling P/L | Garbage Apr 20 | 2,077.68 |
| 07 Apr 2020 | Payable Payment | Payment: Prestons Mowing & Gardening | Slashing Lithgow, Bevan, White, Windmill, Scott | 2,000.00 |
| 07 Apr 2020 | Spend Money | SALARIES AND WAGES Coomalie Communi | Payroll | 23,195.39 |
| 07 Apr 2020 | Payable Payment | Payment: Speedy Electrical Service NT | Electrical Repairs | 406.00 |
| 07 Apr 2020 | Payable Payment | Payment: RS Gardening Care | Mowing Apr 20 | 4,243.74 |
| 07 Apr 2020 | Payable Payment | Payment: Heath Motor Group | Consumables | 338.86 |
| 07 Apr 2020 | Payable Payment | Payment: Ooloo Investments Pty Ltd | Repair Mem Tce | 253.08 |
| 07 Apr 2020 | Payable Payment | Payment: Peter Rowlands | Service ute | 256.00 |
| 07 Apr 2020 | Payable Payment | Payment: RS Gardening Care | Slashing Chinner Rd | 1,485.00 |
| 08 Apr 2020 | Spend Money | Commonwealth Bank of Australia | Bank Fees | 1.10 |
| 09 Apr 2020 | Payable Payment | Payment: Victor Fox | Spraying Cadogan, O/Lagoon, H/Lagoon, Chinner, Haynes | 3,375.00 |
| 15 Apr 2020 | Payable Payment | Payment: Heath Motor Group | Consumables | 227.66 |
| 15 Apr 2020 | Payable Payment | Payment: Vanderfield Darwin | Consumables | 170.63 |
| 15 Apr 2020 | Payable Payment | Payment: Diedre Pickering | Cleaning Apr 20 | 901.00 |
| 15 Apr 2020 | Payable Payment | Payment: Rosejoy NT T/A Batchelor General Store | March 2020 | 244.88 |
| 15 Apr 2020 | Payable Payment | Payment: Batchelor Service Centre | Fuel March 2020 | 1,554.28 |
| 15 Apr 2020 | Payable Payment | Payment: Bridge Toyota | Consumables | 175.53 |
| 15 Apr 2020 | Payable Payment | Payment: Flick Anticimex | Sanitary Bins | 8,470.32 |
| 15 Apr 2020 | Payable Payment | Payment: Norsign NT | Signage roads | 1,345.76 |
| 15 Apr 2020 | Spend Money | Commonwealth Bank of Australia | Bank Fees | 6.16 |
| 15 Apr 2020 | Payable Payment | Payment: Cr. Sue Bulmer | Councillor Fees Mar 20 | 450.00 |
| 15 Apr 2020 | Payable Payment | Payment: Cr. Deborah Moyle | Councillor Fees Mar 20 | 450.00 |
| 15 Apr 2020 | Payable Payment | Payment: NT Rural Pty Ltd TA Territory Rural | Glyphosate | 1,386.00 |
| 15 Apr 2020 | Spend Money | Commonwealth Bank of Australia | Bank Fees | 61.16 |
| 15 Apr 2020 | Spend Money | Commonwealth Bank of Australia | Bank Fees | 51.04 |
| 15 Apr 2020 | Payable Payment | Payment: Cr. Sharon Beswick | Councillor Fees Mar 20 | 450.00 |
| 15 Apr 2020 | Payable Payment | Payment: VTG Waste & Recycling P/L | Garbage Apr 20 | 2,077.68 |
| 15 Apr 2020 | Payable Payment | Payment: Cr. Max Corliss | Councillor Fees Mar 20 | 850.00 |
| 15 Apr 2020 | Payable Payment | Payment: Cr. Andrew Turner | Councillor Fees Mar 20 | 1,500.00 |
| 15 Apr 2020 | Payable Payment | Payment: Practical Safety Australia Pty Ltd | PPE | 175.00 |
| 15 Apr 2020 | Payable Payment | Payment: Burson Automotive Pty Ltd | Consumables | 242.64 |
| 15 Apr 2020 | Payable Payment | Payment: Diedre Pickering | Cleaning Apr 20 | 2,656.50 |
| 15 Apr 2020 | Payable Payment | Payment: Cr. Christian McElwee | Councillor Fees Mar 20 | 450.00 |
| 16 Apr 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 118.19 |
| 16 Apr 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 47.88 |
| 16 Apr 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 26.65 |
| 16 Apr 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 24.57 |
| 16 Apr 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 39.13 |
| 16 Apr 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 58.22 |
| 16 Apr 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 62.02 |
| 16 Apr 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 24.57 |
| 16 Apr 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 48.34 |
| 16 Apr 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 24.57 |
| 16 Apr 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 139.69 |
| 16 Apr 2020 | Payable Payment | Payment: Australian Taxation Office | BAS Mar 2020 | 3,478.00 |
| 16 Apr 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 43.29 |
| 16 Apr 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 64.10 |
| Date | Source | Description | Reference | Credit |
| 21 Apr 2020 | Spend Money | PC210420-156949975 SuperChoice P-L | Superannuation | 2,623.44 |
| 21 Apr 2020 | Spend Money | SALARIES AND WAGES Coomalie Communi | Payroll | 21,838.22 |
| 28 Apr 2020 | Payable Payment | Payment: VTG Waste & Recycling P/L | Garbage Apr 20 | 2,077.68 |

| | | | | |
|-------------|-----------------|----------------------------------------------|----------------------------|---------------|
| 28 Apr 2020 | Payable Payment | Payment: RS Gardening Care | Mowing Apr 20 | 1,320.00 |
| 28 Apr 2020 | Payable Payment | Payment: NT News (News Corp) | Advertise CRDO | 767.00 |
| 28 Apr 2020 | Payable Payment | Payment: Peter Rowlands | Replace fuel filter ute | 85.00 |
| 28 Apr 2020 | Payable Payment | Payment: Jacana Energy | Electricity | 24.06 |
| 28 Apr 2020 | Payable Payment | Payment: AJ Couriers & Haulage Pty Ltd | Freight | 127.05 |
| 28 Apr 2020 | Payable Payment | Payment: Chris Reynolds Transport | Freight | 35.20 |
| 28 Apr 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 34.97 |
| 28 Apr 2020 | Payable Payment | Payment: Area9 IT Solutions | IT consumables | 77.00 |
| 28 Apr 2020 | Payable Payment | Payment: WINC | Stationery | 75.97 |
| 28 Apr 2020 | Payable Payment | Payment: Sew What | Repair cricket shade | 300.00 |
| 28 Apr 2020 | Spend Money | Commonwealth Bank of Australia | Bank Fees | 2.20 |
| 28 Apr 2020 | Payable Payment | Payment: WINC | Stationery | 39.16 |
| 28 Apr 2020 | Payable Payment | Payment: Australian Communications Authority | Licence | 115.00 |
| 28 Apr 2020 | Payable Payment | Payment: Oolloo Investments Pty Ltd | Push up AR Dump | 320.00 |
| 28 Apr 2020 | Payable Payment | Payment: Air Liquide WA Pty Ltd | Gas rental | 75.52 |
| 28 Apr 2020 | Payable Payment | Payment: Oolloo Investments Pty Ltd | Extinguish fire AR Dump | 112.25 |
| 28 Apr 2020 | Payable Payment | Payment: Gaz NT Pty Ltd | Repair Info Centre roof | 151.80 |
| 28 Apr 2020 | Payable Payment | Payment: Area9 IT Solutions | IT consumables | 198.00 |
| 28 Apr 2020 | Payable Payment | Payment: Oolloo Investments Pty Ltd | Fill AR and Bat Dumps | 840.00 |
| 28 Apr 2020 | Payable Payment | Payment: Jacana Energy | Electricity | 51.35 |
| 28 Apr 2020 | Payable Payment | Payment: S.E. Rentals Pty Ltd | Photocopier rental Apr 20 | 258.63 |
| 28 Apr 2020 | Payable Payment | Payment: VTG Waste & Recycling P/L | Garbage Apr 20 | 2,077.68 |
| 28 Apr 2020 | Payable Payment | Payment: Go Wide Cattle Company | Slashing Miles, Banyan | 4,455.00 |
| 28 Apr 2020 | Payable Payment | Payment: Area9 IT Solutions | IT Support | 1,078.00 |
| 28 Apr 2020 | Payable Payment | Payment: Access Hardware | Padlocks | 1,274.46 |
| 28 Apr 2020 | Payable Payment | Payment: RS Gardening Care | Mowing Apr 20 | 2,750.00 |
| 28 Apr 2020 | Payable Payment | Payment: Oolloo Investments Pty Ltd | Repair Coach Rd | 2,132.80 |
| 28 Apr 2020 | Payable Payment | Payment: WINC | Stationery | 37.58 |
| 28 Apr 2020 | Payable Payment | Payment: Oolloo Investments Pty Ltd | Seal Bat Dump Point | 13,508.00 |
| 28 Apr 2020 | Payable Payment | Payment: Higgie Mechanical Engineering | Repair tractor | 352.00 |
| 28 Apr 2020 | Payable Payment | Payment: Shannon Recycling & Landcare | Contractor Bat Dump | 1,727.00 |
| 28 Apr 2020 | Payable Payment | Payment: Oolloo Investments Pty Ltd | Headwalls Solomon Rd | 2,002.52 |
| 28 Apr 2020 | Payable Payment | Payment: Stockwell Water and Gas PTY LTD | Water leak Bicentennial Pk | 1,650.00 |
| 28 Apr 2020 | Payable Payment | Payment: Gaz NT Pty Ltd | Repair toilets RJ Tavern | 203.50 |
| 28 Apr 2020 | Payable Payment | Payment: Norsign NT | Signage roads | 123.20 |
| 28 Apr 2020 | Payable Payment | Payment: Jacana Energy | Electricity | 61.35 |
| 28 Apr 2020 | Payable Payment | Payment: PowerWater - Bills | Water | 205.40 |
| 28 Apr 2020 | Payable Payment | Payment: Stockwell Water and Gas PTY LTD | Repair dump points | 990.00 |
| 28 Apr 2020 | Payable Payment | Payment: Shadetech | Repair pool shade | 6,919.00 |
| 28 Apr 2020 | Payable Payment | Payment: Oolloo Investments Pty Ltd | Fill AR Dump | 1,650.00 |
| 28 Apr 2020 | Payable Payment | Payment: Jacana Energy | Electricity | 116.23 |
| 28 Apr 2020 | Payable Payment | Payment: WINC | Stationery | 151.93 |
| 28 Apr 2020 | Payable Payment | Payment: Jacana Energy | Electricity | 23.75 |
| 28 Apr 2020 | Payable Payment | Payment: Oolloo Investments Pty Ltd | Annual road inspection | 716.00 |
| 28 Apr 2020 | Payable Payment | Payment: WINC | Stationery | 384.27 |
| 28 Apr 2020 | Payable Payment | Payment: Jacana Energy | Electricity | 34.36 |
| Date | Source | Description | Reference | Credit |
| 30 Apr 2020 | Payable Payment | Payment: RS Gardening Care | Mowing Apr 20 | 880.00 |
| 30 Apr 2020 | Payable Payment | Payment: Flowers By Elise | Wreath Anzac Day | 150.00 |
| 30 Apr 2020 | Payable Payment | Payment: Bruce Mason | Cleaning Apr 20 | 180.00 |
| 30 Apr 2020 | Payable Payment | Payment: Darwin Office Technology | Toners | 734.80 |
| 30 Apr 2020 | Payable Payment | Payment: Darwin Office Technology | Copy count Apr 20 | 594.51 |

| | | | | |
|------------------------------|-----------------|---------------------------------------|--------------------------|-------------------|
| 30 Apr 2020 | Spend Money | SALARIES AND WAGES Coomalie Communi | Payroll | 21,906.28 |
| 30 Apr 2020 | Payable Payment | Payment: Oolloo Investments Pty Ltd | Repair 30 driveways Bat | 4,970.96 |
| 30 Apr 2020 | Payable Payment | Payment: Bruce Mason - Rates payments | Cleaning Apr 20 | 480.00 |
| 30 Apr 2020 | Payable Payment | Payment: Mr Test and Tag Pty Ltd | Test and Tag | 547.80 |
| 30 Apr 2020 | Payable Payment | Payment: Oolloo Investments Pty Ltd | Push up AR Dump | 320.00 |
| 30 Apr 2020 | Payable Payment | Payment: Train Safe NT | Chemical/Chainsaw Train | 1,196.00 |
| 30 Apr 2020 | Payable Payment | Payment: Area9 IT Solutions | IT Server | 335.10 |
| 30 Apr 2020 | Payable Payment | Payment: WINC | Stationery | 115.09 |
| 30 Apr 2020 | Payable Payment | Payment: Area9 IT Solutions | Repair CEO/OM laptops | 423.50 |
| 30 Apr 2020 | Payable Payment | Payment: WINC | Stationery | 430.36 |
| 30 Apr 2020 | Payable Payment | Payment: Oolloo Investments Pty Ltd | Maintenance Grading | 2,514.40 |
| 30 Apr 2020 | Payable Payment | Payment: Bruce Mason | Cleaning Apr 20 | 1,168.00 |
| 30 Apr 2020 | Payable Payment | Payment: VTG Waste & Recycling P/L | Garbage Apr 20 | 2,077.68 |
| 30 Apr 2020 | Payable Payment | Payment: Area9 IT Solutions | Repair CRDO laptop/phone | 577.50 |
| 30 Apr 2020 | Spend Money | PC300420-145038930 SuperChoice P-L | Superannuation | 1,099.43 |
| Total CCGC CBA Cheque | | | | 235,162.16 |
| Closing Balance | | | | 235,162.16 |
| Total | | | | 235,909.94 |

RESOLUTION 19/05/2020/012

That Council approve and pass for payment the April 2020 payment register totalling \$235,909.94

Moved: Clr. Moyle

Seconded: Clr. Beswick

Carried

10.2 FINANCE AND GRANT REPORT

Applicant: N/A
Location/Address: N/A
File Ref: N/A
Disclosure of Interest: Nil
Date: 19th May 2020
Author: Melissa Kerr, Finance Manager
Attachments:

SUMMARY

As part of the monthly reporting procedures a finance and grant report, and a consolidated profit and loss budget to actual report is submitted to Council.

BACKGROUND

Attached is the finance and grant report and consolidated profit and loss budget to actual report for April 2020.

COMMENT

Nil

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to Council –

(1) The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council, setting out:

(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the Council (including money held in trust); and

(b) a statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the Council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

Coomalie Community Government Council Financial Report for the period ending 30th April 2020

| | | | | | |
|---------------------------|----------------|----------------|----------------|----------------|-----------------------|
| Cash at Bank | | | | | |
| Cash on Hand | | | | | \$1,000.00 |
| Cheque Account | | | | | \$79,460.28 |
| Investment Account | | | | | \$1,900,000.00 |
| Trust Account | | | | | \$438,393.00 |
| Total Cash at Bank | | | | | \$2,418,853.28 |
| | | | | | |
| Debtors | Current | 30 Days | 60 Days | 90 Days | |
| Trade *** | 1,100.08 | 110.00 | 90.00 | - | \$1,300.08 |
| Rate Arrears | | | | 359,612.58 | \$359,612.58 |
| Rates paid in advance | (46,535.48) | - | - | - | (46,535.48) |
| Total Debtors | | | | | \$314,377.18 |
| | | | | | |
| Creditors | Current | 30 Days | 60 Days | 90 Days | |
| | 36,533.09 | - | - | - | 36,533.09 |
| Total Creditors | | | | | \$36,533.09 |

| | |
|-----------------------------------------------|-----------------------|
| Reconciliation of Funds | |
| Balance as per General Ledger | \$518,853.28 |
| Add outstanding Debtors | \$314,377.18 |
| Less outstanding Creditors | \$36,533.09 |
| Add Investment Account | \$1,900,000.00 |
| Total Cash & Receivables Available | \$2,696,697.37 |

***** Trade Debtors**

| | | | |
|-----------------------------------|-----------------|---------------|--------------|
| Diedre Knapp - pound fine | | 90.00 | |
| Dept Housing - wheelee bin | 110.00 | | |
| Amangal - garbage charges Mar-Jun | 850.08 | | |
| RS Gardening - glyphosate | 250.00 | | |
| | 1,100.08 | 110.00 | 90.00 |
| | | | - |

| Coomalie Community Government Council | | | | | | |
|----------------------------------------------------------------------|------------------------------------------------|---------------------------------------|---------------------|-------------------------|-------------------------|----------------------|
| Grant Report for the period ending 30th April 2020 | | | | | | |
| Date Received | Grant | From | Amount | Expended to date | Amount Remaining | Acquittal Due |
| 9/11/2018 | Finalise merger proposal join Belyuen Coomalie | Dept of LGHCD | \$65,000.00 | \$68,325.38 | \$- | Acquitted |
| 14/06/2019 | SPG - Transportables | Dept of LGHCD | \$300,000.00 | \$- | \$300,000.00 | 30/06/2020 |
| 24/06/2019 | EES - Solar Admin and Pool | Dept of LGHCD | \$110,000.00 | \$- | \$110,000.00 | 30/06/2020 |
| 20/09/2019 | NT Library Grant 2019/20 | Dept of Tourism Sport and Culture | \$44,441.82 | \$37,840.76 | \$6,601.06 | 30/09/2020 |
| 26/11/2019 | Community Sport Recreation Officer | Dept of Tourism Sport and Culture | \$44,674.00 | \$28,637.29 | \$16,036.71 | 31/08/2020 |
| 3/02/2020 | Anzac Day 2020 | Dept Attorney General and Justice | \$10,606.00 | \$- | \$- | 30/06/2020 |
| 11/02/2020 | Animal Management Program | Dept Industries, Innovation, Science | \$15,000.00 | \$- | \$- | 15/01/2021 |
| 17/03/2020 | Youth Week 2020 | Territory Families | \$1,700.00 | \$- | \$- | 30/06/2020 |
| | | | \$591,421.82 | \$134,803.43 | \$432,637.77 | |
| | | Cash and Receivables | | | \$2,696,697.37 | |
| | | Unspent Grants & Subsidies | | | \$432,637.77 | |
| | | Cash Available to Council | | | \$2,264,059.60 | |

Profit and Loss - Council Consolidated

Coomalie Community Government Council
For the 10 months ended 30 April 2020

| Account | YTD Actual | 2019/20 Budget | 2018/19 Actual |
|--------------------------------------|-------------------|-----------------------|-----------------------|
| Trading Income | | | |
| Grant Commonwealth FAG | 472,673.00 | 510,000.00 | 509,867.00 |
| Grant Commonwealth RTR - Capital | 0.00 | 216,000.00 | 108,397.00 |
| Grant NTG Community Sport Recreation | 44,674.00 | 45,000.00 | 45,000.00 |
| Grant NTG Library | 48,886.00 | 49,000.00 | 49,243.00 |
| Grant NTG Operational Subsidy | 645,052.00 | 589,000.00 | 584,629.00 |

| | | | |
|--------------------------------------------------------------|---------------------|---------------------|---------------------|
| Grant NTG Other GST Free | 19,088.00 | 18,500.00 | 78,780.00 |
| Grant NTG Other with GST | 2,301.00 | 800.00 | 31,433.00 |
| Grant NTG SLGIF | 480,000.00 | 480,000.00 | 0.00 |
| Grant NTG Special Purpose | 648,857.00 | 746,857.00 | 426,196.00 |
| Interest - Interest Received | 27,288.26 | 50,000.00 | 49,049.98 |
| Interest - Rates Penalties, Interest, Legals, Administration | 44,186.03 | 36,000.00 | 35,908.07 |
| Net Gain/Loss Assets - Gross sales revenue of asset | 0.00 | 0.00 | (7,175.04) |
| Other Revenue - Donations, Contributions Received | 3,727.28 | 10,500.00 | 2,909.09 |
| Other Revenue - General Reimbursements | 18,016.07 | 2,400.00 | 1,788.55 |
| Other Revenue - GST Free | 2,171.16 | 1,000.00 | 13,759.08 |
| Other Revenue - GST Payable | 6,272.73 | 8,740.00 | 15,755.03 |
| Other Revenue - Pension Remission State | 24,495.00 | 25,920.00 | 25,920.00 |
| Rates Charged - Garbage | 391,831.08 | 386,215.00 | 380,392.00 |
| Rates Charged - General Rates | 933,186.15 | 947,210.00 | 913,034.98 |
| Rates Charged - Supplementary Rates | 0.00 | 0.00 | 414.00 |
| Statutory Charges - Dog Fines, Penalties and Pound Fees | 681.82 | 0.00 | 210.00 |
| Statutory Charges - Issue Rates Searches | 1,430.00 | 1,100.00 | 980.00 |
| User Charges - Dog Registration Fees | 930.00 | 720.00 | 800.00 |
| User Charges - Hire Fees | 1,749.25 | 720.00 | 8,437.90 |
| User Charges - Other | 2,657.40 | 9,000.00 | 13,817.22 |
| Grant NTG SLGIF - Capital Related | 0.00 | 0.00 | 414,608.00 |
| Grant Commonwealth - Recurrent | 15,000.00 | 0.00 | 0.00 |
| Total Trading Income | 3,835,153.23 | 4,134,682.00 | 3,704,153.86 |
| Gross Profit | 3,835,153.23 | 4,134,682.00 | 3,704,153.86 |

RESOLUTION 19/05/2020/013

That Council receives and notes the Finance Report, Grant Report and consolidated Profit and Loss Report for May 2020.

Moved: Clr. Moyle

Seconded: Clr. Beswick

Carried

11 CONFIDENTIAL ITEMS

RESOLUTION 19/05/2020/014

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8;

(b) information about the personal circumstances of a resident or ratepayer;

(c) information that would, if publicly disclosed, be likely to:

(i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person;

(d) information subject to an obligation of confidentiality at law, or in equity;

(e) information provided to the council on condition that it be kept confidential.

Moved: Clr. Moyle

Seconded: Clr. Corliss

Carried

RESOLUTION 19/05/2020/018

That Council re-open the meeting to the general public in accordance with Section 65(1) of the Local Government Act

Moved: Clr. Turner

Seconded Clr. Moyle

Carried

12 COUNCILLOR REPORTS

Nil

13 USE OF THE COMMON SEAL

Nil

14 LATE ITEMS

14.1 LATE AGENDA ITEM – CULTURE STUDY PROPOSAL

Applicant: N/A

Location/Address: N/A

File Ref:

Disclosure of Interest: Nil

Date: 19th May 2020

Author: Anna Malgorzewicz, Chief Executive Officer

Attachment: Culture Study Proposal – Correspondence and Partnership Proposal

SUMMARY

Council has received an invitation to participate in a Culture Study Project, conducted by CERM PI, University of South Australia. CERM PI is developing a grant application to the LGASA Research and Development Scheme to fund the project. CERM PI has approached Council's nationally and are seeking in principle support from Council by 30th May 2020. Participation in the project would require a \$5,000 financial contribution from Council and in-kind support through the involvement of staff.

BACKGROUND

CERM PI is based at the University of South Australia and conducts customer service quality research, and operational management indicators in the sport and leisure, collections, tourism and hospitality, and event industries.

The organisation is seeking to partner with councils to develop an existing tool that will measure and report on the cultural performance of each council whilst developing a series of anonymous benchmarks. These benchmarks will assist councils understand how they compare against the average in turn helping councils to raise overall performance and work standards.

COMMENT

The Coomalie Council organisation has undergone significant change in the past six months, with change in key personnel, such as the Chief Executive Officer and Operations Manager roles. In addition, operational and procedural improvements are being affected, and the impacts of such change can result in behaviours that include resistance, anxiety or a positive acceptance of new methods and arrangements. The uncertain and reactive environment that was and is being created through the urgent COVID-19 restrictions and response has also been unsettling for staff members and the community. Significant future adaptation and change will also be required should the organisation progress toward an amalgamation or boundary reform process. These circumstances certainly present logical drivers for Council to consider participating in the Culture Study Project.

Organisational culture and employee participation and productivity levels are linked. Positive morale and strong organisational culture provides for an environment that encourages and supports high performing teams, resilience and high ability to affect and adapt to change. Understanding organisational strengths and areas for growth assists in providing targeted development opportunities and strategies for effectively engaging employees.

Participation in the Culture Study Project would have many positive benefits and insights for the staff at Coomalie Council and positive on flow impacts for Council and the community it serves.

At this stage, CERM PI is seeking in principle support from councils, on the understanding that a \$5,000 financial contribution and in-kind assistance will be required in the latter part of the 2020 calendar year. This is subject to CERM PI's funding application to LAGSA Research and Development Scheme being successful.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Council Policy 3.5 Equal Employment Opportunity

Council Policy 3.6 Employee Performance and Development

FINANCIAL IMPLICATIONS

CERM PI are seeking an in principle agreement of a financial contribution of \$5,000 and an in-kind contribution related to Council staff time to liaise with the research team where necessary. The financial component is subject to the success of the application from CERM PI to the funding agency and would not be payable until the second quarter of the 2020/21 financial year.

VOTING REQUIREMENTS

Simple Majority

DIRECTION

That the CEO refer a commensurate amount of \$5,000 for staff training and development to the 2020-21 Budget Deliberations.

15 GENERAL BUSINESS

Nil

16 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION OF THE COUNCIL MEETING

RESOLUTION 19/05/2020/015

That Council;

- a) refuses the request to defer interest, fees and charges and enforcement proceedings regarding AN409, AN440 and AN459;
- b) directs the Chief Executive Officer to write to Sommerville Community Services advising of Council’s decision and request the Ratepayer participate in a meeting to establish a Payment Instalment Plan; and
- c) requests the Chief Executive Officer provides a further report to Council confirming payment arrangements.

Moved: Clr. Beswick

Seconded: Clr. Corliss **Carried**

RESOLUTION 19/05/2020/017

That Council receive and note the report entitled SCALE Program Update.

Moved: Clr. Corliss

Seconded: Clr. Beswick **Carried**

17 NEXT MEETING

The next Ordinary General Meeting of Coomalie Community Government Council will be held on Tuesday 16th June 2020 at 5:00pm in the Council Chambers.

18 CLOSURE OF MEETING

The Shire President Mr Andrew Turner closed the meeting at 8.48pm.